

**Bloomfield-Eastern Greene County Public Library
Board Meeting Agenda
Wednesday, February 10 at 5PM EST in the Library Community Room**

1. Approval of Claims/Payroll
2. Approval of Minutes
3. Treasurer's Report/Approval of Report
4. Librarian's Report
5. Personnel Report
6. Finance Committee Report
7. Building and Grounds Committee Report
8. Old Business
 - a. None
9. New Business
 - a. Annual Library Report
 - b. Weapons Policy for Library Staff
10. Public Comment
11. Adjournment

The next regularly scheduled meeting will be Wednesday, March 9, at 5PM EST, in the Library's Community Room.

Register Of Claims
BLOOMFIELD-EASTERN GREENE CO LIBRARY
 125 S FRANKLIN ST
 BLOOMFIELD , IN 47424

2/10/2016

From: 1/1/2016 To: 1/31/2016

Claim Number	Vendor Name	PO Number	Check Number	Check Date	Amount of Claim
18283	INDIANA DEPT OF REVENUE				\$1,056.19
18284	US TREASURY				\$5,093.66
18285	DUKE ENERGY				\$1,529.74
18286	OPENDNS				\$650.00
18287	WALMART				\$177.03
18288	SCHOLASTIC INC				\$50.00
18289	SMITHVILLE				\$82.76
18290	REPUBLIC SERVICES				\$60.80
18291	Jacob Swango				\$37.44
18292	BEDFORD OFFICE SUPPLY				\$87.95
18293	Rainbow Book Company				\$0.00
18294	GADELLNET CONSULTING SERVICES				\$344.00
18295	ENA Services LLC				\$678.09
18296	INDIANA STATE LIBRARY				\$1,250.00
18297	BAKER & TAYLOR				\$48.16
18298	CENGAGE LEARNING				\$79.43
18299	FINDAWAY WORLD				\$0.00
18300	FINDAWAY WORLD				\$734.86
18301	AMERICAN LIBRARY ASSOCIATION				\$84.00
18302	Rainbow Book Company				\$96.90
18303	PERF				\$1,238.86
18304	John Musgraves				\$27.50
18308	INDIANA STATE LIBRARY				\$36.75
18309	UNIQUE MANAGEMENT SERVICE				\$131.56
18310	MIDWEST NATURAL GAS CORP				\$338.64
18311	MOVIE LICENSING USA				\$368.00
18312	BEDFORD OFFICE SUPPLY				\$38.00
18314	UDWI				\$620.00
18315	CENTURYLINK				\$6.26
18316	EASTERN HEIGHTS UTILITIES				\$30.02
18317	John Musgraves				\$42.50
18318	FINDAWAY WORLD				\$369.97
18319	UPSTART				\$304.28
18320	ANTHEM				\$968.27
18321	AT&T				\$94.24
18322	MOVIE LICENSING USA				\$28.00
18323	CENTER POINT LARGE PRINT				\$125.22
18347	ROBERT TURNER				\$27.60

Register Of Claims
BLOOMFIELD-EASTERN GREENE CO LIBRARY
 125 S FRANKLIN ST
 BLOOMFIELD , IN 47424

2/10/2016

From: 1/1/2016 To: 1/31/2016

Claim Number	Vendor Name	PO Number	Check Number	Check Date	Amount of Claim
18348	MARGARET DEVAULT				\$14.02
18349	KAREN HOLZ				\$31.10
18350	John Musgraves				\$37.50
18352	MICHELE ROGERS				\$1,458.33
18353	EASTERN HEIGHTS UTILITIES				\$14.85
18354	SEWAGE DISPOSAL WORKS				\$74.00
18355	ABELL ELEVATOR INTERNATIONAL				\$228.22
18356	DELTA DENTAL				\$114.92
18357	FIRST SECURITY INSURANCE				\$150.00
18358	Julia Chaney				\$2.68
18359	VISION SERVICE PLAN				\$23.86
18383	BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC L				\$25,000.00

Register Of Claims
BLOOMFIELD-EASTERN GREENE CO LIBRARY
 125 S FRANKLIN ST
 BLOOMFIELD, IN 47424

2/10/2016

From: 1/1/2016 **To:** 1/31/2016

Claim Number	Vendor Name	PO Number	Check Number	Check Date	Amount of Claim
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I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-6.

_____, 20_____

 Fiscal Officer

Allowance of Vouchers

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in Lieu of signing each claim the governing body is allowing.)

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of \$44,086.16 . Dated 2/10/2016

 DINAH FULLER

 DON HEINTZMAN

 LUKE RUDISILL

 JIM MEDINA

 JUDY BRANSTETTER

 KRISTIE BLADEN

 MARTHA MARMOUZE

Board Members

Payroll Claim Register

BLOOMFIELD-EASTERN GREENE CO LIBRARY

125 S FRANKLIN ST
BLOOMFIELD , IN 47424

From: 02/01/16 To: 02/01/16

Claim Number	ID	Payee	Gross Pay	Check Number	Amount of Claim
18324			\$622.78	21341	\$502.71
18325			\$302.81	DD18325	\$254.08
18326			\$534.67	DD18326	\$432.78
18327			\$415.33	21342	\$341.52
18328			\$1,338.01	DD18328	\$976.66
18329			\$136.16	21343	\$119.42
18330			\$103.84	21344	\$94.97
18331			\$834.03	21345	\$704.48
18332			\$2,089.31	DD18332	\$1,562.71
18333			\$2,506.14	DD18333	\$1,928.40
18334			\$1,422.85	DD18334	\$1,244.34
18335			\$537.68	DD18335	\$436.57
18336			\$287.03	DD18336	\$251.72
18337			\$2,197.81	21346	\$1,759.00
18338			\$1,167.61	DD18338	\$1,012.28
18339			\$349.09	21347	\$240.05
18340			\$3,500.00	DD18340	\$2,403.86
18341			\$464.87	DD18341	\$380.00
18342			\$125.21	21348	\$109.80
18343			\$543.49	21349	\$478.71
18344			\$298.07	DD18344	\$254.28
18345			\$1,862.38	DD18345	\$1,518.37
18346			\$154.41	DD18346	\$135.42
18351			\$137.70	21350	\$124.63

Claim Number	ID	Payee	Gross Pay	Check Number	Amount of Claim
			\$21,931.28		
				\$17,266.76	
200.1.2070	Perf Employees Share	\$283.00	200.1.2071	Health Insurance Employees	\$304.56
200.1.2274	State and County	\$1,088.06	200.1.2275	FICA Employees	\$1,340.85
200.1.2276	Medicare Employees	\$313.58			
200.1.2274	State and County		200.1.2274	State and County	\$14.09
			200.1.2274	State and County	\$57.70
			200.1.2274	State and County	\$102.97
			200.1.2274	State and County	\$25.00
			200.1.2274	State and County	\$54.30
			200.1.2274	State and County	\$21.62
			200.1.2274	State and County	\$86.60

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-6.

_____, 20_____

Fiscal Officer

Allowance of Vouchers

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in Lieu of signing each claim the governing body is allowing.)

We have examined the claims listed on the foregoing Register of Claims, consisting of _____ pages, and except for claims not allowed as shown on the Register, such claims are hereby allowed in the total amount of \$17,266.76 Dated 2/10/2016

DINAH FULLER

DON HEINTZMAN

LUKE RUDISILL

JIM MEDINA

JUDY BRANSTETTER

KRISTIE BLADEN

MARTHA MARMOUZE

Board Members

Bloomfield-Eastern Greene County Public County

Board of Trustees

Wednesday, January 13, 2016

The Bloomfield-Eastern Greene County Public Library Board of Trustees met on Wednesday, January 13, 2016 at 5:00 p.m. in the community room at the library. Those present were Jim Medina, presiding, Martha Marmouze, Judy Branstetter, Luke Rudisill, Kristie Bladen, Don Heintzman, Dinah Fuller, Austin Stroud, Library Director, and Community Engagement Coordinator, Reena Evans, taking minutes.

Approval of Claims and Minutes:

Trustees approved by their signatures the claims and payroll claims.

Don made a motion to approve the minutes and Martha seconded it. All present were in favor.

Treasurers Report:

CLAIMS: Claim #18172, #18174, #18209-18259 for **\$25,549.33**

PAYROLL: Claim #18260 to Claim #18282 for **\$18,104.82**

Note: This payroll was a little higher than last month due to PTO cash outs that staff are offered for the January and July payrolls.

BALANCE THE BUDGET:

Transferring \$405.56 from Salary of Librarian to Salary of Staff

Transferring \$548.90 from Unemployment to Salary of Staff

Transferring \$1,045.09 from Employee Group Insurance to Salary of Staff

Transferring \$1,018.02 from Internet Vendor to Library FICA and Medicare **(Resolution Needed)**

Transferring \$8,178.46 from Internet Vendor to Salary of Staff **(Resolution Needed)**

Transferring \$708.95 from Internet Vendor to PERF Employer Contribution **(Resolution Needed)**

Transferring \$433.80 from Internet Vendor to Salary of Treasurer **(Resolution Needed)**

Transferring \$136.08 from Building Materials to Program Supplies

Transferring \$1,115.77 from Telephone to Other Professional

Transferring \$1,106.34 from Building Repair to Equipment Repair

Transferring \$596.69 from Building Repair to Electric

Transferring \$1.68 from Improvements – Other to Books – Children

Transferring \$218.92 from Improvements – Other to Books – Eastern

Transferring \$105.35 from Improvements – Other to Nonprint – Eastern

Transferring \$88.30 from Improvements – Other to Books – YA

BUDGET STATUS (through December 31):

Personnel:	103.33% spent in 2015	91.04% spent in 2014
Supplies:	70.69% spent in 2015	120.64% spent in 2014
Other Services:	69.79% spent in 2015	86.38% spent in 2014
Capital Outlays:	99.26% spent in 2015	105.22% spent in 2014
OVERALL:	91.65% spent in 2015	91.72% spent in 2014

(\$515,978.41 spent out of our \$563,000 budget).

We're still running too high and need to get our spending down to about \$495k to start saving money. It's great that our spending was \$47k+ under budget, but we don't have a fully funded budget and have a budget shortfall. With the janitorial cuts in 2016, keeping staffing costs flat, and reducing IT costs, we're hoping to finally make this happen. I'll be watching costs closely the first couple of months of the year, and if necessary we may have to make additional cuts.

The board members approved via signing a resolution to transfer \$25k from the BloomBank operating fund back to Farmers and Mechanics Bank. This money had been moved toward the end of 2015 to carry us over until our December tax settlement arrived. We likely will have to transfer this money back in a few months, but wanted to put it back for now.

The board members approved via signing a resolution to transfer funds between major budget categories to close out the 2015 year and balance the budget.

Luke made a motion to approve the Treasurer's report and Kristie seconded it. All present were in favor.

Personnel Report:

None

Librarians Report:

Events/Programming

We're up to \$3150 raised for the Golf (fore!) the Library fundraiser on February 6. We've been getting in a fair amount of silent auction donations, too, however, monetary donations have somewhat stalled out in the last 2-3 weeks. We're going to start doing drop-in/face-to-face

follow ups in the next week to help get closer to our \$10k goal. We raised over \$7300 last year. If any of you are interested in volunteering or helping with the event for any period of time, just let me know. We plan to set up the course on Friday, February 5 while the library is open from 10-5. The actual event will be held on Saturday, February 6, from 10-5.

After the February 10 Board meeting where I go over our annual report and annual financial report, I'll be doing a State of the Library address/program where I go over our 2015 numbers/accomplishments with the public. It will be 6:30-7:30 on the 10th.

Our 2nd annual staff training day will be held on Monday, January 18 (Martin Luther King, Jr. Day). Topics we plan to cover: Indiana room/genealogy, wrapping up our 2014-2016 Strategic Plan and planning the 2017-2019 Strategic Plan, training on our digital resources including OverDrive, Freegal, and Chilton, Indiana Bicentennial planning, and a session about turning outward to the community.

Community/Professional Involvement

Beth Burcham and I are still coordinating with several groups in the area on getting the Little Free Libraries constructed this winter before their spring launches.

I spoke about the library's golf fundraiser as well as the Little Free Libraries at the Chamber of Commerce's January meeting. I also attended a Chamber Board meeting on December 17 and the Friends of the Library Board meeting on the same day.

Other

We finally went live with the Chilton online auto repair database this week. We'll be doing heavy promoting of it the next few months. Our library, along with the Linton and Worthington libraries came together on this to offer it to all of Greene County (Jasonville is the only area unserved by it). The Classic Cruisers car club gave a \$400 donation and the Friends of the Library paid the library's portion of this annual subscription.

The catalog computer upstairs was replaced with an iPad and tablet stand. This will be dedicated in honor of long-time Board member Carol Talbott. The Friends of the Library contributed \$100 toward this. We haven't had any complaints so far!

We also have been testing a hotspot in the area through Sprint. We're looking into grants to fund "checking out" the Internet to patrons.

The painting continues, but Mr. Jones is almost finished with his part. The teen librarian, myself, and teens will be painting the teen room on Thursday night, February 11. After that is finished, we can move forward with replacing the carpet and furniture. More updates on building/grounds things will be shared in that committee report.

Finance Committee Report:

The 2016 finance committee will be comprised of: Judy Branstetter, Don Heintzman, and Amy Myers.

Building Grounds Committee Report:

The 2016 building grounds committee will be comprised of Jim Medina, Don Heintzman, and Judy Branstetter.

Old Business:

None

New Business:

The 2016 Board Officers were discussed and named: Jim will be the President, Don Heintzman will be the Vice President, and Luke will be the Secretary. Amy will be the Treasurer. Luke made a motion to approve the 2016 board officers and Judy seconded.

Next, the board discussed the regular date/time meetings would be held the rest of 2016. Currently, the library board meets on the second Wednesday of each month at 5 p.m., but this time hasn't always worked out for a few board members. It was decided that the 2016 meetings will remain at 5PM. Judy made a motion to approve the regular monthly meeting date/time and Don seconded. All present were in favor.

Finally, the board reviewed the by-laws for 2016. These are unchanged from 2015, but require the board to approve. Those present approved the 2016 by-laws by signing their signature at the end.

Public Comment:

None

Adjournment:

Judy made a motion and Luke seconded to adjourn the meeting at 5:52 p.m.

