

**Bloomfield – Eastern Greene County Public Library**  
125 South Franklin Street  
Bloomfield, IN 47424  
**Phone 812-384-4125 - Fax 812-384-0820**  
www.bloomfield.lib.in.us

**Eastern Branch**  
11453 E. State Road 54  
812-825-2677

*We're more than just books!*

# Meeting Agenda

Board of Trustees – Bloomfield-Eastern Greene County Public Library

*Wednesday, August 10, 2022*

1. Approval of Claims & Payroll
2. Approval of Minutes
3. Personnel Report
4. Presentation & Approval of Treasurer's Report
5. Old Business

**ORIGINAL**

- Update on HVAC repairs – New compressor has been installed and repairs are completed. Kevin Byers informed Lonnie Vandeventer on July 18 there is no need to replace the second compressor. The acid has been fully drained with filters replaced. The final charge is as was estimated with no additional charges. The invoice was subsequently received on August 1 with a check cut for full payment of \$11,897.17 on August 3.
- A timeline is being prepared for any remaining 2022 expenditures for improvements and repairs and anticipated 2023 expenditures for improvements and/or repair.
- Karen reports that Equality Builders is looking at the stain/mold above the step entrance. Still awaiting update regarding possible insurance coverage in conjunction with previous claim. I have not received an update on the awning yet.

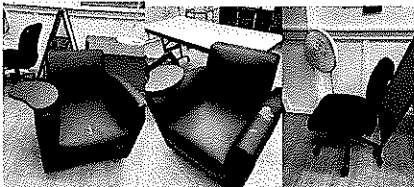
6. Librarian's Report:

- Gutters – I would like us to do the gutters at the Annex as we determined last year we would rotate between the three buildings. I will ask Marvin to check this out.
- Greene County Foundation Grant – We have spent almost all the money from the \$5,000.00 grant we received last year on improvements at the Eastern Branch.
  - The bathroom has new flooring.
  - The toilet is now ADA compliant with the restroom door now having a second lock low enough for kids to use.
  - The broken window in the children's area has been replaced and we now have a lamppost to help light the area up particularly during winter.

We were able to do all of this instead of just the restroom. We received a discount on the flooring via the usage of leftover materials from another work that worked for us. Graves original estimate was more than the actual cost to replace the toilet. We also did not need to replace the door which we originally thought would be needed. I have submitted the final grant

summary to the Greene County Foundation asking for approval to use \$50 towards an Open House with the remaining \$343.87 to be used towards replacing the Drop Box.

- Drop Box at Eastern – we need to replace it after all it is letting rain in and ruining materials. I have some options for you to look at. We can use the Furniture and improvement funds in the Capital Projects.
- Employee evaluations are nearing completion. One remains for an employee on vacation. One employee has been placed on probation.
- Review of Employee Wage Schedule for 2023 along with the proposed budget.
- Legal and Housing Kiosks – I believe we could set this up in the old literacy room. We will need to move things around, but since it does not require privacy, we could also place it where the Mac computer is located.
- Focus Groups – I want to have two in September and two in October with at least one board member and one staff member in attendance. Any suggestions on who should be asked to participate. I am suggested we have a dessert for people to eat. I will ask a couple of local bakers if they would be willing to donate or give us a discount on them. We can pay for it through Adult Programming.
- A. J. Sipes – Not meeting the expectations established when his Dad was living. We will need to consider someone else next year.
- Summer Reading Program went well; we are still reviewing statistics for how many participated. The swimming party was well received and all in attendance appeared to have a great time. Thank you to Linda for helping.
- I have the budget done, but would like you to look at it first. I am going to contact Tina Market, our DLGF, after you look at it, to get the green light for the next step.
- Kimberly and I have decided we need one more staff person for the Adult Main desk as Chris Mattox has returned to teaching. Judy has asked to only work three days a week at Eastern, so we have moved Megan out there on Mondays. This is not ideal, but we are covered at the present time. Lori will consider adding more days and perhaps becoming the Branch Manager after their home is completed.
- AC is working nicely, Kevin only charged us for what he originally stated. Lonnie and I know he put in a lot of extra time on it. He does need to get with Carrier to get the computer part working again so we will have more control over the temperature of the building.
- A Homeschool Group is underway at the Eastern Library. We are providing space and Tya is acting as coordinator for the group and sending out information. The parents have signed waivers relieving the Library for any issues that might arise from this group. I will have the waivers in my office.
- Gary Vandeventer has repaired the back door lock of the Annex so it can no longer be opened by pushing down the little lever. He also repaired other lock issues that we had at the Main Branch.
- John Musgraves is back. Apparently he was trimming bushes that no one asked him to complete. If he wants us to pay him, we can safely say he did not have a contract with us.
- We would like to get rid of two chairs that were in the teen room with split vinyl. They are still comfortable, but not suitable in their condition. We also want to discard one office chair.



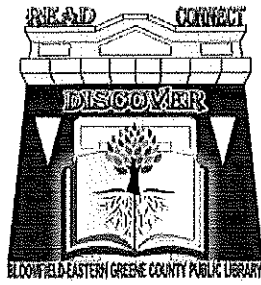
- Duke Energy has sent us a proposal for lighting updates. I will be presenting this at our next meeting.
- Meetings:
  - Greene County Literacy Coalition
  - Friends of the Library
  - Chamber of Commerce
  - Staff Meeting
  - Strategic Plan August 16<sup>th</sup>

7. Library Forms – Recommendation from Roger – some of these suggestions are duplications of processes already in place. Karen and Lonnie will be reviewing the integrating wherever possible.

8. Public Comment

9. Adjournment

Next Board Meeting, September 14, 2022, 5:00 PM, Library Annex



**Bloomfield – Eastern Greene County Public Library**  
125 South Franklin Street  
Bloomfield, IN 47424  
**Phone 812-384-4125 - Fax 812-384-0820**  
[www.bloomfield.lib.in.us](http://www.bloomfield.lib.in.us)

**Eastern Branch**  
11453 E. State Road 54  
812-825-2677

*We're more than just books!*

---

# Personnel Report

*Wednesday, August 10, 2022*

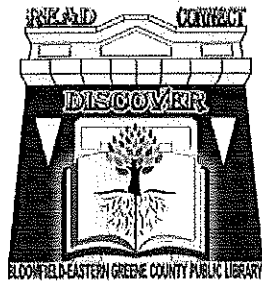
**TO:** Bloomfield-Eastern Greene County Public Library Board of Trustees  
**FROM:** Lonnie Vandeventer, Bookkeeper  
**RE:** Personnel Report

**Ending Employment:**

- Kaylee Bolton – Page – Last Day Worked: July 28, 2022
- Chris Mattox – Lib. Asst. – Last Day Worked: July 29, 2022

**Beginning Employment:**

- Trystan J (TJ) Edens – Page – Date of Hire: August 1, 2022



**Bloomfield – Eastern Greene County Public Library**  
125 South Franklin Street  
Bloomfield, IN 47424  
Phone 812-384-4125 - Fax 812-384-0820  
www.bloomfield.lib.in.us

**Eastern Branch**  
11453 E. State Road 54  
812-825-2677

*We're more than just books!*

# Treasurers Report for July 2022

Wednesday, August 10, 2022

**PAYROLL:** Net Pay of \$15,759.96 (July 29, 2022).

**CLAIMS:** Claims #362-424, totaling \$43,239.11 in July 2022.

## **BUDGET STATUS:**

Through **six months** of the year, we strive to be at or **under 58.33%** in each of the four budget categories as well as overall. **We are under 58.33%** in all four categories. **Our Overall percentage is at 50.50%**. See the appropriation report through July 31, 2022 for the full numbers.

