

Bloomfield – Eastern Greene County Public Library 125 South Franklin Street

Bloomfield, IN 47424

Phone 812-384-4125 - Fax 812-384-0820

www.bloomfield.lib.in.us

Eastern Branch 11453 E. State Road 54 812-825-2677

We're more than just books!

Meeting Agenda

Board of Trustees — Bloomfield-Eastern Greene County Public Library Wednesday, September 8, 2021

- 1. Approval of Claims & Payroll
- 2. Approval of Minutes
- 3. Presentation & Approval of Treasurer's Report
- 4. Personnel Report
- 5. Librarian's Report:
 - Things going on at the Library:
 - New Library hours have started:

Bloomfield Branch

i.	Monday, Friday	10:00 AM to	5:00 PM
ii.	Tuesday, Wednesday, Thursday	10:00 AM to	7:00 PM
iii.	Saturday	10:00 AM to	2:00 PM
Easter	n Greene Branch		
l.	Monday, Wednesday, Friday	11:00 AM to	5:00 PM
11.	Tuesday, Thursday	1:00 PM to	7:00 PM
Ш.	Saturday	9:00 AM to	12:00 PM

- September is Library Card Month, we are giving out Bingo Cards for people to fill out and have prizes for tickets turned in.
- Scheduling Employee reviews during the month of September, going over the personnel manual, having them sign it then.
- Hidden Gems of Indiana program on September 21, in the Community Room.
- Medicare Person stayed away from selling here but not at Eastern. I have contacted her about the agreement.
- Art Show will be held during the Apple Festival at the Annex. Charlotte Paul has agreed to chair it this year.
- October, we have our Patron Count taking place October 11th through 16th. I will be asking the community for help and was hoping some of you would sign up also.
- October is Family History Month; Diana Anderson is putting on a program about it on October 19th. Think of something you would like to tell people about that means something to you and your family.

- Susan is planning to have story hours starting again in October. This as well as every other program is dependent on Greene County staying in Orange or lower. If we should go Red all inside programs will be canceled.
- Last Month's Meetings:
 - August 17 Friends of the Library
 - August 19 Staff Meeting
 - August 24 Greene County Literacy Coalition
- Other things of Interest:
 - Signed Contract with Bounds Flooring to work on the Eastern Bathroom they will be there sometime in the middle of October.
 - Matt Barker gave us a quote of \$950.00 for the gutters at the Bloomfield Branch. This
 seems reasonable, I would like to go ahead as we have some trees, bird nests, and clean
 up that needs to be completed. I am going to ask him to look over the roof as long as he
 is up there.
 - Graves is planning to replace the cooling coils in late September or early October, so we
 will not have to close down the Bloomfield Branch because it would be too hot or too
 cold in the building.
 - Contacted Bill Sipes about Snow Removal at the Bloomfield Branch. He will provide a
 quote depending on the work that is needed. We need to find someone out at the
 Eastern Branch also
 - Gary George is to give me a quote for repairing the window out at Eastern.
 - Michelle Roger is currently cleaning the Annex once a week for us, until we know what is going on with John.
 - Waiting for a quote to take care of the Eastern Branch shrubs and garden.
- 6. Public Comment
- 7. Adjournment
- 8. Next Board Meeting, October 13, 2021, 5:00 PM, Library Annex



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Treasurers Report for August 2021

Wednesday, September 8, 2021

PAYROLL: Net Pay of \$13,734.26 (August 2)

CLAIMS: Claims #427-429, 436, 442-490, 495-501, & 503, totaling \$41,788.82 in August.

BUDGET STATUS:

Through 8 months of the year, we strive to be at or under 66.67% in each of the four budget categories as well as overall. We are under 66.67% in each of the four budget categories and overall. See the appropriation report through August 31, 2021 for the full numbers.

2021/Current Year through August 31, 2021

Personnel/Personal Services	55.90 % spent
Supplies	30.50 % spent
Other Services	55.10 % spent
Capital Outlays	48.40 % spent
OVERALL	54.10 % spent

2020/Prior Year Comparison through August 31, 2020

Personnel/Personal Services	63.80 % spent
Supplies	28.80 % spent
Other Services	56.30 % spent
Capital Outlays	34.20 % spent
OVERALL	57.00 % spent

Board Approval Requested to Void Out Check #1353, issued 9/3/2019, for \$139.64 to Alex Pate. Repeated efforts were made by the previous bookkeeper/treasurer, Wade Wallace, per Karen Holz. The check is now over two years.