Bloomfield-Eastern Greene County Public County
Board of Trustees – Board of Finance Meeting

Wednesday, January 13, 2016

The Bloomfield-Eastern Greene County Public Library Board of Trustees Board of Finance met on Wednesday, January 13, 2016 at p.m. in the community room at the library. The meeting began at 5:52pm immediately following the regular board meeting. Those present were Jim Medina, presiding, Martha Marmouze, Judy Branstetter, Luke Rudisill, Kristie Bladen, Dinah Fuller, Don Heintzman, Austin Stroud, Library Director, and Community Engagement Coordinator, Reena Evans, taking minutes.

Election of Officers:

The Board of Finance needs to elect a President, Secretary, and Treasurer. It was decided to have the same officers as the regular board in that Jim will be President, Luke will be Secretary, and Amy will be Treasurer. Kristie made a motion to approve the officers and Judy seconded it. All present were in favor.

Review of Accounts and Investments:

Austin went over a variety of reports and statements with the board.

Balance the 2015 Budget:

This was already completed as part of the regular board meeting before the Board of Finance met.

Transfers:

Transfers were already approved as part of the regular board meeting before the Board of Finance met.

Adjournment:

Judy made a motion and Martha seconded to adjourn the meeting at 6:07 p.m.

TREASURER'S REPORT—January 2016

CLAIMS:

PAYROLL: Claim #18324 to Claim #18346 and Claim #18351 for **\$17,266.76**

CLAIMS: Claim #18283 to Claim #18304, Claim #18308 to Claim #18312, Claim #18314 to Claim #18323, Claim #18347 to Claim #18350, Claim #18352 to Claim #18359, and Claim #18383 for **\$44,086.16**.

Note: \$25,000 of this total represents us moving operating money from BloomBank to Farmers & Mechanics as discussed at last month's meeting. Our true claims are \$19,086.16.

BALANCE THE BUDGET:

Nothing to transfer this month!

BUDGET STATUS:

Through one month of the year, we strive to be at or under 8.33% (1/12th of the year) in each of the four budget categories as well as overall. See the appropriation report through January 31, 2016 for the full numbers.

Personnel/Personal Services	8.22% spent
Supplies	2.42% spent
Other Services	4.12% spent
Capital Outlays	2.39% spent
OVERALL	6.16% spent

Appropriation Financial Report

BLOOMFIELD-EASTERN GREENE CO LIBRARY

Period Beginning Date 01/01/16 Period Ending Date 01/31/16

Account Number and Description	YR Appropriation	Month BB	Change to Appropriations	MTD Expense	YTD Expense	Unexpended Bal.	Encumbrance	Unencumbered Bal	%
001 CASH CHANGE FUND									
5 Income									
001.5.5000 Cash Change Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5 Income Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<hr/>									
Fund Total									
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<hr/>									
100 OPERATING									
1 Personnel									
100.1.1110 Salary of Librarian	73,000.00	73,000.00	0.00	6,484.74	6,484.74	66,515.26	0.00	66,515.26	8.88%
100.1.1111 Salary of Librarians(Hou	100,000.00	100,000.00	0.00	9,243.16	9,243.16	90,756.84	0.00	90,756.84	9.24%
100.1.1112 Salary of Library Assista	25,000.00	25,000.00	0.00	3,554.64	3,554.64	21,445.36	0.00	21,445.36	14.22%
100.1.1113 Salary of Substitutes	9,500.00	9,500.00	0.00	119.65	119.65	9,380.35	0.00	9,380.35	1.26%
100.1.1114 Salary of Pages	18,000.00	18,000.00	0.00	1,728.49	1,728.49	16,271.51	0.00	16,271.51	9.60%
100.1.1115 Salary of Coordinators	18,500.00	18,500.00	0.00	1,666.05	1,666.05	16,833.95	0.00	16,833.95	9.01%
100.1.1120 Salary of Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
100.1.1130 Salary of Treasurer	15,500.00	15,500.00	0.00	174.57	174.57	15,325.43	0.00	15,325.43	1.13%
100.1.1210 Library FICA and Medica	22,000.00	22,000.00	0.00	1,742.24	1,742.24	20,257.76	0.00	20,257.76	7.92%
100.1.1220 Unemployment	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00%
100.1.1230 PERF Employer Contrib	15,000.00	15,000.00	0.00	977.13	977.13	14,022.87	0.00	14,022.87	6.51%
100.1.1240 Employee Group Insura	14,000.00	14,000.00	0.00	885.65	885.65	13,114.35	0.00	13,114.35	6.33%
100.1.1241 Extra Personnel	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00%
1 Personnel Totals	323,500.00	323,500.00	0.00	26,576.32	26,576.32	296,923.68	0.00	296,923.68	8.22%
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2 Supplies									
100.2.2110 Official Records	50.00	50.00	0.00	0.00	0.00	50.00	0.00	50.00	0.00%
100.2.2130 Other Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
100.2.2210 Cleaning Supplies	1,300.00	1,300.00	0.00	104.37	104.37	1,195.63	0.00	1,195.63	8.03%

Appropriation Financial Report

BLOOMFIELD-EASTERN GREENE CO LIBRARY

Period Beginning Date 01/01/16 Period Ending Date 01/31/16

Account Number and Description		YR Appropriation	Month BB	Change to Appropriations	MTD Expense	YTD Expense	Unexpended Bal.	Encumbrance	Unencumbered Bal	%	
100.2.2220	Fuel and Lubricants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
100.2.2230	Other Operating Supplie	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
100.2.2310	Building Materials	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00%	
100.2.2410	Library Supplies	6,500.00	6,500.00	0.00	125.95	125.95	6,374.05	0.00	6,374.05	1.94%	
100.2.2420	Program Supplies	3,350.00	3,350.00	0.00	120.46	120.46	3,229.54	0.00	3,229.54	3.60%	
100.2.2422	Extra Supplies	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00	0.00	1,300.00	0.00%	
2	Supplies	Totals	14,500.00	14,500.00	0.00	350.78	350.78	14,149.22	0.00	14,149.22	2.42%
3	Other Services										
100.3.3110	Consulting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
100.3.3130	Legal Services	750.00	750.00	0.00	0.00	0.00	750.00	0.00	750.00	0.00%	
100.3.3140	Other Professional	18,000.00	18,000.00	0.00	1,127.28	1,127.28	16,872.72	0.00	16,872.72	6.26%	
100.3.3145	Database Subscriptions	4,250.00	4,250.00	0.00	0.00	0.00	4,250.00	0.00	4,250.00	0.00%	
100.3.3146	eBook Services	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00	3,500.00	0.00%	
100.3.3210	Telephone	4,500.00	4,500.00	0.00	89.02	89.02	4,410.98	0.00	4,410.98	1.98%	
100.3.3220	Postage	500.00	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00%	
100.3.3230	Traveling Expenses	3,000.00	3,000.00	0.00	65.04	65.04	2,934.96	0.00	2,934.96	2.17%	
100.3.3240	Professional Meeting	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00%	
100.3.3250	Freight and Express	500.00	500.00	0.00	0.30	0.30	499.70	0.00	499.70	0.06%	
100.3.3252	Evergreen	1,250.00	1,250.00	0.00	1,250.00	1,250.00	0.00	0.00	0.00	100.00%	
100.3.3260	Internet Vendor	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00%	
100.3.3310	Advertising and Publicity	250.00	250.00	0.00	0.00	0.00	250.00	0.00	250.00	0.00%	
100.3.3320	Printing	200.00	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00%	
100.3.3410	Official Bonds	300.00	300.00	0.00	150.00	150.00	150.00	0.00	150.00	50.00%	
100.3.3420	Library Insurance	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00%	
100.3.3510	Gas	5,500.00	5,500.00	0.00	338.64	338.64	5,161.36	0.00	5,161.36	6.16%	
100.3.3520	Electric	27,000.00	27,000.00	0.00	2,149.74	2,149.74	24,850.26	0.00	24,850.26	7.96%	
100.3.3530	Water	1,100.00	1,100.00	0.00	44.87	44.87	1,055.13	0.00	1,055.13	4.08%	
100.3.3540	Waste Disposal	2,100.00	2,100.00	0.00	134.80	134.80	1,965.20	0.00	1,965.20	6.42%	
100.3.3610	Building Repair	20,000.00	20,000.00	0.00	80.00	80.00	19,920.00	0.00	19,920.00	0.40%	

Appropriation Financial Report

BLOOMFIELD-EASTERN GREENE CO LIBRARY

Period Beginning Date 01/01/16 Period Ending Date 01/31/16

Account Number and Description	YR Appropriation	Month BB	Change to Appropriations	MTD Expense	YTD Expense	Unexpended Bal.	Encumbrance	Unencumbered Bal	%
100.3.3620 Equipment Repair	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00%
100.3.3630 Janitorial Service	17,500.00	17,500.00	0.00	1,458.33	1,458.33	16,041.67	0.00	16,041.67	8.33%
100.3.3910 Dues	1,750.00	1,750.00	0.00	84.00	84.00	1,666.00	0.00	1,666.00	4.80%
100.3.3940 Transfer to LIRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
100.3.3950 Circuit Breaker Reductio	15,100.00	15,100.00	0.00	0.00	0.00	15,100.00	0.00	15,100.00	0.00%
100.3.3955 Extra Services	15,550.00	15,550.00	0.00	0.00	0.00	15,550.00	0.00	15,550.00	0.00%
3 Other Services Totals	169,100.00	169,100.00	0.00	6,972.02	6,972.02	162,127.98	0.00	162,127.98	4.12%
4 Capital Outlays									
100.4.4210 Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
100.4.4310 Improvements - Other	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00%
100.4.4410 Furniture and Equipment	9,000.00	9,000.00	0.00	650.00	650.00	8,350.00	0.00	8,350.00	7.22%
100.4.4510 Books - Adult Fiction	9,500.00	9,500.00	0.00	214.25	214.25	9,285.75	0.00	9,285.75	2.26%
100.4.4520 Books - Adult Nonfiction	5,800.00	5,800.00	0.00	0.00	0.00	5,800.00	0.00	5,800.00	0.00%
100.4.4525 Books-Local History/Gen	500.00	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00%
100.4.4530 Books - Children	7,250.00	7,250.00	0.00	50.00	50.00	7,200.00	0.00	7,200.00	0.69%
100.4.4540 Books - YA	3,250.00	3,250.00	0.00	20.52	20.52	3,229.48	0.00	3,229.48	0.63%
100.4.4550 Books - Eastern	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.00	6,500.00	0.00%
100.4.4610 Periodicals and News	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00%
100.4.4710 Nonprint - Adult DVD	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00%
100.4.4720 Nonprint - Music	1,000.00	1,000.00	0.00	17.74	17.74	982.26	0.00	982.26	1.77%
100.4.4730 Nonprint - Audiobooks	6,300.00	6,300.00	0.00	734.86	734.86	5,565.14	0.00	5,565.14	11.66%
100.4.4740 Nonprint - Childrens	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00%
100.4.4750 Nonprint - YA	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00	1,200.00	0.00%
100.4.4760 Nonprint - Eastern	4,200.00	4,200.00	0.00	0.00	0.00	4,200.00	0.00	4,200.00	0.00%
100.4.4761 Replacement Books/No	500.00	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00%
100.4.4765 Extra Capital Outlays	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00%
4 Capital Outlays Totals	70,500.00	70,500.00	0.00	1,687.37	1,687.37	68,812.63	0.00	68,812.63	2.39%

Appropriation Financial Report

BLOOMFIELD-EASTERN GREENE CO LIBRARY

Period Beginning Date 01/01/16 Period Ending Date 01/31/16

Account Number and Description	YR Appropriation	Month BB	Change to Appropriations	MTD Expense	YTD Expense	Unexpended Bal.	Encumberance	Unencumbered Bal	%
Fund Total	577,600.00	577,600.00	0.00	35,586.49	35,586.49	542,013.51	0.00	542,013.51	6.16%
Total All Funds	577,600.00	577,600.00	0.00	35,586.49	\$35,586.49	542,013.51	0.00	542,013.51	6.16%

Librarian's Report –Austin Stroud, Director – 02.10.16

Events/Programming

The 3rd Annual Golf (fore!) the Library was held on Saturday, February 6. As of the date/time of this writing, I don't have the full numbers for how the event went fundraising-wise. However, I should have that by the time we physically meet on February 10.

After the Board meeting, I'll be doing a State of the Library address/program where I go over our 2015 numbers/accomplishments with the public. It will be 6:30-7:30.

Our 2nd annual staff training day was held on Monday, January 18 (Martin Luther King, Jr. Day). Topics we covered: Indiana room/genealogy, wrapping up our 2014-2016 Strategic Plan and planning the 2017-2019 Strategic Plan, training on our digital resources including OverDrive, Freegal, and Chilton, Indiana Bicentennial planning, and a session about turning outward to the community. If any of you are interested in being involved in our 2017-2019 Strategic Planning process, just let me know!

Community/Professional Involvement

Beth Burcham and I now have all of the builders we need for the Little Free Libraries, at least for this year. Some of the builders are donating all materials/costs, which will allow us more money for other Little Free Libraries or books/materials to place inside them.

I spoke about the library at the Rotary meeting on January 26. I attended a Friends board meeting, Literacy Coalition board meeting, Chamber of Commerce board meeting, a regular Chamber of Commerce meeting, and a Bloomfield Downtown Revitalization promotions committee meeting. All of the Greene County libraries met for our quarterly roundtable at the library on February 9.

I teach for both Ivy Tech Community College and IUPUI. This semester, I have six different classes and groups of students. To allow me to effectively juggle things for the remainder of the semester, I am extending my days at the library Monday-Thursday to allow me more free time Friday-Sunday to meet my other professional commitments. This is just a temporary schedule change, and I will resume Friday/Saturday hours in May (with your approval). I also am working on moving closer – hopefully by April.

Other

We are checking with the Classic Cruisers Car Club to see if they are interested in having our printed Chilton books (since they helped sponsor that new database). With the new database, we would like to find these books a new home.

The painting is finished after we finish painting the teen room on February 11. The teen librarian and I have both been doing a lot of pre-painting prep work.

Graves started working on the new HVAC controls system. This work will continue into mid-March. The library won't be perfect temperature wise at least until after that. Graves recommended not doing carpeting until after their work is completed.

Thank you!

