

**Bloomfield – Eastern Greene County Public Library**  
125 South Franklin Street  
Bloomfield, IN 47424  
**Phone 812-384-4125 - Fax 812-384-0820**  
[www.bloomfield.lib.in.us](http://www.bloomfield.lib.in.us)

**Eastern Branch**  
11453 E. State Road 54  
812-825-2677

***We're more than just books!***

# Meeting Agenda

## Board of Trustees – Bloomfield-Eastern Greene County Public Library

*Wednesday, August 11, 2021*

1. Approval of Claims & Payroll
2. Approval of Minutes
3. Presentation & Approval of Treasurer's Report
4. Personnel Report
5. Librarian's Report:
  - July 24 Dedication of Sculpture, there were six individuals in attendance and a newspaper representative. A nice write was presented in the Daily World although it was on the back page.
  - July 27: Greene County Literacy Collation
    - Received part of the money from the Greene County Foundation for their Language Program
    - With the continuing spread of the Delta variant of COVID-19 they have decided to error on the side of caution and not hold the Wine and Cheese event this year.
  - July 27: SCAM Program; well presented with eight individuals in attendance.
  - July 29: Armonda and I were at the Eastern School Bash, where we talked to families about the library and brought along one of the golf holes which was a hit.
  - August 4: Department of Local Government Finance met with Tina, everything was good. She cautioned us that we need to continue to save as a precaution of having money later. She also believes that if next year we have extra money we should move some of it back to the Rainy Day fund.
  - August 5: Chamber of Commerce Verbal agreement to have a booth with Greene County
  - Library of Things will begin as soon as we obtain the pegboard and put together along with a few additional items being purchased.
  - Kyle Doane was the only individual providing a quote for trimming of the trees and bushes. Lonnie and I have discussed asking him to provide a quote for snow removal both here and at Eastern along with a quote for lawn care next spring. Board recommendations for both of these contracts is requested. Pittman's had previously

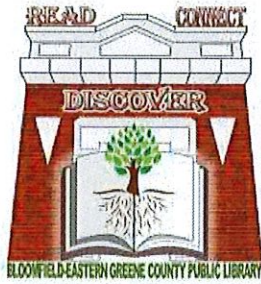
been good, but when he started working somewhere at night his work quality declined and he has not been consistent in how he invoices.

- I believe we can put off a new drop box at Eastern this year, though it should be painted. It was spray painted yellow the last time. It keeps out the rain with the holes covered with duct tape.
- Library hours will be expanded on September 7:
  - Bloomfield
    - Monday/Friday: 10:00 AM – 5:00 PM
    - Tuesday/Wednesday/Thursday: 10:00 AM – 7:00 PM
    - Saturday: 10:00 AM – 2:00 PM
  - Eastern
    - Monday/Wednesday/Friday: 11:00 AM – 5:00 PM
    - Tuesday/Thursday: 1:00 PM – 7:00 PM
    - Saturday: 9:00 AM – 12:00 PM
- Three new people have been hired:
  - Chelsea Daffron will be working as a cataloger, mostly children's and magazine that Mary had been doing on Tuesday. She is also currently working in Odon, but does indicate if needed on Monday she would be available for the desk.
  - Carlier Barham and Tya Cullison will be primarily at the Adult Circulation Desk with fill in's downstairs each starting at \$10.00 per hour.
- Programs and other items coming up:
  - We will be holding Medicare workshops in August, September, October and November. I am attending the first one to make sure it is not a sales pitch. If it is, I will stop the others.
  - We will need to have a quorum at the September 8 meeting and the October 13 meetings so the budget can go through the hearing and adopting process.
  - September 18, the library will be at the Scotland festival.
  - September 21 is the Hidden Gems of Indiana program at 6:30 in Annex. I have been waiting for more information or if they have a flyer we could use.
  - September 25 at the Owensburg Founders Day.
- If anyone would like to help one or the other. I would appreciate it.
- I have approached Ms. Parsley, elementary art teacher about running the art show for us.