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Personnel Report

Wednesday, September 8, 2021

TO:

Bloomfield-Eastern Greene County Public Library Board of Trustees

FROM:

Lonnie Vandeventer, Bookkeeper

RE:

Personnel Report

Ending Employment:

No changes since last update

Beginning Employment:

No changes since last update

Voucher List

Bloomfield-Eastern Greene County Public Library

Report Date: From 8/1/2021 To 8/31/2021

Vumber	Number	Name of Claimant	Date Explanation	Total
0	427	PERF	8/2/2021 PERF Deposit	\$1,528.5
0	428	INTERNAL REVENUE SERVIC	8/2/2021 Federal Tax Deposit	\$4,128.59
0	429	INDIANA DEPT OF REVENUE	8/2/2021 State and County Tax Deposit	\$997.8
2569	436	MICHELE ROGERS	8/2/2021 JULY 2021 JANITORIAL SERVICES	\$1,750.0
0	442	PAYROLL	8/2/2021 PAYROLL	\$18,535.7
2574	443	HASEMAN PEST CONTROL OF	8/3/2021 125 S FRANKLIN ST	\$100.0
2575	444	GADELLNET CONSULTING SE	8/3/2021	\$75.0
2576	445	DUKE ENERGY	8/3/2021 125 S FRANKLIN ST	\$2,048.8
2577	446	CENGAGE LEARNING	8/3/2021	\$144.9
2578	447	AMAZON CAPITAL SERVICES	8/3/2021	\$307.7
2579	448	PITTMAN FAMILY FARMS LAW	8/4/2021	\$640.0
2580	449	D-PENDABLE WASTE REMOV	8/4/2021 WASTE DISPOSAL AUGUST/SEPTEMBER/OCTOBER	\$45.0
2581	450	Background Bureau, INC	8/5/2021 Background - Chelsa Daffron	\$8.0
2582	451	MIDWEST NATURAL GAS COR	8/5/2021 125 S FRANKLIN ST	\$292.8
0	452	DELTA DENTAL	8/5/2021	\$55.7
2583	453	RICOH USA, INC (CHICAGO)	8/5/2021	\$172.3
2584	454	BEDFORD OFFICE SUPPLY	8/9/2021	\$38.0
2585	455	UNIQUE MANAGEMENT SERVI	8/9/2021	\$40.3
2586	456	CENTURYLINK	8/10/2021	\$8.7
2587	457	CENTER POINT LARGE PRINT	8/10/2021	\$86.8
2588	458	BAKER & TAYLOR	8/10/2021	\$59.9
2589	459	AMAZON CAPITAL SERVICES	8/10/2021	\$158.3
2590	460	UDWI	8/10/2021	\$185.0
2591	461	SCOTLAND FESTIVAL	8/10/2021 ARTS & CRAFTS STAND RESERVATION - SEPT 18, 2021	\$20.0
2592	462	SAMS CLUB/SYNCHRONY BA	8/10/2021	\$144.3
0	463	INDIANA DEPT OF WORKFOR	8/10/2021	\$134.3
2593	464	BAKER & TAYLOR	8/10/2021	\$936.0
2594	465	BLACKSTONE PUBLISHING	8/10/2021	\$136.4
2595	466	FINDAWAY WORLD	8/17/2021	\$322.4
2597	467	BAKER & TAYLOR	8/17/2021	\$405.6
2598	468	AMAZON	8/17/2021	\$300.7
2596	469	AMAZON CAPITAL SERVICES	8/17/2021	\$104.1
2599	470	ENA Services LLC	8/17/2021	\$503.0
2600	471	HUGHES ELECTRIC LLC	8/17/2021 EASTERN BULBS & BALLASTS	\$352.5
2601	472	BLOOMFIELD YEARBOOK	8/17/2021 2-2021 BLOOMFIELD SCHOOL DISTRICT YEARBOOKS	\$90.0
2602	473	JUDY LOUISE	8/17/2021 LICENSE RENEWAL FOR JUDY	\$50.0
2603	474	EASTERN HEIGHTS UTILITIES	8/18/2021 125 S FRANKLIN ST	\$83.6
2604	475	AT&T	8/18/2021	\$158.4
2605	476	CARD SERVICE CENTER	8/19/2021	\$224.7
2606	477	BAKER & TAYLOR	8/24/2021	\$285.3
0	478	UNITED HEALTHCARE	8/24/2021	\$2,147.3
2607	479	CENGAGE LEARNING	8/24/2021	\$146.7
2608	480	B & C DISPOSAL SERVICES	8/24/2021	\$38.0
2609	481	SMITHVILLE	8/24/2021	\$38.0
2610	482	RICOH USA, INC (ATLANTA)	8/24/2021	\$239.3
2611	483		8/24/2021 BLOOMFIELD SUBSCRIPTION	\$117.0
2612	484	EASTERN HEIGHTS UTILITIES	8/24/2021 125 F STATE ROAD 54	\$19.0

