

Bloomfield – Eastern Greene County Public Library
125 South Franklin Street
Bloomfield, IN 47424
Phone 812-384-4125 - Fax 812-384-0820
www.bloomfield.lib.in.us

Eastern Branch
11453 E. State Road 54
812-825-2677

We're more than just books!

Meeting Agenda

Board of Trustees – Bloomfield-Eastern Greene County Public Library

Wednesday, September 14, 2022

1. Approval of Claims & Payroll
2. Approval of Minutes
3. Personnel Report
4. Presentation & Approval of Treasurer's Report
5. Old Business

ORIGINAL

- Update on HVAC repairs – Invoice was paid on August 3. System is working well; however, a sensor required reset last week and Kevin has ordered a new sensor to replace the failing sensor.
- A timeline has been prepared for ongoing repairs/improvements. The expectation is no additional projects will be added for funding during the remainder of 2022. See timeline document included in your packet.
- Karen reports that Equality Builders is looking at the stain/mold above the step entrance. Still awaiting update regarding possible insurance coverage in conjunction with previous claim. I have not received an update on the awning yet.
- Budget hearing – the proposed budget that must be submitted to Gateway is included as a part of your packet.
- Survey Statistics – your packet also includes a summary of the statistics.
 - A shortened survey will be used at the gathering inside our library district, which will be summarized and provided at the next board meeting.
- Annex Elevator – we have four firms to consider and have already had three come to inspect the proposed location. The fourth has discussed the project by phone. Once additional details are provided this will be shared with the Board.
- Karen has received the details for the Legal Kiosk and is working on this presently.

6. Librarian's Report:

- We have an opportunity from the state to join the state library passport program, which is free. It is a way to promote our library. A summary of their invitation is provided below:

Hi everyone,

Thanks so much for wanting to participate in the Indiana Library Passport program!

<https://www.visitindiana.com/indiana-passports/>

So, now we are open to any library, as there is no additional cost to add venues.

If you would like to join the Indiana Library Passport, I will need the name of the library; the library's address, including the zip code; the contact person's name and email; and a phone number. Bandwango prefers that I send the new libraries in groups, so I imagine I will send these requests in a week or two as I wait to see if anyone else would like to join and as I wait to receive everyone's info. I will give you a heads up before I send the info to them as they will be contacting you directly. Essentially, you'll add your library's info into a form and also submit a picture. It took about three minutes for me to add the State Library's info. The libraries really do not have to do much and I haven't heard of any complaints from any users after more than a month.

Here are the instructions that explain how everything works:

<https://passport.library.in.gov/instructions/>

Oh, two final notes: if you are a Carnegie library, let me know when you send the info, as there is a separate Carnegie section on the passport. Also, if your library has branches and you would like to include them, I need the same info separately for each branch.

- Log of who has keys – I maintain a list in the director's file along with a copy in the staff file drawer. I have taken a set of keys to the Sheriff's Office, along with access codes with hopes they will not be misplaced a second time. A key to the Annex along with the access code is also provided to the Courthouse. Should the Board president also have a set of keys for all three buildings (main library, annex, and Eastern)?
- Greene County 4H Extension Service – Paint the Patio!

Project: Using GC 4H Extension Stencils, add physical activity opportunities for children in Greene County (example of stencils in image below)

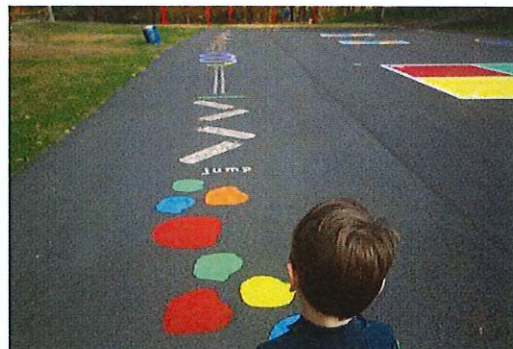
Where: Target two libraries: Bloomfield Public Library and Linton Public Library

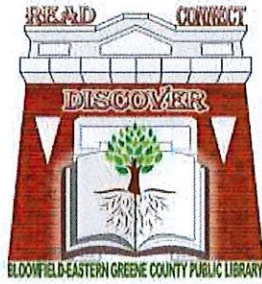
- Get permission from both libraries (Karen Holz – Bloomfield; Jennifer White – Linton) – **Katherine**

What: 4H stencils can be obtained for free from Extension Office (thank you!!). Paint will be purchased or donated from Lowe's

- Determine the number of gallons of paint required for the project – **Katherine** (but really, Sharon. Thanks Sharon!)
- Lowe's is willing to accept a proposal to donate paint or to buy paint at cost; Katherine will put together a proposal and email it to him
- [UDWI REMC Community Fund](#) grant (9/14) and [Smithville Foundation](#) Grant (9/9) are both open.
 - We need an organization who could apply as 501c3.
 - Ideas: Greene County Hospital Foundation, Leap Ahead, CASY, others?
 - **IU team would assist with grant application**
 - Grants are due SOON! **Let me know ASAP if you can be the grantee!**
- We also plan to provide some marketing and education with the stencils to explain how to use them/why they're important/who we are. This will be part of the grant budget.

When: The goal is to paint stencils before winter comes. Weekday afternoons or evenings would be best times.





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Treasurers Report for August 2022

Wednesday, September 14, 2022

PAYROLL: Net Pay of \$16,094.58 (August 31)

CLAIMS: Claims #425-481 & 483, totaling \$59,806.02 in August.

BUDGET STATUS:

Through **8 months** of the year, we strive to be at or under 66.67% in each of the four budget categories as well as overall. We are under 66.67% in each of the four budget categories and overall. See the appropriation report through August 31, 2022 for the full numbers.