6. Public Comment

7. Adjournment

8. Next Board Meeting, September 8, 5:00 PM, Library Annex



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# Treasurers Report for July 2021

*Wednesday, August 11, 2021*

**PAYROLL:** Net Pay of **\$13,734.26** (July 1)

**CLAIMS:** Claims #365-368, 380-426, 430-435, & 437-441, totaling **\$45,183.00** in July.

## **BUDGET STATUS:**

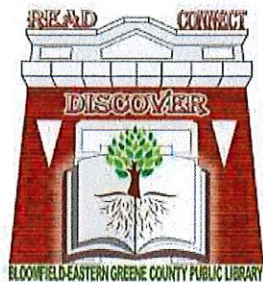
Through **7 months** of the year, we strive to be at or under **58.33%** in each of the four budget categories as well as overall. We are under 58.33% in each of the four budget categories and overall. See the appropriation report through July 31, 2021 for the full numbers.

### **2021/Current Year through July 31, 2021**

Personnel/Personal Services	48.70 % spent
Supplies	24.80 % spent
Other Services	51.00 % spent
Capital Outlays	40.90 % spent
OVERALL	47.80 % spent

### **2020/Prior Year Comparison through July 31, 2020**

Personnel/Personal Services	55.50 % spent
Supplies	25.40 % spent
Other Services	47.30 % spent
Capital Outlays	49.20 % spent
OVERALL	49.20 % spent



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# Personnel Report

*Wednesday, August 11, 2021*

**TO:** Bloomfield-Eastern Greene County Public Library Board of Trustees  
**FROM:** Lonnie Vandeventer, Bookkeeper  
**RE:** Personnel Report

