

Bloomfield – Eastern Greene County Public Library
125 South Franklin Street
Bloomfield, IN 47424
Phone 812-384-4125 - Fax 812-384-0820
www.bloomfield.lib.in.us

Eastern Branch
11453 E. State Road 54
812-825-2677

We're more than just books!

Meeting Agenda

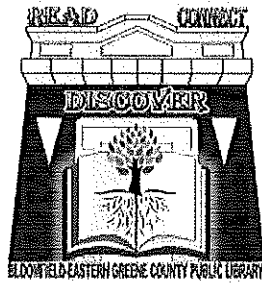
Board of Trustees – Bloomfield-Eastern Greene County Public Library

Wednesday, December 14, 2022 – 5:00 PM Annex

ORIGINAL

- Approval of Claims & Payroll
- Approval of Minutes
- Presentation & Approval of Treasurer's Report and Personnel Report
- Election of Board Officers for 2023
- Old Business
 - Awing Addition – Equity Builders indicates a Structural Engineer will need to examine how add an Awning to the building. Pending further research in the spring.
 - Annex Elevator – At the November Board Meeting a discussion regarding references for the Annex elevator/lift concluded with a motion by Luke to select Doug Bruce with Tabor Bruce Architecture & Design. Dwayne seconded the motion. Motion approved unanimously. *Karen Holz met with Doug Bruce on November 16.*
 - Eastern Internet Service – Lonnie reported that he had a discussion with Doug Childs, REMC CEO, regarding possible internet service for the Eastern Branch through Smithville. Doug indicates this expansion is scheduled to occur within the next 18-24-months. Once available this would be a huge improvement over the current service provided by Comcast.
 - The Legal Kiosk is now set up and on the first floor of the library opposite the elevator.
- Librarian's Report:
 - End of the year signing of:
 - Closing Days
 - Payroll Cycle
 - Salary Schedule
 - Fee Schedule
 - Resolution to Pay Staff
 - Resolution to transfer \$15,000 from Operating Funds to Rain Day funds
 - Lease Agreement to be signed by the new President of the Board.
 - Michelle Foxworthy is no longer renting from us.
 - Hired George Bohall for our snow removal. \$100 for each location and sidewalks with pet friendly ice melt. Trigger at 2" unless ice is the problem.

- Storage Building:
 - New building is in-place. J & M Recycling is to remove and hopefully give us some money for the old metal shelving no longer needed. We kept sufficient shelving if we need to replace any. After the shelving is removed Dean Watson will remove the old building and the old golf holes that do not work.
 - Rumpke Waste and Recycling has taken over Wallace Brothers for the Library and the Annex. I have delayed signing a 3-year contract with them without your approval. The contract is subject to periodic rate adjustments after being locked for an initial 6-month period.
 - Annex:
 - I contacted Doug about not having the electrical schematics for the Annex which are required as per terms of the contract. He indicated they may be able to work with the Electrical boxes in the basement, but he was not confident of this. We have sent him pictures of the two electrical boxes. If this does not work, which I do not believe it will, they will need to hire an electrical engineer to locate and prepare schematics for an increased cost of approximately \$1,000.00.
 - Employee-Patron Incident Report
 - We have bought some STEM models and kits for both libraries. These include: DNA Models, Molecular Model Kit, Animal and Plant Cell models, Human Body Model, Mineral Identification Kit, and an Electricity and Magnetic Kit. These will be checked out by Guardians or Teachers for students
 - We would like to add to the condition to our policy that no family or group fines over \$10.00.
 - January board meeting will require a transfer of funds from Supplies and Other Services and Charges to Personnel Services. This is due to the mix up between me and the State Board of Accounts. It is also part of the reason for the transferring of funds from Operating Funds to Rainy Day to have in reserve.
-
- Public Comment
 - Adjournment
 - Next Board Meeting, January 11, 2023, 5:00 PM, Library Annex



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Personnel Report for November 2022

Wednesday, December 14, 2022

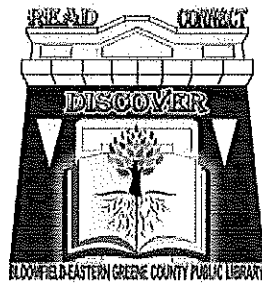
TO: Bloomfield-Eastern Greene County Public Library Board of Trustees
FROM: Lonnie Vandeventer, Bookkeeper
RE: Personnel Report

Ending Employment:

- No Employees Ended Employment During November 2022; however, Ali Meyer will be ending her employment Mid-December.

Beginning Employment:

- No New Hires During November; however, a new page has been hired:
 - Willow J. Foxworthy – Date Hired: December 5, 2022, Page



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Treasurers Report for November 2022

Wednesday, December 14, 2022

PAYROLL: Net Pay of \$16,266.02 (November 30, 2022)

CLAIMS: Claims #600-662, totaling \$50,099.64 in November.

BUDGET STATUS:

Through **11 months** of the year, we strive to be at or under 91.67% in each of the four budget categories as well as overall. We are under 91.67% in each of the four budget categories and overall. See the appropriation report through November 30, 2022 for the full numbers.

2022/Current Year through November 30, 2022

Personnel/Personal Services	80.00 % spent
Supplies	73.90 % spent
Other Services	76.10 % spent
Capital Outlays	83.30 % spent
OVERALL	78.90 % spent

2021/Prior Year Comparison through November 30, 2021

Personnel/Personal Services	74.80 % spent
Supplies	58.30 % spent
Other Services	77.20 % spent
Capital Outlays	75.10 % spent
OVERALL	75.00 % spent

Totals									
FICA:	Medicare:	Federal:	State:	County:	PERF:	Health Ins	Insurance	Other	Other
\$1,305.04	\$305.22	\$1,194.01	\$840.28	\$369.24	\$286.40	\$482.78	\$0.00	\$0.00	\$0.00
Other	Other	Other	Other	NT PERF	Tax PERF	EIC:	EIC:		
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
<div> <div> Gross Pay: \$21,048.99 Deductions: \$4,782.97 Net Pay: \$16,266.02 </div> </div>									

	11/24/2022	11/24/2022	11/30/2022	11/30/2022	11/30/2022
Paid Through Date Hourly					
Paid Through Date Salary					
Check Date Hourly					
Check Date Salary					
Voucher/Receipt Date					

	Gross Pay:	Non Taxable	Taxable
	\$21,048.99	\$0.00	\$21,048.99

	Used	Earned
Regular	1149.66	
Sunday	0	
Double	0	
PTO	57.39	68.7
Vacation	0	0
Comp	7	7
Holiday	84	84
Personal	0	0
Total Hours:	1298.05	159.7

Paid Through Date	Hourly	11/24/2022
Paid Through Date	Salary	11/24/2022
Check Date	Hourly	11/30/2022
Check Date	Salary	11/30/2022
Voucher/Receipt Date		11/30/2022

Gross Pay:	\$21,048.99
Non Taxable	\$0.00
Taxable	\$21,048.99

I Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 6 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 27048.99 is correct and has by me been approved.

