

Meeting Agenda

Board of Trustees – Bloomfield-Eastern Greene County Public Library

Wednesday, September 16, 2020

1. Approval of Claims & Payroll
2. Approval of Minutes

3. Presentation & Approval of Treasurer's Report

4. Personnel Report
5. Finance Committee Report
6. Building & Grounds Committee Report
7. Librarian's Report
 - a. Old Business:
 - i. Parking Policy
 - ii. Annex Screens
 - iii. Potential Internet Upgrade
 - b. New Business:
 - i. Solar Lights – Sign
 - ii. Bookkeeping
 - iii. Fall Hours
 - iv. Budget Changes & Hearing
 - v. Rainy Day Fund
 - vi. Hiring additional part time front desk staff person
 - vii. Potential need, pending a meeting with IRS, to move funds from the Rainy Day Fund to the Capital Outlays fund, then move part of the Capital Outlays fund to Salary resulting from an error in 941 Filing for 1st Quarter
 - viii. Linda Peterson planning to retire 12/31/2020, but with time off will be likely leaving in November 30, 2020
 - ix. Susan Smith will transition to Linda's current role as Youth Manager
 - x. Will be hiring replacement for Susan's position with her transition
 - xi. Middleway House requesting to pre-pay 2021 fees in advance
 - xii. Transitional Patron Cards – consideration to extend privileges to Resurrecting Recovery Center
 - xiii. Vadim Morozov with Baird Co. will be attending the October 14, 2020, board meeting to provide an update.

8. Public Comment
9. Adjournment

Personnel Report

Wednesday, September 16, 2020

TO: Bloomfield-Eastern Greene County Public Library Board of Trustees

FROM: Lonnie Vandeventer, Bookkeeper

RE: Personnel Report

DATE: September 16, 2020

Beginning Employment

- Lonnie Vandeventer – Bookkeeper, effective August 20, 2020

Ending Employment

- Wade Wallace – Bookkeeper, effective September 3, 2020

Job Changes

- None

Voucher List

Bloomfield-Eastern Greene County Public Library

Report Date: From **8/1/2020** To **8/31/2020**

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	363	PERF	8/3/2020	PERF Deposit	\$1,485.18
0	364	INDIANA DEPT OF REVENUE	8/3/2020	State and County Tax Deposit	\$1,053.41
0	365	INTERNAL REVENUE SERVIC	8/3/2020	Federal Tax Deposit	\$4,446.24
0	367	PAYROLL	8/3/2020	PAYROLL	\$19,170.33
1910	368	MICHELE ROGERS	8/3/2020	JANITORIAL SERVICE	\$1,650.00
1911	369	UNITED HEALTHCARE	8/1/2020 08/01/2020 - 08/31/2020		\$2,901.25
1912	370	EASTERN HEIGHTS UTILITIES	8/1/2020	UTILITY - EASTERN	\$31.03
1923	392	DUKE ENERGY	8/4/2020	125 S FRANKLIN ST	\$1,949.05
1924	393	AMAZON	8/4/2020	INVOICES: 23	\$1,213.88
1925	394	ABELL ELEVATOR INTERNATI	8/4/2020	SERVICE 8.1.2020 - 10.31.2020	\$254.23
1926	395	GADELLNET CONSULTING SE	8/4/2020		\$75.00
1927	396	JOHN MUSGRAVES	8/4/2020	GROUNDSKEEPING	\$68.33
1928	397	WADE WALLACE	8/6/2020	OVERDRAFT REIMBURSEMENT - JULY PAYROLL	\$37.00
1929	398	JUDY LOUISE	8/6/2020	OVERDRAFT REIMBURSEMENT - JULY PAYROLL	\$10.00
1930	399	CONTINENTAL WESTERN GR	8/6/2020	LIBRARY INSURANCE EFF 7/11/2020	\$6,443.00
1931	400	HASEMAN PEST CONTROL OF	8/6/2020	INVOICES: 6	\$300.00
1932	401	BAKER & TAYLOR	8/6/2020	INVOICES: 3	\$557.78
1933	402	BEDFORD OFFICE SUPPLY	8/6/2020	INVOICES: 1	\$38.00
1934	403	JOHN MUSGRAVES	8/11/2020	GROUNDSKEEPING	\$116.60
1935	404	BAKER & TAYLOR	8/11/2020		\$283.14
1936	406	D-PENDABLE WASTE REMOV	8/12/2020	ACCT. NO. 1682	\$45.00
1937	407	MIDWEST NATURAL GAS COR	8/12/2020	UTILITY - MAIN & ANNEX	\$38.84
1938	408	DEMCO	8/12/2020		\$46.38
1939	409	CENTER POINT LARGE PRINT	8/12/2020		\$132.42
1940	410	RECORDED BOOKS, INC	8/12/2020	INVOICES: 2	\$181.20
1941	411	RICOH USA, INC (CHICAGO)	8/12/2020	INVOICES: 2	\$173.53
1942	412	KIRKUS MEDIA LLC	8/12/2020	1 YEAR PRINT/DIGITAL	\$199.00
1943	413	ABELL ELEVATOR INTERNATI	8/12/2020	7/20 SERVICE CALL	\$889.25
1944	414	UDWI	8/12/2020	UTILITY - EASTERN	\$213.00
1945	415	CENTURYLINK	8/12/2020		\$2.19
1946	416	KEVIN BYERS QUALITY HEATI	8/12/2020	EASTERN REPAIRS	\$650.00
1947	417	HICOM INC	8/12/2020	WIRELESS PHONE INSTALLATION	\$110.00
1948	418	UNITED HEALTHCARE	8/12/2020	08.01.2020 - 08.31.2020	\$2,901.25
1949	419	U.S. BANK	8/12/2020		\$3,140.11
1950	420	NATIONAL GEOGRAPHIC KIDS	8/12/2020	PERIODICALS 2020 - 2021	\$32.10
1951	421	AMAZON	8/12/2020	INVOICES: 3	\$367.13
1952	422	EASTERN HEIGHTS UTILITIES	8/12/2020	UTILITY - MAIN & ANNEX	\$65.33
1953	423	UNIQUE MANAGEMENT SERVI	8/12/2020		\$59.85
1954	424	BAKER & TAYLOR	8/12/2020	INVOICES: 5	\$364.06
1955	425	JOHN MUSGRAVES	8/21/2020	GROUNDSKEEPING	\$46.60
1956	426	COLE WALLACE	8/25/2020	OVERDRAFT REIMBURSEMENT - JULY PAYROLL	\$30.00
1959	430	BLOOMFIELD-EASTERN GREE	8/26/2020	INTERBANK TRANSFER	\$14,000.00
1961	433	EASTERN HEIGHTS UTILITIES	8/26/2020	Utility - Water - Main Branch	\$14.85
1962	434	SEWAGE DISPOSAL WORKS	8/26/2020	Utility - Main & Annex	\$164.28
1963	435	AT&T	8/26/2020	TELEPHONE - MAIN BRANCH	\$167.73
1964	436	RECORDED BOOKS, INC	8/26/2020		\$82.20
1965	437	BAKER & TAYLOR	8/26/2020		\$254.89
1966	438	CENGAGE LEARNING	8/26/2020		\$76.00
1967	439	UNITED HEALTHCARE	8/26/2020	09/01/2020-09/30/2020	\$2,449.98