2022/Current Year through August 31, 2022

Personnel/Personal Services	57.60 % spent
Supplies	40.60 % spent
Other Services	64.70 % spent
Capital Outlays	53.90 % spent
OVERALL	59.10 % spent

2021/Prior Year Comparison through August 31, 2021

Personnel/Personal Services	55.90 % spent
Supplies	30.50 % spent
Other Services	55.10 % spent
Capital Outlays	48.40 % spent
OVERALL	54.10 % spent

Totals

Gross Pay: \$20,808.08		Deductions: \$4,713.50		Net Pay: \$16,094.58	
FICA:	Medicare: \$301.74	Federal: \$1,152.93	State: \$832.49	County: \$364.48	Health Ins: \$482.78
Other: \$0.00	Other: \$0.00	Other: \$0.00	Other: \$0.00	Other: \$0.00	Other: \$0.00
PERF: \$288.99	NT PERF: \$0.00	Tax PERF: \$0.00	EIC: \$0.00	EIC: \$0.00	
<p>Paid Through Date Hourly 8/24/2022</p> <p>Paid Through Date Salary 8/24/2022</p> <p>Check Date Hourly 8/31/2022</p> <p>Check Date Salary 8/31/2022</p> <p>Voucher/Receipt Date 8/31/2022</p>					
Gross Pay: \$20,808.08	Used: 1243.83	Earned: 1243.83			
Non Taxable: \$0.00	Sunday: 0	Double: 0			
Taxable: \$20,808.08	PTO: 47.58	75.09			
	Vacation: 0	0			
	Comp: 6	0			
	Holiday: 0	0			
	Personal: 0	0			
	Total Hours: 1297.41	75.09			

I Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 7 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 20808.08 is correct and has by me been approved.

Dated August 25 2022

I have examined the within claim and hereby certify as follows:

This is in proper form.
 That it is duly authenticated as required by law.
 That it is based upon statutory authority.
 That it is apparently correct.

Karen Holz
 Disbursing Officer

Director

Employer Share FICA Due =	\$1,290.09
Employee Share FICA Due =	\$2,580.18
Employer Share Medicare Due =	\$301.74
Employee Share Medicare Due =	\$603.48
Federal Tax Due =	\$1,152.93
Total Tax Deposit Due =	\$4,336.59

Employee PERF Due =	\$288.99
Employer PERF Due =	1078.88
Total PERF Due =	\$1,367.87

State Tax Due =	\$832.49
County Tax Due =	\$364.48
Total Tax Due =	\$1,196.97

Voucher List

Bloomfield-Eastern Greene County Public Library

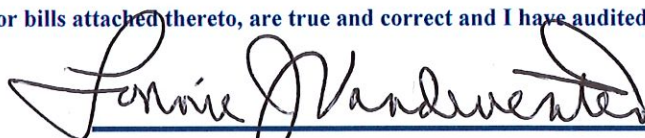
Report Date: From 8/1/2022 To 8/31/2022

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
3205	425	HASEMAN PEST CONTROL OF	8/3/2022	125 S FRANKLIN ST (ACCT 4899)	\$135.00
3206	426	KEVIN BYERS QUALITY HEAT	8/3/2022	HVAC REPLACED #1 COMPRESSOR, ACID CLEAN-UP, REPLACED AIR FILTERS, CLEANED OUTDOOR COIL	\$11,897.17
0	427	COMCAST	8/3/2022		\$209.44
3207	428	AMAZON CAPITAL SERVICES	8/3/2022		\$402.11
3208	429	AMAZON CAPITAL SERVICES	8/3/2022		\$126.43
3209	430	D-PENDABLE WASTE REMOV	8/3/2022	AUG, SEP, OCT - WASTE REMOVAL	\$45.00
3210	431	MCLS	8/3/2022	MCLS ANNUAL MEMBERSHIP FEE	\$125.00
3211	432	MIDWEST NATURAL GAS COR	8/4/2022	125 S FRANKLIN ST	\$272.66
3212	433	GADELLNET CONSULTING SE	8/4/2022		\$75.00
3213	434	GANNETT HOLDINGS - OHIO (8/9/2022	BLOOMFIELD LIBRARY, 125 S FRANKLIN ST., RENEWAL NOTICE	\$306.80
3214	435	SAMS CLUB/SYNCHRONY BA	8/9/2022		\$542.88
3215	436	ADTEC	8/9/2022	FY2021 CATEGORY ONE PHASE THREE	\$250.00
3216	437	UNIQUE MANAGEMENT SERVI	8/10/2022		\$93.17
3217	438	RICOH USA, INC (CHICAGO)	8/10/2022		\$173.06
3218	439	CENTER POINT LARGE PRINT	8/10/2022		\$89.28
3219	440	DUKE ENERGY	8/10/2022	125 S FRANKLIN ST	\$1,033.27
3220	441	CENTURYLINK	8/10/2022		\$1.86
3221	442	AMAZON CAPITAL SERVICES	8/10/2022		\$461.71
3222	443	FINDAWAY WORLD	8/16/2022		\$303.70
3223	444	EASTERN HEIGHTS UTILITIES	8/16/2022	125 S FRANKLIN ST	\$83.69
3224	445	UDWI	8/16/2022	EASTERN BRANCH	\$210.00
3225	446	AT&T	8/16/2022		\$162.20
3226	447	GARY VANDEVENTER dba GA	8/16/2022		\$110.00
3227	448	BAKER & TAYLOR	8/16/2022		\$544.40
3228	449	AMAZON CAPITAL SERVICES	8/16/2022		\$347.16
0	450	DELTA DENTAL	8/16/2022		\$55.74
3229	451	CARD SERVICE CENTER	8/16/2022		\$581.17
3230	452	SMITHVILLE	8/23/2022		\$38.37
3231	453	BACKGROUND BUREAU, INC	8/23/2022		\$8.00
3232	454	BLOOMFIELD YEARBOOK	8/23/2022	ORDER #Y187396821 - 2 yearbooks at \$45 each	\$90.00
3233	455	JACKSON MANUFACTURERS	8/23/2022	30 C-SERIES SANDSTONE W/CART	\$5,038.00
3234	456	BLACKSTONE PUBLISHING	8/23/2022		\$73.05
3235	457	ENA Services LLC	8/23/2022		\$435.50
3236	458	FINDAWAY WORLD	8/23/2022		\$54.99
3237	459	CENGAGE LEARNING	8/23/2022		\$111.22
3238	460	BAKER & TAYLOR	8/23/2022		\$174.50
3239	461	AMAZON CAPITAL SERVICES	8/23/2022		\$393.02
3240	462	RANCH HAND SERVICES, LLC	8/23/2022		\$45.00
0	463	PERF	8/31/2022	PERF Deposit	\$1,367.87
0	464	INTERNAL REVENUE SERVIC	8/31/2022	Federal Tax Deposit	\$4,336.59
0	465	INDIANA DEPT OF REVENUE	8/31/2022	State and County Tax Deposit	\$1,196.97
3242	466	BAKER & TAYLOR	8/25/2022		\$259.15
3243	467	MICHAEL SHERROW	8/25/2022		\$45.00
3244	468	EASTERN HEIGHTS UTILITIES	8/25/2022	125 E STATE ROAD 54	\$19.02
3245	469	RICOH USA, INC (ATLANTA)	8/25/2022		\$115.31
3246	470	WELLS FARGO VENDOR FINA	8/25/2022		\$124.05