Printed on Thursday, September 2, 2021

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Warrant Number	Claim Number	Name of Claimant	Date Explanation	Total
2613	485	SEWAGE DISPOSAL WORKS	8/24/2021 125 S FRANKLIN ST	\$148.00
2614	486	Background Bureau, INC	8/24/2021 BACKGROUND CHECK FOR CARLIE BARHAM & TYA CULLISON	\$16.00
2615	487	DEMCO	8/24/2021	\$151.08
2616	488	BAKER & TAYLOR	8/24/2021	\$69.98
2617	489	AMAZON CAPITAL SERVICES	8/24/2021	\$628.52
2618	490	WORLD BOOK, INC	8/24/2021 WORLD BOOK ENCYCLOPEDIA 2019 EDITION	\$349.00
2621	495	SIMON BREIDENBACH	8/25/2021 Mileage Reimbursement for unscheduled travel to Eastern Branch	\$11.44
2622	496	COLLABORATIVE SUMMER LI	8/31/2021	\$242.57
2623	497	WALMART - CAPITAL ONE	8/31/2021	\$17.08
0	498	COMCAST	8/31/2021	\$139.64
2624	499	BAKER & TAYLOR	8/25/2021	\$256.25
2625	500	BLACKSTONE PUBLISHING	8/31/2021	\$58.20
2626	501	AMAZON CAPITAL SERVICES	8/31/2021	\$295.24
2627	503	BOUNDS FLOORING INC	8/31/2021 DEPOSIT ON BATHROOM REPAIRS AT EASTERN BRANCH	\$1,000.00

Total Amount of Claims

\$41,788.82

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, September 2, 2021

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of

2 pages, and except

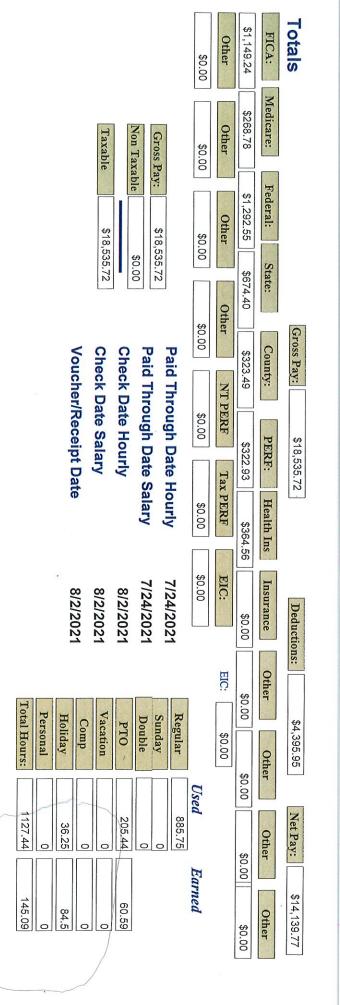
for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

\$41,788.82

Date this 8th day of September, 2021.

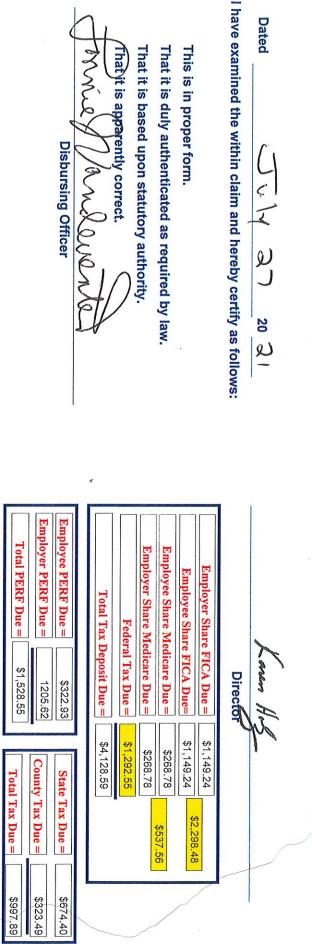
SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.



I Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 6 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or this payroll totaling \$ 18535.72 is correct and has by me been approved of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name

Dated





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Board of Trustees Meeting

Wednesday, August 11, 2021

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, August 11, 2021 at 5:00 PM in the Library Annex. Those present were Linda Maddox, Dwayne Hostetter, Roger Axe, Luke Rudisell, Martha Marmouze, Dinah Fuller, and Candice Patterson. Karen Holz – Director, and Lonnie Vandeventer – Treasurer/Bookkeeper were also both present along with Kimberly Porter, Library Assistant.

Approval of Claims and Minutes:

A motion was made by Dwayne and seconded by Dinah to approve claims and payroll for July 2021. All in favor. Motion carries.

A motion was made by Dwayne and seconded by Linda to approve the minutes for the July 2021 board meeting. All in favor. Motion carries.