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Date</i>	<i>Explanation</i>	<i>Total</i>
1968	440	B & C Disposal	8/26/2020	Trash Pickup Account #100335	\$38.00
1969	441	RICOH USA, INC (ATLANTA)	8/26/2020		\$115.31
1970	442	WELLS FARGO VENDOR FINA	8/26/2020		\$144.27
1971	443	SMITHVILLE	8/26/2020	TELEPHONE EASTERN HEIGHTS	\$37.64
1972	444	FINDAWAY WORLD	8/26/2020		\$292.45
1973	445	JOHN MUSGRAVES	8/27/2020	GROUNDSKEEPING	\$54.20
1974	446	ADTEC	8/27/2020	E-Rate Phase 3	\$130.00
0	456	BLOOMFIELD-EASTERN GREE	8/31/2020	INTERFUND TRANSFER	\$0.00
Total Amount of Claims					\$69,792.49

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, September 2, 2020


 Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$69,792.49

Date this 2 day of September, 2020.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

Totals

FICA:	Medicare:	Federal:	State:	County:	PERF:	Health Ins	Insurance	Other	Other	Other	Other	Other
\$1,188.55	\$277.97	\$1,513.20	\$707.68	\$345.73	\$313.77	\$455.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	Other	Other	Other	NT PERF	Tax PERF	EIC:	EIC:	EIC:	EIC:	EIC:	EIC:	EIC:
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Gross Pay:	Deductions:	Net Pay:
\$19,170.33	\$4,802.11	\$14,368.22

Gross Pay:	Non Taxable	Taxable
\$19,170.33	\$0.00	\$19,170.33

Paid Through Date Hourly	7/24/2020	Regular	Used	Earned
Paid Through Date Salary	7/24/2020	Sunday	0	0
Check Date Hourly	8/3/2020	Double	0	0
Check Date Salary	8/3/2020	Sick	3.5	0
Voucher/Receipt Date	8/3/2020	Vacation	39.75	66.07
		Comp	19.25	0
		Personal	23	0
		Other	0	0
		Total Hours:	1017.25	66.07

I Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 5 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$19170.33 is correct and has by me been approved.

Dated 7.28 20 20

I have examined the within claim and hereby certify as follows:

This is in proper form.
 That it is duly authenticated as required by law.
 That it is based upon statutory authority.
 That it is apparently correct.