### **2022/Current Year through July 31, 2022**

|                             |                      |
|-----------------------------|----------------------|
| Personnel/Personal Services | 50.00 % spent        |
| Supplies                    | 35.80 % spent        |
| Other Services              | 56.00 % spent        |
| Capital Outlays             | 39.90 % spent        |
| <b>OVERALL</b>              | <b>50.50 % spent</b> |

### **2021/Prior Year Comparison through July 31, 2021**

|                             |                      |
|-----------------------------|----------------------|
| Personnel/Personal Services | 48.70 % spent        |
| Supplies                    | 24.80 % spent        |
| Other Services              | 51.00 % spent        |
| Capital Outlays             | 40.90 % spent        |
| <b>OVERALL</b>              | <b>47.80 % spent</b> |

## **Important Update:**

We have received a statement from the Internal Revenue Service indicating we have a balance due by August 11, 2022, totaling \$6,320.24. We have filed an appeal with the Internal Revenue Service, via Certified Mail, that we transmitted the withholding/tax deposit on time. All pertinent documents were copied and included with the appeal. It appears the discrepancy they are referring may predate either Karen or Lonnie's involvement as Director and Bookkeeper/Treasurer. We have asked for a review and clarification. We are now in a waiting game.

**Totals**

|               |                  |                 |               |                 |                  |                    |                   |               |               |               |                 |
|---------------|------------------|-----------------|---------------|-----------------|------------------|--------------------|-------------------|---------------|---------------|---------------|-----------------|
| <b>FICA:</b>  | <b>Medicare:</b> | <b>Federal:</b> | <b>State:</b> | <b>County:</b>  | <b>PERF:</b>     | <b>Health Ins:</b> | <b>Insurance:</b> | <b>Other:</b> | <b>Other:</b> | <b>Other:</b> | <b>Net Pay:</b> |
| \$1,180.31    | \$276.05         | \$1,011.11      | \$835.31      | \$332.38        | \$262.70         | \$482.78           | \$0.00            | \$0.00        | \$0.00        | \$0.00        | \$14,656.60     |
| <b>Other:</b> | <b>Other:</b>    | <b>Other:</b>   | <b>Other:</b> | <b>NT PERF:</b> | <b>Tax PERF:</b> | <b>EIC:</b>        | <b>EIC:</b>       | <b>Other:</b> | <b>Other:</b> | <b>Other:</b> | <b>Other:</b>   |
| \$0.00        | \$0.00           | \$0.00          | \$0.00        | \$0.00          | \$0.00           | \$0.00             | \$0.00            | \$0.00        | \$0.00        | \$0.00        | \$0.00          |

**Paid Through Date Hourly** 7/24/2022  
**Paid Through Date Salary** 7/24/2022  
**Check Date Hourly** 7/29/2022  
**Check Date Salary** 7/29/2022  
**Voucher/Receipt Date** 7/29/2022

|                     |             |
|---------------------|-------------|
| <b>Gross Pay:</b>   | \$19,037.24 |
| <b>Non Taxable:</b> | \$0.00      |
| <b>Taxable:</b>     | \$19,037.24 |

**Used Earned**

|                     |         |
|---------------------|---------|
| Regular             | 1042.1  |
| Sunday              | 0       |
| Double              | 0       |
| PTO                 | 73      |
| Vacation            | 0       |
| Comp                | 4       |
| Holiday             | 51.25   |
| Personal            | 0       |
| <b>Total Hours:</b> | 1170.35 |

I Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 6 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 19037.24 is correct and has by me been approved.

Dated July 26 2022

*Karen Holz*  
Director

I have examined the within claim and hereby certify as follows:

This is in proper form.  
 That it is duly authenticated as required by law.  
 That it is based upon statutory authority.  
 That it is apparently correct.

*Terrie J. Vandeventer*  
Disbursing Officer

|                               |            |
|-------------------------------|------------|
| Employer Share FICA Due =     | \$1,180.31 |
| Employee Share FICA Due =     | \$2,360.62 |
| Employer Share Medicare Due = | \$276.05   |
| Employee Share Medicare Due = | \$552.10   |
| Federal Tax Due =             | \$1,011.11 |
| Total Tax Deposit Due =       | \$3,923.83 |

|                     |            |
|---------------------|------------|
| Employer PERF Due = | \$262.70   |
| Employee PERF Due = | 980.74     |
| Total PERF Due =    | \$1,243.44 |

|                  |            |
|------------------|------------|
| State Tax Due =  | \$835.31   |
| County Tax Due = | \$332.38   |
| Total Tax Due =  | \$1,167.69 |

## Voucher List

### Bloomfield-Eastern Greene County Public Library

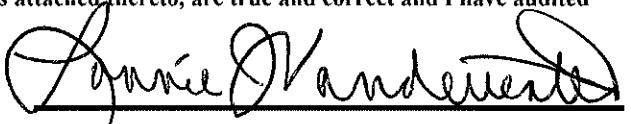
Report Date: From **7/1/2022** To **7/31/2022**