## **Ending Employment:**

Joanna Closser (Page) – Last Day Worked: July 27, 2021

Taylor Cripe (Page) – Last Day Worked: July 31, 2021

## **Beginning Employment:**

Chelsea Daffron – Hire Date: June 28, 2021

Tya Cullison (Lib. Asst.) – Hire Date: August 9, 2021

Carlie Barham (Lib. Asst.) – Hire Date: August 9, 2021

Rylan Lucas (Page) – Hire Date: August 10, 2021



# Voucher List

## Bloomfield-Eastern Greene County Public Library

Report Date: From 7/1/2021 To 7/31/2021

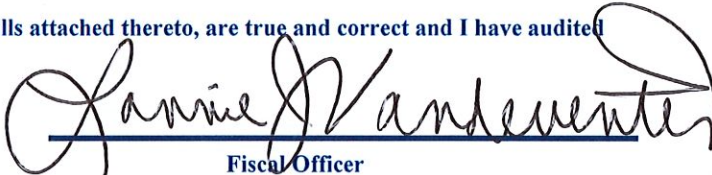
Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	365	PERF	7/1/2021	PERF Deposit	\$1,615.49
0	366	INTERNAL REVENUE SERVIC	7/1/2021	Federal Tax Deposit	\$4,062.00
0	367	INDIANA DEPT OF REVENUE	7/1/2021	State and County Tax Deposit	\$978.41
2507	368	MICHELE ROGERS	7/1/2021	JUNE 2021 JANITORIAL SERVICES	\$1,750.00
2518	380	INDIANA STATE LIBRARY	7/1/2021		\$43.48
2519	381	BAKER & TAYLOR	7/1/2021		\$163.63
2520	382	AVC Technology Corporation	7/1/2021		\$510.00
2521	383	GADELLNET CONSULTING SE	7/1/2021		\$75.00
2522	384	BLOOMFIELD SUPPLY & HAR	7/6/2021	Pay Overdue Balance; unable to identify until after July 19 when bookkeeper is back	\$4.19
2523	385	MIDWEST NATURAL GAS COR	7/1/2021	125 S FRANKLIN ST	\$319.58
2524	386	DUKE ENERGY	7/6/2021	125 S FRANKLIN ST	\$1,831.10
2525	387	HASEMAN PEST CONTROL OF	7/6/2021	TREATMENT PLAN 125 S FRANKLIN ST	\$500.00
2526	388	GRAVES CONSTRUCTION SE	7/6/2021		\$462.37
0	389	UNITED STATES TREASURY	7/6/2021	FORM 941 UNDERPAYMENT TAX PERIOD ENDING 3/31/2021; ID#35-6000252	\$1,277.68
0	390	PAYROLL	7/1/2021	PAYROLL	\$18,096.15
2527	391	AMAZON CAPITAL SERVICES	7/6/2021		\$663.40
2528	392	JOHN MUSGRAVES	7/6/2021	8 HOURS @ \$10.00 HR - \$80.00	\$80.00
2529	393	CENTER POINT LARGE PRINT	7/7/2021		\$86.88
2530	394	SHOWCASES	7/7/2021		\$400.03
2531	395	BAKER & TAYLOR	7/7/2021		\$363.34
2532	396	RICOH USA, INC (CHICAGO)	7/7/2021		\$340.62
2533	397	Background Bureau, INC	7/7/2021	Background Check Megan Craig	\$10.50
2534	398	UNIQUE MANAGEMENT SERVI	7/7/2021		\$23.31
2535	399	INDIANA LIBRARY FEDERATIO	7/7/2021	2021 BUDGET WORKSHOP - ATTENDEE: KAREN HOLZ	\$50.00
2536	400	CENTURYLINK	7/9/2021		\$4.48
2537	401	UDWI	7/13/2021		\$175.00
2538	402	JUDY LOUISE	7/7/2021	REIMBURSE FOR ANNUAL NOTARY MEMBERSHIP	\$19.00
2539	403	INDIANA HISTORICAL SOCIET	7/13/2021	LOCAL HISTORY PARTNER LIBRARY PLUS	\$100.00
2540	404	AMAZON CAPITAL SERVICES	7/13/2021		\$215.88
2542	405	FINDAWAY WORLD	7/15/2021		\$78.18
2543	406	BAKER & TAYLOR	7/13/2021		\$480.00
2544	407	ABELL ELEVATOR INTERNATI	7/13/2021		\$358.90
2545	408	ADTEC	7/13/2021		\$250.00
0	409	DELTA DENTAL	7/12/2021		\$55.74
2546	410	KAREN HOLZ	7/16/2021	Mileage Reimbursement for Budget Workshop: Bloomfield>Indy>Bloomfield	\$77.49
2547	411	EASTERN HEIGHTS UTILITIES	7/20/2021	125 S FRANKLIN ST	\$83.69
2549	412	AT&T	7/20/2021		\$158.00
2550	413	CARD SERVICE CENTER	7/20/2021		\$217.98
2551	414	SMITHVILLE	7/20/2021		\$38.07
2552	415	B & C DISPOSAL SERVICES	7/20/2021		\$38.00
2553	416	GRAVES CONSTRUCTION SE	7/20/2021		\$349.20
2554	417	BEDFORD OFFICE SUPPLY	7/20/2021		\$38.00
2555	418	BAKER & TAYLOR	7/21/2021		\$311.85
2556	419	AMAZON CAPITAL SERVICES	7/21/2021		\$944.55
0	420	UNITED HEALTHCARE	7/21/2021		\$2,147.36

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Date</i>	<i>Explanation</i>	<i>Total</i>
0	421	UNITED STATES TREASURY	7/21/2021	FORM 941 UNDERPAYMENT PERIOD ENDING 3/31/2021; ID#35-6000252	\$790.32
2557	422	EASTERN HEIGHTS UTILITIES	7/21/2021	125 E SR 54	\$19.02
2558	423	BAKER & TAYLOR	7/22/2021		\$245.08
2559	424	WELLS FARGO VENDOR FINA	7/26/2021		\$124.05
2560	425	RICOH USA, INC (ATLANTA)	7/26/2021		\$115.31
2561	426	ABELL ELEVATOR INTERNATI	7/26/2021	SERVICE 8/1/2021-10/31/2021	\$266.93
2563	430	GANNETT HOLDINGS LLC OHI	7/26/2021	EASTERN BRANK SUBSCRIPTION RENEWAL	\$312.00
2564	431	WALMART - CAPITAL ONE	7/26/2021		\$4.76
2565	432	FINDAWAY WORLD	7/26/2021		\$299.95
2566	433	SEWAGE DISPOSAL WORKS	7/26/2021	125 S FRANKLIN ST	\$148.00
2567	434	GRAVES CONSTRUCTION SE	7/26/2021		\$2,306.00
2568	435	BAKER & TAYLOR	7/26/2021		\$102.16
2570	437	AMAZON CAPITAL SERVICES	7/28/2021		\$223.52
2571	438	KIMBERLY PORTER	7/28/2021	REIMBURSE FOR LIBRARY SUPPLIES	\$27.77
2572	439	FINDAWAY WORLD	7/28/2021		\$54.99
2573	440	FINDAWAY WORLD	7/29/2021		\$154.97
0	441	COMCAST	7/29/2021		\$139.64

**Total Amount of Claims \$45,183.00**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, August 5, 2021

  
Fiscal Officer

### ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 11th day of August, 2021.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.