11/25 2022

I have examined the within claim and hereby certify as follows:

Karen Holz
Director

Director's

This is in proper form.

That it is duly authenticated as required by law.

That it is based upon statutory authority.

That it is apparently correct.

That it is apparently correct.

Jonie Handwerker

Disbursing Officer

Employer Share FICA Due =	\$1,305.04
Employee Share FICA Due =	\$1,305.04
Employee Share Medicare Due =	\$305.22
Employer Share Medicare Due =	\$305.22
Federal Tax Due =	\$1,194.01
Total Tax Deposit Due =	\$4,414.53

Employee PERF Due ==	\$286.40
Employer PERF Due ==	1069.21
Total PERF Due ==	\$1,355.61

State Tax Due ---	\$840.28
County Tax Due ---	\$369.24
Total Tax Due ---	\$1,209.52

Voucher List

Bloomfield-Eastern Greene County Public Library

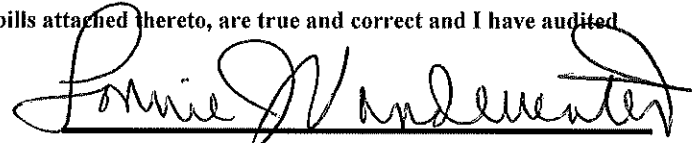
Report Date: From 11/1/2022 To 11/30/2022

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	600	COMCAST	11/4/2022		\$201.25
3355	601	SEWAGE DISPOSAL WORKS	11/7/2022	125 S FRANKLIN ST	\$148.00
3356	602	MIDWEST NATURAL GAS COR	11/7/2022	125 S FRANKLIN ST	\$332.67
3357	603	D-PENDABLE WASTE REMOV	11/7/2022		\$45.00
3358	604	RANCH HAND SERVICES, LLC	11/7/2022	Readjust Door Frame	\$65.00
3359	605	DUKE ENERGY	11/7/2022	87 E SPRING ST	\$328.24
3360	606	INDIANA LIBRARY FEDERATIO	11/7/2022	MEMBERSHIP RENEWAL	\$100.00
3361	607	GADELLNET CONSULTING SE	11/7/2022		\$125.00
3362	608	BAKER & TAYLOR	11/7/2022		\$784.70
3363	609	FINDAWAY WORLD	11/7/2022		\$205.96
3364	610	AMAZON CAPITAL SERVICES	11/7/2022		\$494.49
0	611	OVERDRIVE, INC	11/7/2022		\$1,111.77
3365	612	KAREN HOLZ	11/7/2022	AVC Meeting in Greenwood IN - 11/3/22 & Evergreen Meeting in Mitchell IN 11/4/22	\$95.06
3366	613	SAMS CLUB/SYNCHRONY BA	11/7/2022		\$399.32
3367	614	BAKER & TAYLOR	11/9/2022		\$247.56
3368	615	BLOOMFIELD SUPPLY & HAR	11/9/2022		\$6.79
0	616	AMAZON CAPITAL SERVICES	11/9/2022		(\$4.69)
3369	617	HASEMAN PEST CONTROL OF	11/9/2022	ACCT #4899 125 S FRANKLIN ST	\$90.00
3370	618	RICOH USA, INC (CHICAGO)	11/9/2022		\$218.61
3371	619	CENTURYLINK	11/9/2022		\$4.08
3372	620	UNIQUE MANAGEMENT SERVI	11/9/2022		\$196.44
3373	621	AMAZON CAPITAL SERVICES	11/10/2022		\$893.49
3374	622	WAGLER MINI BARN PRODUC	11/14/2022		\$3,850.00
3375	623	EASTERN HEIGHTS UTILITIES	11/14/2022	125 S FRANKLIN ST	\$91.09
3376	624	UDWI	11/14/2022		\$191.00
3377	625	YOUR AUTOMATIC DOOR CO.	11/14/2022		\$311.00
3378	626	GREENE COUNTY GENERAL	11/14/2022	HEARTSAVER CLASS FOR 15 PARTICIPANTS	\$300.00
0	627	DELTA DENTAL	11/14/2022		\$55.74
3379	628	BLACKSTONE PUBLISHING	11/14/2022		\$227.40
3380	629	HASEMAN PEST CONTROL OF	11/14/2022	ACCT#4900 - 11453 E SR 54	\$45.00
3381	630	FINDAWAY WORLD	11/14/2022		\$47.84
3382	631	FINDAWAY WORLD	11/15/2022		\$116.23
3383	632	AT&T	11/15/2022		\$158.72
3384	633	BAKER & TAYLOR	11/15/2022		\$285.32
3385	634	CENTER POINT LARGE PRINT	11/15/2022		\$91.68
3386	635	AMAZON CAPITAL SERVICES	11/15/2022		\$1,249.54
3387	636	BAKER & TAYLOR	11/15/2022		\$478.10
3388	637	Bloomfield Eastern Greene Co.	11/16/2022	Reimburse Petty Cash for 7/6/22 - \$5.00 to dispose of damaged chair at Recylyng Center & Postage 11/15/22 - \$3.32	\$8.32
3390	638	BLOOMFIELD SUPPLY & HAR	11/17/2022	Lock for Outdoor Building	\$13.99
3391	639	CARD SERVICE CENTER	11/16/2022		\$473.33
3392	640	AMAZON CAPITAL SERVICES	11/17/2022		\$371.03
3393	641	JESSICA N. McKAMEY	11/22/2022	169.30 Miles for Indiana Library Federation Conference @ \$0.49 per mile	\$82.96
3394	642	CENGAGE LEARNING	11/22/2022		\$148.72
3395	643	MEternally, LLC	11/22/2022		\$130.88
3396	644	RICOH USA, INC (ATLANTA)	11/22/2022		\$115.31
3397	645	WELLS FARGO VENDOR FINA	11/22/2022		\$124.05