| Warrant<br>Number | Claim<br>Number | Name of Claimant           | Date      | Explanation   | Total      |
|-------------------|-----------------|----------------------------|-----------|---|------------|
| 0                 | 362             | COMCAST                    | 7/5/2022  |   | \$209.21   |
| 0                 | 363             | AVC Technology Corporation | 7/5/2022  |   | \$528.00   |
| 3154              | 364             | GADELLNET CONSULTING SE    | 7/5/2022  |   | \$75.00    |
| 3155              | 365             | KIMBERLY PORTER            | 7/5/2022  | Reimburse for Membership Renewal - Kimberly Porter;<br>paid with employee's credit card for Indiana Library<br>Federation | \$40.00    |
| 3156              | 366             | AMAZON CAPITAL SERVICES    | 7/5/2022  |   | \$336.54   |
| 3157              | 367             | SCHOLASTIC INC             | 7/6/2022  |   | \$82.10    |
| 3158              | 368             | MIDWEST NATURAL GAS COR    | 7/6/2022  | 125 S FRANKLIN ST   | \$272.84   |
| 3159              | 369             | DUKE ENERGY                | 7/6/2022  | 125 S FRANKLIN ST   | \$1,699.76 |
| 3160              | 370             | WORLD BOOK, INC            | 7/6/2022  | Online School Edition Library   | \$584.00   |
| 3161              | 371             | SAMS CLUB/SYNCHRONY BA     | 7/6/2022  |   | \$144.21   |
| 3162              | 372             | JESSICA BAKER              | 7/12/2022 | Reissue net paycheck to Jessica for failed direct deposit<br>of payroll on 06/30/22 - Refer to Receipt #74                | \$56.21    |
| 0                 | 373             | AMAZON CAPITAL SERVICES    | 7/6/2022  |   | (\$38.64)  |
| 3163              | 374             | AMAZON CAPITAL SERVICES    | 7/13/2022 |   | \$358.72   |
| 3164              | 375             | ENA Services LLC           | 7/13/2022 |   | \$503.00   |
| 3165              | 376             | UNIQUE MANAGEMENT SERVI    | 7/13/2022 |   | \$88.40    |
| 3166              | 377             | CENTER POINT LARGE PRINT   | 7/13/2022 |   | \$89.28    |
| 3167              | 378             | RELIABLE LAWN CARE & GEN   | 7/13/2022 |   | \$400.00   |
| 3168              | 379             | CENTURYLINK                | 7/13/2022 |   | \$2.39     |
| 3169              | 380             | RICOH USA, INC (CHICAGO)   | 7/13/2022 |   | \$168.45   |
| 3170              | 381             | HASEMAN PEST CONTROL OF    | 7/13/2022 | 125 S FRANKLIN ST   | \$135.00   |
| 3171              | 382             | JEREMY CRAIL               | 7/18/2022 | Eastern Mowing/Trimming   | \$750.00   |
| 3172              | 383             | AMAZON CAPITAL SERVICES    | 7/18/2022 |   | \$316.77   |
| 3173              | 384             | EASTERN HEIGHTS UTILITIES  | 7/18/2022 | 125 S FRANKLIN ST   | \$83.69    |
| 3174              | 385             | UDWI                       | 7/18/2022 |   | \$200.00   |
| 3175              | 386             | AT&T                       | 7/18/2022 |   | \$163.97   |
| 3176              | 387             | KANOPY INC                 | 7/18/2022 |   | \$500.00   |
| 3177              | 388             | FINDAWAY WORLD             | 7/18/2022 |   | \$502.41   |
| 3178              | 389             | BAKER & TAYLOR             | 7/18/2022 |   | \$603.85   |
| 3179              | 390             | SHOWCASES                  | 7/18/2022 |   | \$234.75   |
| 3180              | 391             | CARD SERVICE CENTER        | 7/18/2022 |   | \$169.12   |
| 0                 | 392             | INDIANA DEPT OF WORKFOR    | 7/18/2022 |   | \$163.55   |
| 0                 | 393             | DELTA DENTAL               | 7/18/2022 |   | \$55.74    |
| 3181              | 394             | BAKER & TAYLOR             | 7/18/2022 |   | \$64.10    |
| 3182              | 395             | INDIANA STATE LIBRARY      | 7/21/2022 | EVERGREEN INDIANA PATRON PAYMENT<br>RECONCILIATION  | \$82.50    |
| 3183              | 396             | GEO'S WINDOW & SCREEN R    | 7/21/2022 | EASTERN WINDOW REPLACEMENT  | \$910.00   |
| 3184              | 397             | SMITHVILLE                 | 7/21/2022 |   | \$38.37    |
| 0                 | 398             | DELUXE                     | 7/25/2022 | PRINTED CHECKS  | \$284.78   |
| 3185              | 399             | EASTERN HEIGHTS UTILITIES  | 7/25/2022 | 125 E STATE ROAD 54   | \$19.02    |
| 3186              | 400             | BLACKSTONE PUBLISHING      | 7/25/2022 |   | \$277.00   |
| 0                 | 401             | UNITED HEALTHCARE          | 7/25/2022 |   | \$2,358.16 |
| 3187              | 402             | RICOH USA, INC (ATLANTA)   | 7/25/2022 |   | \$115.31   |
| 3188              | 403             | WELLS FARGO VENDOR FINA    | 7/25/2022 |   | \$124.05   |
| 3189              | 404             | ABELL ELEVATOR INTERNATI   | 7/25/2022 | SERVICE 8/1/22 - 10/31/22   | \$280.28   |
| 3190              | 405             | WALMART - CAPITAL ONE      | 7/25/2022 |   | \$44.09    |
| 3191              | 406             | KAREN HOLZ                 | 7/25/2022 | BUDGET WORKSHOP MILEAGE   | \$74.38    |

| Warrant Number                | Claim Number | Name of Claimant         | Date      | Explanation                                   | Total              |
|-------------------------------|--------------|--------------------------|-----------|---|--------------------|
| 3192                          | 407          | DIANE L ANDERSON         | 7/25/2022 | MILEAGE TO/FROM MIDWESTERN ROOTS CONFERENCE   | \$105.84           |
| 3193                          | 408          | BAKER & TAYLOR           | 7/25/2022 |   | \$23.58            |
| 3194                          | 409          | FINDAWAY WORLD           | 7/25/2022 |   | \$104.98           |
| 3195                          | 410          | CENGAGE LEARNING         | 7/25/2022 |   | \$167.72           |
| 3196                          | 411          | AMAZON CAPITAL SERVICES  | 7/25/2022 |   | \$249.43           |
| 3197                          | 412          | SHOWCASES                | 7/25/2022 |   | \$64.65            |
| 0                             | 413          | PERF                     | 7/29/2022 | PERF Deposit                                  | \$1,243.44         |
| 0                             | 414          | INTERNAL REVENUE SERVIC  | 7/29/2022 | Federal Tax Deposit                           | \$3,923.83         |
| 0                             | 415          | INDIANA DEPT OF REVENUE  | 7/29/2022 | State and County Tax Deposit                  | \$1,167.69         |
| 3198                          | 416          | HASEMAN PEST CONTROL OF  | 7/26/2022 | 87 E SPRING ST (ACCT 1440)                    | \$100.00           |
| 3199                          | 417          | BAKER & TAYLOR           | 7/27/2022 |   | \$165.01           |
| 3200                          | 418          | HASEMAN PEST CONTROL OF  | 7/27/2022 | 11453 E SR54 (ACCT 4900)                      | \$200.00           |
| 3201                          | 419          | FIRST SECURITY INSURANCE | 7/27/2022 | BOND RENEWAL LONNIE VANDEVENTER               | \$156.00           |
| 3202                          | 420          | MICHELE ROGERS           | 7/28/2022 | JULY JANITORIAL SERVICES                      | \$1,950.00         |
| 0                             | 421          | BLOOMFIELD SWIMMING POO  | 7/28/2022 | DEPOSIT RETURNED FOLLOWING EVENT - CHECK 3098 | (\$75.00)          |
| 0                             | 422          | PAYROLL                  | 7/29/2022 | PAYROLL                                       | \$19,037.24        |
| 3203                          | 423          | BAKER & TAYLOR           | 7/29/2022 |   | \$356.34           |
| 3204                          | 424          | SEWAGE DISPOSAL WORKS    | 7/29/2022 | 125 S FRANKLIN ST                             | \$148.00           |
| <b>Total Amount of Claims</b> |              |                          |           |   | <b>\$43,239.11</b> |

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, August 2, 2022

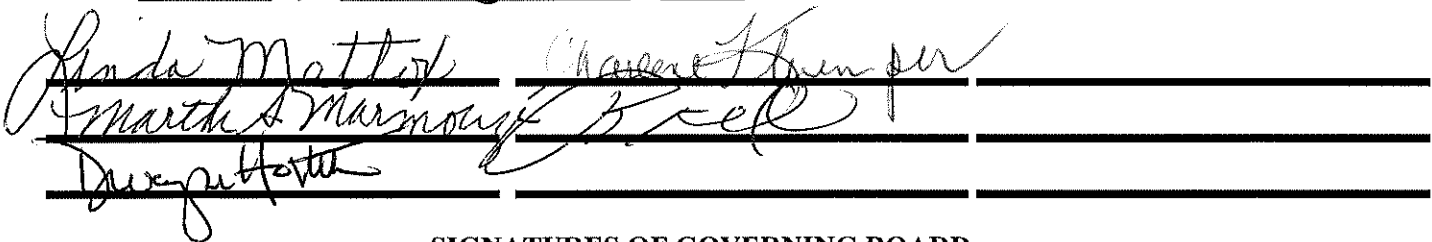
  
Fiscal Officer

### ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

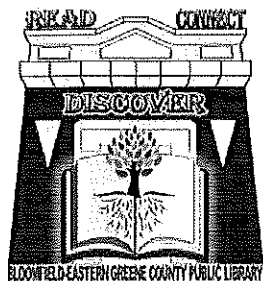
Date this 10th day of August, 2022.



### SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.





**Bloomfield – Eastern Greene County Public Library**  
125 South Franklin Street  
Bloomfield, IN 47424  
Phone 812-384-4125 - Fax 812-384-0820  
www.bloomfield.lib.in.us

**Eastern Branch**  
11453 E. State Road 54  
812-825-2677

*We're more than just books!*

## **Board of Trustees Meeting**

**Wednesday, July 13, 2022**

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, July 13, 2022, in the Library Annex. Roger Axe called the meeting to order at 5:05 PM. Board members present were Luke Rudisell, Martha Marmouze, Linda Maddox, Dwayne Hostetter, Roger Axe, and Jessica Blazier. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper was also present. Guests in attendance included Armonda Riggs and Peggy Wolfe representing the Literacy Coalition, and Christa Turpin with the Middle Way House.

Armonda, Christa, and Peggy presented to the Board a proposal for establishment of a campaign to raise funds for the elevator installation in the Annex to raise up to \$100,000 for the project. After discussion, a recommendation was made to establish a committee, with members to be appointed by the Board Chairman to work on the project. A motion to establish the committee was made by Luke and seconded by Linda. The motion was approved. The committee members will be Armonda Riggs, Martha Marmouze, Peggy Wolfe, Christa Turpin, and Karen Holz. Roger recommends that at their first meeting the appoint a chairman, vice chairman, and secretary. Roger also indicated he will help with publicity. The first item on their agenda will be to secure bids. Library letterhead should be used for all press releases. It was also noted that we already have \$37,500 towards the project in the Smithville Grant and that any additional grants we receive should have individual grant funds established.

### Approval of Claims and Payroll:

Roger asked for a motion regarding claims and payroll. Martha made a motion for approval of claims and payroll which was seconded by Jessica. Motion approved.

### Approval of Minutes:

Roger asked for a motion regarding minutes unless there any objections or corrections. Dwayne made a motion that the minutes be approved as submitted which was seconded by Luke. Motion approved.

### Approval of Treasurer's Report and Personnel Report:

Lonnie provided an updated Treasurer's Report and Personnel Report. As presented in the report Lonnie advised the Board we are under 50.00% in three of the four categories. Other Services is at 51.90% due to expenses incurred relating to the roof repair/replacement which was anticipated. This will continue to be the case when expenses for the replacement compressor for the HVAC system are received. Our overall percentage is at 44.60% for the month. The Board has recommended that we check with Kevin Byers on the lifespan of the compressor in question and if necessary or if recommended by Kevin that we draw upon the rainy day fund to replace it as well. *Update: I spoke to Kevin Byers on July 18 and the repairs are nearly complete and there is no need to replace. He anticipates having a final invoice for us by July 22. We will resume building a timeline for other planned improvements or replacements.*

Lonnie also provided an update on Personnel. No new employees were added June and there were no departures. One previous employee did return to work during – Luke Abram – on June 6, 2022.

Roger asked for a motion regarding both the Treasurer's Report and the Personnel Report. Luke made a motion that both reports be approved as submitted. Both Jessica and Linda seconded the motion. Motion approved.

### Librarian's Report:

Karen provided insight as detailed in the meeting agenda, copied below, with updates as noted.

- October 10 Staff Training
  - Should have approval of CPR and First Aid Training for October 10. They have a backlog at the State Library, but I spoke with the person in charge and this is usually approved without any issues.
  - The other two sessions are 211 and Dementia training which already have approval. The Linton Library Staff will be joining us. I have not heard from Worthington or Jasonville, but will reach out again.
- I have contacted Equity Builders on the awning and the Southern Indiana Building Inspectors said to contact a roofer or builder about whatever is at the top of the front door area, so I added that to the questions to ask them about. Karen reported that Equity Builders is investigating as to whether the top of the front door area can be an addition to our earlier insurance claim.
- AJ Sipes has not done a good job for us other than cutting the grass. He also charged us for cutting the grass at the annex that does not have grass. I am not pleased with him saying that he will get things done and not doing them. I suggest that we consider someone else, if we can find them.
- We are compliant with the Indiana Library & Historical Board with the Public Library Standards (590 IAC 6) for 2021.
- I have contacted Bounds Flooring about options for the Lobby.
- I would like our Board to meet at Eastern either in September, October or November. The Board agreed this should occur and selected October.
- Focus Groups: I would like to have at least 4 focus groups during the fall looking at where the public would like to see where the community would have the Library concentrate its energy in the future. This needs to be led by individuals with some understanding of how the library operates. I would like to have at least one of you at each focus group.
- I will be setting up staff evaluations in July.
- I would like to have the August Staff Meeting at 9:00 AM allowing all staff members the opportunity to talk about what they like or don't like about the library and where they think we should go over the next three to four years. I would like to have all staff members in attendances including those from Eastern. Pages would be exempt from attendance unless they are scheduled to work. It has been some time since a combined morning meeting has been held. This would require us to pay for the extra hour of work. The Board supported this request. *Update: This has now been scheduled to occur on August 16 at 9:00 AM. All staff members (pages excluded) are expected to attend.*
- I have hired Jeremy Crail to work on the landscaping, bush, and tree trimming at Eastern for \$750.00. I believe this is a bargain since AJ says he would not do it after he took over his father's business, but did not tell me this until the middle of June, though I had talked to him about it a couple of times. *Update: This has been completed. Jeremy did a great job!*
- We have the new insurance notebook for July 1, 2022 to July 1, 2023. Price did increase, but within the amount that I had budget for this year.
- In June and July, I have attended the following meetings:
  - Greene County Literacy Board
  - Leap into Learning
  - Friends of the Library
  - Chamber of Commerce.