Net Pay:	\$13,734.26
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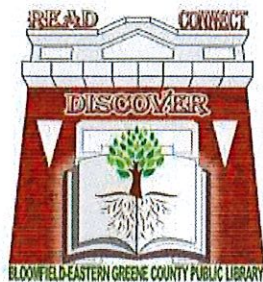
FICA:		Medicare:		Federal:		State:		County:		PERF:		Health Ins		Insurance		Other		Other		Other	
\$1,121.97		\$262.41		\$1,293.24		\$662.22		\$316.19		\$341.30		\$364.56		\$0.00		\$0.00		\$0.00		\$0.00	
Other		Other		Other		Other		NT PERF		Tax PERF		EIC:		EIC:		\$0.00					
\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00							

*Used*      *Forward*

Regular	952.42	
Sunday	0	
Double	0	
PTO	49.25	63.56
Vacation	0	0
Comp	0	5.5
Holiday	36.25	0
Personal	0	0
Total Hours:	1037.92	69.06

Karen H. J.

Employee PERF Due =	\$341.30
Employer PERF Due =	1274.19
Total PERF Due =	\$1,615.49
State Tax Due =	\$662.22
County Tax Due =	\$316.19
Total Tax Due =	\$978.41



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## **Board of Trustees Meeting**

**Wednesday, July 21, 2021**

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, July 21, 2021 at 5:10 PM in the Library Annex. Those present were Linda Maddox, Dwayne Hostetter, Roger Axe, Luke Rudisell, and Martha Marmouze. Karen Holz – Director, and Lonnie Vandeventer – Treasurer/Bookkeeper were also both present with Armonda Riggs in attendance as well.

### Approval of Claims and Minutes:

A motion was made by Luke and seconded by Dwayne to approve claims and payroll for June 2021. All in favor. Motion carries.

A motion was made by Dwayne and seconded by Linda to approve the minutes for the June 2021 board meeting. All in favor. Motion carries.

### Treasurer's Report and Personnel Report:

Provided in the meeting packet. Through six months of the year 2021, we are under 50.00% in each of the four budget categories as well as overall. Updates provided in the respective reports.

Lonnie provided an update on updates to the Personnel Manual and provided an explanation of recommended changes requiring Board approval. The changes include 1) elimination of the long-term sick bank, 2) increasing the number of hours eligible for once annual roll-over in January from 40-hours to 60-hours for full-time employees, and from 20-hours to 30-hours for part-time employees. After discussion and clarification, a motion was made by Linda and seconded by Linda to approve the changes as recommended. Motion carries. The revised Personnel Manual will be finalized and presented to all employees to review, read, and sign an acknowledge they have read and understand the manual.

The Personnel Report detailing staff changes was also provided.

### Librarians Report:

- Karen provided an update on items outlined on the Agenda.
- After discussion concerning the 2022 budget, Karen reported she is meeting on August 4 on the budget and the board agreed the budget hearing will occur in September with final adoption in October.
- Karen also reported that we received an applied for grant of \$5,000 from the Greene County Foundation to complete the restroom repairs at the Eastern Branch. Arrangements will be made to replace the toilet and put down new flooring.



- Karen further detailed that Graves has indicated a coil must be replaced at a cost of approximately \$8,000. Martha made a motion to move forward with the repairs which was seconded by Luke. Motion carries.

Public Comment:

Armonda updated the Board on the Language learning community group meeting twice a week at two locations. She also reported the Literacy Coalition received a \$4,800 grant from the Greene County Foundation.

Adjournment:

A motion close was made by Luke at 5:48 PM and seconded by Martha. Motion carries.