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
3398	646	EASTERN HEIGHTS UTILITIES	11/22/2022	EASTERN BRANCH	\$19.02
3399	647	SMITHVILLE	11/22/2022		\$38.09
3400	648	AMAZON CAPITAL SERVICES	11/22/2022		\$270.37
3401	649	BAKER & TAYLOR	11/23/2022		\$243.57
0	650	AMAZON CAPITAL SERVICES	11/23/2022		(\$27.75)
0	651	PERF	11/30/2022	PERF Deposit	\$1,355.61
0	652	INTERNAL REVENUE SERVIC	11/30/2022	Federal Tax Deposit	\$4,414.53
0	653	INDIANA DEPT OF REVENUE	11/30/2022	State and County Tax Deposit	\$1,209.52
0	654	UNITED HEALTHCARE	11/23/2022		\$2,358.16
3402	655	AMAZON CAPITAL SERVICES	11/25/2022		\$619.90
3403	656	AMAZON CAPITAL SERVICES	11/29/2022		\$419.56
3404	657	FINDAWAY WORLD	11/29/2022		\$539.91
3405	658	SHOWCASES	11/29/2022		\$99.50
3406	659	MICHELE ROGERS	11/29/2022	Janitorial Services for November 2022	\$1,950.00
3407	660	AMAZON CAPITAL SERVICES	11/30/2022		\$336.67
3408	661	SEWAGE DISPOSAL WORKS	11/30/2022	125 S FRANKLIN ST	\$148.00
0	662	PAYROLL	11/30/2022	PAYROLL	\$21,048.99
Total Amount of Claims					\$50,099.64

I hereby certify that each of the above listed vouchers and the invoices, or bills attached hereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, December 7, 2022



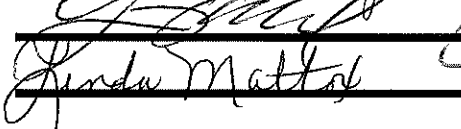
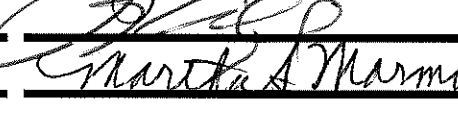

Fiscal Officer

ALLOWANCE OF VOUCHERS

IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

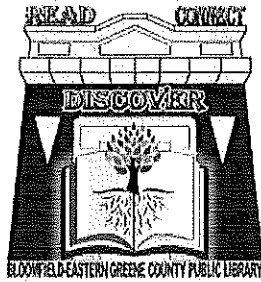
We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$50,099.64

Date this 14th day of December, 2022

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.



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Board of Trustees Meeting
Monday, November 7, 2022

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, November 7, 2022, in the Library Annex. Roger Axe called the meeting to order at 5:05 PM. Board members present were Linda Mattox, Dwayne Hostetter, Roger Axe, Martha Marmouze, Jessica Blazier, and Luke Rudisell. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper were also present.

Approval of Claims and Payroll:

After review of claims and payroll, Dwayne made a motion to approve claims and payroll. Linda seconded the motion. Motion approved unanimously. Motion carries.

Approval of Minutes:

Following a reviews of minutes from the August meeting, Martha made a motion to approve the minutes as submitted. Jessica seconded the motion. Motion approved unanimously.

Approval of Treasurer's Report and Personnel Report:

Lonnie provided an updated Treasurer's Report and Personnel Report. As presented in the report Lonnie advised the Board we are under 83.33% in all four categories. Our overall percentage is at 71.80% year-to-date. Lonnie also advised the Board there were no personnel changes during October.

Following minimal discussion, Dwayne made a motion that both reports be approved as submitted. The motion was seconded by Linda and was approved unanimously.

Old Business:

- Karen provided an update on items as noted in the meeting agenda.
- A discussion regarding references for the Annex elevator/lift concluded with a motion by Luke to select Doug Bruce with Tabor Bruce Architecture & Design. Dwayne seconded the motion. Motion approved unanimously. *Karen Holz met with Doug Bruce on November 16.*
- Lonnie reported that he had a discussion with Doug Childs, REMC CEO, regarding possible internet service for the Eastern Branch through Smithville. Doug indicates this expansion is scheduled to occur within the next 18-24-months.

Librarian's Report:

- Copier Cost – After factoring our costs YTD for both RICOH and the cost of paper our costs total \$3,288. Our receipts for copies totals \$2,189 leaving us with a deficit of \$1,099.00. While our total costs include use by the Library, I believe we need to raise our fees next year to \$0.15/per copy for black and white and \$0.30/per copy for color. I am apprising you of this change before including it in the fee schedule for 2023.
 - Motion by Jessica, which was seconded by Linda, to increase the copier for patrons to 0.20 for b/w and 0.35 for color. Motion carries.