- I have ILF Budget Workshop in Plainfield on July 15 and should be able to complete the budget at that time. I will be meeting with the Department of Local Finance on July 21. This will help us be sure that everything is in order. *Update: After the meeting in Plainfield, I am now more optimistic on our budget for 2023. I will have more definitive details after July 21.*
- We have entered into an agreement with Kanapy for a streaming service for movies and educational shows. Since the Overdrive consortium is involved, it will run us about \$500.00 a year. A lot less than when we would have tried it on our own. Each resident and resident limited card can stream five shows per month and one Great Courses or Plays a month. We signed a year contract and will find out how many people use it. Kimberly and I thought it was a good compromise to not having Hoopla, or other services of this type. *Update: This is now live and is on our website for our patrons' usage.*
- I am opening the library lobby at 8:00 for the 5K run/walk that the Bloomfield Revitalization Group is hosting on July 23. We do this for the Apple Festival run also.
- Swimming Pool is booked for July 27 from 6 to 8 PM. Please feel free to come and participate.
- Summer Reading has been going "swimmingly." We have started the Adult Summer Reading Program so stop by and pick up a card, to fill out for a ticket for a chance for a prize.
- Armonda Riggs has been helping us out by reading and doing a craft at the Eastern School on Tuesdays this summer. She has also agreed to help with the Greene County Literacy booth by passing out information about the library and the other libraries in the area.
- Lonnie, Charity, and I have been struggling with Comcast in getting the correct account and billing with them. This has been going on for at least five months now.
- Bloomfield, both the Main Branch and the Annex, now have faster broadband capabilities, jumping us from 100 mbs to 300 mbs with the possibilities of higher. ENA is charging us by how much we use, which is normally around 75mbs but has jumped above 100mbs a couple of times since it has been in place. We have notice a quicker speed when we are running the staff computers, hopefully the public has also. We have a 3-year agreement with them.
- Eastern Branch has gone from 75mbs to 100mbs with Comcast.
- Karen provided the Board with a copy of the Waiver of Liability and Indemnity Agreement for participation in the Homeschool Group meetings/events.

Other Business:

- Following a discussion on the Forms document presented by Roger, a motion was made by Jessica and seconded by Linda to approve the document. Motion carried. The remaining forms will be discussed at a subsequent Board meeting.

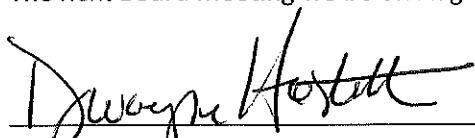
Public Comment:

See paragraph two regarding the Annex elevator discussion and Board action.

Adjournment:

Roger entertained a motion to dismiss at 6:15 PM. Dwayne made a motion to adjourn which was seconded by Luke.

The next Board meeting we be on August 10, 2022, at 5:00 PM in the Library Annex.

  
 \_\_\_\_\_  
 Dwayne Hostetter

**Financial Report**  
**Bloomfield-Eastern Greene County Public Library**

**Report Dates = 7/1/2022 to 7/31/2022**

| <i>Fund</i>                        | <i>Start of year</i> | <i>Disbursements this month</i> | <i>Disbursements YTD</i> | <i>Receipts this month</i> | <i>Receipts YTD</i> | <i>Balance</i>      |
|------------------------------------|----------------------|---------------------------------|--------------------------|----------------------------|---------------------|---------------------|
| <b>1. General</b>                  |                      |                                 |                          |                            |                     |                     |
| 100 OPERATING                      | \$253,704.70         | \$36,539.17                     | \$315,122.87             | \$14,848.41                | \$361,336.13        | \$299,917.96        |
| 101 PETTY CASH                     | \$35.50              | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$35.50             |
| 102 CASH CHANGE FUND               | \$143.50             | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$143.50            |
| 110 INVESTMENTS                    | \$274,107.02         | \$0.00                          | \$0.00                   | \$13,591.88                | (\$37,117.05)       | \$236,989.97        |
| <b>Subtotal</b>                    | <b>\$527,990.72</b>  | <b>\$36,539.17</b>              | <b>\$315,122.87</b>      | <b>\$28,440.29</b>         | <b>\$324,219.08</b> | <b>\$537,086.93</b> |
| <b>2. Special Revenue</b>          |                      |                                 |                          |                            |                     |                     |
| 200 GIFT                           | \$21,456.92          | \$697.09                        | \$12,344.33              | \$272.30                   | \$7,744.85          | \$16,857.44         |
| 201 RAINY DAY                      | \$41,400.94          | \$0.00                          | \$0.00                   | \$400.00                   | \$1,200.00          | \$42,600.94         |
| 203 LEVY EXCESS OPERATING          | \$0.00               | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$0.00              |
| 226 HUNTER TRUST                   | \$45,017.84          | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$45,017.84         |
| 227 FLATER                         | \$1,177.64           | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$1,177.64          |
| 228 SIM SMITH                      | \$3,091.42           | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$3,091.42          |
| 277 SMITHVILLE GRANT               | \$37,500.00          | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$37,500.00         |
| 278 STATE GRANTS                   | \$0.00               | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$0.00              |
| 279 BROADBAND GRANT                | \$6,696.00           | \$712.21                        | \$4,208.17               | \$0.00                     | \$5,266.07          | \$7,753.90          |
| 280 GREENE COUNTY FOUNDATION GRANT | \$2,343.87           | \$910.00                        | \$1,110.00               | \$0.00                     | \$0.00              | \$1,233.87          |
| <b>Subtotal</b>                    | <b>\$158,684.63</b>  | <b>\$2,319.30</b>               | <b>\$17,662.50</b>       | <b>\$672.30</b>            | <b>\$14,210.92</b>  | <b>\$155,233.05</b> |
| <b>4. Capital Projects</b>         |                      |                                 |                          |                            |                     |                     |
| 400 LIRF                           | \$342.65             | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$342.65            |
| <b>Subtotal</b>                    | <b>\$342.65</b>      | <b>\$0.00</b>                   | <b>\$0.00</b>            | <b>\$0.00</b>              | <b>\$0.00</b>       | <b>\$342.65</b>     |
| <b>5. Clearing</b>                 |                      |                                 |                          |                            |                     |                     |
| 800 PLAC                           | \$0.00               | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$0.00              |
| 801 EVERGREEN FINES & FEES         | \$500.00             | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$500.00            |
| 802 PAYROLL                        | \$0.00               | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$0.00              |
| 803 FEDERAL TAX                    | \$0.00               | \$1,011.11                      | \$7,214.68               | \$1,011.11                 | \$7,214.68          | \$0.00              |
| 804 FICA                           | \$0.00               | \$1,180.31                      | \$8,282.79               | \$1,180.31                 | \$8,282.79          | \$0.00              |
| 805 MEDICARE                       | \$0.00               | \$276.05                        | \$1,937.16               | \$276.05                   | \$1,937.16          | \$0.00              |
| 806 STATE TAX                      | \$0.00               | \$835.31                        | \$5,479.28               | \$835.31                   | \$5,479.28          | \$0.00              |
| 807 COUNTY TAX                     | \$0.00               | \$332.38                        | \$2,331.91               | \$332.38                   | \$2,331.91          | \$0.00              |
| 808 PERF                           | \$0.00               | \$262.70                        | \$1,945.81               | \$262.70                   | \$1,945.81          | \$0.00              |
| 809 Insurance                      | \$0.00               | \$482.78                        | \$3,379.46               | \$482.78                   | \$3,379.46          | \$0.00              |
| 810 Other                          | \$0.00               | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$0.00              |
| 811 SALES TAX                      | \$0.00               | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$0.00              |
| 815 TRANSFERS                      | \$0.00               | \$0.00                          | \$0.00                   | \$0.00                     | \$0.00              | \$0.00              |
| <b>Subtotal</b>                    | <b>\$500.00</b>      | <b>\$4,380.64</b>               | <b>\$30,571.09</b>       | <b>\$4,380.64</b>          | <b>\$30,571.09</b>  | <b>\$500.00</b>     |
| <b>Grand Total</b>                 | <b>\$687,518.00</b>  | <b>\$43,239.11</b>              | <b>\$363,356.46</b>      | <b>\$33,493.23</b>         | <b>\$369,001.09</b> | <b>\$693,162.63</b> |