The next Board meeting will be on August 11 in the Annex.

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Dwayne Hostetter

**Financial Report**  
**Bloomfield-Eastern Greene County Public Library**

Report Dates = 7/1/2021 to 7/31/2021

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. General</b>						
100 OPERATING	\$180,803.84	\$39,639.44	\$269,249.09	\$15,039.09	\$339,714.99	\$251,269.74
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$245,033.43	\$0.00	\$0.00	\$1,868.11	\$22,736.47	\$267,769.90
<b>Subtotal</b>	<b>\$426,016.27</b>	<b>\$39,639.44</b>	<b>\$269,249.09</b>	<b>\$16,907.20</b>	<b>\$362,451.46</b>	<b>\$519,218.64</b>
<b>2. Special Revenue</b>						
200 GIFT	\$20,918.54	\$1,546.23	\$12,897.51	\$569.07	\$6,723.45	\$14,744.48
201 RAINY DAY	\$23,900.94	\$0.00	\$0.00	\$0.00	\$0.00	\$23,900.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,500.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$1,477.12	\$0.00	\$0.00	\$0.00	\$5,218.88	\$6,696.00
<b>Subtotal</b>	<b>\$133,083.50</b>	<b>\$1,546.23</b>	<b>\$12,897.51</b>	<b>\$569.07</b>	<b>\$11,942.33</b>	<b>\$132,128.32</b>
<b>4. Capital Projects</b>						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
<b>Subtotal</b>	<b>\$342.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$342.65</b>
<b>5. Clearing</b>						
800 PLAC	\$409.42	\$0.00	\$325.00	\$0.00	\$0.00	\$84.42
801 EVERGREEN FINES & FEES	\$2,043.96	\$0.00	\$18.50	\$0.00	\$0.00	\$2,025.46
802 PAYROLL	(\$10,193.39)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,193.39)
803 FEDERAL TAX	\$5,994.32	\$1,293.24	\$9,317.29	\$1,293.24	\$9,317.29	\$5,994.32
804 FICA	(\$11.79)	\$1,121.97	\$7,835.52	\$1,121.97	\$7,835.52	(\$11.79)
805 MEDICARE	(\$2.76)	\$262.41	\$1,832.55	\$262.41	\$1,832.55	(\$2.76)
806 STATE TAX	(\$6.15)	\$662.22	\$4,599.96	\$662.22	\$4,599.96	(\$6.15)
807 COUNTY TAX	(\$3.33)	\$316.19	\$2,195.48	\$316.19	\$2,195.48	(\$3.33)
808 PERF	(\$337.84)	\$341.30	\$2,290.99	\$341.30	\$2,290.99	(\$337.84)
809 Insurance	\$11,015.43	\$0.00	\$0.00	\$364.56	\$2,823.87	\$13,839.30
810 Other	\$272.89	\$0.00	\$0.00	\$0.00	\$0.00	\$272.89
811 SALES TAX	\$6.40	\$0.00	\$0.00	\$0.00	\$0.00	\$6.40
815 TRANSFERS	\$0.00	\$0.00	\$6,797.49	\$0.00	\$6,797.49	\$0.00
<b>Subtotal</b>	<b>\$9,187.16</b>	<b>\$3,997.33</b>	<b>\$35,212.78</b>	<b>\$4,361.89</b>	<b>\$37,693.15</b>	<b>\$11,667.53</b>
<b>Grand Total</b>	<b>\$568,629.58</b>	<b>\$45,183.00</b>	<b>\$317,359.38</b>	<b>\$21,838.16</b>	<b>\$412,086.94</b>	<b>\$663,357.14</b>