- After some discussion, a motion was made by Luke to select Doug Bruce with Tabor Bruce Architecture & Design. Dwayne seconded the motion. Motion was unanimously approved.
 - *Karen Holz met with Doug Bruce on November 16.*
- At the end of the year, I am projecting Personal Services will have \$43,000 remaining. The following adjustment are necessary to balance all individual lines –
 - Move \$1,000 from 1.114 (Salary of Pages) to 1.131 (Salary of Treasurer)
 - Move \$3,000 from 1.21 (Library FICA and Medicare) to 1.241 (Employee Group Insurance)
 - Add a \$200 bonus to each employee's year-end pay to be added with the December payroll. With 19 employees this be an additional expenditure of \$3,800.
 - Motion by Jessica to approve the adjustments as presented by Karen and to add the \$200 employee bonus for all employees with the December payroll. Martha seconded the motion.
- We have an opportunity chance to buy a REPO Shed from Wagler's for \$3850.00. The shed is 12 X 16, whereas the current shed is 10 X 12. If we move or dispose of the shelving units stored in the old building, I believe the new building will allow us to store all golf holes and related items in the new shed eliminating the need to move items back and forth from the annex. This will free up the storage area in the annex allowing for a move of the Middle Way office. Greg Roudebush has suggested we place in on the corner of the lot used by officers at the courthouse for parking. The shed being replaced is warping, starting to come apart, and the door is difficult to keep locked. I am proposing we move budget dollars, already cleared with the state, to complete this purchase. this is a bigger shed 12 x 16 our current one is 10 X 16. If we move or get rid of the shelving units stored there I believe we could get all the golf holes in the shed. This would clear out the storage area so that we could move the Middle Way office in the storage area. Dean Watson is coming to look over the old shed and ether tear it down or move it. He will remove it for \$240.00.
- Move \$2,000 from 2.41(Library Supplies) along with \$200 from 2.21(Cleaning Supplies) and \$200 from 2.47 (Covid-19 Supplies) for a total of total of \$2,400 to be moved to 2.31(Building Materials) we would be covered for the new shed and getting rid of the old shed. This should leave us with a balance of over \$ 2,500 left in the Materials Budget.
- Other Services and Charges
 - Move \$200.00 3.42 (Library Insurance) to 3.61 (Building Repair).
 - We should have about \$35,000
 - Capital Outlays is one area I want to be close to 0, right now we have about \$9,000 left in it. I would like to spend some of the money in the Non-print category on STEAM things that parents can check out. If that is OK with the board.
 - Dean Watson is making improvements to the Eastern Storage door so that it can be opened easier. It took all my strength to open it the other day, and Megan had lots of problems also.
 - Stenciling the Patio will be taking place on November 12 from 10 to 3 contact Katherine Pope, kjpope@iu.edu if you are interested in helping.
- Patron Counts and Questions answered.
 - Our Patron counts this year were 503 through the doors at both the Eastern and Bloomfield Branches which is 486, the questions were 76 which were higher than the previous year of 25.
- Family History Month went very well with at least 11 people each of the 4 evenings. Diane Anderson did a great job of organizing and promoting it.
- Writing Circles will be this month on Wednesday afternoons and Thursday evening.
- Teens Spend or Save It Program is November 15 at 5 PM, at the Community Room
- Cookies and Canvas will be at the Annex on November 28 at 6 PM.
- Hometown Christmas is December 4. We will accommodate up to five venders paying \$30.00 each. In addition, if it is organized in time an Escape Room with people giving a donation to the Elevator Fund.

- The Staff training went very well and we learned a lot in a short amount of time. We have decided to add a few items for our Caregivers of Dementia and other brain injuries to use to stimulate them. These are kits and will be part of our "Library of Things" we will advertise them after they are processed.
- We will be having a Winter Reading Program starting in January.

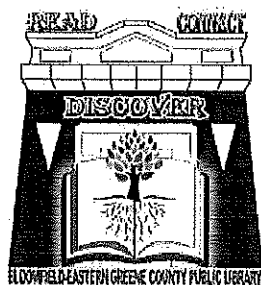
Adjournment:

Roger entertained a motion to dismiss at 5:45 PM. Dwayne made a motion to adjourn. The motion was seconded by Linda. Motion approved.

The next Board meeting will be on December 14 at 5:00 PM in the Library Annex.



Dwayne Hostetter



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Board of Trustees Meeting

Wednesday, October 12, 2022

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, October 12, 2022, at the Eastern Branch. Roger Axe called the meeting to order at 5:02 PM. Board members present were Linda Mattox, Dwayne Hostetter, Roger Axe, Martha Marmouze, Charlene Kluemper, Jessica Blazier, and Luke Rudisell. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper were also present. In addition, Tara Sammis, representing the Eastern Schools PTO, and Vadim Morozov, representing Baird Investments, were also present.

Tara Sammis appeared to personally thank the library, the Board, and Karen Holz, for their support of the Eastern PTO, their students. The Board did thank Tara for her kind remarks and Dwayne asked that if there are any suggestions for improvement to make their needs known. Tara left the meeting following her remarks and our thank you.

Vadim presented an update on our Baird investment account detailing that YTD our account is down 20.42%, but that since our start date overall we are up 3.88%. Vadim did indicate the Board may want to consider reducing our monthly withdrawal slightly. Karen did voice she was not favor of eliminating a sizeable reduction. Following Vadim's departure and some additional discussion, Roger asked if there was motion regarding any change to our monthly withdrawal. Jessica made a motion, seconded by Martha to reduce our monthly withdrawal from \$400 to \$350. Motion carries. *I contacted Vadim on October 13 and advised him of our desire to reduce the withdrawal to \$350.00 monthly.*

Approval of Claims and Payroll:

After review of claims and payroll, Dwayne made a motion to approve claims and payroll. Linda seconded the motion. Motion approved unanimously. Motion carries.

Approval of Minutes:

Following a reviews of minutes from the August meeting, Dwayne made a motion to approve the minutes as submitted. Jessica seconded the motion. Motion approved unanimously.

Approval of Treasurer's Report and Personnel Report:

Lonnie provided an updated Treasurer's Report and Personnel Report. As presented in the report Lonnie advised the Board we are under 75.00% in all four categories. Our overall percentage is at 65.10% year-to-date.

Roger asked for a motion regarding both the Treasurer's Report and the Personnel Report. Martha made a motion that both reports be approved as submitted. The motion was seconded by Linda and was approved unanimously.

Old Business:

- Karen provided an update on items as noted in the meeting agenda.
- Karen asked if all Board members had approved the budget as provided at last month's meeting. With an affirmation, Karen presented the document "Ordinance or Resolution for Appropriations and Tax Rates" which all Board members signed signifying their approval.
- Karen indicated we have two proposals for the Annex Elevator bid from Bruce Architecture & Design and Holder Design. Karen is recommending the Board consider Bruce. After some discussion regarding the questions as to whether an elevator or lift be considered, a decision to table the any action until the next meeting and to ask for references and a payment schedule. A motion was made by Luke and seconded by Jessica to this effect. *Dwayne*

emailed both Karen and Lonnie following the meeting indicating we should ask for references from both Bruce and Holder.