Mark Volmer
 Disbursing Officer

Karen Holz
 Director

Employer Share FICA Due =	\$1,188.55	Employer Share FICA Due =	\$2,377.10
Employee Share FICA Due =	\$1,188.55	Employee Share Medicare Due =	\$555.94
Employee Share Medicare Due =	\$277.97	Employer Share Medicare Due =	\$277.97
Employer Share Medicare Due =	\$277.97	Federal Tax Due =	\$1,513.20
Federal Tax Due =	\$1,513.20	Total Tax Deposit Due =	\$4,446.24

Employee PERF Due =	\$313.77	State Tax Due =	\$707.68
Employer PERF Due =	1171.42	County Tax Due =	\$345.73
Total PERF Due =	\$1,485.19	Total Tax Due =	\$1,053.41

Bloomfield-Eastern Greene County Public County

Board of Trustees

Wednesday, August 12, 2020

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, August 12, at 5:07pm at the Library Annex. Those present were Roger Axe – Presiding, Joshua Riggins, Martha Marmouze, Karen Holz – Director, and Wade Wallace – Treasurer/Bookkeeper. Also in attendance was Armonda Riggs – Literacy Coordinator, and John Musgraves – Groundskeeper.

Approval of Claims and Minutes:

Joshua made a motion to approve claims & payroll. Luke seconded. All in favor.

Martha made a motion to approve minutes. Joshua seconded. All in favor.

Treasurers Report:

Provided in meeting packet. Luke made a motion to approve the treasurer's report. Luke seconded. All in favor.

Personnel Report:

Provided in meeting packet. No motion is needed for approval.

Finance Committee Report:

None.

Building & Grounds Committee Report:

None.

Librarian's Report:

Old Business:

We have two wireless phones now at the main branch! These can be used for private calls by patrons, as well as for staff to search the stacks without putting patrons on hold. The lobby phone will remain present until further notice.

Duke Energy misquoted the LED Lights project that we have been waiting to start due to 30 backup lights unaccounted for. The original \$4,900 is now at around \$9,400. It is our understanding that the increase is large enough to render the agreement invalid. Until any more information is heard, this will be tabled.

The main branch sign has been redone at the main branch in a vinyl-material. This will last much longer. We will also be acquiring solar lights to make the sign pop. We may get similar lights for Eastern branch as well.

New Business:

The library parking policy from 2017 has not been on our website until just recently. The parking signs at our main branch are not easily visible to the public. We have four extra signs available, and will need to pay to have them installed. Karen suggested we make use of them at the Annex as well as the main branch.

Staff evaluations for 2020 went well, considering the situation. Karen took the opportunity to check in with staff and the current situation more than anything else.

The library is looking to have our internet equipment assessed for a potential upgrade. Few changes have been made to any of our server equipment in years, and we intend to have AVC Technology help with the project.

The library has purchased movable screens for the Annex, which have yet to arrive. This will be paid for by a grant.

The library is pursuing AVC Technology for bookkeeping needs in light of Wade leaving in September. They will quote yearly bookkeeping and payroll services for us, and this will hopefully save us from having to hire a standard bookkeeper, which will likely cost a lot more.

Karen also intends on hiring a new library assistant to replace Wade's desk shifts and take over some other desk shifts to lighten the load on our staff.

Karen attended the following meetings in the last month:

- Literacy Coalition (July 28)
- 21st Century Scholars (August 7)
- AVC (August 10)
- New Director Training (August 6, 11)

Luke made a motion to approve the librarian's report. Martha seconded. All in favor.

Public Comment:

Armonda is meeting with her ESL group again on Tuesday nights, something that has been mostly unavailable during the pandemic.

Adjournment:

Joshua moved to adjourn at 5:58pm, and Martha seconded. All present were in favor. The next regular public meeting will be Wednesday, September 9, at 5:00PM at the Library Annex.

Secretary

Treasurers Report:

PAYROLL: Net Pay of **\$14,368.22 (August 3)**

CLAIMS: Claims #363 – 365, 367 – 370, 392 – 404, 406 – 426, 430, 433 – 446, and 456, totaling **\$69,792.49 in August.**

BALANCE THE BUDGET:

- Transfer **\$1,500.00** from *Salary of Substitutes* to *Salary of Coordinators*.
- Transfer **\$2,000.00** from *Salary of Substitutes* to *Employee Group Insurance*.

BUDGET STATUS:

Through **8** months of the year, we strive to be at or under **66.67%** in each of the four budget categories as well as overall. See the appropriation report through August 31, 2020 for the full numbers.

2020/Current Year through August 31, 2020

Personnel/Personal Services	63.80 % spent
Supplies	28.80 % spent
Other Services	56.30 % spent
Capital Outlays	34.20 % spent
OVERALL	57.00 % spent

2019/Prior Year Comparison through August 31, 2019

Personnel/Personal Services	71.10 % spent
Supplies	48.80 % spent
Other Services	65.00 % spent
Capital Outlays	54.60 % spent
OVERALL	66.80 % spent