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Date</i>	<i>Explanation</i>	<i>Total</i>
3247	471	THE LIBRARY STORE	8/25/2022		\$108.81
0	472	UNITED HEALTHCARE	8/25/2022		\$2,358.16
3248	473	BAKER & TAYLOR	8/30/2022		\$123.64
3249	474	SEWAGE DISPOSAL WORKS	8/30/2022	125 S FRANKLIN ST	\$148.00
3250	475	HUGHES ELECTRIC LLC	8/30/2022		\$1,097.17
3251	476	BLOOMFIELD SUPPLY & HAR	8/30/2022		\$9.59
3252	477	BLACKSTONE PUBLISHING	8/30/2022		\$34.94
3253	478	WALMART - CAPITAL ONE	8/30/2022		\$133.03
3254	479	AMAZON CAPITAL SERVICES	8/30/2022		\$458.35
3255	480	KIMBERLY PORTER	8/30/2022	Travel Expenses to Eastern Brank to accept delivery of new dropbox	\$12.74
3256	481	MICHELE ROGERS	8/31/2022	Janitorial Services for August 2022	\$1,950.00
0	483	PAYROLL	8/31/2022	PAYROLL	\$20,808.08
Total Amount of Claims					\$59,806.02

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, September 7, 2022



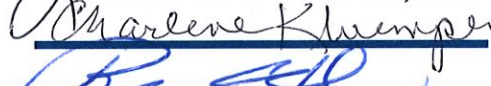




Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

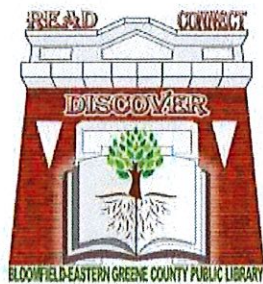
We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 14th day of September, 2022.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.



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Board of Trustees Meeting

Wednesday, August 10, 2022

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, August 10, 2022, in the Library Annex. Martha Marmouze called the meeting to order at 5:05 PM. Board members present were Martha Marmouze, Linda Maddox, Dwayne Hostetter, and Charlene Kluemper. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper was also present. Roger Axe arrived at about 5:15 PM for the remainder of the meeting.

Approval of Claims and Payroll:

After review of claims and payroll, Dwayne made a motion to approve claims and payroll. Linda seconded the motion. Motion approved unanimously.

Approval of Minutes:

Following a reviews of minutes from the July meeting, Dwayne made a motion to approve the minutes as submitted. Linda seconded the motion. Motion approved unanimously.

Approval of Treasurer's Report and Personnel Report:

Lonnie provided an updated Treasurer's Report and Personnel Report. As presented in the report Lonnie advised the Board we are under 58.33% in all four categories. Our overall percentage is at 50.50% for the month.

Lonnie also provided an update on Personnel. Kaylee Bolton's last day worked was July 28, 2022 and Chris Mattox's last day worked was July 29, 2022. Kaylee had served as a page with Chris having been a librarian assistant. Trystan J (TJ) Edens started August 1, 2022, as a page.

Roger asked for a motion regarding both the Treasurer's Report and the Personnel Report. Dwayne made a motion that both reports be approved as submitted. The motion was seconded by Martha and was approved unanimously.

Roger provided an update on the inventory and technical file documents presented at the last two board meetings. After some discussion, Martha made a motion to implement usage of both documents. The motion was seconded by Linda and unanimously approved.'

Librarian's Report:

Karen provided insight as detailed in the meeting agenda, copied below, with updates as noted.

- Gutters – I would like us to do the gutters at the Annex as we determined last year we would rotate between the three buildings. I will ask Marvin to check this out.
- Greene County Foundation Grant – We have spent almost all the money from the \$5,000.00 grant we received last year on improvements at the Eastern Branch.
 - The bathroom has new flooring.

- The toilet is now ADA compliant with the restroom door now having a second lock low enough for kids to use.
- The broken window in the children's area has been replaced and we now have a lamppost to help light the area up particularly during winter.

We were able to do all of this instead of just the restroom. We received a discount on the flooring via the usage of leftover materials from another work that worked for us. Graves original estimate was more than the actual cost to replace the toilet. We also did not need to replace the door which we originally thought would be needed. I have summited the final grant summary to the Greene County Foundation asking for approval to use \$50 towards an Open House with the remaining \$343.87 to be used towards replacing the Drop Box.

- Drop Box at Eastern – we need to replace it after all it is letting rain in and ruining materials. I have some options for you to look at. We can use the Furniture and improvement funds in the Capital Projects. *The Board reviewed the estimates to replace the drop box. Martha made a motion to secure a new dropbox and proceed with installation with cost estimated at \$5,000 plus up to \$1,000 for installation. Charlene seconded the motion. The motion was approved unanimously.*
- Employee evaluations are nearing completion. One remains for an employee on vacation. One employee has been placed on probation.
- Review of Employee Wage Schedule for 2023 along with the proposed budget.
- Legal and Housing Kiosks – I believe we could set this up in the old literacy room. We will need to move things around, but since it does not require privacy, we could also place it where the Mac computer is located.
- Focus Groups – I want to have two in September and two in October with at least one board member and one staff member in attendance. Any suggestions on who should be asked to participate. I am suggested we have a dessert for people to eat. I will ask a couple of local bakers if they would be willing to donate or give us a discount on them. We can pay for it through Adult Programming.
- A. J. Sipes – Not meeting the expectations established when his Dad was living. We will need to consider someone else next year.
- Summer Reading Program went well; we are still reviewing statistics for how many participated. The swimming party was well received and all in attendance appeared to have a great time. Thank you to Linda for helping.
- I have the budget done, but would like you to look at it first. I am going to contact Tina Market, our DLGF, after you look at it, to get the green light for the next step.
- Kimberly and I have decided we need one more staff person for the Adult Main desk as Chris Mattox has returned to teaching. Judy has asked to only work three days a week at Eastern, so we have moved Megan out there on Mondays. This is not ideal, but we are covered at the present time. Lori will consider adding more days and perhaps becoming the Branch Manager after their home is completed.
- A/C is working nicely, Kevin only charged us for what he originally stated. Lonnie and I know he put in a lot of extra time on it. He does need to get with Carrier to get the computer part working again so we will have more control over the temperature of the building.
- A Homeschool Group is underway at the Eastern Library. We are providing space and Tya is acting as coordinator for the group and sending out information. The parents have signed waivers relieving the Library for any issues that might arise from this group. I will have the waivers in my office.
- Gary Vandeventer has repaired the back door lock of the Annex so it can no longer be opened by pushing down the little lever. He also repaired other lock issues that we had at the Main Branch.
- John Musgraves is back. Apparently he was trimming bushes that no one asked him to complete. If he wants us to pay him, we can safely say he did not have a contract with us.
- We would like to get rid of two chairs that were in the teen room with split vinyl. They are still comfortable, but not suitable in their condition. We also want to discard one office chair.