- Two Strategic Planning meetings have been held, but two remain. I repeat my request that at least one of you participate in each of the two remaining meetings:
 - Wednesday, October 19, 1:00 PM – Annex
 - Thursday, October 20, 7:00 PM – Eastern

Librarian's Report:

- Indiana Author visit grant. We will host Dave Griffith who will present on how we can use storytelling to heal ourselves and give better care for those who are in need of caring. This will conclude our creative writing program. Tentative for either March or April 2023.
- An Open House for the Eastern Branch on Tuesday, October 25, at 6:00 PM to celebrate recent restroom and other improvements. The *Greene County Daily World* and the *Greene County Foundation*, who provided the grant for the improvements, as well as the community will be invited. Board members are encouraged to attend.
- We are pursuing more information from Ricoh, our copy machine vendor, regarding possible improvements for the Eastern copier as well as the copier downstairs at Bloomfield. After we receive an estimate I will provide details to the Board, but this would be an improvement for 2023.
- I have been gathering information for the Strategic Planning and Technology Report for the state. I will be working on that while I am laid up. I can email back and forth to get information that I need from the staff. A smaller survey was presented at the Apple Festival Booth and this information will be tabulated as well.
- Scarecrow contest: Our theme was "Alice in Wonderland" at both the Bloomfield Branch and the Annex. Megan helped with making of the playing cards.
- Jessica McKamey will be attending the ILF annual meeting. I have asked her to attend 4 or 5 sessions that I had been planning to attend. She has a couple others she would like to sit in on.
- We continue to experience Internet challenges at the Eastern Branch. After discussion, Roger will be contacting Doug Childs, REMC CEO, concerning partnership with REMC, Center-Jackson Creek Fire Department, Cincinnati Christian Church, and Smithville to explore how to bring fiber Internet service to the Eastern Library and others in the related community. Luke also indicated he will work on this effort as well.
- Meetings events I attended:
 - Literacy Coalition annual meeting- Wonderful essay by Lilian Stahl on "The Kite Runner" by Khaled Hosseini.
 - Friends of the Library discussed the Apple Festival and Patron Count which will be the week of October 17 through 22. I think that they are still looking for more people to work it, if anyone is interested.
 - Elevator Committee – Motion to move forward tabled pending additional info being obtained
 - Chamber of Commerce was Tuesday evening
 - Staff Training on October 10
- Upcoming Meetings:
 - Evening with Head Start Families
 - Friends of the Library
 - Chamber of Commerce Annual meeting

Adjournment:

Roger entertained a motion to dismiss at 6:31 PM. Dwayne made a motion to adjourn with a race to second being won by Luke. Motion approved.


The next Board meeting we be on November 7, 2022, at 5:00 PM in the Library Annex.


Dwayne Hostetter

Financial Report

Bloomfield-Eastern Greene County Public Library

Report Dates = 11/1/2022 to 11/30/2022

 Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. General						
100 OPERATING	\$253,704.70	\$44,209.61	\$492,537.78	\$15,106.01	\$435,939.47	\$197,106.39
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$274,107.02	\$0.00	\$0.00	\$12,980.39	(\$42,490.67)	\$231,616.35
Subtotal	\$527,990.72	\$44,209.61	\$492,537.78	\$28,086.40	\$393,448.80	\$428,901.74
2. Special Revenue						
200 GIFT	\$21,456.92	\$905.81	\$16,674.64	\$586.25	\$12,107.66	\$16,889.94
201 RAINY DAY	\$41,400.94	\$0.00	\$0.00	\$350.00	\$2,700.00	\$44,100.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,500.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$6,696.00	\$201.25	\$6,819.69	\$0.00	\$5,266.07	\$5,142.38
280 GREENE COUNTY FOUNDATION GRANT	\$2,343.87	\$0.00	\$2,018.87	\$0.00	\$0.00	\$325.00
Subtotal	\$158,684.63	\$1,107.06	\$25,513.20	\$936.25	\$20,073.73	\$153,245.16
4. Capital Projects						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
Subtotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. Clearing						
800 PLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 EVERGREEN FINES & FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$1,194.01	\$11,684.72	\$1,194.01	\$11,684.72	\$0.00
804 FICA	\$0.00	\$1,305.04	\$13,313.97	\$1,305.04	\$13,313.97	\$0.00
805 MEDICARE	\$0.00	\$305.22	\$3,113.85	\$305.22	\$3,113.85	\$0.00
806 STATE TAX	\$0.00	\$840.28	\$8,741.93	\$840.28	\$8,741.93	\$0.00
807 COUNTY TAX	\$0.00	\$369.24	\$3,753.09	\$369.24	\$3,753.09	\$0.00
808 PERF	\$0.00	\$286.40	\$3,070.32	\$286.40	\$3,070.32	\$0.00
809 Insurance	\$0.00	\$482.78	\$5,310.58	\$482.78	\$5,310.58	\$0.00
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$500.00	\$4,782.97	\$48,988.46	\$4,782.97	\$48,988.46	\$500.00
Grand Total	\$687,518.00	\$50,099.64	\$567,039.44	\$33,805.62	\$462,510.99	\$582,989.55