LIBRARIAN'S REPORT JAN. 2016 BLOOMFIELD

February 10, 2016 Board Meeting

Juvenile Circulation	2016	2015	2014
Juvenile Fiction	863	711	561
Juvenile Non-Fiction	162	92	121
Parent/Teacher	0	10	13
Juvenile Videos	3	39	33
Juvenile DVDs	215	223	138
Audiobooks/Gaming	19	14	22
B&C (Kits)	3	0	4
Juvenile Magazines	7	6	15
YA Books	181	271	190
YA Nonprint	44	43	29
Total Children's:	1497	1409	1126

Adult Circulation	2016	2015	2014
Fiction	804	915	985
Non-Fiction	329	384	369
Magazines	49	86	78
Music CDs	151	89	86
Audiobooks	160	238	228
Playaways	89	70	63
Overdrive	727	621	627
DVDs/Videos	1299	1734	1586
Total Adult:	3608	4137	4022
TOTAL CIRCULATION:	5105	5546	5148

COMPUTER/EQUIPMENT USAGE		INTERLIBRARY LOAN SERVICES		
Children & Tween	96	0	Books borrowed from ILL	
Teen	132			
Adult	568	258	Books borrowed from EI libraries	
Total Internet	796			
Wireless	70	335	Books loaned to EI libraries	
Microfilm	7			
Total:	873			
Programs:	2	children attended	1	programs
	23	teens attended	4	programs
	103	adults attended	3	programs
Outreach:	0	items delivered to	0	Patrons
	40	items delivered to	4	offsite locations
	57	books delivered to	3	Daycares

Items Added:		Desk Collection:	
Adult Books Purchased	50	Fines and Fees	\$284.22
Adult Books Donated	2		
Magazines Added	50	Copier Fees	\$304.25
Adult AV items purchased	66		
Adult AV items donated	9	Other Fees	\$133.53
YA books purchase	22		
YA books donated	0	Total:	\$722.00
Children books purchased	23		
Children books donated	0	Total Patrons: 1,856 New Resident Cards: 27 Number of Items: 46,885 Email Genealogy: 7 Freegal Streaming: 140/7 Freegal Downloads: 53/9	
Children AV purchased	0		
Children AV donated	0		
Total Books Added	147		
Total AV Added	75		
Total of all items added:	222		

LIBRARIAN'S REPORT JANUARY 2016
February 10, 2016 Board Meeting

EASTERN			
	2016	2015	2014
Juvenile Circulation			
Juvenile Fiction	164	80	66
Juvenile Nonfiction	5	0	14
Juvenile Periodicals	0	0	0
Audiobooks/Kits	2	2	0
DVDs/Videos	0*	0	6/0
YA	17	10	30
Total Juvenile Circulation	188	92	116
Adult Circulation			
Fiction	141	178	157
Nonfiction	23	28	11
Periodicals	43	39	28
Audiobooks	21	15	23
DVDs/Videos	292	362	264
Music CDs	4	10	10
Games	7	0/12	3
Total Adult Circulation	531	644	496
TOTAL CIRCULATION	719	736	612
Additional Statistics			
New resident cards:	4		
Number of Patrons:	526		
Number of items:	9,028		
Computer/WIFI Use:	127 computer uses/15 wireless = 142 total		
Programs/Attendance:	2 Programs/31 in Attendance		
NEW ITEMS Purchased or donated to branches	Purchased:		
	Adult Books		
	Adult A/V		14
	Magazines		0
	YA		15
	Children's Books		38
	Children's A/V		0
	Donated:		
	Books		4
	A/V		4
Total:		75	

*All DVD/video checkouts were combined as adult.

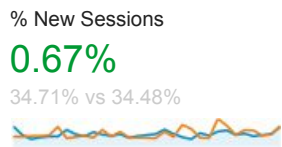
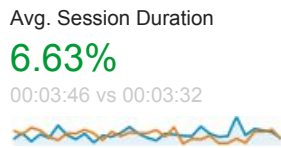
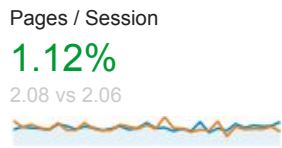
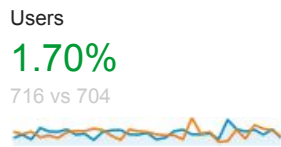
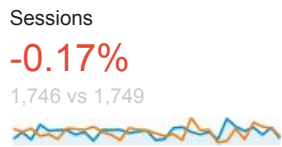
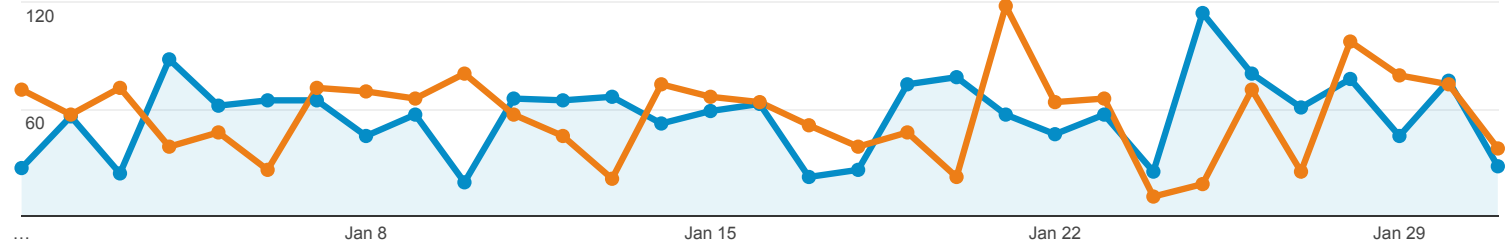
Jan 1, 2016 - Jan 31, 2016
Compare to: Dec 1, 2015 - Dec 31, 2015

Audience Overview

All Sessions
+0.00%

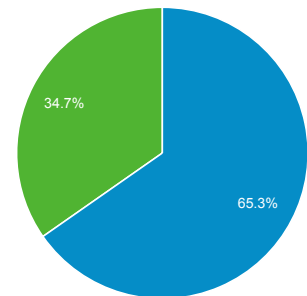
Overview

Jan 1, 2016 - Jan 31, 2016: Sessions
Dec 1, 2015 - Dec 31, 2015: Sessions

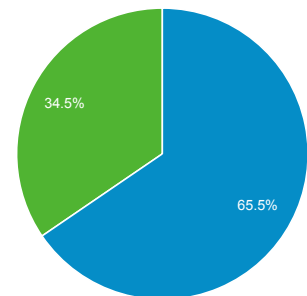


Returning Visitor (Blue) | New Visitor (Green)

Jan 1, 2016 - Jan 31, 2016



Dec 1, 2015 - Dec 31, 2015



Language

Language	Sessions	% Sessions
1. en-us		
Jan 1, 2016 - Jan 31, 2016	1,670	95.65%
Dec 1, 2015 - Dec 31, 2015	1,617	92.45%
% Change	3.28%	3.46%
2. (not set)		
Jan 1, 2016 - Jan 31, 2016	57	3.26%
Dec 1, 2015 - Dec 31, 2015	77	4.40%
% Change	-25.97%	-25.85%
3. en-gb		
Jan 1, 2016 - Jan 31, 2016	7	0.40%
Dec 1, 2015 - Dec 31, 2015	4	0.23%
% Change	75.00%	75.30%

4. en	Jan 1, 2016 - Jan 31, 2016	3		0.17%
	Dec 1, 2015 - Dec 31, 2015	29		1.66%
	% Change	-89.66%		-89.64%
5. ru-ru	Jan 1, 2016 - Jan 31, 2016	3		0.17%
	Dec 1, 2015 - Dec 31, 2015	3		0.17%
	% Change	0.00%		0.17%
6. c	Jan 1, 2016 - Jan 31, 2016	1		0.06%
	Dec 1, 2015 - Dec 31, 2015	5		0.29%
	% Change	-80.00%		-79.97%
7. en-ca	Jan 1, 2016 - Jan 31, 2016	1		0.06%
	Dec 1, 2015 - Dec 31, 2015	0		0.00%
	% Change	100.00%		100.00%
8. es	Jan 1, 2016 - Jan 31, 2016	1		0.06%
	Dec 1, 2015 - Dec 31, 2015	12		0.69%
	% Change	-91.67%		-91.65%
9. fi-fi	Jan 1, 2016 - Jan 31, 2016	1		0.06%
	Dec 1, 2015 - Dec 31, 2015	0		0.00%
	% Change	100.00%		100.00%
10. ru	Jan 1, 2016 - Jan 31, 2016	1		0.06%
	Dec 1, 2015 - Dec 31, 2015	0		0.00%
	% Change	100.00%		100.00%

TO: Bloomfield-Eastern Greene County Public Library Board of Trustees
FROM: Austin Stroud, Director
RE: Personnel Report
DATE: February 10, 2016

Beginning Employment

- None

Ending Employment

- Ashly Edwards, Library Assistant, Part-time, effective February 27, 2016.

Job Changes

- Owen Bolton, Page, Part-time, to Library Assistant, Part-time, effective February 15, 2016.

2015 Annual Library Report Notes

- Our total number of resident library cardholders dropped from 5,227 in 2014 to 4,463 in 2015.
- Our total number of non-resident cardholders dropped from 110 in 2014 to 102 in 2015.
- Our total number of reciprocal borrowers dropped from 32 in 2014 to 27 in 2015.
- Our total number of PLAC users dropped from 5 in 2014 to 4 in 2015.
- Our total number of non-resident cards issued to students increased from 4 in 2014 to 6 in 2015.
- Our 2015 operating expenditures per capita increased from \$33.65 in 2014 to \$35.04 in 2015. Because of this, by the end of the year, we'll have to increase our non-resident card by 4 cents to \$35.04 (required by the state). It likely will stay \$35 until the December board meeting when we set the 2017 fee schedule.
- The percentage of our operating income that we spent on our collection increased from 12.1% in 2014 to 12.5% in 2015.
- System-wide, the number of children's programs held in the library increased from 127 in 2014 to 139 in 2015.
- System-wide, the number of children's programs held outside the library increased from 14 in 2014 to 29 in 2015.
- The number of teen programs held inside the library increased from 64 in 2014 to 70 in 2015.
- The number of teen programs held outside the library increased from 0 in 2014 to 7 in 2015.
- System-wide, the number of adult programs inside the library increased from 34 in 2014 to 36 in 2015.
- System-wide, the number of adult programs held outside the library increased from 2 in 2014 to 15 in 2015.
- System-wide, the number of general/all ages programs held inside the library increased from 14 in 2014 to 24 in 2015.
- System-wide, the number of general/all ages programs held outside the library increased from 2 in 2014 to 4 in 2015.
- System-wide, the total number of non-library sponsored programs decreased from 119 in 2014 to 84 in 2015.
- System-wide, the total number of library-sponsored programs increased from 257 in 2014 to 324 in 2015.
- System-wide, the total attendance for children's programs inside the library increased from 1,694 in 2014 to 2,504 in 2015.
- System-wide, the total attendance for children's programs outside the library increased from 720 in 2014 to 1,073 in 2015.
- The total attendance for teen programs held inside the library increased from 458 in 2014 to 586 in 2015.
- The total attendance for teen programs held outside the library increased from 0 in 2014 to 152 in 2015.
- System-wide, the total attendance for adult programs inside the library decreased from 157 in 2014 to 143 in 2015.
- System-wide, the total attendance for adult programs outside the library increased from 0 in 2014 to 230 in 2015. This number is mainly from the Farmers Market where I had to guesstimate a bit on our numbers.
- System-wide, the total attendance for general/all ages programs inside the library increased from 280 in 2014 to 353 in 2015.

- System-wide, the total attendance for general/all ages programs outside the library decreased from 165 in 2014 to 115 in 2015.
- System-wide, the total attendance at non-library sponsored programs increased from 746 in 2014 to 801 in 2015.
- The total children's program attendance increased from 2,414 in 2014 to 3,577 in 2015.
- The total teen program attendance increased from 458 in 2014 to 738 in 2015.
- The total attendance at library-sponsored programs increased from 3,474 in 2014 to 5,156 in 2015.
- System-wide, the total number of annual visits in the library increased from 60,008 in 2014 to 67,210 in 2015.
- System-wide, the total number of reference transactions per year increased from 2,808 in 2014 to 4,030 in 2015.
- System-wide, the total number of public Internet computer uses increased from 14,976 in 2014 to 18,276 in 2015.
- System-wide, the total number of wireless Internet users increased from 936 in 2014 to 1,176 in 2015.
- The total circulation of all materials increased from 71,527 in 2014 to 76,479 in 2015.
- The total circulation of children's materials increased from 22,230 in 2014 to 24,245 in 2015.
- The total circulation of electronic materials increased from 7,342 in 2014 to 7,397 in 2015.
- The total in-house usage of materials increased from 58 in 2014 to 2,470 in 2015.
- The number of reading/music devices circulated annually increased from 818 in 2014 to 1,066 in 2015.
- Our print collection increased from 45,757 in 2014 to 45,832 in 2015.
- Freegal downloads increased from 141 in 2014 to 380 in 2015.

BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY

Indiana Public Library Annual Report 2015

CURRENT YEAR

PREVIOUS YEAR

1 - General Information

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Please provide the most current information available.

01-001	Name of the person preparing this report	Austin Stroud	<i>Austin Stroud</i>
01-002	Preparer's phone number	(812) 384-4125	<i>(812) 384-4125</i>
01-003	Time zone in which library district headquarters is located.	Eastern Time	<i>Eastern Time</i>
01-004	Library Name	BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY	<i>BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY</i>
01-005	Library Class	B	<i>B</i>
01-006	Library Director	Austin Stroud	<i>Austin Stroud</i>
01-007	Street Address	125 SOUTH FRANKLIN STREET	<i>125 SOUTH FRANKLIN STREET</i>
01-008	City	BLOOMFIELD	<i>BLOOMFIELD</i>
01-009	ZIP Code	47424	<i>47424</i>
01-010	Is your mailing address the same as the address listed above?	Yes	<i>Yes</i>
01-011	Mailing Address	125 S. FRANKLIN ST	<i>125 S. FRANKLIN ST</i>
01-012	Mailing City	BLOOMFIELD	<i>BLOOMFIELD</i>
01-013	Mailing ZIP Code	47424	<i>47424</i>
01-014	Congressional District #	8	<i>8</i>
01-015	Phone	(812) 384-4125	<i>(812) 384-4125</i>
01-016	FAX	(812) 384-0820	<i>(812) 384-0820</i>
01-017	Does your library have an answering machine, voice mail or other similar technology?	Yes	<i>Yes</i>
01-018	Library URL	http://www.begcpl.info	<i>http://www.bloomfield.lib.in.us</i>
01-019	Public Library E-Mail Address, or a means of electronic contact listed on the library's website	bloomfield@begcpl.info	<i>bloomfield@bloomfield.lib.in.us</i>

Building Questions

01-020	The year the current central building was built	1911	<i>1911</i>
01-021	Year of the most recent structural addition or alteration to current central building	2006	<i>2006</i>
01-022	What is the square footage of the central building?	13,400	<i>13,400</i>

01-023 Click [here](#) to complete Central Library daily hours.