Financial Report
Bloomfield-Eastern Greene County Public Library

Report Dates = 8/1/2020 to 8/31/2020

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. Operating Fund						
1 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
50 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
100 OPERATING	(\$63,525.54)	\$45,993.48	\$334,645.29	\$29,487.09	\$475,853.34	\$77,682.51
110 INVESTMENTS	\$235,150.51	\$0.00	\$0.00	\$0.00	(\$2,435.74)	\$232,714.77
Subtotal	\$171,803.97	\$45,993.48	\$334,645.29	\$29,487.09	\$473,417.60	\$310,576.28
2. Main						
300 PLAC	\$409.42	\$0.00	\$0.00	\$0.00	\$0.00	\$409.42
350 EVERGREEN FINES & FEES	\$2,100.20	\$0.00	\$93.24	\$19.50	\$76.50	\$2,083.46
600 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
650 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
700 SALES TAX	\$16.18	\$2.10	\$10.58	\$0.00	\$0.80	\$6.40
750 STATE GRANTS	\$0.00	\$298.90	\$298.90	\$0.00	\$0.00	(\$298.90)
800 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
850 STATE TECHNOLOGY	\$2,059.44	\$0.00	\$6,395.82	\$0.00	\$6,395.82	\$2,059.44
900 RAINY DAY	\$41,021.94	\$0.00	\$0.00	\$0.00	\$0.00	\$41,021.94
905 TRANSFERS	\$0.00	\$14,000.00	\$107,000.00	\$14,000.00	\$107,000.00	\$0.00
Subtotal	\$49,041.25	\$14,301.00	\$113,798.54	\$14,019.50	\$113,473.12	\$48,715.83
3. Gift Fund						
400 GIFT	\$21,762.50	\$3,500.61	\$10,099.87	\$698.63	\$6,612.83	\$18,275.46
450 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
500 GATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
550 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
605 SMITHVILLE GRANT	\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,500.00
875 CONFERENCE SCHOLARSHIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$105,457.98	\$3,500.61	\$10,099.87	\$698.63	\$6,612.83	\$101,970.94
4. Withholdings						
200 PAYROLL	(\$5,295.14)	\$1,650.50	\$4,443.04	\$0.00	\$0.00	(\$9,738.18)
200.1 FEDERAL TAX	\$5,994.32	\$1,513.20	\$13,135.98	\$1,513.20	\$13,135.98	\$5,994.32
200.2 FICA	(\$11.79)	\$1,188.55	\$10,897.89	\$1,188.55	\$10,897.89	(\$11.79)
200.3 MEDICARE	(\$2.76)	\$277.97	\$2,548.72	\$277.97	\$2,548.72	(\$2.76)
200.4 STATE TAX	(\$6.15)	\$707.68	\$6,148.68	\$707.68	\$6,148.68	(\$6.15)
200.5 COUNTY TAX	(\$3.33)	\$345.73	\$3,192.43	\$345.73	\$3,192.43	(\$3.33)
200.6 PERF	(\$337.84)	\$313.77	\$2,697.75	\$313.77	\$2,697.75	(\$337.84)
200.7 Insurance	\$6,187.46	\$0.00	\$0.00	\$455.21	\$3,007.13	\$9,194.59
200.9 Other	\$272.89	\$0.00	\$0.00	\$0.00	\$0.00	\$272.89
Subtotal	\$6,797.66	\$5,997.40	\$43,064.49	\$4,802.11	\$41,628.58	\$5,361.75
Grand Total	\$333,100.86	\$69,792.49	\$501,608.19	\$49,007.33	\$635,132.13	\$466,624.80