**Total all banks = \$663,357.14**

# Appropriation Report for 100 OPERATING

## Bloomfield-Eastern Greene County Public Library

Report Date: From 7/1/2021 To 7/31/2021

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.111 Salary of Librarian	\$45,000.00	\$0.00	\$45,000.00	\$3,714.23	\$26,456.81	\$18,543.19	41.2
1.112 Salary of Librarians(Hourly)	\$140,000.00	\$0.00	\$140,000.00	\$8,866.51	\$66,283.45	\$73,716.55	52.7
1.113 Salary of Library Assistants	\$42,000.00	\$0.00	\$42,000.00	\$3,275.65	\$18,408.90	\$23,591.10	56.2
1.114 Salary of Pages	\$12,000.00	\$0.00	\$12,000.00	\$983.00	\$6,169.96	\$5,830.04	48.6
1.115 Salary of Coordinators	\$10,000.00	\$0.00	\$10,000.00	\$570.83	\$3,992.38	\$6,007.62	60.1
1.116 Salary of Substitutes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
1.131 Salary of Treasurer	\$10,000.00	\$0.00	\$10,000.00	\$685.93	\$5,067.81	\$4,932.19	49.3
1.121 Library FICA and Medicare	\$23,000.00	\$0.00	\$23,000.00	\$1,384.38	\$9,668.07	\$13,331.93	58.0
1.22 Unemployment	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$500.31	\$3,999.69	88.9
1.23 PERF Employer Contribution Share	\$18,000.00	\$0.00	\$18,000.00	\$1,274.19	\$8,552.93	\$9,447.07	52.5
1.241 Employee Group Insurance	\$20,000.00	\$0.00	\$20,000.00	\$1,838.54	\$13,037.49	\$6,962.51	34.8
<b>Subtotal</b>	<b>\$324,500.00</b>		<b>\$324,500.00</b>	<b>\$22,593.26</b>	<b>\$158,138.11</b>	<b>\$166,361.89</b>	<b>51.3</b>
<i>2. Supplies</i>							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,000.00	\$0.00	\$2,000.00	\$4.76	\$507.46	\$1,492.54	74.6
2.31 Building Materials	\$1,500.00	\$0.00	\$1,500.00	\$3.95	\$75.80	\$1,424.20	94.9
2.41 Library Supplies	\$8,000.00	\$0.00	\$8,000.00	\$512.86	\$2,764.48	\$5,235.52	65.4
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$0.00	\$107.08	\$932.92	89.7
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$37.47	\$70.55	\$969.45	93.2
2.45 Children's Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$5.98	\$85.68	\$954.32	91.8
2.46 Eastern Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$0.00	\$46.46	\$993.54	95.5