This link will take you to a table where you can record the regular hours that the Central Library is open.

Please enter the hours that the library is open during a typical week. These are the hours which will be made available online at <http://www.in.gov/library/pldirectory.htm> and updated as you notify us.

01- If your Central library has an ATYPICAL schedule
023a that cannot be correctly entered into the above form
(e.g. 9:00AM-Noon, 2:00PM-5:00PM), please
provide and describe those hours here.

01- 038	Total open hours for Central Library during a typical week	54	54
01- 039	Total number of hours Central Library is open after 6:00 p.m. per week	8	8
01- 040	Total number of hours per week Central Library is open on Saturday	7	7
01- 041	Total number of hours per week Central Library is open on Sunday	0	0
01- 042	Number of Weeks Per Year Central Library was open in 2015	52	52
01- 043	Total Central Library Hours Open per Year	2,808.00	2,808.00

Internet Access

01- 044	Does the library have Internet Access	Yes	Yes
01- 045	What type of Internet Access is available in the Central Building?	Fiber Optic	Fiber Optic
01- 046	Specify the download speed of Internet Access in the Central Building. Use http://www.speedtest.net to determine speed.	25 MBPS	10 MBPS

Branch Information

01- 200	Total Number of Branches (<i>If this answer = 0, skip Questions 01-200a through 01-237</i>)	1	1
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Individual Branch Information

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

01- 200a	Branch Name	EASTERN BRANCH	EASTERN BRANCH
01- 201a	Branch Street Address	11453 EAST STATE ROAD 54	11453 EAST STATE ROAD 54
01- 202a	Branch City	BLOOMFIELD	BLOOMFIELD
01- 203a	Branch County	GREENE	GREENE
01- 204a	Branch Zip	47424	47424
01- 205a	Is your mailing address the same as the address listed above	Yes	Yes
01- 206a	Branch Mailing Address	11453 EAST STATE ROAD 54	11453 EAST STATE ROAD 54
01- 207a	Phone	(812) 825-2677	(812) 825-2677
01- 208a	Fax	(812) 825-2677	(812) 825-2677
01- 209a	Total Square Footage of Branch	2,300	2,300
01- 210a	Year Built	N/A	N/A
01- 211a	Year of the most recent structural addition or alteration to branch building	2014	2014
01- 212a	Number of Weeks per Year Individual Branch is Open	52	52
01- 213a	Monday opening time	11:00 AM	11:00 AM
01- 214a	Monday closing time	5:00 PM	5:00 PM

01- 215a	Tuesday opening time	2:00 PM	2:00 PM
01- 216a	Tuesday closing time	8:00 PM	8:00 PM
01- 217a	Wednesday opening time	11:00 AM	11:00 AM
01- 218a	Wednesday closing time	5:00 PM	5:00 PM
01- 219a	Thursday opening time	2:00 PM	2:00 PM
01- 220a	Thursday closing time	8:00 PM	8:00 PM
01- 221a	Friday opening time	11:00 AM	11:00 AM
01- 222a	Friday closing time	5:00 PM	5:00 PM
01- 223a	Saturday opening time	9:00 AM	9:00 AM
01- 224a	Saturday closing time	12:00 PM	12:00 PM
01- 225a	Sunday opening time	CLOSED	CLOSED
01- 226a	Sunday closing time	CLOSED	CLOSED
01- 227a	Total open hours for Branch Library during a typical week.	33	33
01- 228a	Does the Branch library have Internet access?	Yes	Yes
01- 229a	What type of Internet Access is available in the Branch library?	DSL	DSL
01- 230a	Specify the speed of Internet Access in the Branch library	2 MBPS	2 MBPS
01- 231a	Number of wireless hubs located in the Branch library	1	1
01- 237	Total Annual Hours of All Branches	1,716.00	1,716.00

Bookmobile Information

01- 300	Total Number of Bookmobiles (<i>If this answer = 0, skip Questions 01-301a through 01-316</i>)	0	0
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Individual Bookmobile Information

01- 301a	Bookmobile Name		
01- 302a	Street Address		
01- 303a	City		
01- 304a	County		
01- 305a	Zip+4		
01- 306a	Is your mailing address the same as the address listed above?		
01- 307a	Mail Address		
01- 308a	Phone		
01- 309a	Fax		
01- 310a	Total number of hours Bookmobile is open during a typical week		
01- 311a	Number of Weeks Bookmobile is Open		
01-	Does the Bookmobile have Internet Access?		

312a

01- What type of Internet Access is available in the
313a Bookmobile?01- **Specify the speed of Internet Access in the**
314a **Bookmobile**01- **Number of wireless hubs located in the**
315a **Bookmobile?**

01- 316	Total Annual Hours of All Bookmobiles	0.00	0.00
01- 500	Total System Public Service Hours per Year	4,524.00	4,524.00

2 - Registrations**Questions relating to standards are in bolded blue font**

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

02- 001	Total Number of Individual Resident Registered Users	4,463	5,227
02- 002	Total Number of Users from Contracting Areas	0	0
02- 003	Total Number of Individual Non-Resident (non-taxed) Registered Users	102	110
02- 004	Total Number of Reciprocal Users	27	32
02- 005	Total Number of PLAC Users	4	5
02- 006	Total Number of Non-Resident Cards Issued to Student Users	6	4
02- 007	Total Number of Non-Resident Cards Issued to School Employees	0	0
02- 008	Total Number of Non-Resident Cards Issued to Library Employees	23	19
02- 009	Amount of Individual Non-Resident Fee	\$35.00	\$35.00
02- 010	Date that the Library Board adopted this fee	Dec. 29, 2005	Dec. 29, 2005
02- 011	Does your library purge or mark inactive patron files at least every three years?	Yes	Yes

3 - Libraries & Political Subdivisions**Questions relating to standards are in bolded blue font**

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

If your library district is located in more than one county or is a county contractual, please list information for both counties or library and contractual division.

See the Instructions for a description of the Political Divisions. If your library did not make changes to your service area, carry over the unit type from the previous year.

2010 Census figures are used for all calculations

03- 001	Name of Primary County	GREENE	GREENE
03- 002	Total Assessed Valuation for Library District	\$401,198,648	\$392,375,148
03- 003	Operating Tax Rate	.0709	.0706
03- 004	Source year for data	2016	2015
03- 005	BIRF/Lease Rental Tax Rate	0	0

03-006	LCPF Tax Rate	0	0
03-007	Did your library roll the LCPF into the operating tax rate?	N/A	N/A
03-008	Name for additional county	N/A	N/A
03-009	Total Assessed Valuation for additional county	N/A	N/A
03-010	Operating Tax Rate for additional county	N/A	N/A
03-011	BIRF/Lease Rental Tax Rate	N/A	N/A
03-012	LCPF Tax Rate	N/A	N/A
03-013	Total district population without contract	15,014	15,014
03-014	Total district population with contracts	0	0
03-015	Political Subdivision Name	Beech Creek Township	<i>Beech Creek Township</i>
03-016	Type of Political Unit (Taxed Units 1, 2, 3, 4, 9, 11, 12 Only)	4	4
03-017	Population <u>2010 Census</u> (Taxed & Served)	2,595	2,595
03-018	Type of Political Unit (Contracting Units 5, 6, 7, 8, 10 Only)	N/A	N/A
03-019	Population <u>2010 Census</u> (Served by Contract)	N/A	N/A
03-015	Political Subdivision Name	Center Township	<i>Center Township</i>
03-016	Type of Political Unit (Taxed Units 1, 2, 3, 4, 9, 11, 12 Only)	4	4
03-017	Population <u>2010 Census</u> (Taxed & Served)	3,535	3,535
03-018	Type of Political Unit (Contracting Units 5, 6, 7, 8, 10 Only)	N/A	N/A
03-019	Population <u>2010 Census</u> (Served by Contract)	N/A	N/A
03-015	Political Subdivision Name	Highland Township	<i>Highland Township</i>
03-016	Type of Political Unit (Taxed Units 1, 2, 3, 4, 9, 11, 12 Only)	4	4
03-017	Population <u>2010 Census</u> (Taxed & Served)	718	718
03-018	Type of Political Unit (Contracting Units 5, 6, 7, 8, 10 Only)	N/A	N/A
03-019	Population <u>2010 Census</u> (Served by Contract)	N/A	N/A
03-015	Political Subdivision Name	Jackson Township	<i>Jackson Township</i>
03-016	Type of Political Unit (Taxed Units 1, 2, 3, 4, 9, 11, 12 Only)	4	4
03-017	Population <u>2010 Census</u> (Taxed & Served)	1,947	1,947
03-018	Type of Political Unit (Contracting Units 5, 6, 7, 8, 10 Only)	N/A	N/A
03-019	Population <u>2010 Census</u> (Served by Contract)	N/A	N/A
03-015	Political Subdivision Name	Richland Township	<i>Richland Township</i>
03-016	Type of Political Unit (Taxed Units 1, 2, 3, 4, 9, 11, 12 Only)	4	4
03-019	Population <u>2010 Census</u> (Taxed & Served)	5,019	5,019

017			
03-018	Type of Political Unit (Contracting Units 5, 6, 7, 8, 10 Only)	N/A	N/A
03-019	Population <u>2010 Census</u> (Served by Contract)	N/A	N/A
03-015	Political Subdivision Name	Taylor Township	<i>Taylor Township</i>
03-016	Type of Political Unit (Taxed Units 1, 2, 3, 4, 9, 11, 12 Only)	4	4
03-017	Population <u>2010 Census</u> (Taxed & Served)	1,200	1,200
03-018	Type of Political Unit (Contracting Units 5, 6, 7, 8, 10 Only)	N/A	N/A
03-019	Population <u>2010 Census</u> (Served by Contract)	N/A	N/A

4 - Library Operating Fund Income

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Local Government Operating Fund Income

04-001	Property Tax or CEDIT Operating Fund Income From Library Tax Rate	\$263,119	\$251,701
04-002	CAGIT Property Tax Replacement Credit	\$0	\$0
04-003	CAGIT Certified Shares	\$0	\$0
04-004	CAGIT Special Fund	\$0	\$0
04-005	County Option Income Tax (COIT)	\$158,154	\$195,286
04-006	Contractual Revenue Received for Service	\$0	\$0
04-007	Local Option Income Tax (LOIT)	N/A	N/A
04-008	Total Local Operating Fund Income	\$421,273	\$446,987

State Government Operating Fund Income

04-009	Financial Institutions Tax (FIT)	\$392	\$370
04-010	License Vehicle Excise Tax	\$30,974	\$29,659
04-011	Commercial Vehicle Excise Tax (CVET)	\$3,613	\$3,217
04-012	Other State Operating Fund Income	\$0	\$0
04-013	Source(s):	N/A	N/A
04-014	Total State Operating Fund Income	\$34,979	\$33,246

Federal Government Operating Fund Income

04-015	LSTA Grants	\$5,316	\$0
04-016	Name of Non-Operating Fund	N/A	N/A
04-017	Amount of LSTA grant placed in Non-Operating Fund	N/A	\$0
04-018	Other Federal Grants Operating Fund Income	\$0	\$0
04-019	List Source	N/A	N/A

04-020	Total Federal Operating Fund Income	\$5,316	\$0
<u>Other Operating Fund Income</u>			
04-021	PLAC Reimbursement	\$0	
04-022	Fines and Fees	\$6,526	\$8,675
04-023	Interest on Investments	\$436	\$584
04-024	Gift Receipts Operating Fund Income	\$0	\$0
04-025	Private and Public Foundation Grants Operating Fund Income	\$0	\$0
04-026	Miscellaneous Operating Fund Income	\$11,339	\$1,931
04-027	Source(s)	Copies, faxes, taxable sales	<i>Copy and fax</i>
04-028	Total Public and Private Foundation Grants Income (deposited into any fund)	\$0	\$0
04-029	Total Other Operating Fund Income	\$18,301	\$11,190
04-030	Total Operating Fund Income	\$479,869	\$491,423

5 - Expenditure Data

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Operating Fund Expenditures

05-001	Salaries/Wages of All Library Staff	\$278,793	\$246,922
05-002	Employee benefits	\$44,108	\$30,849
05-003	Other Personal Services	\$0	\$0
05-004	Total Personal Services	\$322,901	\$277,771
05-005	Total Staff Expenditures	\$322,901	\$277,771
05-006	Total Supplies	\$9,543	\$12,965
<u>Other services and charges</u>			
05-007	Professional Services	\$14,488	\$24,053
05-008	Communication and Transportation	\$6,244	\$6,113
05-009	Printing and Advertising	\$160	\$410
05-010	Insurance	\$7,087	\$6,928
05-011	Utility Services	\$32,075	\$30,012
05-012	Repairs and Maintenance	\$54,044	\$77,239
05-013	Rentals	\$0	\$0
05-014	Debt Service	\$0	\$0
05-015	Lease Rental	\$0	\$0
05-016	Other	\$8,744	\$1,501