Total all banks = \$466,624.80

Appropriation Report for 100 OPERATING

Bloomfield-Eastern Greene County Public Library

Report Date: From 1/1/2020 To 8/31/2020

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.111 Salary of Librarian	\$79,000.00	\$0.00	\$79,000.00	\$43,988.93	\$43,988.93	\$35,011.07	44.3
1.112 Salary of Librarians(Hourly)	\$115,000.00	\$0.00	\$115,000.00	\$79,207.39	\$79,207.39	\$35,792.61	31.1
1.113 Salary of Library Assistants	\$39,000.00	\$0.00	\$39,000.00	\$22,492.16	\$22,492.16	\$16,507.84	42.3
1.114 Salary of Pages	\$19,000.00	\$0.00	\$19,000.00	\$8,353.46	\$8,353.46	\$10,646.54	56.0
1.115 Salary of Coordinators	\$8,000.00	\$0.00	\$8,000.00	\$8,564.96	\$8,564.96	(\$564.96)	-7.1
1.116 Salary of Substitutes	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	100.0
1.131 Salary of Treasurer	\$14,000.00	\$0.00	\$14,000.00	\$13,165.00	\$13,165.00	\$835.00	6.0
1.21 Library FICA and Medicare	\$23,000.00	\$0.00	\$23,000.00	\$13,446.61	\$13,446.61	\$9,553.39	41.5
1.22 Unemployment	\$4,444.00	\$0.00	\$4,444.00	\$579.48	\$579.48	\$3,864.52	87.0
1.23 PERF Employer Contribution Share	\$17,000.00	\$0.00	\$17,000.00	\$10,071.42	\$10,071.42	\$6,928.58	40.8
1.241 Employee Group Insurance	\$16,000.00	\$0.00	\$16,000.00	\$17,772.03	\$17,772.03	(\$1,772.03)	-11.1
Subtotal	\$340,944.00		\$340,944.00	\$217,641.44	\$217,641.44	\$123,302.56	36.2
<i>2. Supplies</i>							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$1,500.00	\$0.00	\$1,500.00	\$980.74	\$980.74	\$519.26	34.6
2.31 Building Materials	\$2,000.00	\$0.00	\$2,000.00	\$124.39	\$124.39	\$1,875.61	93.8
2.41 Library Supplies	\$9,000.00	\$0.00	\$9,000.00	\$2,396.90	\$2,396.90	\$6,603.10	73.4
2.43 Adult Program Supplies	\$1,300.00	\$0.00	\$1,300.00	\$225.31	\$225.31	\$1,074.69	82.7
2.44 Teen Program Supplies	\$1,300.00	\$0.00	\$1,300.00	\$171.40	\$171.40	\$1,128.60	86.8
2.45 Children's Program Supplies	\$1,300.00	\$0.00	\$1,300.00	\$656.68	\$656.68	\$643.32	49.5
2.46 Eastern Program Supplies	\$1,300.00	\$0.00	\$1,300.00	\$185.87	\$185.87	\$1,114.13	85.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.47 Farmers Market Supplies	\$800.00	\$0.00	\$800.00	\$620.87	\$620.87	\$179.13	22.4
Subtotal	\$18,600.00		\$18,600.00	\$5,362.16	\$5,362.16	\$13,237.84	71.2
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$43.00	\$43.00	\$957.00	95.7
3.141 Other Professional	\$18,000.00	\$0.00	\$18,000.00	\$17,906.31	\$17,906.31	\$93.69	0.5
3.142 Database Subscriptions	\$4,000.00	\$0.00	\$4,000.00	\$1,607.77	\$1,607.77	\$2,392.23	59.8
3.143 eBook Services	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0
3.21 Telephone	\$4,500.00	\$0.00	\$4,500.00	\$440.32	\$440.32	\$4,059.68	90.2
3.22 Postage	\$750.00	\$0.00	\$750.00	\$377.25	\$377.25	\$372.75	49.7
3.23 Traveling Expenses	\$3,000.00	\$0.00	\$3,000.00	\$564.72	\$564.72	\$2,435.28	81.2
3.24 Professional Meeting	\$3,000.00	\$0.00	\$3,000.00	\$220.00	\$220.00	\$2,780.00	92.7
3.251 Freight and Express	\$550.00	\$0.00	\$550.00	\$220.33	\$220.33	\$329.67	59.9
3.252 Evergreen	\$2,500.00	\$0.00	\$2,500.00	\$2,260.96	\$2,260.96	\$239.04	9.6
3.26 Internet Vendor	\$7,000.00	\$0.00	\$7,000.00	\$800.68	\$800.68	\$6,199.32	88.6
3.31 Advertising and Publicity	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	100.0
3.32 Printing	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	100.0
3.41 Official Bonds	\$400.00	\$0.00	\$400.00	\$156.00	\$156.00	\$244.00	61.0
3.42 Library Insurance	\$13,000.00	\$0.00	\$13,000.00	\$7,147.00	\$7,147.00	\$5,853.00	45.0
3.51 Gas	\$7,500.00	\$0.00	\$7,500.00	\$1,973.61	\$1,973.61	\$5,526.39	73.7
3.52 Electric	\$26,000.00	\$0.00	\$26,000.00	\$10,330.99	\$10,330.99	\$15,669.01	60.3
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$428.48	\$428.48	\$1,571.52	78.6
3.54 Waste Disposal	\$2,100.00	\$0.00	\$2,100.00	\$1,512.28	\$1,512.28	\$587.72	28.0
3.61 Building Repair	\$20,000.00	\$0.00	\$20,000.00	\$19,067.71	\$19,067.71	\$932.29	4.7
3.62 Equipment Repair	\$10,000.00	\$0.00	\$10,000.00	\$4,965.70	\$4,965.70	\$5,034.30	50.3
3.63 Janitorial Service	\$20,000.00	\$0.00	\$20,000.00	\$13,200.00	\$13,200.00	\$6,800.00	34.0
3.91 Dues	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.0