- Duke Energy has sent us a proposal for lighting updates. I will be presenting this at our next meeting.
- Meetings:
 - Greene County Literacy Coalition
 - Friends of the Library
 - Chamber of Commerce
 - Staff Meeting
 - Strategic Plan August 16th

Adjournment:

Roger entertained a motion to dismiss at 5:59 PM. Dwayne made a motion to adjourn which was seconded by Linda. Motion approved.

The next Board meeting we be on September 12, at 5:00 PM in the Library Annex.


Dwayne Hostetter

Financial Report

Bloomfield-Eastern Greene County Public Library

Report Dates = 8/1/2022 to 8/31/2022

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 OPERATING	\$253,704.70	\$53,910.43	\$369,033.30	\$29,209.77	\$390,545.90	\$275,217.30
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$274,107.02	\$0.00	\$0.00	(\$9,479.18)	(\$46,596.23)	\$227,510.79
Subtotal	\$527,990.72	\$53,910.43	\$369,033.30	\$19,730.59	\$343,949.67	\$502,907.09
2. Special Revenue						
200 GIFT	\$21,456.92	\$972.65	\$13,316.98	\$327.38	\$8,072.23	\$16,212.17
201 RAINY DAY	\$41,400.94	\$0.00	\$0.00	\$400.00	\$1,600.00	\$43,000.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,500.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$6,696.00	\$209.44	\$4,417.61	\$0.00	\$5,266.07	\$7,544.46
280 GREENE COUNTY FOUNDATION GRANT	\$2,343.87	\$0.00	\$1,110.00	\$0.00	\$0.00	\$1,233.87
Subtotal	\$158,684.63	\$1,182.09	\$18,844.59	\$727.38	\$14,938.30	\$154,778.34
4. Capital Projects						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
Subtotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. Clearing						
800 PLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 EVERGREEN FINES & FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$1,152.93	\$8,367.61	\$1,152.93	\$8,367.61	\$0.00
804 FICA	\$0.00	\$1,290.09	\$9,572.88	\$1,290.09	\$9,572.88	\$0.00
805 MEDICARE	\$0.00	\$301.74	\$2,238.90	\$301.74	\$2,238.90	\$0.00
806 STATE TAX	\$0.00	\$832.49	\$6,311.77	\$832.49	\$6,311.77	\$0.00
807 COUNTY TAX	\$0.00	\$364.48	\$2,696.39	\$364.48	\$2,696.39	\$0.00
808 PERF	\$0.00	\$288.99	\$2,234.80	\$288.99	\$2,234.80	\$0.00
809 Insurance	\$0.00	\$482.78	\$3,862.24	\$482.78	\$3,862.24	\$0.00
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$500.00	\$4,713.50	\$35,284.59	\$4,713.50	\$35,284.59	\$500.00
Grand Total	\$687,518.00	\$59,806.02	\$423,162.48	\$25,171.47	\$394,172.56	\$658,528.08

Total all banks = \$658,528.08

Appropriation Report for 100 OPERATING Bloomfield-Eastern Greene County Public Library

Report Date: From 8/1/2022 To 8/31/2022

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.111 Salary of Librarian	\$50,300.00	\$0.00	\$50,300.00	\$3,750.00	\$30,000.00	\$20,300.00	40.4
1.112 Salary of Librarians(Hourly)	\$118,000.00	(\$50,000.00)	\$68,000.00	\$4,796.38	\$36,242.32	\$31,757.68	46.7
1.113 Salary of Library Assistants	\$62,200.00	\$50,000.00	\$112,200.00	\$10,468.20	\$73,134.35	\$39,065.65	34.8
1.114 Salary of Pages	\$13,000.00	\$0.00	\$13,000.00	\$440.00	\$3,310.32	\$9,689.68	74.5
1.115 Salary of Coordinators	\$10,000.00	\$0.00	\$10,000.00	\$600.00	\$4,800.00	\$5,200.00	52.0
1.131 Salary of Treasurer	\$10,000.00	\$0.00	\$10,000.00	\$753.50	\$6,913.50	\$3,086.50	30.9
1.21 Library FICA and Medicare	\$24,000.00	\$0.00	\$24,000.00	\$1,591.83	\$11,811.78	\$12,188.22	50.8
1.22 Unemployment	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$781.78	\$3,718.22	82.6
1.23 PERF Employer Contribution Share	\$18,000.00	\$0.00	\$18,000.00	\$1,078.88	\$8,343.21	\$9,656.79	53.6
1.241 Employee Group Insurance	\$21,000.00	\$0.00	\$21,000.00	\$1,931.12	\$15,448.96	\$5,551.04	26.4
Subtotal	\$331,000.00	\$0.00	\$331,000.00	\$25,409.91	\$190,786.22	\$140,213.78	42.4
2. Supplies							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,060.00	\$0.00	\$2,060.00	\$246.56	\$862.52	\$1,197.48	58.1
2.31 Building Materials	\$2,000.00	\$0.00	\$2,000.00	\$9.59	\$77.57	\$1,922.43	96.1
2.41 Library Supplies	\$8,240.00	\$0.00	\$8,240.00	\$198.19	\$3,687.40	\$4,552.60	55.3
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$27.81	\$145.80	\$894.20	86.0
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$309.72	\$622.24	\$417.76	40.2
2.45 Children's Program Supplies	\$1,200.00	\$0.00	\$1,200.00	\$36.18	\$957.76	\$242.24	20.2
2.46 Eastern Program Supplies	\$800.00	\$0.00	\$800.00	\$0.00	\$633.52	\$166.48	20.8
2.47 Covid-19 Supplies	\$800.00	\$0.00	\$800.00	\$0.00	\$27.92	\$772.08	96.5