Total all banks = \$582,989.55

Appropriation Report for 100 OPERATING

Bloomfield-Eastern Greene County Public Library

Report Date: From 11/1/2022 To 11/30/2022

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.111 Salary of Librarian	\$50,300.00	\$0.00	\$50,300.00	\$3,750.00	\$41,250.00	\$9,050.00	18.0
1.112 Salary of Librarians(Hourly)	\$118,000.00	(\$50,000.00)	\$68,000.00	\$4,947.75	\$49,885.39	\$18,114.61	26.6
1.113 Salary of Library Assistants	\$62,200.00	\$50,000.00	\$112,200.00	\$10,433.74	\$103,102.57	\$9,097.43	8.1
1.114 Salary of Pages	\$13,000.00	(\$1,000.00)	\$12,000.00	\$498.00	\$4,610.32	\$7,389.68	61.6
1.115 Salary of Coordinators	\$10,000.00	\$0.00	\$10,000.00	\$600.00	\$6,600.00	\$3,400.00	34.0
1.131 Salary of Treasurer	\$10,000.00	\$1,000.00	\$11,000.00	\$819.50	\$9,292.25	\$1,707.75	15.5
1.21 Library FICA and Medicare	\$24,000.00	(\$3,000.00)	\$21,000.00	\$1,610.26	\$16,427.82	\$4,572.18	21.8
1.22 Unemployment	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$925.65	\$3,574.35	79.4
1.23 PERF Employer Contribution Share	\$18,000.00	\$0.00	\$18,000.00	\$1,069.21	\$11,462.52	\$6,537.48	36.3
1.241 Employee Group Insurance	\$21,000.00	\$3,000.00	\$24,000.00	\$1,931.12	\$21,242.32	\$2,757.68	11.5
Subtotal	\$331,000.00	\$0.00	\$331,000.00	\$25,659.58	\$264,798.84	\$66,201.16	20.0
<i>2. Supplies</i>							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,060.00	(\$200.00)	\$1,860.00	\$32.96	\$934.66	\$925.34	49.7
2.31 Building Materials	\$2,000.00	\$2,400.00	\$4,400.00	\$3,870.78	\$3,966.35	\$433.65	9.9
2.41 Library Supplies	\$8,240.00	(\$2,000.00)	\$6,240.00	\$179.93	\$4,611.75	\$1,628.25	26.1
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$27.00	\$335.98	\$704.02	67.7
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$140.36	\$950.80	\$89.20	8.6
2.45 Children's Program Supplies	\$1,200.00	\$200.00	\$1,400.00	\$112.13	\$1,263.37	\$136.63	9.8
2.46 Eastern Program Supplies	\$800.00	\$0.00	\$800.00	\$0.00	\$676.52	\$123.48	15.4
2.47 Covid-19 Supplies	\$800.00	(\$400.00)	\$400.00	\$0.00	\$27.92	\$372.08	93.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$17,280.00	\$0.00	\$17,280.00	\$4,363.16	\$12,767.35	\$4,512.65	26.1
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$338.50	\$661.50	66.2
3.141 Other Professional	\$25,000.00	\$0.00	\$25,000.00	\$357.72	\$17,386.42	\$7,613.58	30.5
3.142 Database Subscriptions	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$2,117.72	\$2,882.28	57.6
3.143 eBook Services	\$7,500.00	\$0.00	\$7,500.00	\$1,111.77	\$3,367.42	\$4,132.58	55.1
3.21 Telephone	\$2,200.00	\$0.00	\$2,200.00	\$200.89	\$2,029.87	\$170.13	7.7
3.22 Postage	\$775.00	\$0.00	\$775.00	\$8.27	\$344.13	\$430.87	55.6
3.23 Traveling Expenses	\$2,500.00	(\$1,000.00)	\$1,500.00	\$178.02	\$511.75	\$988.25	65.9
3.24 Professional Meeting	\$2,700.00	(\$200.00)	\$2,500.00	\$300.00	\$1,421.15	\$1,078.85	43.2
3.251 Freight and Express	\$700.00	\$0.00	\$700.00	\$31.40	\$592.46	\$107.54	15.4
3.252 Evergreen	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$3,117.99	\$1,882.01	37.6
3.26 Internet Vendor	\$7,500.00	(\$2,000.00)	\$5,500.00	\$0.00	\$871.00	\$4,629.00	84.2
3.31 Advertising and Publicity	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$520.91	\$479.09	47.9
3.32 Printing	\$200.00	\$200.00	\$400.00	\$0.00	\$235.00	\$165.00	41.3
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$312.00	\$38.00	10.9
3.42 Library Insurance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$10,275.00	\$1,725.00	14.4
3.51 Gas	\$7,500.00	\$0.00	\$7,500.00	\$260.00	\$2,960.00	\$4,540.00	60.5
3.52 Electric	\$27,000.00	(\$1,000.00)	\$26,000.00	\$191.00	\$17,899.43	\$8,100.57	31.2
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$57.48	\$632.38	\$1,367.62	68.4
3.54 Waste Disposal	\$2,100.00	\$0.00	\$2,100.00	\$193.00	\$1,214.00	\$886.00	42.2
3.61 Building Repair	\$22,000.00	\$30,296.22	\$52,296.22	\$466.00	\$51,899.83	\$396.39	0.8
3.62 Equipment Repair	\$10,000.00	(\$1,000.00)	\$9,000.00	\$558.18	\$6,991.55	\$2,008.45	22.3
3.63 Janitorial Service	\$22,000.00	\$0.00	\$22,000.00	\$1,825.00	\$20,075.00	\$1,925.00	8.8
3.8 2021 Encumbered Funds	\$12,482.13	\$0.00	\$12,482.13	\$0.00	\$12,482.13	\$0.00	0.0
3.91 Dues	\$4,000.00	\$0.00	\$4,000.00	\$100.00	\$560.00	\$3,440.00	86.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$182,507.13	\$25,296.22	\$207,803.35	\$5,838.73	\$158,155.64	\$49,647.71	23.9
<i>4. Capital Outlays</i>							
4.31 Improvements - Other	\$2,000.00	(\$200.00)	\$1,800.00	\$0.00	\$39.32	\$1,760.68	97.8
4.41 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$299.98	\$7,095.18	\$904.82	11.3
4.51 Books - Adult Fiction	\$8,700.00	\$0.00	\$8,700.00	\$745.20	\$8,310.80	\$389.20	4.5
4.521 Books - Adult Nonfiction	\$5,600.00	\$0.00	\$5,600.00	\$2,011.47	\$5,580.48	\$19.52	0.3
4.522 Books-Local History/Genealogy	\$1,200.00	\$0.00	\$1,200.00	\$156.44	\$589.86	\$610.14	50.8
4.53 Books - Children	\$8,000.00	\$500.00	\$8,500.00	\$1,259.93	\$8,390.80	\$109.20	1.3
4.54 Books - YA	\$3,500.00	(\$500.00)	\$3,000.00	\$385.61	\$2,635.55	\$364.45	12.1
4.551 Books - Eastern Books Adult	\$3,300.00	\$0.00	\$3,300.00	\$231.75	\$1,941.83	\$1,358.17	41.2
4.552 Books - Eastern YA	\$300.00	\$0.00	\$300.00	\$0.00	\$255.45	\$44.55	14.9
4.553 Books - Eastern Juvenile	\$3,000.00	\$0.00	\$3,000.00	\$243.49	\$2,305.35	\$694.65	23.2
4.61 Periodicals and News	\$3,500.00	\$0.00	\$3,500.00	\$86.32	\$2,474.71	\$1,025.29	29.3
4.71 Nonprint - Adult DVD	\$4,000.00	\$0.00	\$4,000.00	\$386.41	\$3,041.16	\$958.84	24.0
4.72 Nonprint - Music	\$200.00	\$0.00	\$200.00	\$94.17	\$112.65	\$87.35	43.7
4.73 Nonprint - Audiobooks	\$7,000.00	\$0.00	\$7,000.00	\$1,082.74	\$6,865.97	\$134.03	1.9
4.74 Nonprint - Childrens	\$3,200.00	\$1,000.00	\$4,200.00	\$1,140.50	\$3,778.09	\$421.91	10.0
4.75 Nonprint - YA	\$1,500.00	\$0.00	\$1,500.00	\$127.30	\$1,124.05	\$375.95	25.1
4.761 Nonprint - Eastern DVD	\$3,200.00	(\$1,000.00)	\$2,200.00	\$76.45	\$1,129.55	\$1,070.45	48.7
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$0.00	\$102.53	\$397.47	79.5
4.763 Nonprint - Eastern Games	\$500.00	\$0.00	\$500.00	\$0.00	\$341.87	\$158.13	31.6
4.77 Replacement Books & Nonprint	\$1,000.00	\$0.00	\$1,000.00	\$20.38	\$486.47	\$513.53	51.4
4.8 Evergreen Collections	\$0.00	\$200.00	\$200.00	\$0.00	\$214.28	(\$14.28)	-7.1
Subtotal	\$68,200.00	\$0.00	\$68,200.00	\$8,348.14	\$56,815.95	\$11,384.05	16.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>Grand Total</i>	\$598,987.13	\$25,296.22	\$624,283.35	\$44,209.61	\$492,537.78	\$131,745.57	21.1