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
4. Capital Outlays								
	Subtotal	\$153,100.00		\$153,100.00	\$86,223.11	\$86,223.11	\$66,876.89	43.7
4.31	Improvements - Other	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0
4.41	Furniture and Equipment	\$10,000.00	\$0.00	\$10,000.00	\$1,309.97	\$1,309.97	\$8,690.03	86.9
4.51	Books - Adult Fiction	\$10,000.00	\$0.00	\$10,000.00	\$5,129.26	\$5,129.26	\$4,870.74	48.7
4.521	Books - Adult Nonfiction	\$6,250.00	\$0.00	\$6,250.00	\$2,065.31	\$2,065.31	\$4,184.69	67.0
4.522	Books-Local History/Genealogy	\$1,000.00	\$0.00	\$1,000.00	\$37.00	\$37.00	\$963.00	96.3
4.53	Books - Children	\$7,750.00	\$0.00	\$7,750.00	\$3,463.59	\$3,463.59	\$4,286.41	55.3
4.54	Books - YA	\$3,750.00	\$0.00	\$3,750.00	\$783.73	\$783.73	\$2,966.27	79.1
4.55	Books - Eastern	\$7,000.00	\$0.00	\$7,000.00	\$2,712.16	\$2,712.16	\$4,287.84	61.3
4.61	Periodicals and News	\$3,250.00	\$0.00	\$3,250.00	\$1,232.15	\$1,232.15	\$2,017.85	62.1
4.71	Nonprint - Adult DVD	\$3,879.00	\$0.00	\$3,879.00	\$1,694.81	\$1,694.81	\$2,184.19	56.3
4.72	Nonprint - Music	\$1,250.00	\$0.00	\$1,250.00	\$175.00	\$175.00	\$1,075.00	86.0
4.73	Nonprint - Audiobooks	\$6,750.00	\$0.00	\$6,750.00	\$3,396.06	\$3,396.06	\$3,353.94	49.7
4.74	Nonprint - Childrens	\$3,250.00	\$0.00	\$3,250.00	\$1,567.26	\$1,567.26	\$1,682.74	51.8
4.75	Nonprint - YA	\$2,000.00	\$0.00	\$2,000.00	\$147.67	\$147.67	\$1,852.33	92.6
4.76	Nonprint - Eastern	\$4,750.00	\$0.00	\$4,750.00	\$1,545.43	\$1,545.43	\$3,204.57	67.5
4.77	Replacement Books & Nonprint	\$1,000.00	\$0.00	\$1,000.00	\$159.18	\$159.18	\$840.82	84.1
4.94	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Subtotal	\$74,379.00		\$74,379.00	\$25,418.58	\$25,418.58	\$48,960.42	65.8
	Grand Total	\$587,023.00	\$0.00	\$587,023.00	\$334,645.29	\$334,645.29	\$252,377.71	43.0

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

September 2020 Board Meeting

I met with Kristi Howe, the Director from Vigo County. I informed you earlier of what we found.

Met with Cathy about 21st Century Scholars, Susan and Armonda have been Zoom meeting with them.

Greene County Literacy met on August 25.

Friends of the Library met on August 20.

Staff meeting on August 20.

Applied for and received up to \$1,400.00 reimbursable grant for ebooks. This will allow us to increase the collection and to use some of the money for the ebooks budget this year.

Applying for a Greene County Foundation Grant that will allow us to purchase three books per student that are virtual learners at both schools. Currently this number is 211 in grades K through 8. I am currently working at getting both schools to agree to reach out to their virtual learners for us. Eastern Elementary is on board with doing this. I did not think about asking this when I talked with the other counselors. I am hoping that the person that contacts the learners will explain that they can receive a free book and introduce them to the library and what it has to offer. We also will encourage them to watch our story times and pick up grab and go bags that are prepared.

I will be at the Eastern School on Thursday, September 16 handing out information about the library and our programs.

Personnel Report

Wednesday, September 16, 2020

TO: Bloomfield-Eastern Greene County Public Library Board of Trustees

FROM: Lonnie Vandeventer, Bookkeeper

RE: Personnel Report

DATE: September 16, 2020

Beginning Employment

- Lonnie Vandeventer – Bookkeeper, effective August 20, 2020

Ending Employment

- None

Job Changes

- None

SEPTEMBER 2020 BOARD MEETING

LIBRARIAN'S REPORT

AUGUST 2020

BLOOMFIELD

Adult Circulation	2020	2019	2018
Fiction	755	887	866
Non-fiction	249	367	311
Magazines	89	92	124
Music CDs	32	72	44
Audiobooks	81	121	138
Playaways	51	52	61
Overdrive	1106	850	943
DVDs	677	1164	1223
Video Games	30	24	19
Adult Total	3070	3629	3729
Juvenile Circulation			
Juvenile Fiction	922	1097	795
Juvenile Non-Fiction	153	111	139
Juvenile DVDs	173	261	214
Audiobooks	39	42	187
Book & CDs	25	24	6
Juvenile Magazines	2	13	3
YA Books	195	161	181
YA Nonprint	1	2	64
Video Games	45	29	36
Total Juvenile	1555	1740	1694
TOTAL	4625	5329	5044

Interlibrary Loan Services

	2020	2019
Books via SRCS	3	37
Boos borrowed from Evergreen Libraries	489	483
Books loaned to Evergreen Libraries	457	677

Computer/Equipment Usage

	2020	2019
Children and Tweens		143
Teens	3	132
Adult	171	463
Wireless	10	145
Microfilm		4
TOTAL	184	887

Programs:	# of children	3	# attended	58
	# of Teens	16	# attended	1819
	# of Adults	1	# attended	31
Total				
Outreach:	children	67		

Desk Collection

Fines and Fees	79.40
Fax	30.75
Copier	170.85
Donations	350.00
TOTAL	631.00

Website
1718
Daily Average
55.6

Materials Added

Bloomfield

Adult DVD	4
Juvenile DVD	2
Adult Books	56
YA Books	4
Juvenile Books	7
Total	73

Eastern

Adult Books	18
YA Books	1
Total	19

Eastern Facebook

Daily Averages

Engaged	1.2
Reached	14.25
Likes	.2
Viral reach	6.77

Total Patrons
1575

New Patrons for the District

Township	Resident	Resident limited	Other	Total
Beech Creek		1		1
Center	3			3
Highland	2			2
Jackson	1			1
Richland				
Taylor	7	3		10
Other				
Total	13	4		17