**Total all banks = \$693,162.63**

# Appropriation Report for 100 OPERATING Bloomfield-Eastern Greene County Public Library

Report Date: From 7/1/2022 To 7/31/2022

| Account # Description                 | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD   | Balance             | Percent Remain |
|---------------------------------------|----------------------|-------------------------|-----------------------|--------------------------|---------------------|---------------------|----------------|
| <b>1. Personal Services</b>           |                      |                         |                       |                          |                     |                     |                |
| 1.111 Salary of Librarian             | \$50,300.00          | \$0.00                  | \$50,300.00           | \$3,750.00               | \$26,250.00         | \$24,050.00         | 47.8           |
| 1.112 Salary of Librarians(Hourly)    | \$118,000.00         | \$0.00                  | \$118,000.00          | \$4,087.38               | \$31,445.94         | \$86,554.06         | 73.4           |
| 1.113 Salary of Library Assistants    | \$62,200.00          | \$0.00                  | \$62,200.00           | \$9,232.11               | \$62,666.15         | (\$466.15)          | -0.7           |
| 1.114 Salary of Pages                 | \$13,000.00          | \$0.00                  | \$13,000.00           | \$606.00                 | \$2,870.32          | \$10,129.68         | 77.9           |
| 1.115 Salary of Coordinators          | \$10,000.00          | \$0.00                  | \$10,000.00           | \$600.00                 | \$4,200.00          | \$5,800.00          | 58.0           |
| 1.131 Salary of Treasurer             | \$10,000.00          | \$0.00                  | \$10,000.00           | \$761.75                 | \$6,160.00          | \$3,840.00          | 38.4           |
| 1.21 Library FICA and Medicare        | \$24,000.00          | \$0.00                  | \$24,000.00           | \$1,456.36               | \$10,219.95         | \$13,780.05         | 57.4           |
| 1.22 Unemployment                     | \$4,500.00           | \$0.00                  | \$4,500.00            | \$163.55                 | \$781.78            | \$3,718.22          | 82.6           |
| 1.23 PERF Employer Contribution Share | \$18,000.00          | \$0.00                  | \$18,000.00           | \$980.74                 | \$7,264.33          | \$10,735.67         | 59.6           |
| 1.241 Employee Group Insurance        | \$21,000.00          | \$0.00                  | \$21,000.00           | \$1,931.12               | \$13,517.84         | \$7,482.16          | 35.6           |
| <b>Subtotal</b>                       | <b>\$331,000.00</b>  |                         | <b>\$331,000.00</b>   | <b>\$23,569.01</b>       | <b>\$165,376.31</b> | <b>\$165,623.69</b> | <b>50.0</b>    |
| <b>2. Supplies</b>                    |                      |                         |                       |                          |                     |                     |                |
| 2.11 Official Records                 | \$100.00             | \$0.00                  | \$100.00              | \$0.00                   | \$0.00              | \$100.00            | 100.0          |
| 2.21 Cleaning Supplies                | \$2,060.00           | \$0.00                  | \$2,060.00            | \$144.21                 | \$615.96            | \$1,444.04          | 70.1           |
| 2.31 Building Materials               | \$2,000.00           | \$0.00                  | \$2,000.00            | \$0.00                   | \$67.98             | \$1,932.02          | 96.6           |
| 2.41 Library Supplies                 | \$8,240.00           | \$0.00                  | \$8,240.00            | \$788.48                 | \$3,489.21          | \$4,750.79          | 57.7           |
| 2.43 Adult Program Supplies           | \$1,040.00           | \$0.00                  | \$1,040.00            | \$21.44                  | \$117.99            | \$922.01            | 88.7           |
| 2.44 Teen Program Supplies            | \$1,040.00           | \$0.00                  | \$1,040.00            | \$73.22                  | \$312.52            | \$727.48            | 70.0           |
| 2.45 Children's Program Supplies      | \$1,200.00           | \$0.00                  | \$1,200.00            | \$163.92                 | \$921.58            | \$278.42            | 23.2           |
| 2.46 Eastern Program Supplies         | \$800.00             | \$0.00                  | \$800.00              | \$126.19                 | \$633.52            | \$166.48            | 20.8           |
| 2.47 Covid-19 Supplies                | \$800.00             | \$0.00                  | \$800.00              | \$0.00                   | \$27.92             | \$772.08            | 96.5           |