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$17,280.00		\$17,280.00	\$828.05	\$7,014.73	\$10,265.27	59.4
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$8.00	\$322.50	\$677.50	67.8
3.141 Other Professional	\$25,000.00	\$0.00	\$25,000.00	\$390.08	\$14,711.90	\$10,288.10	41.2
3.142 Database Subscriptions	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$2,117.72	\$2,882.28	57.6
3.143 eBook Services	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$1,750.00	\$5,750.00	76.7
3.21 Telephone	\$2,200.00	\$0.00	\$2,200.00	\$202.43	\$1,426.55	\$773.45	35.2
3.22 Postage	\$775.00	\$0.00	\$775.00	\$11.41	\$335.86	\$439.14	56.7
3.23 Traveling Expenses	\$2,500.00	(\$1,000.00)	\$1,500.00	\$12.74	\$192.96	\$1,307.04	87.1
3.24 Professional Meeting	\$2,700.00	(\$200.00)	\$2,500.00	\$0.00	\$723.45	\$1,776.55	71.1
3.251 Freight and Express	\$700.00	\$0.00	\$700.00	\$182.69	\$483.51	\$216.49	30.9
3.252 Evergreen	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$3,117.99	\$1,882.01	37.6
3.26 Internet Vendor	\$7,500.00	(\$2,000.00)	\$5,500.00	\$435.50	\$435.50	\$5,064.50	92.1
3.31 Advertising and Publicity	\$1,000.00	\$0.00	\$1,000.00	\$139.04	\$431.11	\$568.89	56.9
3.32 Printing	\$200.00	\$200.00	\$400.00	\$0.00	\$235.00	\$165.00	41.3
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$312.00	\$38.00	10.9
3.42 Library Insurance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$10,275.00	\$1,725.00	14.4
3.51 Gas	\$7,500.00	\$0.00	\$7,500.00	\$260.00	\$2,180.00	\$5,320.00	70.9
3.52 Electric	\$27,000.00	(\$1,000.00)	\$26,000.00	\$722.73	\$10,926.73	\$15,073.27	58.0
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$57.48	\$459.94	\$1,540.06	77.0
3.54 Waste Disposal	\$2,100.00	\$0.00	\$2,100.00	\$119.00	\$887.00	\$1,213.00	57.8
3.61 Building Repair	\$22,000.00	\$29,296.22	\$51,296.22	\$13,144.34	\$50,422.70	\$873.52	1.7
3.62 Equipment Repair	\$10,000.00	\$0.00	\$10,000.00	\$487.42	\$5,193.84	\$4,806.16	48.1
3.63 Janitorial Service	\$22,000.00	\$0.00	\$22,000.00	\$1,825.00	\$14,600.00	\$7,400.00	33.6
3.8 2021 Encumbered Funds	\$12,482.13	\$0.00	\$12,482.13	\$0.00	\$12,482.13	\$0.00	0.0
3.91 Dues	\$4,000.00	\$0.00	\$4,000.00	\$170.00	\$460.00	\$3,540.00	88.5

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$182,507.13	\$25,296.22	\$207,803.35	\$18,167.86	\$134,483.39	\$73,319.96	35.3
<i>4. Capital Outlays</i>							
4.31 Improvements - Other	\$2,000.00	(\$200.00)	\$1,800.00	\$0.00	\$0.00	\$1,800.00	100.0
4.41 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$5,205.98	\$6,263.65	\$1,736.35	21.7
4.51 Books - Adult Fiction	\$8,700.00	\$0.00	\$8,700.00	\$804.65	\$5,933.45	\$2,766.55	31.8
4.521 Books - Adult Nonfiction	\$5,600.00	\$0.00	\$5,600.00	\$507.86	\$2,537.03	\$3,062.97	54.7
4.522 Books-Local History/Genealogy	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	100.0
4.53 Books - Children	\$8,000.00	\$0.00	\$8,000.00	\$843.13	\$4,892.22	\$3,107.78	38.8
4.54 Books - YA	\$3,500.00	\$0.00	\$3,500.00	\$190.73	\$1,794.84	\$1,705.16	48.7
4.551 Books - Eastern Books Adult	\$3,300.00	\$0.00	\$3,300.00	\$0.00	\$1,369.12	\$1,930.88	58.5
4.552 Books - Eastern YA	\$300.00	\$0.00	\$300.00	\$0.00	\$117.05	\$182.95	61.0
4.553 Books - Eastern Juvenile	\$3,000.00	\$0.00	\$3,000.00	\$17.18	\$1,002.29	\$1,997.71	66.6
4.61 Periodicals and News	\$3,500.00	\$0.00	\$3,500.00	\$486.12	\$1,866.91	\$1,633.09	46.7
4.71 Nonprint - Adult DVD	\$4,000.00	\$0.00	\$4,000.00	\$425.40	\$2,111.41	\$1,888.59	47.2
4.72 Nonprint - Music	\$200.00	\$0.00	\$200.00	\$0.00	\$18.48	\$181.52	90.8
4.73 Nonprint - Audiobooks	\$7,000.00	\$0.00	\$7,000.00	\$490.08	\$4,436.87	\$2,563.13	36.6
4.74 Nonprint - Childrens	\$3,200.00	\$0.00	\$3,200.00	\$161.59	\$2,003.93	\$1,196.07	37.4
4.75 Nonprint - YA	\$1,500.00	\$0.00	\$1,500.00	\$89.98	\$856.79	\$643.21	42.9
4.761 Nonprint - Eastern DVD	\$3,200.00	\$0.00	\$3,200.00	\$183.30	\$743.16	\$2,456.84	76.8
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$0.00	\$51.04	\$448.96	89.8
4.763 Nonprint - Eastern Games	\$500.00	\$0.00	\$500.00	\$0.00	\$224.89	\$275.11	55.0
4.77 Replacement Books & Nonprint	\$1,000.00	\$0.00	\$1,000.00	\$98.61	\$373.85	\$626.15	62.6
4.8 Evergreen Collections	\$0.00	\$200.00	\$200.00	\$0.00	\$151.98	\$48.02	24.0
Subtotal	\$68,200.00	\$0.00	\$68,200.00	\$9,504.61	\$36,748.96	\$31,451.04	46.1

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>Grand Total</i>	\$598,987.13	\$25,296.22	\$624,283.35	\$53,910.43	\$369,033.30	\$255,250.05	40.9