Bloomfield Main Facebook

Daily Averages

Engaged	6.1
Reached	95.6
Likes	.25
Viral Reach	33.8

Eastern Stats August 2020

	2020	2019	2018
Adult Fiction	95	133	122
Adult Nonfiction	48	30	44
Periodicals	18	26	33
Federal Document	1		
Audiobooks	6	16	22
Music CD	3	14	1
DVDs	297	327	301
Games	7	25	15
TOTAL ADULT	475	571	538
Juvenile Fiction	347	215	191
Juvenile Nonfiction	62	21	25
Juvenile Audiobooks	7	11	4
DVD-Juvenile	6		
YA Fiction	20	16	12
TOTAL JUVENILE	442	263	232
TOTAL	917	834	770

Computer Use

30

Scavenger Hunts

20

Budget Form 1 - Budget Estimate

Year: 2021 County: Greene Unit: Bloomfield-Eastern Greene County Public Library

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted	
0061 - RAINY DAY	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays		Rainy Day	\$17,121	\$0	
0061 - RAINY DAY	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact		Property Tax Cap Impact	\$0	\$0	
<i>0061 - RAINY DAY Total</i>							\$17,121	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1110	Salary of Librarian(Salaried)	\$45,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1111	Salary of Librarians(Hourly)	\$140,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1112	Salary of Library Assistants	\$42,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1114	Salary of Pages	\$12,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1115	Salary of Coordinators	\$10,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1130	Salary of Treasurer	\$10,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1210	Library FICA & MED	\$23,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1220	Unemployment	\$4,500	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1230	PERF	\$18,000	\$0	
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1240	Employee Group Ins	\$20,000	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Office Supplies	E100-2110	Official Records	\$100	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	E100-2210	Cleaning Supplies	\$2,000	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Repair and Maintenance Supplies	E100-2310	Building Materials	\$1,500	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2410	Library Supplies	\$8,000	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2430	Adult Program Supplies	\$1,040	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2440	Teen Program Supplies	\$1,040	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2450	Children's Program Supplies	\$1,040	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2460	Eastern Program Supplies	\$1,040	\$0	
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2470	Emergency Supplies	\$800	\$0	
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3130	Legal Services	\$1,000	\$0	

0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3140	Other Professional	\$22,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3145	Database Subscriptions	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3146	eBook Services	\$4,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3252	Evergreen	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3210	Telephone	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3220	Postage	\$775	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3230	Traveling Expenses	\$2,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3240	Professional Meeting	\$2,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3250	Freight & Express	\$600	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3260	Internet Vendor	\$6,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	E100-3310	Advertising & Publicity	\$600	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	E100-3320	Printing	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	E100-3410	Official Bonds	\$350	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	E100-3420	Library Insurance	\$12,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3510	Gas	\$7,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3520	Electric	\$26,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3530	Water	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3540	Waste Disposal	\$2,100	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	E100-3610	Building Repair	\$22,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	E100-3620	Equipment Repair	\$10,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	E100-3630	Janitorial Service	\$21,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	E100-3910	Dues	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Improvements Other Than Building	E100-4310	Improvements-Other	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles	E100-4410	Furniture & Equipment	\$8,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4510	Books-Adult Fiction	\$8,400	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4520	Books-Adult Nonfiction	\$5,400	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4525	Books-Local History/Genealogy	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4530	Books-Childrens	\$6,600	\$0

0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4540	Books-YA	\$3,400		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4550	Books-Eastern	\$6,000		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4610	Periodicals & News	\$3,250		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4710	Nonprint-Adult DVD	\$3,500		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4720	Nonprint-Music	\$650		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4730	Nonprint-Audiobooks	\$5,800		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4740	Nonprint-Childrens	\$3,200		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4750	Nonprint-YA	\$2,050		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4760	Nonprint-Eastern	\$4,200		\$0	
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4761	Replacement Books/Nonprint	\$750		\$0	
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact		Property Tax Cap Impact	\$0		\$0	
0101 - GENERAL Total							\$552,935		\$0
UNIT TOTAL							\$580,006		\$0

Budget Form 2 - Estimate of Miscellaneous Revenue

Year: 2021 County: Greene Unit: 0291 - Bloomfield-Eastern Greene County Public Library

Fund	Revenue Code	Revenue Name	July 1 - December 31, 2020	January 1 - December 31, 2021
0101 - GENERAL	R112	Financial Institution Tax Distribution	\$241	\$525
0101 - GENERAL	R114	Vehicle/Aircraft Excise Tax Distribution	\$25,414	\$36,225
0101 - GENERAL	R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$1,752	\$3,504
0101 - GENERAL	R138	Local Income Tax (LIT) Certified Shares	\$79,350	\$143,202
0101 - GENERAL	R409	Document and Copy Fees	\$1,500	\$5,000
0101 - GENERAL	R413	Rental of Property	\$2,500	\$5,000
		GENERAL	\$110,757	\$193,456
		0291 - BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY Total	\$110,757	\$193,456

NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **125 S FRANKLIN ST BLOOMFIELD IN.**