| <i>Account # Description</i>        | <i>Annual Appropriation</i> | <i>Change to Appropriation</i> | <i>Current Appropriation</i> | <i>Disbursements This Month</i> | <i>Disbursements YTD</i> | <i>Balance</i> | <i>Percent Remain</i> |
|-------------------------------------|-----------------------------|--------------------------------|------------------------------|---------------------------------|--------------------------|----------------|-----------------------|
| <b>Subtotal</b>                     | \$17,280.00                 |                                | \$17,280.00                  | \$1,317.46                      | \$6,186.68               | \$11,093.32    | 64.2                  |
| <b>3. Other Services and Charge</b> |                             |                                |                              |                                 |                          |                |                       |
| 3.13 Legal Services                 | \$1,000.00                  | \$0.00                         | \$1,000.00                   | \$0.00                          | \$314.50                 | \$685.50       | 68.6                  |
| 3.141 Other Professional            | \$25,000.00                 | \$0.00                         | \$25,000.00                  | \$952.89                        | \$14,321.82              | \$10,678.18    | 42.7                  |
| 3.142 Database Subscriptions        | \$5,000.00                  | \$0.00                         | \$5,000.00                   | \$584.00                        | \$2,117.72               | \$2,882.28     | 57.6                  |
| 3.143 eBook Services                | \$7,500.00                  | \$0.00                         | \$7,500.00                   | \$500.00                        | \$1,750.00               | \$5,750.00     | 76.7                  |
| 3.21 Telephone                      | \$2,200.00                  | \$0.00                         | \$2,200.00                   | \$40.76                         | \$1,224.12               | \$975.88       | 44.4                  |
| 3.22 Postage                        | \$775.00                    | \$0.00                         | \$775.00                     | \$0.00                          | \$324.45                 | \$450.55       | 58.1                  |
| 3.23 Traveling Expenses             | \$2,500.00                  | \$0.00                         | \$2,500.00                   | \$180.22                        | \$180.22                 | \$2,319.78     | 92.8                  |
| 3.24 Professional Meeting           | \$2,700.00                  | \$0.00                         | \$2,700.00                   | \$0.00                          | \$723.45                 | \$1,976.55     | 73.2                  |
| 3.251 Freight and Express           | \$700.00                    | \$0.00                         | \$700.00                     | \$47.55                         | \$300.82                 | \$399.18       | 57.0                  |
| 3.252 Evergreen                     | \$5,000.00                  | \$0.00                         | \$5,000.00                   | \$0.00                          | \$3,117.99               | \$1,882.01     | 37.6                  |
| 3.26 Internet Vendor                | \$7,500.00                  | \$0.00                         | \$7,500.00                   | \$0.00                          | \$0.00                   | \$7,500.00     | 100.0                 |
| 3.31 Advertising and Publicity      | \$1,000.00                  | \$0.00                         | \$1,000.00                   | \$0.00                          | \$292.07                 | \$707.93       | 70.8                  |
| 3.32 Printing                       | \$200.00                    | \$0.00                         | \$200.00                     | \$0.00                          | \$235.00                 | (\$35.00)      | -17.5                 |
| 3.41 Official Bonds                 | \$350.00                    | \$0.00                         | \$350.00                     | \$156.00                        | \$312.00                 | \$38.00        | 10.9                  |
| 3.42 Library Insurance              | \$12,000.00                 | \$0.00                         | \$12,000.00                  | \$0.00                          | \$10,275.00              | \$1,725.00     | 14.4                  |
| 3.51 Gas                            | \$7,500.00                  | \$0.00                         | \$7,500.00                   | \$260.00                        | \$1,920.00               | \$5,580.00     | 74.4                  |
| 3.52 Electric                       | \$27,000.00                 | \$0.00                         | \$27,000.00                  | \$1,504.74                      | \$10,204.00              | \$16,796.00    | 62.2                  |
| 3.53 Water                          | \$2,000.00                  | \$0.00                         | \$2,000.00                   | \$57.48                         | \$402.46                 | \$1,597.54     | 79.9                  |
| 3.54 Waste Disposal                 | \$2,100.00                  | \$0.00                         | \$2,100.00                   | \$74.00                         | \$768.00                 | \$1,332.00     | 63.4                  |
| 3.61 Building Repair                | \$22,000.00                 | \$25,296.22                    | \$47,296.22                  | \$1,703.97                      | \$37,278.36              | \$10,017.86    | 21.2                  |
| 3.62 Equipment Repair               | \$10,000.00                 | \$0.00                         | \$10,000.00                  | \$482.81                        | \$4,706.42               | \$5,293.58     | 52.9                  |
| 3.63 Janitorial Service             | \$22,000.00                 | \$0.00                         | \$22,000.00                  | \$1,825.00                      | \$12,775.00              | \$9,225.00     | 41.9                  |
| 3.8 2021 Encumbered Funds           | \$12,482.13                 | \$0.00                         | \$12,482.13                  | \$0.00                          | \$12,482.13              | \$0.00         | 0.0                   |
| 3.91 Dues                           | \$4,000.00                  | \$0.00                         | \$4,000.00                   | \$40.00                         | \$290.00                 | \$3,710.00     | 92.8                  |

| Account # Description               | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD | Balance     | Percent Remain |
|-------------------------------------|----------------------|-------------------------|-----------------------|--------------------------|-------------------|-------------|----------------|
| <b>Subtotal</b>                     | \$182,507.13         | \$25,296.22             | \$207,803.35          | \$8,409.42               | \$116,315.53      | \$91,487.82 | 44.0           |
| <b>4. Capital Outlays</b>           |                      |                         |                       |                          |                   |             |                |
| 4.31 Improvements - Other           | \$2,000.00           | \$0.00                  | \$2,000.00            | \$0.00                   | \$0.00            | \$2,000.00  | 100.0          |
| 4.41 Furniture and Equipment        | \$8,000.00           | \$0.00                  | \$8,000.00            | \$0.00                   | \$1,057.67        | \$6,942.33  | 86.8           |
| 4.51 Books - Adult Fiction          | \$8,700.00           | \$0.00                  | \$8,700.00            | \$754.59                 | \$5,128.80        | \$3,571.20  | 41.0           |
| 4.521 Books - Adult Nonfiction      | \$5,600.00           | \$0.00                  | \$5,600.00            | \$130.39                 | \$2,029.17        | \$3,570.83  | 63.8           |
| 4.522 Books-Local History/Genealogy | \$1,200.00           | \$0.00                  | \$1,200.00            | \$0.00                   | \$0.00            | \$1,200.00  | 100.0          |
| 4.53 Books - Children               | \$8,000.00           | \$0.00                  | \$8,000.00            | \$384.27                 | \$4,049.09        | \$3,950.91  | 49.4           |
| 4.54 Books - YA                     | \$3,500.00           | \$0.00                  | \$3,500.00            | \$196.25                 | \$1,604.11        | \$1,895.89  | 54.2           |
| 4.551 Books - Eastern Books Adult   | \$3,300.00           | \$0.00                  | \$3,300.00            | \$201.10                 | \$1,369.12        | \$1,930.88  | 58.5           |
| 4.552 Books - Eastern YA            | \$300.00             | \$0.00                  | \$300.00              | \$42.71                  | \$117.05          | \$182.95    | 61.0           |
| 4.553 Books - Eastern Juvenile      | \$3,000.00           | \$0.00                  | \$3,000.00            | \$25.75                  | \$985.11          | \$2,014.89  | 67.2           |
| 4.61 Periodicals and News           | \$3,500.00           | \$0.00                  | \$3,500.00            | \$66.34                  | \$1,380.79        | \$2,119.21  | 60.5           |
| 4.71 Nonprint - Adult DVD           | \$4,000.00           | \$0.00                  | \$4,000.00            | \$215.53                 | \$1,686.01        | \$2,313.99  | 57.8           |
| 4.72 Nonprint - Music               | \$200.00             | \$0.00                  | \$200.00              | \$0.00                   | \$18.48           | \$181.52    | 90.8           |
| 4.73 Nonprint - Audiobooks          | \$7,000.00           | \$0.00                  | \$7,000.00            | \$760.71                 | \$3,946.79        | \$3,053.21  | 43.6           |
| 4.74 Nonprint - Childrens           | \$3,200.00           | \$0.00                  | \$3,200.00            | \$146.54                 | \$1,842.34        | \$1,357.66  | 42.4           |
| 4.75 Nonprint - YA                  | \$1,500.00           | \$0.00                  | \$1,500.00            | \$108.73                 | \$766.81          | \$733.19    | 48.9           |
| 4.761 Nonprint - Eastern DVD        | \$3,200.00           | \$0.00                  | \$3,200.00            | \$76.83                  | \$559.86          | \$2,640.14  | 82.5           |
| 4.762 Nonprint - Eastern Audio      | \$500.00             | \$0.00                  | \$500.00              | \$0.00                   | \$51.04           | \$448.96    | 89.8           |
| 4.763 Nonprint - Eastern Games      | \$500.00             | \$0.00                  | \$500.00              | \$0.00                   | \$224.89          | \$275.11    | 55.0           |
| 4.77 Replacement Books & Nonprint   | \$1,000.00           | \$0.00                  | \$1,000.00            | \$51.04                  | \$275.24          | \$724.76    | 72.5           |
| 4.8 Evergreen Collections           | \$0.00               | \$0.00                  | \$0.00                | \$82.50                  | \$151.98          | (\$151.98)  | #Div/0!        |
| <b>Subtotal</b>                     | \$68,200.00          |                         | \$68,200.00           | \$3,243.28               | \$27,244.35       | \$40,955.65 | 60.1           |

| <i>Account # Description</i> | <i>Annual Appropriation</i> | <i>Change to Appropriation</i> | <i>Current Appropriation</i> | <i>Disbursements This Month</i> | <i>Disbursements YTD</i> | <i>Balance</i> | <i>Percent Remain</i> |
|------------------------------|-----------------------------|--------------------------------|------------------------------|---------------------------------|--------------------------|----------------|-----------------------|
| <b>Grand Total</b>           | \$598,987.13                | \$25,296.22                    | \$624,283.35                 | \$36,539.17                     | \$315,122.87             | \$309,160.48   | 49.5                  |

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.