Treasurer's Report and Personnel Report:

Provided in the meeting packet. Lonnie reported that through seven months of the year 2021, we are under 58.33% in each of the four budget categories as well as overall. Updates provided in the respective reports.

Lonnie also indicted there we no personnel changes since last month's report.

Library Employee Overview:

Kimberly Porter, Library Assistant, provided an overview on her role as circulation manager and scheduling manager. Kimberly oversees and manages all changes during the month and manages collections, DVD's, audio books, and fiction collections for adults. She also provided an update on the Library of Things.

Librarians Report:

- Karen provided an update on items outlined on the Agenda.
- During Karen's update she indicated Kyle Doane will be trimming the bushes and trees and will
 also be pursuing obtaining a quote from Kyle for snow removal during Winter 2021/22. Luke
 mentioned that Bill Sipes may also be a possibility for snow removal. Karen will also reach out to
 Bill Sipes for a quote.
- Karen again reported the budget meeting with Tina went well on August 4 and the budget hearing will be presented at the September meeting with approval set for the October meeting.

- She encouraged all board members to be presented for both the September and October meetings.
- Karen and Dinah both discussed that Dinah's last board meeting will be September 2021 as she rotates off the board having served three consecutive terms. Karen and Dinah will both be reaching out to potential board candidates in advance of the September board meeting.

Public Comment:
No updates.
Adjournment:
A motion close was made by Martha at 5:21 PM and seconded by Candace. All in favor. Motion carries.
The next Board meeting will be on September 8, 2021, at 5:00 PM in the Library Annex.
Dwayne Hostetter

Financial Report Bloomfield-Eastern Greene County Public Library

Report Dates =

8/1/2021 to 8/31/2021

	Fund		Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. G	General							
100	OPERATING		\$180,803.84	\$35,424.16	\$304,673.25	\$14,663.52	\$354,378.51	\$230,509.10
101	PETTY CASH		\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102	CASH CHANGE FUND		\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110	INVESTMENTS		\$245,033.43	\$0.00	\$0.00	\$4,249.21	\$26,985.68	\$272,019.11
	Su	btotal	\$426,016.27	\$35,424.16	\$304,673.25	\$18,912.73	\$381,364.19	\$502,707.21
2. S	Special Revenue							
200	GIFT		\$20,918.54	\$1,333.27	\$14,230.78	\$37.24	\$6,760.69	\$13,448.45
201	RAINY DAY		\$23,900.94	\$0.00	\$0.00	\$0.00	\$0.00	\$23,900.94
203	LEVY EXCESS OPERAT	ΓING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226	HUNTER TRUST		\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227	FLATER		\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228	SIM SMITH		\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277	SMITHVILLE GRANT		\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,500.00
278	STATE GRANTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279	BROADBAND GRANT		\$1,477.12	\$0.00	\$0.00	\$0.00	\$5,218.88	\$6,696.00
280	GREENE COUNTY FOUNDATION GRANT		\$0.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$4,000.00
	Su	btotal	\$133,083.50	\$2,333.27	\$15,230.78	\$5,037.24	\$16,979.57	\$134,832.29
4. (Capital Projects							
100	LIRF		\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
	Su	btotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. C	learing							
300	PLAC		\$409.42	\$0.00	\$325.00	\$0.00	\$0.00	\$84.42
301	EVERGREEN FINES & I	FEES	\$2,043.96	\$0.00	\$18.50	\$0.00	\$0.00	\$2,025.46
302	PAYROLL		(\$10,193.39)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,193.39
303	FEDERAL TAX		\$5,994.32	\$1,292.55	\$10,609.84	\$1,292.55	\$10,609.84	\$5,994.32
304	FICA		(\$11.79)	\$1,149.24	\$8,984.76	\$1,149.24	\$8,984.76	(\$11.79
305	MEDICARE		(\$2.76)	\$268.78	\$2,101.33	\$268.78	\$2,101.33	(\$2.76
306	STATE TAX		(\$6.15)	\$674.40	\$5,274.36	\$674.40	\$5,274.36	(\$6.15
307	COUNTY TAX		(\$3.33)	\$323.49	\$2,518.97	\$323.49	\$2,518.97	(\$3.33
308	PERF		(\$337.84)	\$322.93	\$2,613.92	\$322.93	\$2,613.92	(\$337.84
309	Insurance		\$11,015.43	\$0.00	\$0.00	\$364.56	\$3,188.43	\$14,203.86
310	Other		\$272.89	\$0.00	\$0.00	\$0.00	\$0.00	\$272.89
311	SALES TAX		\$6.40	\$0.00	\$0.00	\$0.00	\$0.00	\$6.40
815	TRANSFERS		\$0.00	\$0.00	\$6,797.49	\$0.00	\$6,797.49	\$0.00
	Su	btotal	\$9,187.16	\$4,031.39	\$39,244.17	\$4,395.95	\$42,089.10	\$12,032.09
Gras	nd Total		\$568,629.58	\$41,788.82	\$359,148.20	\$28,345.92	\$440,432.86	\$649,914.24