05-017	Total of Other Services and Charges	\$122,842	\$146,256
<u>Capital Outlays from Operating Fund Expenditures</u>			
05-018	Land	\$0	\$0
05-019	Buildings	\$0	\$0
05-020	Improvements Other Than Buildings	\$1,642	\$440
05-021	Furniture and Equipment	\$6,726	\$8,381
05-022	Capital outlays for Public Access Computers, electronic reading and electronic media devices DO NOT REPORT in Q05-021	\$200	\$0
<u>Operating Fund Expenditure Data</u>			
05-023	Books (Include Book Lease)	\$33,017	\$28,864
05-024	Periodicals and Newspapers	\$3,445	\$3,174
05-025	Nonprinted (Physical) Materials, Microforms & AV, not Electronic	\$15,664	\$19,271
05-026	Ebook, electronic collections, and database licensing/purchase/lease expenditures	\$7,086	\$3,671
05-027	Electronic Physical Format, including Playaways and Ebook readers	\$3,000	\$4,500
<u>Non-Operating Fund Library Materials Expenditure Data</u>			
05-028	Books (Include Book Lease)	\$1,600	\$2,239
05-029	Periodicals and Newspapers	\$25	\$0
05-030	Nonprinted (Physical) Materials, Microforms & AV, not Electronic	\$600	\$0
05-031	Ebook and Electronic database licensing/purchase/lease expenditures	\$1,995	\$0
05-032	Electronic Physical Format, including Playaways and Ebook readers	\$0	\$0
05-033	Total Expenditures for Print Materials	\$38,087	\$34,277
05-034	Total Expenditures for Electronic Materials	\$12,081	\$8,171
05-035	Total Expenditures for Other Materials	\$16,264	\$19,271
05-036	Total Expenditures for Collections	\$66,432	\$61,719
05-037	Total Operating Fund Capital Outlays	\$63,694	\$64,630
05-038	Total Operating Fund Expenditures for Collection Development	\$62,412	\$59,480
05-039	Total Non-Operating Fund Expenditures for Collection Development	\$4,220	\$2,239
05-040	Public Access Computers, electronic reading and electronic media devices from all non-operating funds	\$0	\$0
05-041	Total Operating Fund Expenditures	\$526,066	\$505,293
05-042	Other Operating Expenditures	\$140,953	\$168,042
05-043	Total Operating Expenditures	\$530,286	\$507,532
05-044	Total Capital Fund Expenditures	\$3,633	\$4,866
<u>Non-Resident Fee Standard</u>			

05-045	Total Collection Expenditures	\$70,852	\$63,958
05-046	Total 2014 Operating Expenditures per capita	33.65	\$32.12
05-047	Difference between 2014 OE per capita minus Non-Resident fee (subtract Q02-009 from Q05-046). If the output is a positive number, then your library's non-resident fee needs to be raised to match or exceed the operating expenditure per capita at the next scheduled board meeting.	\$-1.35	\$-2.88
05-047a	Does your library's non-resident fee meet the standard? (Select YES if 05-047 is a negative number; Select NO if 05-047 is a positive number)	Yes	Yes
05-048	Total 2015 Operating Expenditures per capita.	35.04	33.65
<u>Collection Development Standard</u>			
05-049	Collection Development Expenditure as a percentage of Operating Expenditure	12.5%	12.1%

6 - Capital Revenue

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

06-001	Local government capital revenue	\$8,675	\$43,271
06-002	State government capital revenue	\$0	\$0
06-003	Federal government capital revenue	\$0	\$0
06-004	Other capital revenue	\$0	\$0
06-005	Total capital revenue	\$8,675	\$43,271

7 - Employment Data

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

ALA-MLS Librarians

07-001	Total Number of ALL Librarians with an ALA-MLS	4.00	4.00
07-002	Total number of paid hours per week for all ALA-MLS Librarians	120	121
07-003	FTE for ALL Librarians with an ALA-MLS	3.00	3.03

ALL Librarians

07-004	Total Number of ALL Librarians, including ALA-MLS Librarians	8.00	8.00
07-005	Total Hours Paid Per Week For ALL Librarians, including ALA-MLS Librarians	218	220.08
07-006	FTE for ALL Librarians	5.45	5.50

ALL Other Staff

07-007	Total Number of all other paid staff	13.00	15.00
07-008	Total number of paid hours per week for all other paid staff	126	175
07-009	FTE for all other paid staff	3.15	4.38
07-010	Total number of all paid staff	21.00	23.00
07-	Total number of paid hours per week for all paid staff		

011		344.00	395.08
07-012	FTE for all paid staff	8.60	9.88
07-013	Number of hours per week considered to be full-time employment in your library.	35	35

8 - Library Service and Technology

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Interlibrary Loans

08-001	Number of interlibrary loan items (loans and photocopies) your library has provided to other Indiana libraries.	0	2,441
08-001a	Evergreen Transits to other libraries (number will be supplied by the Indiana State Library)	3,900	
08-002	Number of interlibrary loan items (loans and photocopies) your library has borrowed from other Indiana libraries.	15	2,185
08-002a	Evergreen Transits received from other libraries (number will be supplied by the Indiana State Library)	3,273	
08-002b	Net Lending Rate (Number of items loaned divided by number of items borrowed)	1	

Children's (0 - 11 years) Library Programs

08-003	Number of Children's (0 - 11 years) Programs held in the library	139	127
08-004	Number of Children's (0 - 11 years) Programs held outside of the library	29	14

Young Adult (12 - 18 years) Library Programs

08-005	Number of Young Adult (12 - 18 yrs) Programs held in the library	70	64
08-006	Number of Young Adult (12 - 18 yrs) Programs held outside of the library	7	0

Adult (18+ years) Library Programs

08-007	Number of Adult (18+ yrs) Programs held in the library	36	34
08-008	Number of Adult (18+ yrs) Programs held outside of the library	15	2

General (All Ages) Library Programs

08-009	Number of General (All ages) Programs held in the library	24	14
08-010	Number of General (All ages) Programs held outside of the library	4	2
08-011	Total Number of Non-Library Sponsored Programs	84	119
08-012	Total Number of All Library-Sponsored Programs	324	257

Attendance at Children's (0 - 11 years) Programs

08-013	Attendance at Children's (0 - 11 years) Programs held in the library	2,504	1,694
08-014	Attendance at Children's (0 - 11 years) Programs held outside of the library	1,073	720

Attendance at Young Adult (12 - 18 yrs) Programs

08-015	Attendance at Young Adult (12 - 18 yrs) Programs held in the library	586	458
08-016	Attendance at Young Adult (12 - 18 yrs) Programs held outside of the library	152	0

Attendance at Adult (18+ yrs) Programs

08-017	Attendance at Adult (18+ yrs) Programs held in the library	143	157
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08-018	Attendance at Adult (18+ yrs) Programs held outside of the library	230	0
<u>Attendance at General (All ages) Programs</u>			
08-019	Attendance at General (All ages) Programs held in the library	353	280
08-020	Attendance at General (All ages) Programs held outside of the library	115	165
<u>Attendance Totals</u>			
08-021	Total Attendance at Non-Library Sponsored Programs	801	746
08-022	Total Children's Program Attendance	3,577	2,414
08-023	Total Young Adult Program Attendance	738	458
08-024	Total Program Attendance at Library-Sponsored Programs	5,156	3,474
<u>Summer Reading Program for Children</u>			
08-025	How many weeks of a Summer Reading Program for Children did your library offer at each fixed location?	11	8
08-026	Total number of annual visits in the library	67,210	60,008
08-027	Total number of reference transactions per year	4,030	2,808
<u>Electronic Collections (includes Licensed Databases)</u>			
08-028	Number of State Licensed Databases (INSPIRE databases)	51	62
08-029	Number of Local and Other (Not INSPIRE) Licensed Databases	6	32
08-030	Name(s) of Public Use/Commercial Databases to which the Library subscribes	Ancestry.com Basic ESL Chilton Driving-Tests.org Freegal Music World Vital Records	<i>Response has been entered.</i>
08-031	Total electronic collections	57	94
<u>Public Computers</u>			
08-032	Number of Public Internet Computers uses per year	18,276	14,976
08-033	Number of Wireless hubs located in the central building?	3	2
08-034	Total number of wireless hubs, system-wide	4.00	3.00
08-035	Number of wireless Internet uses per year	1,176	936
08-036	Number of Internet connected public computers system-wide	31	26
08-037	Number of Scanners available for the public, system-wide	3	3
08-038	Number of Internet connected Staff computers, connected to a printer	14	15
08-039	Number of persons potentially served by each public computer	484.32	577.46
<u>Library System Automation</u>			
08-040	Does your library have an automated bookkeeping system?	Yes	Yes
08-041	Name of bookkeeping system	CompuTrain	CompuTrain
08-042	Brand and Version of Integrated Library System	Evergreen 2.9	Evergreen 2.7.2
08-043	Is the library catalog available online?	Yes	Yes

9 - Circulation and Holdings

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

09-001	Total Circulation of All Materials	76,479	71,527
09-002	Circulation of All Children's Materials	24,245	22,230
09-003	Circulation of Electronic Materials (e.g. E-books circulated or electronic materials downloaded annually)	7,397	7,342
09-004	Total In-house Usage of Materials	2,470	58
09-005	Number of eBook Reading or Music Playing Devices circulated annually	1,066	818
<u>Selected Holdings</u>			
09-007	Books (Print)	45,832	45,757
09-008	Does the library belong to an Ebook consortium?	Yes	Yes
09-009	Name of Ebook Consortium	eIndiana Digital Consortium	<i>eIndiana Digital Consortium</i>
09-010	Electronic books (E-books) (LOCAL HOLDINGS)	0	0
09-011	Electronic books (E-books) (CONSORTIUM HOLDINGS)	30,777	29,621
09-012	Electronic books (E-books) (TOTAL) SUM OF 09-010 and 09-011	30,777	29,621
09-013	Video Materials - Physical Units	4,550	4,430
09-014	Video Materials - Downloadable Units (LOCAL HOLDINGS)	0	0
09-015	Video Materials - Downloadable Units (CONSORTIUM HOLDINGS)	326	124
09-016	Video Materials - Downloadable Units (TOTAL) SUM OF 09-014 and 09-015	326	124
09-017	Audio Materials - Physical Units	3,855	3,779
09-018	Audio Materials - Downloadable Units (LOCAL HOLDINGS)	0	0
09-019	Audio Materials - Downloadable Units (CONSORTIUM HOLDINGS)	4,783	4,545
09-020	Audio Materials - Downloadable Units (TOTAL) SUM OF 09-018 and 09-019	4,783	4,545
09-021	Electronic (Physical) Format	144	76
09-022	Number of Electronic Book Reading or Music Playing Devices Owned by the Library	213	156
09-023	Current Print Serial Subscriptions	114	101
09-024	Current Electronic Serials Subscriptions	121	

10 - Library Board

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

10-0001	Position: President	President	<i>President</i>
10-0002	First Name	James	<i>James</i>
10-0003	Middle Initial/Name		
10-0004	Last Name	Medina	<i>Medina</i>

10-0005	Home address	150 S John St	<i>150 S John St</i>
10-0006	City	Bloomfield	<i>Bloomfield</i>
10-0007	Zip Code	47424	<i>47424</i>
10-0008	E-mail address	jimme150s@sbcglobal.net	<i>jimme150s@sbcglobal.net</i>
10-0009	Appointing Authority	Greene County Commissioners	<i>Greene County Commissioners</i>
10-0010	Date Term Expires	12/03/2016	<i>12/03/2016</i>
10-0011	Number of Consecutive Terms	1	<i>1</i>
10-0012	Date Initially Appointed	09/17/2013	<i>09/17/2013</i>
10-0101	Position: Vice President	Vice President	<i>Vice President</i>
10-0102	First Name	Don	<i>Don</i>
10-0103	Middle Initial/Name		
10-0104	Last Name	Heintzman	<i>Heintzman</i>
10-0105	Home Address	5395 S Hidden Springs Rd	<i>5395 S Hidden Springs Rd</i>
10-0106	City	Newberry	<i>Newberry</i>
10-0107	Zip Code	47449	<i>47449</i>
10-0108	E-mail address	dheintzm@bluemarble.net	<i>dheintzm@bluemarble.net</i>
10-0109	Appointing Authority	Bloomfield School District	<i>Bloomfield School District</i>
10-0110	Date Term Expires	01/28/2019	<i>01/28/2015</i>
10-0111	Number of Consecutive Terms	1	<i>1</i>
10-0112	Date Initially Appointed	08/30/2012	<i>08/30/2012</i>
10-0201	Position: Secretary	Secretary	<i>Secretary</i>
10-0202	First Name	Luke	<i>Carol</i>
10-0203	Middle Initial/Name		
10-0204	Last Name	Rudisill	<i>Talbott</i>
10-0205	Home address	2438 N. State Rd. 157	<i>2421 E Antioch Rd</i>
10-0206	City	Bloomfield	<i>Bloomfield</i>
10-0207	Zip Code	47424	<i>47424</i>
10-0208	E-mail address	luke.rudisill@co.greene.in.us	<i>catalbott@gmail.com</i>
10-0209	Appointing Authority	Greene County Commissioners	<i>Greene County Commissioners</i>
10-0210	Date Term Expires	01/03/2020	<i>01/02/2016</i>
10-0211	Number of Consecutive Terms	1	<i>4</i>

10-0212	Date Initially Appointed	01/03/2016	02/16/1999
10-0301	Position: Treasurer (Boards may have either Treasurer or Treasurer/Employee, but not both)	Treasurer	<i>Treasurer</i>
10-0302	First Name	N/A	<i>N/A</i>
10-0303	Middle Initial/Name	N/A	<i>N/A</i>
10-0304	Last Name	N/A	<i>N/A</i>
10-0305	Home address	N/A	<i>N/A</i>
10-0306	City	N/A	<i>N/A</i>
10-0307	Zip Code	N/A	<i>N/A</i>
10-0308	E-mail address	N/A	<i>N/A</i>
10-0309	Appointing Authority	N/A	<i>N/A</i>
10-0310	Date Term Expires	N/A	<i>N/A</i>
10-0311	Number of Consecutive Terms	N/A	<i>N/A</i>
10-0312	Date Initially Appointed	N/A	<i>N/A</i>
10-0401	Position: Treasurer / Employee (Boards may have either Treasurer or Treasurer/Employee, but not both)	Treasurer / Employee	<i>Treasurer / Employee</i>
10-0402	First Name	Amy	<i>Amy</i>
10-0403	Middle Initial/Name	J	<i>J</i>
10-0404	Last Name	Myers	<i>Myers</i>
10-0405	Home address	5181 S Sexton Springs Rd	<i>5181 S Sexton Springs Rd</i>
10-0406	City	Springville	<i>Springville</i>
10-0407	Zip Code	47462	<i>47462</i>
10-0408	E-mail address	amyers@bloomfield.lib.in.us	<i>amyers@bloomfield.lib.in.us</i>
10-0409	Appointing Authority	N/A	<i>N/A</i>
10-0410	Date Term Expires	N/A	<i>N/A</i>
10-0411	Number of Consecutive Terms	N/A	<i>N/A</i>
10-0412	Date Initially Appointed	N/A	<i>N/A</i>
10-0501	Position: Member	Member	<i>Member</i>
10-0502	First Name	Judy	<i>Judy</i>
10-0503	Middle Initial/Name		
10-0504	Last Name	Branstetter	<i>Branstetter</i>
10-0505	Home address	324 S Franklin St	<i>324 S Franklin St</i>
10-0506	City	Bloomfield	<i>Bloomfield</i>