# August 2022 Board Meeting

## Librarian's Report

### July 2022 Statistics

| Adult Circulation           | 2022        | 2021        | 2020        |
|-----------------------------|-------------|-------------|-------------|
| Fiction                     | 752         | 830         | 777         |
| Non-fiction                 | 231         | 228         | 344         |
| Periodicals                 | 75          | 69          | 93          |
| Audiobooks                  | 84          | 112         | 89          |
| Playaways                   | 27          | 29          | 48          |
| Overdrive                   | 1225        | 1244        | 1232        |
| Music CD                    | 19          | 52          | 52          |
| DVDs                        | 600         | 602         | 830         |
| Video Games                 | 10          | 4           | 30          |
| Library of Things           | 6           |             |             |
| <b>Total Adult</b>          | <b>3029</b> | <b>3171</b> | <b>3495</b> |
| Youth Services Circulation  |             |             |             |
| Parenting Kits              | 5           |             |             |
| YA                          | 211         | 164         | 233         |
| YA Nonfiction               | 18          | 32          |             |
| YA GAMES                    | 71          | 54          | 77          |
| YA Audiobooks/Playaways     | 1           | 2           | 4           |
| Juvenile Fiction            | 1902        | 1622        | 1114        |
| Juvenile Nonfiction         | 365         | 237         | 152         |
| Audiobooks                  | 105         | 57          |             |
| DVD Juvenile                | 178         | 214         | 248         |
| Periodicals                 |             | 7           | 2           |
| Juvenile Games              | 9           | 24          | 4           |
| <b>TOTAL YOUTH SERVICES</b> | <b>2865</b> | <b>2413</b> | <b>1844</b> |
| <b>TOTAL</b>                | <b>5894</b> | <b>5584</b> | <b>5339</b> |

### Interlibrary Loan Services

|                               | 2022 | 2021 |
|-------------------------------|------|------|
| Books via SRCS Supplied       | 1    | 3    |
| Books via SRCS Borrowed       | 11   | 1    |
| Books loaned to Evergreen     | 489  | 484  |
| Books borrowed from Evergreen | 469  | 500  |

### Computer/Equipment Usage

| Peak Bits In | Peak Bits Out | Average Bits In | Average Bits Out |
|--------------|---------------|-----------------|------------------|
| 69Mb/s       | 12Mb/s        | 2.7Mb/s         | 175Kb/s          |

### Programs

| Programs: | # of Children | # attended | 801 |
|-----------|---------------|------------|-----|
|           | # of Teens    | # attended | 109 |
|           | # of Adults   | # attended | 7   |
| TOTAL     |               |            |     |
| Outreach  | Children      | stories    |     |

### Desk Collection

|                |               |
|----------------|---------------|
| Fines and Fees | 323.37        |
| Fax            | 21.00         |
| Copier         | 252.05        |
| Donations      | 272.35        |
| Misc           | 23.60         |
| Taxable Sales  | 1.25          |
| <b>Total</b>   | <b>893.62</b> |

### Bloomfield Main Facebook

|             |      |
|-------------|------|
| Posts       | 23   |
| Engagements | 102  |
| Reached     | 6252 |

### Young Adult Page

|             |     |
|-------------|-----|
| Posts       | 4   |
| Followers   | 129 |
| Engagements | 9   |
| Reached     | 337 |

**Website 621  
visits pages 1246  
pages/ visit 2**

### New Patrons

| Township     | Resident    | Resident Limited Access | Non Resident | Total     |
|--------------|-------------|-------------------------|--------------|-----------|
| Beech Creek  | 3           |                         |              | 3         |
| Center       | 1           | 2                       |              | 3         |
| Highland     |             |                         |              |           |
| Jackson      | 5           |                         |              | 5         |
| Richland     | 11          | 6                       |              | 17        |
| Taylor       | 1           | 1                       |              | 2         |
| Unlisted     | Hamilton Co |                         | 1            | 1         |
| <b>Total</b> | 21          | 9                       | 1            | <b>31</b> |

### Children's Facebook

|             |     |
|-------------|-----|
| Posts       | 9   |
| Followers   | 209 |
| Engagements | 33  |
| Reached     | 292 |

### Materials Add Bloomfield

|                     |            |
|---------------------|------------|
| Library of Things   |            |
| Adult Fiction       | 74         |
| Adult Nonfiction    | 17         |
| Audio Books         | 9          |
| Playaways           | 6          |
| Paperbacks          | 1          |
| Periodicals         | 34         |
| Music               |            |
| DVD's               | 21         |
| Adult Games         |            |
| YA-Fiction          | 17         |
| YA-Non              |            |
| YA Games            |            |
| Juvenile Fiction    | 50         |
| Juvenile Nonfiction | 2          |
| Audiobooks J        | 5          |
| Juvenile Games      |            |
| <b>Total</b>        | <b>236</b> |

**Eastern  
2022  
Statistics**

|                         | 2022       | 2021       | 2020       |
|-------------------------|------------|------------|------------|
| Adult Fiction           | 79         | 93         | 88         |
| Adult Nonfiction        | 46         | 41         | 45         |
| Periodicals             | 20         | 15         | 24         |
| Audio Books             | 2          | 12         | 10         |
| Music CD                |            | 3          |            |
| DVD                     | 126        | 162        | 258        |
| Games                   | 9          |            | 17         |
| Government Doc          |            |            | 1          |
| <b>TOTALS ADULT</b>     | <b>282</b> | <b>326</b> | <b>443</b> |
| YA Fiction              | 26         | 21         | 36         |
| YA Nonfiction           | 1          | 1          |            |
| YA Audiobooks           | 4          |            |            |
| Juvenile Fiction        | 307        | 263        | 300        |
| Juvenile Nonfiction     | 66         | 32         | 48         |
| Juvenile Audiobooks     | 14         | 5          | 3          |
| Juveniles Periodicals   |            |            |            |
| <b>TOTALS JUVENILES</b> | <b>418</b> | <b>322</b> | <b>387</b> |
| <b>TOTAL</b>            | <b>700</b> | <b>648</b> | <b>830</b> |

Computer Use 38  
Wireless 6

Scavenger Hunts  
54  
Programs/Attendance  
7/ 56

**Facebook  
Information**

Posts 17  
Reached 765  
Reactions 14

**Materials Added  
Eastern**

|                     |    |
|---------------------|----|
| Adult Fiction       | 17 |
| Adult Nonfiction    | 4  |
| Adult Audiobooks    | 1  |
| YA                  | 3  |
| YA Nonfiction       | 1  |
| Juvenile Fiction    | 1  |
| Juvenile Nonfiction | 3  |
| DVD's               | 6  |
| Game                |    |
| TOTAL               |    |