Total all banks = \$649,914.24

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Appropriation Report for 100 OPERATING

Bloomfield-Eastern Greene County Public Library

8/1/2021 To 8/31/2021

Report Date: From

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.111 Salary of Librarian	\$45,000.00	\$0.00	\$45,000.00	\$4,171.43	\$30,628.24	\$14,371.76	31.9
1.112 Salary of Librarians (Hourly)	\$140,000.00	\$0.00	\$140,000.00	\$7,729.07	\$74,012.52	\$65,987.48	47.1
1.113 Salary of Library Assistants	\$42,000.00	\$0.00	\$42,000.00	\$4,537.25	\$22,946.15	\$19,053.85	45.4
1.114 Salary of Pages	\$12,000.00	\$0.00	\$12,000.00	\$840.39	\$7,010.35	\$4,989.65	41.6
1.115 Salary of Coordinators	\$10,000.00	\$0.00	\$10,000.00	\$570.83	\$4,563.21	\$5,436.79	54.4
1.116 Salary of Substitutes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
1.131 Salary of Treasurer	\$10,000.00	\$0.00	\$10,000.00	\$686.75	\$5,754.56	\$4,245.44	42.5
1.21 Library FICA and Medicare	\$23,000.00	\$0.00	\$23,000.00	\$1,418.02	\$11,086.09	\$11,913.91	51.8
1.22 Unemployment	\$4,500.00	\$0.00	\$4,500.00	\$131.35	\$631.66	\$3,868.34	86.0
1.23 PERF Employer Contribution Share	\$18,000.00	\$0.00	\$18,000.00	\$1,205.62	\$9,758.55	\$8,241.45	45.8
1.241 Employee Group Insurance	\$20,000.00	\$0.00	\$20,000.00	\$1,838.54	\$14,876.03	\$5,123.97	25.6
Subtotal	\$324,500.00		\$324,500.00	\$23,129.25	\$181,267.36	\$143,232.64	44.1
2. Supplies							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,000.00	\$0.00	\$2,000.00	\$64.54	\$572.00	\$1,428.00	71.4
2.31 Building Materials	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$75.80	\$1,424.20	94.9
2.41 Library Supplies	\$8,000.00	\$0.00	\$8,000.00	\$292.64	\$3,057.12	\$4,942.88	61.8
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$0.00	\$107.08	\$932.92	89.7
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$168.71	\$239.26	\$800.74	77.0
2.45 Children's Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$238.40	\$324.08	\$715.92	68.8
2.46 Eastern Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$106.27	\$152.73	\$887.27	85.3

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Account # Description		Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
2.47 Covid-19 Supplies		\$800.00	\$0.00	\$800.00	\$66.88	\$518.46	\$281.54	35.2
	Subtotal	\$16,560.00		\$16,560.00	\$937.44	\$5,046.53	\$11,513.47	69.5
3. Other Services and Charge								
3.13 Legal Services		\$1,000.00	\$0.00	\$1,000.00	\$24.00	\$82.50	\$917.50	91.8
3.141 Other Professional		\$22,000.00	\$0.00	\$22,000.00	\$93.28	\$17,601.65	\$4,398.35	20.0
3.142 Database Subscriptions		\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$1,730.76	\$2,269.24	56.7
3.143 eBook Services		\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$504.63	\$3,995.37	88.8
3.21 Telephone		\$2,000.00	\$0.00	\$2,000.00	\$205.21	\$1,616.92	\$383.08	19.2
3.22 Postage		\$775.00	\$0.00	\$775.00	\$0.00	\$338.74	\$436.26	56.3
3.23 Traveling Expenses		\$2,500.00	\$0.00	\$2,500.00	\$11.44	\$88.93	\$2,411.07	96.4
3.24 Professional Meeting		\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$109.00	\$2,391.00	92.6
3.251 Freight and Express		\$600.00	\$0.00	\$600.00	\$40.30	\$394.35	\$205.65	34.3
3.252 Evergreen		\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,120.52	(\$120.52)	-3.0
3.26 Internet Vendor		\$6,000.00	\$0.00	\$6,000.00	\$642.64	\$5,430.40	\$569.60	9.5
3.31 Advertising and Publicity		\$600.00	\$0.00	\$600.00	\$20.00	\$494.00	\$106.00	17.7
3.32 Printing		\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	100.0
3.41 Official Bonds		\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	100.0
3.42 Library Insurance		\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$7,819.00	\$4,181.00	34.8
3.51 Gas		\$7,500.00	\$0.00	\$7,500.00	\$280.00	\$2,200.00	\$5,300.00	7.07
3.52 Electric		\$26,000.00	\$0.00	\$26,000.00	\$1,749.69	\$11,902.22	\$14,097.78	54.2
3.53 Water		\$2,000.00	\$0.00	\$2,000.00	\$57.48	\$413.57	\$1,586.43	79.3
3.54 Waste Disposal		\$2,100.00	\$0.00	\$2,100.00	\$139.00	\$887.00	\$1,213.00	57.8
3.61 Building Repair		\$22,000.00	\$0.00	\$22,000.00	\$1,057.50	\$11,858.06	\$10,141.94	46.1
3.62 Equipment Repair		\$10,000.00	\$0.00	\$10,000.00	\$486.66	\$4,783.50	\$5,216.50	52.2
3.63 Janitorial Service		\$21,000.00	\$0.00	\$21,000.00	\$1,750.00	\$13,800.00	\$7,200.00	34.3
3.8 2020 Encumbered Funds		\$700.00	\$0.00	\$700.00	\$0.00	\$300.00	\$400.00	57.1