<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.47 Covid-19 Supplies	\$800.00	\$0.00	\$800.00	\$0.00	\$451.58	\$348.42	43.6
<b>Subtotal</b>	<b>\$16,560.00</b>		<b>\$16,560.00</b>	<b>\$565.02</b>	<b>\$4,109.09</b>	<b>\$12,450.91</b>	<b>75.2</b>
<b>3. Other Services and Charge</b>							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$10.50	\$58.50	\$941.50	94.2
3.141 Other Professional	\$22,000.00	\$0.00	\$22,000.00	\$3,477.38	\$17,508.37	\$4,491.63	20.4
3.142 Database Subscriptions	\$4,000.00	\$0.00	\$4,000.00	\$21.39	\$1,730.76	\$2,269.24	56.7
3.143 eBook Services	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$504.63	\$3,995.37	88.8
3.21 Telephone	\$2,000.00	\$0.00	\$2,000.00	\$200.55	\$1,411.71	\$588.29	29.4
3.22 Postage	\$775.00	\$0.00	\$775.00	\$110.00	\$338.74	\$436.26	56.3
3.23 Traveling Expenses	\$2,500.00	\$0.00	\$2,500.00	\$77.49	\$77.49	\$2,422.51	96.9
3.24 Professional Meeting	\$2,500.00	\$0.00	\$2,500.00	\$50.00	\$109.00	\$2,391.00	95.6
3.251 Freight and Express	\$600.00	\$0.00	\$600.00	\$52.07	\$354.05	\$245.95	41.0
3.252 Evergreen	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,120.52	(\$120.52)	-3.0
3.26 Internet Vendor	\$6,000.00	\$0.00	\$6,000.00	\$139.64	\$4,787.76	\$1,212.24	20.2
3.31 Advertising and Publicity	\$600.00	\$0.00	\$600.00	\$0.00	\$474.00	\$126.00	21.0
3.32 Printing	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	100.0
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	100.0
3.42 Library Insurance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$7,819.00	\$4,181.00	34.8
3.51 Gas	\$7,500.00	\$0.00	\$7,500.00	\$280.00	\$1,920.00	\$5,580.00	74.4
3.52 Electric	\$26,000.00	\$0.00	\$26,000.00	\$1,585.44	\$10,152.53	\$15,847.47	61.0
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$57.48	\$356.09	\$1,643.91	82.2
3.54 Waste Disposal	\$2,100.00	\$0.00	\$2,100.00	\$94.00	\$748.00	\$1,352.00	64.4
3.61 Building Repair	\$22,000.00	\$0.00	\$22,000.00	\$3,113.37	\$10,800.56	\$11,199.44	50.9
3.62 Equipment Repair	\$10,000.00	\$0.00	\$10,000.00	\$654.98	\$4,296.84	\$5,703.16	57.0
3.63 Janitorial Service	\$21,000.00	\$0.00	\$21,000.00	\$1,750.00	\$12,050.00	\$8,950.00	42.6
3.8 2020 Encumbered Funds	\$700.00	\$0.00	\$700.00	\$0.00	\$300.00	\$400.00	57.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.91 Dues	\$4,000.00	\$0.00	\$4,000.00	\$119.00	\$805.11	\$3,194.89	79.9
<b>Subtotal</b>	<b>\$758,325.00</b>		<b>\$158,325.00</b>	<b>\$11,793.29</b>	<b>\$80,723.66</b>	<b>\$77,601.34</b>	<b>49.0</b>
<b>4. Capital Outlays</b>							
4.31 Improvements - Other	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
4.41 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$1,164.94	\$1,518.78	\$6,481.22	81.0
4.51 Books - Adult Fiction	\$8,400.00	\$0.00	\$8,400.00	\$514.70	\$4,564.29	\$3,835.71	45.7
4.521 Books - Adult Nonfiction	\$5,400.00	\$0.00	\$5,400.00	\$243.30	\$2,322.90	\$3,077.10	57.0
4.522 Books-Local History/Genealogy	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$125.52	\$874.48	87.4
4.53 Books - Children	\$6,600.00	\$0.00	\$6,600.00	\$313.84	\$3,619.87	\$2,980.13	45.2
4.54 Books - YA	\$3,400.00	\$0.00	\$3,400.00	\$212.34	\$1,471.65	\$1,928.35	56.7
4.55 Books - Eastern	\$6,000.00	\$0.00	\$6,000.00	\$641.38	\$3,591.73	\$2,408.27	40.1
4.61 Periodicals and News	\$3,250.00	\$0.00	\$3,250.00	\$398.59	\$1,287.53	\$1,962.47	60.4
4.71 Nonprint - Adult DVD	\$3,500.00	\$0.00	\$3,500.00	\$217.97	\$1,524.84	\$1,975.16	56.4
4.72 Nonprint - Music	\$650.00	\$0.00	\$650.00	\$0.00	\$11.97	\$638.03	98.2
4.73 Nonprint - Audiobooks	\$5,800.00	\$0.00	\$5,800.00	\$547.00	\$4,215.80	\$1,584.20	27.3
4.74 Nonprint - Childrens	\$3,200.00	\$0.00	\$3,200.00	\$246.94	\$792.31	\$2,407.69	75.2
4.75 Nonprint - YA	\$2,050.00	\$0.00	\$2,050.00	\$129.96	\$695.00	\$1,355.00	66.1
4.76 Nonprint - Eastern	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$435.95	\$3,764.05	89.6
4.77 Replacement Books & Nonprint	\$750.00	\$0.00	\$750.00	\$13.43	\$56.61	\$693.39	92.5
4.8 Evergreen Collections	\$0.00	\$0.00	\$0.00	\$43.48	\$43.48	(\$43.48)	#Div/01
<b>Subtotal</b>	<b>\$64,200.00</b>		<b>\$64,200.00</b>	<b>\$4,687.87</b>	<b>\$26,278.23</b>	<b>\$37,921.77</b>	<b>59.1</b>
<b>Grand Total</b>	<b>\$563,585.00</b>	<b>\$0.00</b>	<b>\$563,585.00</b>	<b>\$39,639.44</b>	<b>\$269,249.09</b>	<b>\$294,335.91</b>	<b>52.2</b>