10- 0507	Zip Code	47424	47424
10- 0508	E-mail address	mjbranstetter1@comcast.net	<i>mjbranstetter1@comcast.net</i>
10- 0509	Appointing Authority	Greene County Council	<i>Greene County Council</i>
10- 0510	Date Term Expires	12/31/2017	<i>12/31/2017</i>
10- 0511	Number of Consecutive Terms	2	2
10- 0512	Date Initially Appointed	08/29/2011	<i>08/29/2011</i>
10- 0601	Position: Member	Member	<i>Member</i>
10- 0602	First Name	Dinah	<i>Dinah</i>
10- 0603	Middle Initial/Name		
10- 0604	Last Name	Fuller	<i>Fuller</i>
10- 0605	Home address	13439 E Carmichael Rd	<i>13439 E Carmichael Rd</i>
10- 0606	City	Bloomfield	<i>Bloomfield</i>
10- 0607	Zip Code	47424	47424
10- 0608	E-mail address	dfuller@egreene.k12.in.us	<i>dfuller@egreene.k12.in.us</i>
10- 0609	Appointing Authority	Greene County Council	<i>Greene County Council</i>
10- 0610	Date Term Expires	09/30/2017	<i>09/30/2017</i>
10- 0611	Number of Consecutive Terms	2	2
10- 0612	Date Initially Appointed	09/28/2009	<i>09/28/2009</i>
10- 0701	Position: Member	Member	<i>Member</i>
10- 0702	First Name	Kristie	<i>Kristie</i>
10- 0703	Middle Initial/Name		
10- 0704	Last Name	Bladen	<i>Bladen</i>
10- 0705	Home address	318 E Spring St	<i>318 E Spring St</i>
10- 0706	City	Bloomfield	<i>Bloomfield</i>
10- 0707	Zip Code	47424	47424
10- 0708	E-mail address	kbladen@bsd.k12.in.us	<i>kbladen@bsd.k12.in.us</i>
10- 0709	Appointing Authority	Bloomfield School District	<i>Bloomfield School District</i>
10- 0710	Date Term Expires	12/31/2017	<i>12/31/2017</i>
10- 0711	Number of Consecutive Terms	4	4
10- 0712	Date Initially Appointed	12/20/2001	<i>12/20/2001</i>
10- 0801	Position: Member	Member	<i>Member</i>
10-	First Name		

0802		Martha	<i>Martha</i>
10- 0803	Middle Initial/Name		
10- 0804	Last Name	Marmouze	<i>Marmouze</i>
10- 0805	Home address	13701 E Horse Shoe Bend	<i>13701 E Horse Shoe Bend</i>
10- 0806	City	Springville	<i>Springville</i>
10- 0807	Zip Code	47462	<i>47462</i>
10- 0808	E-mail address	mmarmouze@egreene.k12.in.us	<i>mmarmouze@egreene.k12.in.us</i>
10- 0809	Appointing Authority	Eastern Greene Schools	<i>Eastern Greene Schools</i>
10- 0810	Date Term Expires	10/12/2018	<i>10/12/2018</i>
10- 0811	Number of Consecutive Terms	1	<i>1</i>
10- 0812	Date Initially Appointed	10/12/2014	<i>10/12/2014</i>
10- 0901	Position: Member	Member	<i>Member</i>
10- 0902	First Name	N/A	<i>N/A</i>
10- 0903	Middle Initial/Name	N/A	<i>N/A</i>
10- 0904	Last Name	N/A	<i>N/A</i>
10- 0905	Home address	N/A	<i>N/A</i>
10- 0906	City	N/A	<i>N/A</i>
10- 0907	Zip Code	N/A	<i>N/A</i>
10- 0908	E-mail address	N/A	<i>N/A</i>
10- 0909	Appointing Authority	N/A	<i>N/A</i>
10- 0910	Date Term Expires	N/A	<i>N/A</i>
10- 0911	Number of Consecutive Terms	N/A	<i>N/A</i>
10- 0912	Date Initially Appointed	N/A	<i>N/A</i>
10- 1001	Position: Member	Member	<i>Member</i>
10- 1002	First Name	N/A	<i>N/A</i>
10- 1003	Middle Initial/Name	N/A	<i>N/A</i>
10- 1004	Last Name	N/A	<i>N/A</i>
10- 1005	Home address	N/A	<i>N/A</i>
10- 1006	City	N/A	<i>N/A</i>
10- 1007	Zip Code	N/A	<i>N/A</i>
10- 1008	E-mail address	N/A	<i>N/A</i>
10-	Appointing Authority	N/A	<i>N/A</i>

1009			
10- 1010	Date Term Expires	N/A	N/A
10- 1011	Number of Consecutive Terms	N/A	N/A
10- 1012	Date Initially Appointed	N/A	N/A
10- 1101	Position: Member	Member	Member
10- 1102	First Name	N/A	N/A
10- 1103	Middle Initial/Name	N/A	N/A
10- 1104	Last Name	N/A	N/A
10- 1105	Home address	N/A	N/A
10- 1106	City	N/A	N/A
10- 1107	Zip Code	N/A	N/A
10- 1108	E-mail address	N/A	N/A
10- 1109	Appointing Authority	N/A	N/A
10- 1110	Date Term Expires	N/A	N/A
10- 1111	Number of Consecutive Terms	N/A	N/A
10- 1112	Date Initially Appointed	N/A	N/A
10- 1201	Position: Member	Member	Member
10- 1202	First Name	N/A	N/A
10- 1203	Middle Initial/Name	N/A	N/A
10- 1204	Last Name	N/A	N/A
10- 1205	Home address	N/A	N/A
10- 1206	City	N/A	N/A
10- 1207	Zip Code	N/A	N/A
10- 1208	E-mail address	N/A	N/A
10- 1209	Appointing Authority	N/A	N/A
10- 1210	Date Term Expires	N/A	N/A
10- 1211	Number of Consecutive Terms	N/A	N/A
10- 1212	Date Initially Appointed	N/A	N/A
10- 0991	What Day of the Month is the Regular Library Board Meeting?	2ND WEDNESDAY	2ND WEDNESDAY
10- 0992	What is the time of the Regular Library Board Meeting?	5:00 PM	5:00 PM

11 - Salary Section

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

11-001	Annual salary of the Director	\$42,000	\$40,700
11-002	Does the library director have an employment contract?	No	No
11-003	What is the current level of certification for the library Director?	LC 1	Temporary
11-004	Job Title - Assistant or Associate Director	Assistant Director	Assistant Director
11-005	Certification Level		
11-006	Minimum Hourly Wage		
11-007	Maximum Hourly Wage		
11-008	Job Title - Department Head, Manager or Supervisor	Department Head	Department Head
11-009	Certification Level		
11-010	Minimum Hourly Wage		
11-011	Maximum Hourly Wage		
11-012	Job Title - Branch Head	Branch Head	Branch Head
11-013	Certification Level	LC 3	LC 1
11-014	Minimum Hourly Wage	\$14.00	\$14.00
11-015	Maximum Hourly Wage	\$22.00	\$22.00
11-016	Job Title - Administrative Assistant	Administrative Assistant	Administrative Assistant
11-017	Certification Level		
11-018	Minimum Hourly Wage		
11-019	Maximum Hourly Wage		
11-020	Job Title - Automation, Network or System Manager	Automation / Network / System Manager	Automation / Network / System Manager
11-021	Certification Level		
11-022	Minimum Hourly Wage		
11-023	Maximum Hourly Wage		
11-024	Job Title - Business Manager	Business Manager	Business Manager
11-025	Certification Level		
11-026	Minimum Hourly Wage		
11-027	Maximum Hourly Wage		
11-028	Job Title - Cataloging or Technical Services Librarian	Cataloging or Technical	Cataloging or Technical
11-029	Certification Level	LC 4	LC 4
11-	Minimum Hourly Wage		

030		\$12.00	\$12.00
11-031	Maximum Hourly Wage	\$20.00	\$20.00
11-032	Job Title - Children's Librarian	Children's Librarian	<i>Children's Librarian</i>
11-033	Certification Level	LC 4	<i>LC 4</i>
11-034	Minimum Hourly Wage	\$12.00	\$12.00
11-035	Maximum Hourly Wage	\$20.00	\$20.00
11-036	Job Title - General Reference or Adult Librarian	General Reference or Adult Librarian	<i>General Reference or Adult Librarian</i>
11-037	Certification Level	LC 4	<i>LC 4</i>
11-038	Minimum Hourly Wage	\$12.00	\$12.00
11-039	Maximum Hourly Wage	\$20.00	\$20.00
11-040	Job title - Young Adult Librarian	Young Adult Librarian	<i>Young Adult Librarian</i>
11-041	Certification Level	LC 4	<i>LC 4</i>
11-042	Minimum Hourly Wage	\$12.00	\$12.00
11-043	Maximum Hourly Wage	\$20.00	\$20.00
11-044	Job Title - Indiana History, Local History, or Genealogy Librarian	Indiana History, Local History, or Genealogy Librarian	<i>Indiana History, Local History, or Genealogy Librarian</i>
11-045	Certification Level	LC 4	
11-046	Minimum Hourly Wage	\$12.00	
11-047	Maximum Hourly Wage	\$20.00	
11-048	Job Title - Genealogy Reference Service	Genealogy Reference Service	<i>Genealogy Reference Service</i>
11-049	Certification Level		
11-050	Minimum Hourly Wage		
11-051	Maximum Hourly Wage		
11-052	Job Title - Audio Visual Librarian	Audio Visual Librarian	<i>Audio Visual Librarian</i>
11-053	Certification Level		
11-054	Minimum Hourly Wage		
11-055	Maximum Hourly Wage		
11-056	Job Title - Specialist (Professional)	Specialist (Professional)	<i>Specialist (Professional)</i>
11-057	Certification Level		
11-058	Minimum Hourly Wage		
11-059	Maximum Hourly Wage		
11-060	Job Title - Library Assistant	Library Assistant	<i>Library Assistant</i>

11-061	Certification Level	None required	<i>None required</i>
11-062	Minimum Hourly Wage	\$8.50	<i>\$7.50</i>
11-063	Maximum Hourly Wage	\$15.50	<i>\$15.50</i>
11-064	Job Title - Bookkeeper or Treasurer	Bookkeeper or Treasurer	<i>Bookkeeper or Treasurer</i>
11-065	Certification Level	None required	<i>None required</i>
11-066	Minimum Hourly Wage	\$10.00	<i>\$10.00</i>
11-067	Maximum Hourly Wage	\$18.00	<i>\$18.00</i>
11-068	Job Title - Secretary or Receptionist	Secretary or Receptionist	<i>Secretary or Receptionist</i>
11-069	Certification Level		
11-070	Minimum Hourly Wage		
11-071	Maximum Hourly Wage		
11-072	Job Title - Library Technician (including computer)	Library Technician	<i>Library Technician</i>
11-073	Certification Level		
11-074	Minimum Hourly Level		
11-075	Maximum Hourly Level		
11-076	Job Title - Clerk, Clerical or Aide	Clerical or Aide	<i>Clerical or Aide</i>
11-077	Certification Level		
11-078	Minimum Hourly Wage		
11-079	Maximum Hourly Wage		
11-080	Job Title - Maintenance, Custodian, Janitor, or House-keeper	Maintenance, Custodian	<i>Maintenance, Custodian</i>
11-081	Certification Level		
11-082	Minimum Hourly Wage		
11-083	Maximum Hourly Wage		
11-084	Job Title - Security	Security	<i>Security</i>
11-085	Certification Level		
11-086	Minimum Hourly Wage		
11-087	Maximum Hourly Wage		
11-088	Job Title - Bookmobile Driver	Bookmobile Driver	<i>Bookmobile Driver</i>
11-089	Certification Level		
11-090	Minimum Hourly Wage		
11-	Maximum Hourly Wage		

091			
11-092	Job Title - Messenger/Courier	Messenger/Courier	<i>Messenger/Courier</i>
11-093	Certification Level		
11-094	Minimum Hourly Wage		
11-095	Maximum Hourly Wage		
11-096	Job Title - Page, Intern or Student Assistant	Page, Intern or Student Assistant	<i>Page, Intern or Student Assistant</i>
11-097	Certification Level	None required	<i>None required</i>
11-098	Minimum Hourly Wage	\$7.25	<i>\$7.25</i>
11-099	Maximum Hourly Wage	\$8.50	<i>\$8.50</i>
11-100	Job Title - Temporary Substitute	Temporary Substitute	<i>Temporary Substitute</i>
11-101	Certification Level	None required	<i>None required</i>
11-102	Minimum Hourly Wage	\$8.00	<i>\$7.50</i>
11-103	Maximum Hourly Wage	\$12.00	<i>\$13.50</i>
11-104	Job Title - Interlibrary Loan	Interlibrary Loan	<i>Interlibrary Loan</i>
11-105	Certification Level		
11-106	Minimum Hourly Wage		
11-107	Maximum Hourly Wage		
11-108	Job Title - Human Resources	Human Resources	<i>Human Resources</i>
11-109	Certification Level		
11-110	Minimum Hourly Wage		
11-111	Maximum Hourly Wage		
11-112	Job Title - Marketing	Marketing	<i>Marketing</i>
11-113	Certification Level		
11-114	Minimum Hourly Wage		
11-115	Maximum Hourly Wage		
11-116	Job Title - Circulation Librarian	Circulation Librarian	<i>Circulation Librarian</i>
11-117	Certification Level	LC 4	<i>LC 4</i>
11-118	Minimum Hourly Wage	\$12.00	<i>\$12.00</i>
11-119	Maximum Hourly Wage	\$20.00	<i>\$20.00</i>
11-120	Job Title - Other	Yes	<i>Yes</i>
11-121	Specify Other Job Title	Literacy Coordinator	<i>Literacy Coordinator</i>