Account # Description		Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
3.91 Dues		\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$805.11	\$3,194.89	79.9
	Subtotal	\$158,325.00		\$158,325.00	\$6,557.20	\$87,280.86	\$71,044.14	44.9
4. Capital Outlays								
4.31 Improvements - Other		\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
4.41 Furniture and Equipment		\$8,000.00	\$0.00	\$8,000.00	\$10.18	\$1,528.96	\$6,471.04	80.9
4.51 Books - Adult Fiction		\$8,400.00	\$0.00	\$8,400.00	\$923.69	\$5,487.98	\$2,912.02	34.7
4.521 Books - Adult Nonfiction		\$5,400.00	\$0.00	\$5,400.00	\$605.81	\$2,928.71	\$2,471.29	45.8
4.522 Books-Local History/Geneaology	aology	\$1,000.00	\$0.00	\$1,000.00	\$19.99	\$145.51	\$854.49	85.4
4.53 Books - Children		\$6,600.00	\$0.00	\$6,600.00	\$309.43	\$3,929.30	\$2,670.70	40.5
4.54 Books - YA		\$3,400.00	\$0.00	\$3,400.00	\$482.72	\$1,954.37	\$1,445.63	42.5
4.55 Books - Eastern		\$6,000.00	\$0.00	\$6,000.00	\$726.57	\$4,318.30	\$1,681.70	28.0
4.61 Periodicals and News		\$3,250.00	\$0.00	\$3,250.00	\$213.64	\$1,501.17	\$1,748.83	53.8
4.71 Nonprint - Adult DVD		\$3,500.00	\$0.00	\$3,500.00	\$423.34	\$1,948.18	\$1,551.82	44.3
4.72 Nonprint - Music		\$650.00	\$0.00	\$650.00	\$10.49	\$22.46	\$627.54	96.5
4.73 Nonprint - Audiobooks		\$5,800.00	\$0.00	\$5,800.00	\$571.94	\$4,787.74	\$1,012.26	17.5
4.74 Nonprint - Childrens		\$3,200.00	\$0.00	\$3,200.00	\$117.40	\$909.71	\$2,290.29	71.6
4.75 Nonprint - YA		\$2,050.00	\$0.00	\$2,050.00	\$159.86	\$854.86	\$1,195.14	58.3
4.76 Nonprint - Eastern		\$4,200.00	\$0.00	\$4,200.00	\$225.21	\$661.16	\$3,538.84	84.3
4.77 Replacement Books & Nonprint	nprint	\$750.00	\$0.00	\$750.00	\$0.00	\$56.61	\$693.39	92.5
4.8 Evergreen Collections		\$0.00	\$0.00	\$0.00	\$0.00	\$43.48	(\$43.48)	#Div/0!
	Subtotal	\$64,200.00		\$64,200.00	\$4,800.27	\$31,078.50	\$33,121.50	51.6
Grand Total	Total	\$563,585.00	\$0.00	\$563,585.00	\$35,424.16	\$304,673.25	\$258,911.75	45.9

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

September 2021 Board Meeting

Librarian's Report

August 2021 Statistics

Adult Circulation	2021	2020 COVID	2019	
Fiction	765	755	887	
Non-fiction	284	249	367	
Periodicals	76	88	92	
Audiobooks	107	81	121	
Playaways	25	51	52	
Overdrive	1215	1106	850	
Music CD	43	32	72	
DVDs	428	229	1164	
Video Games	2	30	24	
Library of Things	1			
Total Adult	2946	3070	3629	
Youth Services Circulation				
Parenting Kits	2			
YA	141	195	161	
YA Nonfiction	æ			
YA GAMES	21	45	20	
YA Audiobooks/Playaways	ĸ	н	2	
Juvenile Fiction	1107	922	1097	
Juvenile Nonfiction	134	153	261	
Audiobooks	20	39	42	
DVD Juvenile	119	173	261	
Periodicals	ĸ	2	13	
Juvenile Games	1			
TOTAL YOUTH SERVICES	1584	1555	1740	
TOTAL	4530	4625	5329	

