

Library Express

The Bloomfield-Eastern Greene County Public Library (BEGCPL) understands that not all patrons are physically able to get to the Library. In those circumstances, the Library is pleased to offer Library Express (LE), a service to homebound patrons living within the BEGCPL service district.

Eligibility

Patrons are considered homebound when they are unable to come to the Library. This may include but is not limited to the following reasons:

- A temporary or permanent illness
- A temporary or permanent disability
- Extreme transportation problems

Advertising

The Library will use the following to advertise this service:

1. Public Advertising
 - Flyer and Pamphlet
 - Newspaper
 - Newsletter
 - Electronic Communication
 - Website
 - Facebook
2. Direct Advertising
 - List of area doctors of service
 - List of local churches
 - Meals on Wheels
 - Senior Citizen Agencies

Materials offered to patrons for delivery

All materials available for checkout in the Library are available for delivery to LE patrons.

Procedure for Delivery

1. Eligible residents complete a Library Express patron profile.
2. If patron does not have a library card, one will be issued.
3. Library Staff selects the patron's materials for delivery using the patron profile as a guide. Special requests are also honored.
4. Library materials are checked out using regular checkout guidelines.
5. Each book selection includes a reader response form to be completed by the patron.
6. Library Staff and/or volunteers deliver the materials to the patron's residence and collect any materials from previous delivery.
7. Overdue notices will not be mailed. Instead, notices are included in delivery so that Library Staff can inquire about overdue materials at that time.
8. Library Staff submit odometer readings to the Library Board of Trustees for reimbursement of mileage costs.