11- 122	Certification Level	None required	<i>None required</i>
11- 123	Minimum Hourly Wage	\$11.00	<i>\$11.00</i>
11- 124	Maximum Hourly Wage	\$15.00	<i>\$13.46</i>
11- 125	Job Title - Other	Yes	
11- 126	Specify Other Job Title	Community Engagement Coordinator	
11- 127	Certification Level	None required	
11- 128	Minimum Hourly Wage	\$12.00	
11- 129	Maximum Hourly Wage	\$20.00	
11- 130	Job Title - Other		
11- 131	Specify Other Job Title		
11- 132	Certification Level		
11- 133	Minimum Hourly Wage		
11- 134	Maximum Hourly Wage		
11- 135	Job Title - Other		
11- 136	Specify Other Job Title		
11- 137	Certification Level		
11- 138	Minimum Hourly Wage		
11- 139	Maximum Hourly Wage		
11- 140	Job Title - Other		
11- 141	Specify Other Job Title		
11- 142	Certification Level		
11- 143	Minimum Hourly Wage		
11- 144	Maximum Hourly Wage		

Employee Fringe Benefit Information - Full-time Employees

11- 501	PERF	Yes	<i>Yes</i>
11- 502	Deferred Compensation	No	<i>No</i>
11- 503	Health Insurance	Yes	<i>Yes</i>
11- 504	Health Savings Account (HSA)	No	<i>No</i>
11- 505	Dental Insurance	Yes	<i>Yes</i>
11- 506	Life Insurance	No	<i>No</i>
11- 507	Vision Insurance	Yes	<i>Yes</i>
11-	Disability	No	<i>No</i>

508

11- 509	Paid Time off for Continuing Education	Yes	Yes
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11- 510	Reimbursement for Continuing Education	Yes	Yes
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11- 511	Other1 (specify)	N/A	N/A
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11- 512	Other2 (specify)	N/A	N/A
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Employee Fringe Benefit Information - Part-time Employees

11- 513	PERF	No	No
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11- 514	Deferred Compensation	No	No
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11- 515	Health Insurance	No	No
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11- 516	Health Savings Account (HSA)	No	No
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11- 517	Dental Insurance	No	No
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11- 518	Life Insurance	No	No
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11- 519	Vision Insurance	No	No
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11- 520	Disability	No	No
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11- 521	Paid Time off for Continuing Education	Yes	Yes
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11- 522	Reimbursement for Continuing Education	Yes	Yes
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11- 523	Other1 (specify)	N/A	N/A
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11- 524	Other2 (specify)	N/A	N/A
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Paid days off per year - Full-time Librarian

11- 525	Number of Vacation Days	N/A	N/A
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11- 526	Number of Sick Days	N/A	N/A
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11- 527	Number of Personal Days	N/A	N/A
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11- 528	Holidays	10	10
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11- 529	Funeral/Bereavement	5	5
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11- 530	Other Days (specify)	~160 PTO HOURS	~160 PTO HOURS
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Paid days off per year - Part-Time Librarian

11- 531	Number of Vacation Days	N/A	N/A
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11- 532	Number of Sick Days	N/A	N/A
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11- 533	Number of Personal Days	N/A	N/A
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11- 534	Holidays	10	10
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11- 535	Funeral/Bereavement	3	3
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11- 536	Other Days	~40 PTO HOURS	~40 PTO HOURS
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Paid days off per year - Full-Time Support Staff

11- 537	Number of Vacation Days	N/A	N/A
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11-538	Number of Sick Days	N/A	N/A
11-539	Number of Personal Days	N/A	N/A
11-540	Holidays	10	10
11-541	Funeral/Bereavement	5	5
11-542	Other Days	~160 PTO HOURS	~160 PTO HOURS

Paid days off per year - Part-Time Support Staff

11-543	Number of Vacation Days	N/A	N/A
11-544	Number of Sick Days	N/A	N/A
11-545	Number of Personal Days	N/A	N/A
11-546	Holidays	10	10
11-547	Funeral/Bereavement	3	3
11-548	Other Days	~40 PTO HOURS	~40 PTO HOURS

12 - PLAC Loans

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Report the number of PLAC loans your library made to a home patron of the following libraries.

DO NOT report any loans made to your own library. You may SKIP any libraries with no loans; you do not need to enter "0" if no loans were made.

12-001	Did your library make any PLAC loans?	No	Yes
12-002	Adams Public Library System	0	0
12-003	Akron Carnegie Public Library	0	0
12-004	Alexandria-Monroe Public Library	0	0
12-005	Alexandrian Public Library	0	0
12-006	Allen County Public Library	0	0
12-007	Anderson Public Library	0	78
12-008	Andrews-Dallas Township Public Library	0	0
12-009	Argos Public Library	0	0
12-010	Attica Public Library	0	0
12-011	Aurora Public Library District	0	0
12-012	Avon-Washington Township Public Library	0	0
12-013	Bartholomew County Public Library	0	0
12-014	Barton Rees Pogue Memorial Public Library	0	0
12-015	Batesville Memorial Public Library	0	0

12-016	Bedford Public Library	0	0
12-017	Beech Grove Public Library	0	0
12-018	Bell Memorial Public Library	0	0
12-019	Benton County Public Library	0	0
12-020	Berne Public Library	0	0
12-021	Bicknell-Vigo Township Public Library	0	0
12-022	Bloomfield-Eastern Greene County Public Library	0	0
12-023	Boonville-Warrick County Public Library	0	0
12-024	Boswell-Grant Township Public Library	0	0
12-025	Bourbon Public Library	0	0
12-026	Brazil Public Library	0	0
12-027	Bremen Public Library	0	0
12-028	Bristol-Washington Township Public Library	0	0
12-029	Brook-Iroquois-Washington Township Public Library	0	0
12-030	Brookston-Prairie Township Public Library	0	0
12-031	Brown County Public Library	0	0
12-032	Brownsburg Public Library	0	0
12-033	Brownstown Public Library	0	0
12-034	Butler Public Library	0	0
12-035	Cambridge City Public Library	0	0
12-036	Camden-Jackson Township Public Library	0	0
12-037	Carmel Clay Public Library	0	0
12-038	Carnegie Public Library Of Steuben County	0	0
12-039	Centerville-Center Township Public Library	0	0
12-040	Charlestown Clark County Public Library	0	0
12-041	Churubusco Public Library	0	0
12-042	Clayton-Liberty Township Public Library	0	0
12-043	Clinton Public Library	0	0
12-044	Coatesville-Clay Township Public Library	0	0
12-045	Colfax-Perry Township Public Library	0	0
12-046	Converse-Jackson Township Public Library	0	0
12-	Covington-Veedersburg Public Library	0	0

047			
12-048	Crawford County Public Library	0	0
12-049	Crawfordsville District Public Library	0	0
12-050	Crown Point Community Public Library	0	0
12-051	Culver-Union Township Public Library	0	0
12-052	Danville-Center Township Public Library	0	0
12-053	Darlington Public Library	0	0
12-054	Delphi Public Library	0	0
12-055	Dublin Public Library	0	0
12-056	Dunkirk Public Library	0	0
12-057	Earl Park Public Library	0	0
12-058	East Chicago Public Library	0	0
12-059	Eckhart Public Library	0	0
12-060	Edinburgh Wright-Hageman Public Library	0	0
12-061	Elkhart Public Library	0	0
12-062	Evansville-Vanderburgh Public Library	0	0
12-063	Fairmount Public Library	0	0
12-064	Farmland Public Library	0	0
12-065	Fayette County Public Library	0	0
12-066	Flora-Monroe Township Public Library	0	0
12-067	Fort Branch-Johnson Township Public Library	0	0
12-068	Fortville-Vernon Township Public Library	0	0
12-069	Francesville-Salem Township Public Library	0	0
12-070	Frankfort Community-Clinton County Contractual Public Library	0	0
12-071	Franklin County Public Library District	0	0
12-072	Fremont Public Library	0	0
12-073	Fulton County Public Library	0	0
12-074	Garrett Public Library	0	0
12-075	Gary Public Library	0	0
12-076	Gas City-Mill Township Public Library	0	0
12-077	Goodland & Grant Township Public Library	0	0
12-078	Goshen Public Library	0	0

12-079	Greensburg-Decatur County Contractual Public Library	0	0
12-080	Greentown & Eastern Howard School Public Library	0	0
12-081	Greenwood Public Library	0	0
12-082	Hagerstown-Jefferson Township Public Library	0	0
12-083	Hamilton East Public Library	0	0
12-084	Hamilton North Public Library	0	0
12-085	Hammond Public Library	0	0
12-086	Hancock County Public Library	0	0
12-087	Harrison County Public Library	0	0
12-088	Hartford City Public Library	0	0
12-089	Henry Henley Public Library IN0165	0	0
12-090	Huntingburg Public Library	0	0
12-091	Huntington City-Township Public Library	0	0
12-092	Hussey-Mayfield Memorial Public Library	0	0
12-093	Indianapolis-Marion County Public Library	0	0
12-094	Jackson County Public Library	0	0
12-095	Jasonville Public Library	0	0
12-096	Jasper County Public Library	0	0
12-097	Jasper-Dubois County Contractual Public Library	0	0
12-098	Jay County Public Library	0	0
12-099	Jefferson County Public Library	0	0
12-100	Jeffersonville Township Public Library	0	0
12-101	Jennings County Public Library	0	0
12-102	Johnson County Public Library	0	0
12-103	Jonesboro Public Library	0	0
12-104	Joyce Public Library	0	0
12-105	Kendallville Public Library	0	0
12-106	Kentland-Jefferson Township Public Library	0	0
12-107	Kewanna-Union Township Public Library	0	0
12-108	Kingman-Millcreek Public Library	0	0
12-109	Kirklin Public Library	0	0
12-	Knightstown Public Library		

110		0	0
12- 111	Knox County Public Library	0	0
12- 112	Kokomo-Howard County Public Library	0	0
12- 113	La Crosse Public Library	0	0
12- 114	La Grange County Public Library	0	0
12- 115	La Porte County Public Library	0	0
12- 116	Ladoga-Clark Township Public Library	0	0
12- 117	Lake County Public Library	0	0
12- 118	Lawrenceburg Public Library	0	0
12- 119	Lebanon Public Library	0	0
12- 120	Ligonier Public Library	0	0
12- 121	Lincoln Heritage Public Library	0	0
12- 122	Linden Carnegie Public Library	0	0
12- 123	Linton Public Library	0	0
12- 124	Logansport-Cass County Public Library	0	0
12- 125	Loogootee Public Library	0	0
12- 126	Lowell Public Library	0	0
12- 127	Marion Public Library	0	0
12- 128	Matthews Public Library	0	0
12- 129	Melton Public Library	0	0
12- 130	Michigan City Public Library	0	0
12- 131	Middlebury Community Public Library	0	0
12- 132	Middletown Fall Creek Township Public Library	0	0
12- 133	Milford Public Library	0	0
12- 134	Mishawaka-Penn_Harris Public Library	0	0
12- 135	Mitchell Community Public Library	0	0
12- 136	Monon Town & Township Public Library	0	0
12- 137	Monroe County Public Library	0	16
12- 138	Monterey-Tippecanoe Township Public Library	0	0
12- 139	Montezuma Public Library	0	0
12- 140	Monticello-Union Township Public Library	0	0
12-	Montpelier-Harrison Township Public Library	0	0

141			
12-142	Mooresville Public Library	0	0
12-143	Morgan County Public Library	0	0
12-144	Morrisson Reeves Library	0	0
12-145	Muncie-Center Township Public Library	0	0
12-146	Nappanee Public Library	0	0
12-147	New Albany-Floyd County Public Library	0	0
12-148	New Carlisle & Olive Township Public Library	0	0
12-149	New Castle-Henry County Public Library	0	0
12-150	New Harmony Workingmen's Institute	0	0
12-151	Newton County Public Library	0	0
12-152	Noble County Public Library	0	0
12-153	North Judson-Wayne Township Public Library	0	0
12-154	North Madison County Public Library System	0	0
12-155	North Manchester Public Library	0	0
12-156	North Webster Community Public Library	0	0
12-157	Oakland City-Columbia Township Public Library	0	0
12-158	Odon Winkelpleck Public Library	0	0
12-159	Ohio County Public Library	0	0
12-160	Ohio Township Public Library System	0	0
12-161	Orleans Town & Township Public Library	0	0
12-162	Osgood Public Library	0	0
12-163	Otterbein Public Library	0	0
12-164	Owen County Public Library	0	14
12-165	Owensville Carnegie Public Library	0	0
12-166	Oxford Public Library	0	0
12-167	Paoli Public Library	0	0
12-168	Peabody Public Library	0	0
12-169	Pendleton Community Public Library	0	0
12-170	Penn Township Public Library	0	0
12-171	Perry County Public Library	0	0
12-172	Peru Public Library	0	0

12-173	Pierceton & Washington Township Public Library	0	0
12-174	Pike County Public Library	0	0
12-175	Plainfield-Guilford Township Public Library	0	0
12-176	Plymouth Public Library	0	0
12-177	Porter County Public Library System	0	0
12-178	Poseyville Carnegie Public Library	0	0
12-179	Princeton Public Library	0	0
12-180	Pulaski County Public Library	0	0
12-181	Putnam County Public Library	0	0
12-182	Remington-Carpenter Township Public Library	0	0
12-183	Ridgeville Public Library	0	0
12-184	Roachdale-Franklin Township Public Library	0	0
12-185	Roann Paw-Paw Township Public Library	0	0
12-186	Roanoke Public Library	0	0
12-187	Rockville Public Library	0	0
12-188	Royal Center-Boone Township Public Library	0	0
12-189	Rushville Public Library	0	0
12-190	Salem-Washington Township Public Library	0	0
12-191	Scott County Public Library	0	0
12-192	Shelby County Public Library	0	0
12-193	Sheridan Public Library	0	0
12-194	Shoals Public Library	0	0
12-195	South Whitley-Cleveland Township Public Library	0	0
12-196	Speedway Public Library	0	0
12-197	Spencer County Public Library	0	0
12-198	Spiceland Town-Township Public Library	0	0
12-199	St. Joseph County Public Library	0	0
12-200	Starke County Public Library System	0	0
12-201	Sullivan County Public Library	0	0
12-202	Swayzee Public Library	0	0
12-203	Switzerland County Public Library	0	0
12-	Syracuse-Turkey Creek Township Public Library		

204		0	0
12-205	Thorntown Public Library	0	0
12-206	Tippecanoe County Public Library	0	0
12-207	Tipton County Public Library	0	0
12-208	Tyson Library Association, Inc	0	0
12-209	Union City Public Library	0	0
12-210	Union County Public Library	0	0
12-211	Van Buren Public Library	0	0
12-212	Vermillion County Public Library	0	0
12-213	Vigo County Public Library	0	0
12-214	Wabash Carnegie Public Library	0	0
12-215	Wakarusa-Olive & Harrison Township Public Library	0	0
12-216	Walkerton-Lincoln Township Public Library	0	0
12-217	Walton & Tipton Township Public Library	0	0
12-218	Wanatah Public Library	0	0
12-219	Warren Public Library	0	0
12-220	Warsaw Community Public Library	0	0
12-221	Washington Carnegie Public Library	0	0
12-222	Washington Township Public Library	0	0
12-223	Waterloo-Grant Township Public Library	0	0
12-224	Waveland-Brown Township Public Library	0	0
12-225	Wells County Public Library	0	0
12-226	West Lafayette Public Library	0	0
12-227	West Lebanon-Pike Township Public Library	0	0
12-228	Westchester Public Library	0	0
12-229	Westfield-Washington Public Library	0	0
12-230	Westville-New Durham Township Public Library	0	0
12-231	Whiting Public Library	0	0
12-232	Willard Library of Evansville	0	0
12-233	Williamsport-Washington Township Public Library	0	0
12-234	Winchester Community Public Library	0	0
12-235	Wolcott Community Public Library	0	0

12- 236	Worthington Jefferson Township Public Library	0	0
12- 237	York Township Public Library	0	0
12- 238	Yorktown Public Library	0	0
12- 239	TOTAL PLAC Loans	0	108

13 - Compliance with Standards for Public Lib

The following questions refer to the library's compliance with the Indiana Public Library Standards (560 IAC 6).