Interlibrary Loan Services

202.			
		2021	2020
	Books via SRCS Supplied	2	3
	Books via SRCS Borrowed	4	
	Books loaned to Evergreen	564	457
	Books borrowed from Evergreen	503	489

Computer/Equipment Usage

	2021	2020
Children		
Teen	10	
Adult	124	
Wireless	125	
Microfilm		

Programs

Programs:	# of Children	6	# attended	682
	# of Teens	9	# attended	278
	#of Adults	2	# attended	15
TOTAL				
Outreach	Children		2 stories	

Desk Collection

Fines and Fees	193.66	
Fax	49.25	
Copier	196.27	
Donations	37.99	
Misc	16.42	
Taxable Sales	5.00	
Total	498.	

Bloomfield Main Facebook

Posts	11
Followers	1193
Engagements	252
Reached	3741

Young Adult Page

Posts	е
Followers	137
Engagements	17
Reached	103

Website 605 visits pages 1261 pages/ visit 2

New Patrons

7	•	-	Resident	Non	
0	Iownship	Resident	Limited	Resident	Total
	Beech	1			1
	Center				
	Highland	1			1
	Jackson	I	1		2
	Richland	8	5		13
	Taylor	1			1
	Unlisted				
	Total	12	9		18

Children's Facebook

Posts	5
Followers	175
Engagements	38
Reached	245

Materials Add Bloomfield

Adult Fiction	46
Adult Nonfiction	28
Audio Books	m
Playaways	11
Paperbacks	
Periodicals	48
DVD's	16
Adult Games	
YA-Fiction	20
YA-Non	9
YA Games	H
Juvenile Fiction	46
Juvenile Nonfiction	4
Juvenile Games	
Total	229

Eastern

2021

Statistics

2019	133	30	26	16	14	327	25		571	16		215	21	11		263	834
2020	95	48	18	9	к	297	7		475	20		347	62	7		442	917
2021	84	26	10	18	8	117	14		772	13	1	268	32	5	3	322	299
	Adult Fiction	Adult Nonfiction	Periodicals	Audio Books	Music CD	DVD	Games	Government Doc	TOTALS ADULT	YA Fiction	YA Nonfiction	Juvenile Fiction	Juvenile Nonfiction	Juvenile Audiobooks	Juveniles Periodicals	TOTALS JUVENILES	TOTAL

Computer Use

Wireless

Scavenger Hunts

Story Walks

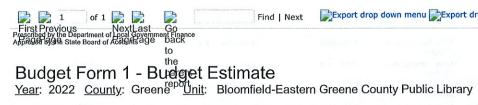
Facebook Information

Posts 10

- Reached 215
- Followers 161
- Likes 149

Materials Added Eastern

Adult Fiction	20
Adult Nonfiction	
Adult Audio	1
YA	6
Juvenile Fiction	31
Juvenile Nonfiction	3
Juvenile Audio	1
Periodicals	14
DVD's	5
Game	
TOTAL	84