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

September 2022 Board Meeting
Librarian's Report
August 2022 Statistics

Adult Circulation	2022	2021	2020
Fiction	705	765	755
Non-fiction	250	284	249
Periodicals	75	76	89
Audiobooks	76	107	81
Playaways	44	25	51
Overdrive	1388	1215	1106
Music CD	20	43	32
DVDs	621	428	677
Video Games	13	2	30
Library of Things	1	1	
Total Adult	3193	2946	3629
Youth Services Circulation			
Parenting Kits	7	2	
YA	153	141	195
YA Nonfiction	20	3	
YA GAMES	23	21	45
YA Audiobooks/Playaways		3	1
Juvenile Fiction	2035	1107	922
Juvenile Nonfiction	356	134	153
Audiobooks	98	50	39
DVD Juvenile	189	119	173
Periodicals	3	3	2
Juvenile Games	12	1	
TOTAL YOUTH SERVICES	2896	1584	1740
TOTAL	6089	4530	4625

Interlibrary Loan Services

	2022	2021
Books via SRCS Supplied	2	2
Books via SRCS Borrowed	3	4
Books loaned to Evergreen	652	564
Books borrowed from Evergreen	643	503

Computer/Equipment Usage

Bits in average	Bits In peak	Bits out average	Bits out peak
3.05 MB/S	85MB/S	175KB/S	4.7 MB/S

Kanopy

Visits	Pages	Plays	Cost
85	120	35	\$31.00

Programs

Programs:	# of Children	13	# attended	1037
	# of Teens	4	# attended	197
	#of Adults	2	# attended	10
TOTAL				
Outreach	Children		stories	

Desk Collection

Fines and Fees	253.60
Fax	57.50
Copier	383.60
Donations	419.17
Misc	19.95
Taxable Sales	1.25
Total	1135.07

Bloomfield Main Facebook

Posts	19
Followers	1225
Engagements	90
Reached	4821

Young Adult Page

Posts	5
Followers	139
Engagements	25
Reached	190

Website 651
visits pages 1440
pages/ visit 2.15

New Patrons

Township	Resident	Resident Limited Access	Non Resident	Total
Beech Creek	6			6
Center	5			5
Highland	4			4
Jackson	4	3		7
Richland	14	3		17
Taylor				
Unlisted			1 (temp)	1
Total	33	6	1	40

Children's Facebook

Posts	9
Followers	214
Engagements	82
Reached	536

Materials Add Bloomfield

Library of Things	
Adult Fiction	57
Adult Nonfiction	21
Audio Books	10
Playaways	11
Paperbacks	1
Periodicals	37
Music	
DVD's	36
Adult Games	4
YA-Fiction	25
YA-Non	1
YA Games	4
Juvenile Fiction	96
Juvenile Nonfiction	9
Audiobooks J	12
Juvenile Games	
Total	324

Eastern

2022

Statistics

Computer Use 54

Wireless 22

Scavenger Hunts

80

Programs

Adult 4

Preschool

Programs 5 Attendance 30

Facebook Information

Posts 18

Reached 514

Followers 236

Engagements 11

Materials Added Eastern

	2022	2021	2020
Adult Fiction	117	84	95
Adult Nonfiction	54	26	48
Periodicals	17	10	18
Audio Books	12	18	6
Music CD	5	8	3
DVD	218	117	297
Games	2	14	7
Library of Things	2		
TOTALS ADULT	408	277	475
YA Fiction	12	13	20
YA Nonfiction	2	1	
YA Audiobook	1		
Juvenile Fiction	476	268	347
Juvenile Nonfiction	95	32	62
Juvenile Audiobooks	9	5	7
Juveniles Periodicals	1	3	
TOTALS JUVENILES	596	322	442
TOTAL	1004	599	917

Adult Fiction	1
Adult Nonfiction	1
YA	2
Juvenile Fiction	2
Juvenile Nonfiction	
DVD's	10
Game	2
TOTAL	18

My Heritage

5 sessions 34 searches

Budget Form 1 - Budget Estimate

Year: 2023 County: Greene Unit: Bloomfield-Eastern Greene County Public Library

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0061 - RAINY DAY	NO DEPARTMENT	CAPITAL OUTLAYS	Other Capital Outlays		Rainy Day	\$0	\$0
0061 - RAINY DAY	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact		Property Tax Cap Impact	\$0	\$0
0061 - RAINY DAY Total						\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1110	Salary of Librarian(Salaried)	\$62,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1111	Salary of Librarians(Hourly)	\$95,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1112	Salary of Library Assistants	\$95,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1114	Salary of Pages	\$5,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1115	Salary of Coordinators	\$8,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	E100-1130	Salary of Treasurer	\$12,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1210	Library FICA & MED	\$24,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1220	Unemployment	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1230	PERF	\$18,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	E100-1240	Employee Group Ins	\$25,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Office Supplies	E100-2110	Official Records	\$100	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	E100-2210	Cleaning Supplies	\$2,500	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Repair and Maintenance Supplies	E100-2310	Building Materials	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies		Outreach Supplies	\$400	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2410	Library Supplies	\$8,800	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2430	Adult Program Supplies	\$1,200	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2440	Teen Program Supplies	\$1,400	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2450	Children's Program Supplies	\$1,400	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2460	Eastern Program Supplies	\$1,200	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	E100-2470	Emergency Supplies	\$400	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services		Presenters	\$500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3130	Legal Services	\$700	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3140	Other Professional	\$29,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3145	Database Subscriptions	\$6,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3146	eBook Services	\$7,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	E100-3252	Evergreen	\$8,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3210	Telephone	\$3,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3220	Postage	\$850	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3230	Traveling Expenses	\$1,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3240	Professional Meeting	\$2,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3250	Freight & Express	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	E100-3260	Internet Vendor	\$7,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	E100-3310	Advertising & Publicity	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	E100-3320	Printing	\$400	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	E100-3410	Official Bonds	\$400	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	E100-3420	Library Insurance	\$12,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3510	Gas	\$6,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3520	Electric	\$30,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3530	Water	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	E100-3540	Waste Disposal	\$2,100	\$0