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Standards which can be verified by data or information elsewhere in the report do not appear in this section.

Please answer either "Yes", "No", or "N/A" if applicable.

Do not skip any questions.

13- 001	Does your library comply with Public Library Law under IC 36-12?	Yes	Yes
13- 002	If the answer to 13-001 is NO, explain:		
13- 003	Does your library comply with other Indiana laws that affect municipal corporations?	Yes	Yes
13- 004	If the answer to 13-003 is NO, explain:		
13- 005	Does your library comply with all federal laws affecting employment practice?	Yes	Yes
13- 006	If the answer to 13-005 is NO, explain:		
13- 007	Are all newly constructed and existing library facilities in compliance with local, state, and federal building and health and safety codes?	Yes	Yes
13- 008	If the answer to 13-007 is NO, explain:		
13- 009	Does the library comply with provisions of the federal Americans with Disabilities Act to make its physical and digital services available to everyone?	Yes	Yes
13- 010	If the answer to 13-009 is NO, explain:		
13- 011	Do the library board and the director maintain separate functions?	Yes	Yes
13- 012	Is the board responsible for governance and policy?	Yes	Yes
13- 013	Is the director responsible for administration, operation and management of the library?	Yes	Yes
13- 014	Does the director work full-time?	Yes	Yes
13- 015	Does the Director have the required certification under 590 IAC 5? (Check https://mylicense.in.gov/EVerification/Search.aspx if any question occurs)	Yes	Yes

With the advice and recommendations of the library director, has the library board adopted the following policies and procedures?

13- 016	An annual classification of employees	Yes	Yes
13- 017	Schedules of salaries	Yes	Yes
13- 018	A proposed library budget	Yes	Yes
13- 019	Library policies	Yes	Yes

Employment Policies**Has the library board adopted the written employment practices dealing with:**

13-020	Recruitment?	Yes	Yes
13-021	Selection?	Yes	Yes
13-022	Appointments?	Yes	Yes
13-023	Personnel actions?	Yes	Yes
13-024	Salary administration?	Yes	Yes
13-025	Employee benefits?	Yes	Yes
13-026	The conditions of work?	Yes	Yes
13-027	Leaves?	Yes	Yes
13-028	Does the library board adhere to the current approved principles provided by the Indiana State Library for library trustees?	Yes	Yes
13-029	Does the library have current, written bylaws that state its purpose and its operational procedures?	Yes	Yes
13-030	Do the library bylaws specifically state rules governing conflicts of interest issues?	Yes	Yes
13-031	Do the library bylaws specifically state rules governing nepotism?	Yes	Yes
13-032	Have the bylaws been reviewed by the board in the last three (3) years?	Yes	Yes
13-033	Has a copy of the current version of the bylaws, along with all of the amendments approved by the library board been submitted to the Indiana State Library?	Yes	Yes
13-034	Does your library have a written collection development plan?	Yes	Yes
13-035	Does your library have a written circulation policy detailing the principles of access for all library materials and service?	Yes	Yes
13-036	Does your library provide support for continuing education for staff and trustees?	Yes	Yes

Long Range Plan

13-037	Does the library have a written long-range plan of service?	Yes	Yes
13-038	What year did your current long range plan begin?	2014	2014
13-039	What year does your current long range plan end?	2016	2016
13-040	Has your long-range plan been reviewed and updated in the last three (3) to five (5) years, depending upon the length of your plan?	Yes	Yes
13-041	Have copies of the plan, plus all updates and revisions been filed with the Indiana State Library?	Yes	Yes
13-042	Does your long-range plan include a statement of community needs and goals?	Yes	Yes
13-043	Does your long-range plan include measurable objectives and service in response to the community's needs and goals?	Yes	Yes
13-044	Does your long-range plan include an assessment of facilities, services, technology, and operations?	Yes	Yes
13-045	Does your long-range plan include an ongoing annual evaluation process?	Yes	Yes
13-	Does your long-range plan include a plan for		

046	financial resources and sustainability?	Yes	Yes
13-047	Does your long-range plan include a statement of collaboration with other public libraries?	Yes	Yes
13-048	Does your long-range plan include a statement of collaboration with other community partners?	Yes	Yes
<u>Technology Plan</u>			
13-049	Does the library have a written technology plan?	Yes	Yes
13-050	What year did your current technology plan begin?	2014	2014
13-051	What year does your current technology plan end?	2016	2016
13-052	Has your technology plan been updated in the last three (3) years?	Yes	Yes
13-053	Have copies of the plan, plus all updates and revisions been filed with the Indiana State Library?	Yes	Yes
Does your technology plan include:			
13-054	Realistic goals and strategies for using telecommunications and information technology?	Yes	Yes
13-055	A professional development strategy?	Yes	Yes
13-056	An assessment of telecommunication services, hardware, software, and other services needed?	Yes	Yes
13-057	An equipment replacement schedule?	Yes	Yes
13-058	A plan for financial resources and sustainability?	Yes	Yes
13-059	An ongoing annual evaluation process?	Yes	Yes
13-060	An automated, integrated library system (ILS) which conforms to a national cataloging standard?	Yes	Yes
<u>Resource Sharing</u>			
13-061	Does your library provide interlibrary loan free of charge <i>to other libraries</i> within Indiana?	Yes	Yes
	Answer YES if your policy is to lend, even if no loans were requested.		
13-062	Does your library provide interlibrary loan free of charge <i>to your users</i>?	Yes	Yes
	Answer YES if your policy is to lend, even if no loans were requested.		
13-063	Does the library lend materials via a statewide reciprocal borrowing program?	Yes	Yes
13-064	Does the library lend materials using a local reciprocal borrowing agreement with at least one (1) other public library district within Indiana?	Yes	Yes
13-065	If the answer to 13-064 is yes, please list libraries with which you have reciprocal borrowing agreements.	This whole list: http://www.in.gov/library/files/RBCOVENANTS.pdf	<i>Response has been entered.</i>
13-066	Does the library lend materials using the OCLC Resource Sharing system?	Yes	Yes
13-067	Is the library a member of Evergreen Indiana?	Yes	Yes
13-068	How many days per week does your library receive Info Express courier service?	2	2
Does the library provide adult services, including:			
13-069	Programs and reference services offered by an appropriately certified librarian?	Yes	Yes
13-070	Access to reference materials, including INSPIRE?	Yes	Yes

13- 071 **A collection of materials for adults?** Yes Yes

13- 072 **A space designated in the library for adult services?** Yes Yes

Does the library provide an *Enhanced* level of service by providing:

13- 073 ***One (1) or more staff, with appropriate certification**

*Serving at least part time, Yes Yes

*At each fixed location?

[All conditions must apply]

Does the library provide an *Exceptional* level of service by providing:

13- 074 ***One (1) full-time staff member, or the equivalent**

*With appropriate certification

*At each fixed location? Yes Yes

[All conditions must apply]

Does the library provide Young Adult services, including:

13- 075 **Programs and reference services offered by an appropriately certified librarian?** Yes Yes

13- 076 **Access to reference materials, including INSPIRE?** Yes Yes

13- 077 **A collection of materials for young adults?** Yes Yes

13- 078 **A space designated in the library for young adult services.** Yes Yes

Does the library provide an *Enhanced* level of service by providing:

13- 079 ***One (1) or more staff, with appropriate certification**

*Serving at least part time, No No

*At each fixed location?

[All conditions must apply]

Does the library provide an *Exceptional* level of service by providing:

13- 080 ***One (1) full-time staff member, or the equivalent**

*With appropriate certification

*At each fixed location? No No

[All conditions must apply]

Does the library provide Children's services, including:

13- 081 **Programs and reference services offered by an appropriately certified librarian?** Yes Yes

13- 082 **A collection of materials for children?** Yes Yes

13- 083 **A space designated in the library for children's services?** Yes Yes

Does the library provide an *Enhanced* level of service by providing:

13- 084 ***One (1) or more staff, with appropriate certification**

*Serving at least part time, Yes Yes

*At each fixed location?

[All conditions must apply]

Does the library provide an *Exceptional* level of service by providing:

13- *One (1) full-time staff member, or the equivalent

085

*With appropriate certification

*At each fixed location?

No

No

[All conditions must apply]

Public Access13- Are patrons who are unable to read regular print,
086 because of a visual or a physical disability,
provided access to large print books, Braille
books, audio books, and/or enhanced media?

Yes

Yes

13- Does the library provide computers for the free
087 use of all persons regardless of residency?

Yes

Yes

13- Does your library provide a means for the public
088 to make copies at each location?

Yes

Yes

Webpage13- Does your library's webpage include current
089 hours of operation?

Yes

Yes

13- Does your library's webpage include a physical
090 address for your library?

Yes

Yes

13- Does your library's webpage include a map for
091 each fixed location?

Yes

Yes

13- Does your library's webpage include a telephone
092 number?

Yes

Yes

13- Does your library's webpage include an e-mail
093 address or other means of electronic contact?

Yes

Yes

13- Does your library's webpage include a link to
094 INSPIRE and other free electronic resources?

Yes

Yes

13- Does your library's webpage include publicly
095 posted policies, including, but not limited to,
circulation policies, fees, and internet use policies?

Yes

Yes

13- Has your Internet Policy been reviewed by the
096 board in the last year?

Yes

Yes

13- Does your library's webpage include a link to the
097 library's online public access catalog?

Yes

Yes

13- Does your library's webpage include a calendar or
098 list of events and programs which is updated at
least monthly?

Yes

Yes

14 - Statement of Intent to Comply with Standards14- Please explain any NO answers given in Part 13.
001

We have a full-time teen librarian at the main library, and a part-time children's librarian. They don't do services at the branch library. At the branch library, the full-time branch manager does children's and adult programming (but no teen programs). *Response has been entered.*

15 - Supplemental Questions

LIBRARY CONSULTANTS

If you have used the services of a professional consultant or architect in the last 3 years (2013-2015), please provide their information here. Click "Add Group" to enter additional consultants.

15- Consultant or Company Name
001a15- Type of Consulting service performed
002a15- Street Address
003a

15- City

004a

15- State

005a

15- Zip

006a

15- Phone

007a

15- Website

008a

OUTREACH

Please indicate if your library provides the following outreach services:

15- Homebound services Yes
009

15- Deposit collections Yes
010

15- Deliveries to retirement centers Yes
011

15- Deliveries to schools Yes
012

15- Deliveries to day cares Yes
013

15- Deliveries to prisons, jails, or institutions Yes
014

15- Other (please describe)
015

15- How many community outreach events (e.g.
016 festivals, fairs, parades) did your library participate in 25
during 2015?

15- How many personal interactions did your staff have 500
017 during these outreach events?

CARNEGIE LIBRARIES

If you are located in, or have recently moved out of a Carnegie library, please answer the following questions.

15- If you are still in a Carnegie building, have you
018 renovated or added on to the building since 2005? If A small teen room was added onto our Carnegie
so, please describe. building in 2007.

15- If you have moved out of a Carnegie building since
019 2005, how is it being used now? N/A

SOCIAL MEDIA

15- Does your library use any of the following social
020 media platforms?

If so, please provide the URL and number of persons
reached in 2015 (friends, followers, etc) ONLY if
you are able to determine. Yes

15- Facebook Yes
020a

15- URL https://www.facebook.com/begcpl/
020b

15- Persons Reached 535
020c

15- Twitter Yes
021a

15- URL https://twitter.com/BloomfieldLib
021b

15- Persons Reached 44
021c

15- Pinterest Yes
022a

15- URL https://www.pinterest.com/easterngreeneco/
022b

15- Persons Reached 74
022c

15- 023a	Instagram	No	
15- 023b	URL		
15- 023c	Persons Reached		
15- 024a	Google+	No	
15- 024b	URL		
15- 024c	Persons Reached		
15- 025a	YouTube	No	
15- 025b	URL		
15- 025c	Persons Reached		
15- 026a	Tumblr	No	
15- 026b	URL		
15- 026c	Persons Reached		
15- 027a	LinkedIn	No	
15- 027b	URL		
15- 027c	Persons Reached		
15- 028a	Other	Yes	
15- 028b	URL	https://www.goodreads.com/user/show/15481256-bloomfield-eastern-greene-county-public-library	
15- 028c	Persons Reached	18	

DIGITAL MATERIALS

15- 029	Does your library provide access to digital content for your users through databases or streaming services (e.g. Freegal, Freading, hoopla, Tumblebooks, or Zinio)?	Yes	Yes
	If so, please list which services or databases are offered.	Freegal	Freegal
15- 030	Provide the total number of annual circulations or downloads of these materials if known.	380	141

SRCS: Statewide Remote Circulation System

If you would like to receive updates about the Statewide Remote Circulation System (SRCS), a new statewide, patron initiated request system, please provide your contact information.

See <http://www.in.gov/library/SRCS.htm> for details.

15- 031	Contact Name	Austin Stroud
15- 032	Contact Email	astroud@bloomfield.lib.in.us

CERTIFICATION

Click [here](#) to print a copy of the Signature Page. This needs to be signed by both the director and board president in ink and returned via mail to the Indiana State Library Development Office. This is also due by February 1, 2016.