Notice is hereby given to taxpayers of **BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY, Greene County, Indiana** that the proper officers of **BLOOMFIELD-EASTERN GREENE COUNTY PUB LIB** will conduct a public hearing on the year 2021 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **BLOOMFIELD-EASTERN GREENE COUNTY PUB LIB** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **BLOOMFIELD-EASTERN GREENE COUNTY PUB LIB** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **BLOOMFIELD-EASTERN GREENE COUNTY PUB LIB** will meet to adopt the following budget:

Public Hearing Date	Wednesday, September 16, 2020
Public Hearing Time	5:00 PM
Public Hearing Location	87 S Spring Street, Bloomfield IN

Adoption Meeting Date	Wednesday, October 14, 2020
Adoption Meeting Time	5:00 PM
Adoption Meeting Location	87 S Spring Street, Bloomfield IN

Estimated Civil Max Levy	\$342,630
Property Tax Cap Credit Estimate	\$30,060

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0061-RAINY DAY	\$17,127	\$0	\$0	\$0	
0101-GENERAL	\$562,885	\$342,630	\$0	\$328,573	4.28%
Totals	\$580,012	\$342,630	\$0	\$328,573	

Budget Form 4-B
 Prescribed by the Department of Local Government Finance
 Approved by the State Board of Accounts

Budget Estimate- Financial Statement-Proposed Tax Rate

Taxing Unit: 0291 - BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY
Fund Name: 0061 - RAINY DAY
County: 28 - Greene County
Year: 2021

July to December - 2020	
Cash Balance and Revenues	
1. June 30th Cash Balance	\$41,022
2. Property Taxes To be Collected	\$0
3. Miscellaneous Revenue	\$0
4. Total Cash and Revenues	\$41,022
Expenses	
5. Necessary Expenditures	\$17,127
6. Additional Appropriations	\$0
7. Outstanding Temporary Loans and Transfers	\$0
7a). Transfers Out and Outstanding Temporary Loans	\$0
7b). Reserved	\$0
7c). School Transfers	
8. Total Expenses required	\$17,127
9. Estimated December 31st 2020 Cash Balance (Line 4 - 8)	\$23,895

Budget Year - 2021		
	Advised Amount	Adopted Amount
Revenues		
10. Reserved for DLGF Application of Levy Excess		
11. Property Tax Levy	\$0	

DLGF Budget Reports

12. Property Tax Cap Impact		\$0	
13. Miscellaneous		\$0	\$0
14. Budget Year Total Revenues		\$0	\$0
Expenses	Advised Amount	Adopted Amount	
15. 2021 Budget Estimate	\$17,127	\$0	\$0
16. Outstanding Temporary Loans and Transfers	\$0	\$0	\$0
16a). Transfers Out and Outstanding Temporary Loans	\$0	\$0	\$0
16b). Reserved	\$0	\$0	\$0
16c). School Transfers			
17. Total 2021 Expenses	\$17,127	\$0	\$0
18. Operating Balance - Estimated December 31st 2021 Cash Balance (Line 9 + 14 - 17)	\$6,768	\$23,895	

	Advised Amount	Adopted Amount
Net Assessed Value	\$344,373,814	\$344,373,814
Property Tax Rate	0.0000	

Budget Form 4-B
 Prescribed by the Department of Local Government Finance
 Approved by the State Board of Accounts

Budget Estimate- Financial Statement-Proposed Tax Rate

Taxing Unit: 0291 - BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY
Fund Name: 0101 - GENERAL
County: 28 - Greene County
Year: 2021

July to December - 2020	
Cash Balance and Revenues	
1. June 30th Cash Balance	\$347,313
2. Property Taxes To be Collected	\$120,778
3. Miscellaneous Revenue	\$110,757
4. Total Cash and Revenues	\$578,848
Expenses	
5. Necessary Expenditures	\$306,406
6. Additional Appropriations	\$0
7. Outstanding Temporary Loans and Transfers	\$0
7a). Transfers Out and Outstanding Temporary Loans	\$0
7b). Reserved	\$0
7c). School Transfers	\$0
8. Total Expenses required	\$306,406
9. Estimated December 31st 2020 Cash Balance (Line 4 - 8)	\$272,442

Budget Year - 2021		
Revenues	Advised Amount	Adopted Amount
10. Reserved for DLGF Application of Levy Excess		
11. Property Tax Levy	\$342,630	

DLGF Budget Reports

12. Property Tax Cap Impact	\$30,060	
13. Miscellaneous	\$193,456	\$193,456
14. Budget Year Total Revenues	\$506,026	\$193,456
Expenses	Advised Amount	Adopted Amount
15. 2021 Budget Estimate	\$562,885	\$0
16. Outstanding Temporary Loans and Transfers	\$0	\$0
16a). Transfers Out and Outstanding Temporary Loans	\$0	\$0
16b). Reserved	\$0	\$0
16c). School Transfers		
17. Total 2021 Expenses	\$562,885	\$0
18. Operating Balance - Estimated December 31st 2021 Cash Balance (Line 9 + 14 - 17)	\$215,583	\$465,898

Net Assessed Value	Advised Amount	Adopted Amount
	\$344,373,814	\$344,373,814
Property Tax Rate		
	0.0995	