				and the second			
Fund	Department 🔀	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0061 - RAINY DAY	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays		Rainy Day	\$0	\$0
0061 - RAINY DAY	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact		Property Tax Cap Impact	\$0	\$0
n		AND THE R			0061 - RAINY DAY Total	\$0	\$0
100	Tue seniories	I DEPOSITE	In	E400 4440		Aro anal	00
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1110	Salary of Librarian(Salaried)	\$50,300	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1111	Salary of Librarians(Hourly)	\$118,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1112	Salary of Library Assistants	\$62,200	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1114	Salary of Pages	\$13,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1115	Salary of Coordinators	\$10,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1130	Salary of Treasurer	\$10,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL	Employee Benefits	E100-1210	Library FICA & MED	\$24,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES PERSONAL	Employee Benefits	E100-1220	Unemployment	\$4,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES PERSONAL	Employee Benefits	E100-1230	PERF	\$18,000	\$0
		SERVICES PERSONAL	Employee Benefits	E100-1240	Employee Group Ins	\$21,000	\$0
SE 0101 - GENERAL NO DEPARTMENT SU		SERVICES					
0101 - GENERAL NO DEPARTMENT S 0101 - GENERAL NO DEPARTMENT S				E100-2110 Official Records		\$100 \$2,060	\$0
			SUPPLIES Operating Supplies SUPPLIES Repair and Maintenance		E100-2210 Cleaning Supplies E100-2310 Building Materials		\$0 \$0
			Supplies		-	\$2,000	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2410	Library Supplies	\$8,240	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2430	Adult Program Supplies	\$1,040	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2440	Teen Program Supplies	\$1,040	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2450	Children's Program Supplies	\$1,200	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2460	Eastern Program Supplies	\$800	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2470	Emergency Supplies	\$800	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3130	Legal Services	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3140	Other Professional	\$25,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3145	Database Subscriptions	\$5,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3146	eBook Services	\$7,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3252	Evergreen	\$5,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3210	Telephone	\$2,200	\$0
0101 - GENERAL	CHARGES		Communication and E100-3220 Transportation		Postage	\$775	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3230	Traveling Expenses	\$2,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3240	Professional Meeting	\$2,700	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3250	Freight & Express	\$700	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3260	Internet Vendor	\$7,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	E100-3310	Advertising & Publicity	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	E100-3320	Printing	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND	Insurance	E100-3410	Official Bonds	\$350	\$0
0101 - GENERAL	NO DEPARTMENT	CHARGES SERVICES AND	Insurance	E100-3420	Library Insurance	\$12,000	\$0
0101 - GENERAL	NO DEPARTMENT	CHARGES SERVICES AND	Utility Services	E100-3510	Gas	\$7,500	\$0
0101 - GENERAL	NO DEPARTMENT	CHARGES SERVICES AND	Utility Services	E100-3520	Electric	\$27,000	\$0
0101 - GENERAL	NO DEPARTMENT	CHARGES SERVICES AND	Utility Services	E100-3530	Water	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	CHARGES SERVICES AND	Utility Services	E100-3540	Waste Disposal	\$2,100	\$0
	NO DEPARTMENT	CHARGES SERVICES AND	Repairs and Maintenance	E100-3610	Building Repair	\$22,000	\$0
0101 - GENERAL		CHARGES					
0101 - GENERAL	NO DEPARTMENT	SERVICES AND	Repairs and Maintenance	E100-3620	Equipment Repair	\$10,000	\$0

	1	CHARGES				1 1	
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	E100-3630	Janitorial Service	\$22,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	E100-3800	Encumbered Funds	\$400	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	E100-3910	Dues	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Improvements Other Than Building	E100-4310	Improvements-Other	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles	E100-4410	Furniture & Equipment	\$8,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4510	Books-Adult Fiction	\$8,700	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4520	Books-Adult Nonfiction	\$5,600	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4525	Books-Local History/Genealogy	\$1,200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4530	Books-Childrens	\$8,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4540	Books-YA	\$3,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4551	Eastern-Books Adult	\$3,300	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4552	Books-Eastern YA	\$300	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4553	Books-Eastern Juvenile	\$3,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4610	Periodicals & News	\$3,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4710	Nonprint-Adult DVD	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4720	Nonprint-Music	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4730	Nonprint-Audiobooks	\$7,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4740	Nonprint-Childrens	\$3,200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4750	Nonprint-YA	\$1,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4761	NonPrint-Eastern-DVD	\$3,200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4761	Replacement Books/Nonprint	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4762	Nonprint-Eastern Audio	\$500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4763	Nonprint-Eastern Games	\$500	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact		Property Tax Cap Impact	\$0	\$0
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~					0101 - GENERAL Total	\$586,905	\$0
	TOPO NETRA DE LIGA DA LA CARRA DE LA CARRA DEL CARRA DEL CARRA DE LA CARRA DE				UNIT TOTAL	\$586,905	\$0

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Budget Form No. 2

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Budget Form 2 - Estimate of Miscellaneous Revenue

Year: 2022 County: Greene Unit: 0291 - Bloomfield-Eastern Greene County Public Library

Fund	Revenue Code	Revenue Name	July 1 - December 31, 2021	January 1 - December 31, 2022	
0061 - RAINY DAY	R902	Earnings on Investments and Deposits	\$0	\$0	
		RAINY DAY	\$0	\$0	
0101 - GENERAL	R112	Financial Institution Tax Distribution	\$223	\$446	
0101 - GENERAL	R114	Vehicle/Aircraft Excise Tax Distribution	\$20,108	\$40,217	
0101 - GENERAL	R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$1,609	\$3,218	
0101 - GENERAL	R138	Local Income Tax (LIT) Certified Shares	\$83,904	\$167,808	
0101 - GENERAL	R409	Document and Copy Fees	\$1,446	\$2,882	
0101 - GENERAL	R413	Rental of Property	\$0	\$0	
0101 - GENERAL	R503	Other Fines and Forfeitures	\$1,484	\$2,962	
		GENERAL	\$108,774	\$217,533	
	0291 - BLOOMFII	ELD-EASTERN GREENE COUNTY PUBLIC LIBRARY Total	\$108,774	\$217,533	

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