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

## August 2021 Board Meeting Librarian's Report July 2021 Statistics

	2021	2020 COVID	2019
<b>Adult Circulation</b>			
Fiction	830	777	834
Non-fiction	228	344	407
Periodicals	69	93	106
Audiobooks	112	89	128
Playaways	29	48	55
Overdrive	1244	1232	649
Music CD	52	52	64
DVDs	602	830	1174
Video Games	4	30	28
Music Manuscript	1		
<b>Total Adult</b>	<b>3171</b>	<b>3495</b>	<b>3445</b>
<b>Youth Services Circulation</b>			
YA	164	133	233
YA Nonfiction	32	33	
YA GAMES	54	69	77
YA Audiobooks	2	5	4
Juvenile Fiction	1622	1114	1225
Juvenile Nonfiction	237	152	176
Audiobooks	55	84	40
B&C (kits)	2		
DVD Juvenile	214	248	230
Periodicals	7	2	5
Juvenile Games	24	4	
<b>TOTAL YOUTH SERVICES</b>	<b>2413</b>	<b>1844</b>	<b>1993</b>
<b>TOTAL</b>	<b>5584</b>	<b>5339</b>	<b>5445</b>

### Interlibrary Loan Services

	2021	2020
Books via SRCS Supplied	3	
Books via SRCS Borrowed	1	
Books loaned to Evergreen	484	
Books borrowed from Evergreen	500	

### Computer/Equipment Usage

	2021	2020
Children		
Teen		14
Adult		
Wireless		
Microfilm		

### Programs

Programs:	# of Children	17	# attended	661
	# of Teens	8	# attended	191
	#of Adults		# attended	
<b>TOTAL</b>				
Outreach	Children		stories	



## Desk Collection

Fines and Fees	353.13
Fax	49.60
Copier	268.45
Donations	13.35
Misc	47.85
Taxable Sales	6.75
Total	739.13

## Website

visits 582 pages 1114  
pages/ visit 1.96

## Materials Add Bloomfield

## New Patrons

Township	Resident	Resident Limited	Non Resident	Total
Beech Creek	3	1		4
Center	1	2		3
Highland	2			2
Jackson				
Richland	8	2		10
Taylor	3	1		4
Unlisted	Receptacle from	Jasonville		1
Total				24

## Bloomfield Main Facebook

Posts	16
Followers	1190
Likes	1092
Reached	4788

## Children's Facebook

Posts	4
Followers	175
Engagements	47
Reached	223

## Young Adult Page

Posts	5
Followers	138
Engagements	31
Reached	228

Adult Fiction	44
Adult Nonfiction	18
Audio Books	4
Playaways	4
Music cd	1
Periodicals	15
DVD's	20
Adult Games	2
YA-Fiction	3
YA-Non	
YA Games	3
Juvenile Fiction	9
Juvenile Nonfiction	
Juvenile audio	5
Juvenile Games	
Total	128

# **Eastern 2021 Statistics**

	2021	2020	2019
Adult Fiction	93	88	138
Adult Nonfiction	41	45	41
Periodicals	15	24	40
Audio Books	12	10	12
Music CD	3		3
DVD	162	258	380
Games		17	25
Government Doc		1	
<b>TOTALS ADULT</b>	<b>326</b>	<b>443</b>	<b>639</b>
YA Fiction	21	36	24
YA Nonfiction	1		
Juvenile Fiction	263	300	180
Juvenile Nonfiction	32	48	28
Juvenile Audiobooks	5	3	5
<b>TOTALS JUVENILES</b>	<b>322</b>	<b>387</b>	<b>239</b>
<b>TOTAL</b>	<b>648</b>	<b>830</b>	<b>878</b>

Computer Use

52

Wireless 6

Scavenger Hunts

37

Eastern School Bash

62

## **Facebook Information**

Posts 11

Reached 333

Followers 155

Likes 146

## **Materials Added Eastern**

Adult Fiction	22
Adult Nonfiction	4
Adult Audio	1
YA	3
Juvenile Fiction	2
Juvenile Nonfiction	10
DVD's	14
Game	
<b>TOTAL</b>	<b>56</b>