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

2022 Board Meeting

Librarian's Report

2022 Statistics

Adult Circulation	2022	2021	2020
Fiction	728	812	602
Non-fiction	259	297	203
Periodicals	85	58	52
Audiobooks	87	102	77
Playaways	45	27	64
Overdrive	1366	1012	851
Music CD	87	39	27
DVDs	641	693	640
Video Games	5	13	30
Library of Things	7		
Total Adult	3310	3026	2556
Youth Services Circulation			
Parenting Kits	6		
YA	91	153	79
YA Nonfiction	50	14	
YA GAMES			
YA Audiobooks/Playaways	6	3	2
Juvenile Fiction	1203	1084	825
Juvenile Nonfiction	407	171	117
Audiobooks	85		42
DVD Juvenile	219	153	139
Periodicals	3		3
Juvenile Games			30
TOTAL YOUTH SERVICES	2070	1578	1247
TOTAL	5380	4604	3803

Interlibrary Loan Services

	2022	2021
Books via SRCS Supplied	5	0
Books via SRCS Borrowed	4	4
Books loaned to Evergreen	638	426
Books borrowed from Evergreen	532	463

Computer/Equipment Usage

	Average	Peak
Bits In	2.84Mb/sec	100.37 Mb/sec
Bits Out	191Kb/sec	19.25Kb/sec

Kanopy

Visits	Pages	Plays
120	179	47

Programs

Programs:	# of Children	# attended	317
	# of Teens	# attended	31
	#of Adults	# attended	15
TOTAL			363
Outreach	Children	stories	

Desk Collection

Fines and Fees	318.06
Fax	40.20
Copier	320.95
Donations	411.80
Misc	5.75
Taxable Sales	1.25
Total	1098.01

Bloomfield Main Facebook

Posts	11
Engagements	116
Reached	6587

Young Adult Page

Posts	8
Followers	138
Engagements	10
Reached	76

Website 542
visits pages **1025**
pages/ visit **2.0**

New Patrons

Township	Resident	Resident Limited Access	Non Resident	Total
Beech Creek	1			1
Center	2			2
Highland				
Jackson	2			2
Richland	12	1		13
Taylor	1			1
Unlisted				
Total				19

Children's Facebook

Posts	8
Followers	215
Engagements	25
Reached	75

Materials Add Bloomfield

Library of Things	
Adult Fiction	46
Adult Nonfiction	85
Audio Books	19
Playaways	
Paperbacks	5
Periodicals	28
Music	
DVD's	21
Adult Games	
YA-Fiction	16
YA-Non	1
YA Games	1
Juvenile Fiction	39
Juvenile Nonfiction	21
Audiobooks J	2
Juvenile Games	
Total	263

Computer Use

60

Scavenger Hunts

35

Programs

6/28

Facebook
Information

Posts 11

Reached 431

Likes 13

My Heritage

4 sessions

64 pages

Materials Added
Eastern

	2022	2021	2020
Adult Fiction	102	69	72
Adult Nonfiction	71	18	28
Periodicals	11	30	22
Audio Books	4	12	5
Music CD		2	
DVD	239	96	197
Games	13	14	2
Library of Things			
TOTALS ADULT	427	241	326
YA Fiction	19	8	11
YA Nonfiction	3	1	
YA Audiobook		286	227
Juvenile Fiction	260	92	50
Juvenile Nonfiction	56		
Juvenile Audiobooks	8		
Juveniles Periodicals			
TOTALS JUVENILES	346	387	290
TOTAL	773	628	616

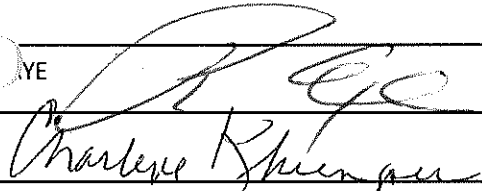
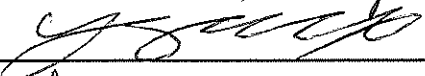
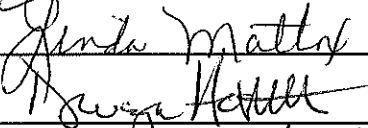
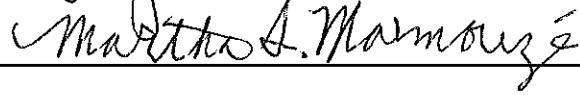
Adult Fiction	5
Adult Nonfiction	7
Adult Audiobooks	1
Periodicals	15
YA	
Juvenile Fiction	20
Juvenile Nonfiction	8
J Periodicals	
DVD's	9
Game	
TOTAL	65