DLGF Budget Reports

0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	E100-3610	Building Repair	\$30,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	E100-3620	Equipment Repair	\$16,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	E100-3630	Janitorial Service	\$24,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	E100-3910	Dues	\$3,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Improvements Other Than Building	E100-4310	Improvements-Other	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles	E100-4410	Furniture & Equipment	\$12,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4510	Books-Adult Fiction	\$8,950	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4520	Books-Adult Nonfiction	\$5,900	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4525	Books-Local History/Genealogy	\$800	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4530	Books-Childrens	\$8,300	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4540	Books-YA	\$3,800	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4551	Eastern-Books Adult	\$3,900	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4552	Books-Eastern YA	\$500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4553	Books-Eastern Juvenile	\$3,300	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4610	Periodicals & News	\$3,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4710	Nonprint-Adult DVD	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4720	Nonprint-Music	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4730	Nonprint-Audiobooks	\$7,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4740	Nonprint-Childrens	\$4,200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4750	Nonprint-YA	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4761	NonPrint-Eastern-DVD	\$3,200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4761	Replacement Books/Nonprint	\$700	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4762	Nonprint-Eastern Audio	\$500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	E100-4763	Nonprint-Eastern Games	\$600	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact		Property Tax Cap Impact	\$0	\$0
0101 - GENERAL Total						\$628,700	\$0
UNIT TOTAL						\$628,700	\$0

**ESTIMATE OF MISCELLANEOUS REVENUES
FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES
FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED, YEAR 2023**

Select Fund:

0101 - GENERAL

Select Category Tab

Taxes And Intergovernmental	Licenses And Permits	Charges For Services	Fines, Forfeitures, And Fees	Other Receipts
Revenue Code	Description	July 1 to Dec 31, 2022	Jan 1 to Dec 31, 2023	
R112	Financial Institution Tax Distribution	\$ 308	\$ 585	
R114	Vehicle/Aircraft Excise Tax Distribution	\$ 23,120	\$ 41,616	
R135	Commercial Vehicle Excise Tax Distribution (CVBT)	\$ 1,854	\$ 3,708	
R138	Local Income Tax (LIT) Certified Shares	\$ 84,973	\$ 183,370	
TOTALS BY CATEGORY		Total: \$ 110,255	Total: \$ 229,279	
TOTALS BY FUND		Total: \$ 112,919	Total: \$ 234,779	
TOTALS BY UNIT		Total: \$ 114,919	Total: \$ 239,579	

 **SAVE**

Form Signature

NAME

TITLE

DATE

I hereby acknowledge that the submission of this document through the Gateway password and PIN system constitutes an "electronic signature" as defined in IC 5-24-2-2. This submission is intended to, and hereby does, constitute authentication and approval of the submitted document as required by the Indiana Code. I understand that this electronic signature takes the place of my handwritten signature and accomplishes the same purposes as would my handwritten signature in the same circumstance. I further acknowledge that this electronic signature has the same force and effect as my handwritten signature and can and will be used for all lawful purposes. I affirm that I have the real and apparent authority to electronically sign and submit this document on behalf of the unit.

IC 6-1.1-17-3 requires online advertisement of the Notice to Taxpayers to be submitted at least 10 days before the public hearing. Online advertisement will be completed by submitting the Form 3 from the Budget Form Menu in Gateway. Once submitted, notices will be available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

PRESCRIBED BY DEPT OF LOCAL GOVERNMENT
FINANCE

FORM APPROVED BY STATE BOARD OF ACCOUNTS
NOTICE TO TAXPAYERS

Budget Form No. 3
Submitted on 8/11/2022 10:57:25 AM

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 125 S. Franklin St. Bloomfield, IN 47424.

Notice is hereby given to taxpayers of Bloomfield-Eastern Greene County Public Library, Greene County, Indiana that the proper officers of BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY will conduct a public hearing on the year 2023 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY will meet to adopt the following budget:

Date of Public Hearing	Wednesday, September 14 2022	Date of Adoption Meeting	Wednesday, October 12 2022
Time of Public Hearing	5:00 PM	Time of Adoption Meeting	5:00 PM
Public Hearing Place	87 E. Spring Street, Bloomfield, IN 474124	Adoption Meeting Place	11453 E. State Road 54, Bloomfield, IN 47424
		Estimated Civil Max Levy	\$ 375,231
		Property Tax Cap Credit Estimate	\$ 44,000

Special Notes:

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (Including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals (Included in Column 3)	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0061-RAINY DAY	\$0	\$0	\$0	0	
0101-GENERAL	\$628,700	\$375,231	\$0	356,943	5.12 %

Click Below to Preview Notices	Date	Time	Status
Notice #1	8/11/2022 10:57:25 AM	8/11/2022 10:57:25 AM	PUBLISHED

Budget Form 4-B

Prescribed by the Department of Local Government Finance

Approved by the State Board of Accounts

Budget Estimate - Financial Statement - Proposed Tax Rate

Taxing Unit: 0291 - BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY

Fund Name: 0061 - RAINY DAY

County: 28 - Greene County

Year: 2023

July to December - 2022	
Cash Balance and Revenues	
1. June 30th Cash Balance	\$42,200
2. Property Taxes To be Collected	\$0
3. Miscellaneous Revenue	\$2,000
4. Total Cash and Revenues	\$44,200
Expenses	
5. Necessary Expenditures	\$0
6. Additional Appropriations	\$0
7. Outstanding Temporary Loans and Transfers	\$0
7a). Transfers Out and Outstanding Temporary Loans	\$0
7b). Reserved	\$0
7c). School Transfers	\$0
8. Total Expenses required	\$0
9. Estimated December 31st 2022 Cash Balance (Line 4 - 8)	\$44,200

Budget Year - 2023		
Revenues	Advertised Amount	Adopted Amount
10. Reserved for DLGF Application of Levy Excess		
11. Property Tax Levy	\$0	\$0
12. Property Tax Cap Impact	\$0	\$0
13. Miscellaneous	\$4,800	\$4,800
14. Budget Year Total Revenues	\$4,800	\$4,800
Expenses	Advertised Amount	Adopted Amount
15. 2023 Budget Estimate	\$0	\$0
16. Outstanding Temporary Loans and Transfers	\$0	\$0
16a). Transfers Out and Outstanding Temporary Loans	\$0	\$0
16b). Reserved	\$0	\$0
16c). School Transfers	\$0	\$0
17. Total 2023 Expenses	\$0	\$0
18. Operating Balance - Estimated December 31st 2023 Cash Balance (Line 9 + 14 - 17)	\$49,000	\$49,000

	Advertised Amount	Adopted Amount
Net Assessed Value	\$357,363,824	\$357,363,824

Survey Statistics 2022

1. How often do you use the Bloomfield-Eastern Greene County Public Library District?

- | | |
|-------------------------|----|
| A. At least once a week | 14 |
| B. Once every two weeks | 9 |
| C. Once a month | 5 |
| D. Once every 6 months | 3 |
| E. Once a year | |
| F. Never | |