2023 Fee Schedule

Overdue Fine	\$0.25/item/day (maximum \$10.00/item)
Collection Agency Fee	\$10.00 (for balances over \$25.00)
Processing Fee (for lost Items)	\$10.00
Damaged or Lost Materials Fine	Varies depending on the item
Annual Fee for Non-resident Card (Set by the State)	\$37.00
PLAC Card Fee (Set by the State)	\$65.00
Replacement Library Card	\$2.00
Copies and Standard Printing	\$0.015/page Black and White \$0.30 /page Color
Large Format/Special Paper	For MAC 8.5x14 Regular Paper (B&W \$0.25)/page(Color \$.50)/page For MAC 13 x 19 Regular Paper (B&W \$0.25)/page (Color \$0.50)/page For MAC 8.5x11 Semi-Gloss Paper (B&W \$1.00)/page (Color \$1.50)/page For Mac 13x19 Semi-Gloss Paper (B&W \$2.00)/page (Color \$2.50)/page For MAC 8.5x11 Matte Paper (B&W \$1.00)/page (Color \$1.50)/page For MAC 13x19 Matte Paper (B&W \$2.00)/page (Color \$2.50)/page
Scanning	Free
Faxing	\$0.50 for the first page, \$0.25/page for each page after the first (for Fax number sending or receiving)
Earbuds	\$1.25
Bags	Free

2023 Fee Schedule

Flash Drives	\$5.00
DVD-RWS	\$0.75/each
Playaway Lanyards	\$0.75
Playaway Audio cables after the first one	\$5.00
Binding	\$0.50 without front and back cover, \$1.00 with front and back covers
Laminating	Badge/Business Cards \$0.25/sheet 8.5X11 and 8.5x14 \$0.50 /sheet 11x17 \$1.00/sheet
Notarization	\$2.00
Credit Card User Fee	\$1.00

YE	NAY
	
	
	
	

Date Signed: December 14, 2022

Salary Schedule 2023

Title	Minimum Qualifications	Pay Grade	Minimum 2022	Minimum 2023	Maximum 2022	Maximum 2023
Director	ALA MLS (MILS) With 3 years of professional experience (or hold a LC2)	8	45,000/year	46,350/year	53,040/year	54,632/year
Branch Manager	ALA MLS (MILS) Or LC5	7	\$28,000/year \$14.00/hour	\$28,840/year \$14.42/hour	\$43,000/year \$20.00/hour	\$44,290/year \$20.60/hour
Department Manager	ALA MLS (MILS) Or LC5	7	\$28,000/year \$14.00/hour	\$28,840/year \$14.42/hour	\$43,000/year \$20.00/hour	\$44,290/year \$20.60/hour
Literacy Coordinator	Some College and related experience	6	\$6,500/year	\$6,695/year	\$8,500/year	\$8,755/year
Librarian	Some College and related experience Or LC5	5	\$12.25/hour	\$12.62/hour	\$20.00/hour	\$20.60/hour
Bookkeeper	Some College and related experience	4	\$10.50/hour	\$10.82/hour	\$18.25/hour	\$18.80/hour
Librarian Assistant	High School Diploma or Equivalent and Customer Service (or LC6)	3	\$10.00/hour	\$10.00/hour	\$16.50/hour	\$17.00/year
Page	High School Student	1	\$8.00/hour	\$8.00/hour	\$9.25/hour	\$9.53/hour


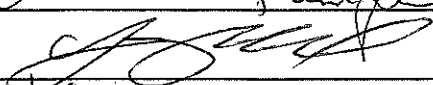
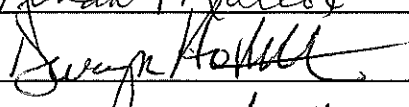
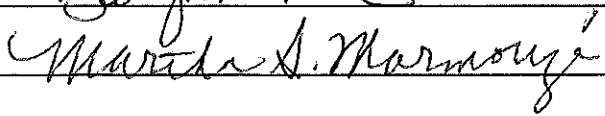
Salary Schedule 2023

AYE	Nay
Charlene K. Krenn	
J. J. J.	
Jinda Mattos	
George H. H.	
P. P.	
Martha A. Marmouze	

Date Signed: December 14, 2022

Bloomfield-Eastern Greene County Public Library
2023 Payroll Cycle

Payroll cycle	Pay Date
November 25, 2022 - December 24, 2022	December 30 2022
December 25, 2022 - January 24, 2023	January 31, 2023
January 25, 2023 - February 24, 2023	February 28, 2023
February 25, 2023 - March 24, 2023	March 31, 2023
March 25, 2023 - April 24, 2023	April 28, 2023
April 25, 2023 - May 24, 2023	May 31, 2023
May 25, 2023 - June 24, 2023	June 30, 2023
June 25, 2023 - July 24, 2023	July 31, 2023
July 25, 2023 - August 24, 2023	August 31, 2023
August 25, 2023 - September 24, 2023	September 29, 2023
September 25, 2023 - October 24, 2023	October 31, 2023
October 25, 2023 - November 24, 2023	November 30, 2023
November 25, 2023 - December 24, 2023	December 29, 2023
December 25, 2023 - January 24, 2024	January 31, 2024

AYES	Nays
	
Charles Khungu	
	
Linda Mattos	
	
Dwight Hobbs	
	
Marsha S. Marmouze	

Date Signed: December 14, 2023

2023 Closing Days

January 1	New Year's Day
January 16	Martin Luther King's day
February 20	President's Day
May 29	Memorial Day
July 4	Independence Day
September 4	Labor Day
October 9	Columbus Day (Staff Training)
November 11	Veteran's Day
November 22	Closing at 5:00
November 23	Thanksgiving
December 23	Closed for Christmas Eve
December 25	Christmas
December 30	Closed for New Year's Eve
January 1, 2024	New Year's Day

Ayes	Nays
<i>[Signature]</i> Charlene Krumper	
<i>[Signature]</i>	
<i>[Signature]</i> Jenita Mattos	
<i>[Signature]</i> Angie Holt	
<i>[Signature]</i> Martha A. Marmouze	

Bloomfield-Eastern Greene County Public Library

Resolution to Transfer Funds

The Library would like to the Board of Trustees permission to transfer \$15,000.00 from the Operating Fund to the Rainy Day fund On December 29, 2022.

Aye	Nay
Charlene Khuen	
J. Boyd	
Linda Mattys	
Deanna Datta	
J. Lee	
Martha L. Marmouze	

December 14, 2022