2. Which branch do you use

- | | |
|---------------|----|
| A. Bloomfield | 23 |
| B. Eastern | 8 |
| C. Both | 3 |

3. What are your top five (5) for using the library? (Mark up to 5)

- | | |
|--|----|
| A. To borrow bestsellers | 13 |
| B. Borrow other fiction books | 25 |
| C. Borrow nonfiction books | 14 |
| D. To get information/research | 8 |
| E. To use the children's area | 8 |
| F. To use the young adult area | 1 |
| G. To borrow DVD's/music CD's | 12 |
| H. To use the copier | 12 |
| I. To have something faxed | 5 |
| J. To read the newspaper | 3 |
| K. To borrow magazines | 4 |
| L. To use the Internet | 4 |
| M. For school projects | 3 |
| N. To attend children's programs | 5 |
| O. For word processing and other computer programs | 2 |
| P. For home and auto repair | 2 |
| Q. Borrow Audiobooks | 11 |
| R. Income tax forms | 2 |
| S. For meetings/programs | 6 |
| T. For Genealogy research | 2 |
| U. For a quiet place to work | 6 |

Survey Statistics 2022

V. To use reference materials	0
W. Family Visits	1
X. Other	

4. On your visits to the library do you often:
- | | |
|--|----|
| A. Find the material you want is available | 25 |
| B. Find the library has the material you want but isn't available to you | 2 |
| C. Do not find what you want | 1 |
| D. Do not come for a specific material | 6 |
5. The following are online resources available at the library, some of which may be accessed from your home. Please check any you have used in the past.
- | | |
|--------------------------------|----|
| A. Library home page | 22 |
| B. Libby | 9 |
| C. Chilton | 0 |
| D. Evergreen | 19 |
| E. Ancestry.com (library only) | 2 |
| F. Gale legal forms | 0 |
| G. Data axle | 0 |
| H. Life-long learning | 0 |
| I. World Book | 1 |
| J. My Heritage.com | 2 |
6. Look at our website, please rate it 1 to 5, with 1 being poorest and 5 being excellent.
- | | |
|--|-----|
| A. Overall appearance | 4 |
| B. Ease of finding what you are looking for | 4.6 |
| C. Calendar has the information that you need | 4 |
| D. Understanding the different categories | 4.4 |
| E. Locating hours open, location of the libraries, and phone numbers | 4.6 |

Survey Statistics 2022

- F. Locating Facebook pages
4
 - G. Do all the links work
4
 - H. Are things current
4
 - I. Outside links to what you need
4
7. Other comments about our website, what changes would you like to see.
8. How would you evaluate the library's services in the following areas?
- | | |
|---|-----|
| A. Overall Collection | 4.3 |
| B. Availability on the materials I want | 4.1 |
| C. Ability to obtain materials from other libraries | 4.8 |
| D. Ease of finding materials | 4.6 |
| E. Ease of checking out materials | 4.8 |
| F. Quality of book collection | 4.5 |
| G. Adult Fiction | 4.5 |
| H. Adult Nonfiction | 4.1 |
| I. Adult DVDs | 4.0 |
| J. Adult Audiobooks/playaways | 4.2 |
| K. Adult Video Games | 3.5 |
| L. Libby | 4.3 |
| M. Genealogy/Local History | 3.8 |
| N. Adult Programming | 3.3 |
| O. Picture Books | 4.3 |
| P. Easy Readers | 4.2 |
| Q. Juvenile Fiction | 4.3 |
| R. Juvenile Nonfiction | 4.2 |
| S. Juvenile Video Games | 3.3 |
| T. Preschool Programming | 3.7 |
| U. Juvenile Audiobooks/Playaways | 3.3 |
| V. Elementary Programming | 3.9 |
| W. Young Adult Fiction | 3.3 |

Survey Statistics 2022

X. Young Adult Nonfiction	3.3
Y. Young Adult DVD	3.6
Z. Young Adult Video Games	3.0
AA. Library of Things	3.8

9. Is there anything else specific that you would like us to carry or expand our collection in?

10. Which materials do you use most frequently? (mark as many as apply to your family)

A. Bestselling Books	16
B. Fiction Books	28
C. Mysteries	15
D. Science Fiction	5
E. Romance Books	10
F. Non-fiction	15
G. Biographies	10
H. Reference	5
I. Short Stories	2
J. Classics	7
K. Career Books	0
L. DVD's	18
M. Music CD's	1
N. Audiobooks/Playaways	10
O. Magazines	9
P. Library of Things	0
Q. Genealogy	2
R. Newspaper	7
S. Large Print	9
T. Adult Games	2
U. Young Adult Fiction	7
V. Young Adult Non-fiction	4
W. Young Adult Video Games	3
X. Young Adult Audiobooks	1
Y. Picture Books	6

Survey Statistics 2022

X. Children's Book Discussion	4
Y. Children's Movies	3
Z. Homework Help Evenings	2

13. Any other suggestions

14. Please rate the Library Building and Grounds using the scale 1 to 5. 1 being poor and 5 being excellent

- A. Overall Appearance
4.4
- B. Ability to walk around the library
4.7
- C. Signage of location of materials
4.5
- D. Signage of the restroom, elevator
4.5
- E. Signage of our hours we are open
4.3
- F. Cleanliness of inside the library
4.8
- G. Cleanliness of the restrooms
4.6
- H. Outside is neat and attractive
3.5
- I. Furniture, clean and comfortable
4.7
- J. Computers are at a comfortable level
4.9
- K. Circulation area friendly and approachable
4.6
- L. Bulletin Boards fun and changed frequently
4.4

Survey Statistics 2022

Z. Easy Readers	5
AA. Juvenile Chapter Books	5
BB. Juvenile Nonfiction	4
CC. Parents Collection	2
DD. Children's DVD	3
EE. Children's Audiobooks	6
FF. Children's Magazines	2
GG. Stem/Steam Activities	2
HH. Board Books	3

11. What would you like to see us expand, improve or update?

12. Please check the programs below that you would like to see us offer?

A. Adult Cooking Classes	13
B. Adult Craft Classes	11
C. Parenting Classes	5
D. Educational Classes	6
E. Computer Classes	9
F. Genealogy Classes	7
G. Adult Movies	5
H. Book Discussions	7
I. Gardening Classes	11
J. Photography	8
K. Art Classes	11
L. Nature Classes	10
M. Family Reading	4
N. Family Steam/Stem	5
O. Family Craft	8
P. Learn a Language	7
Q. Young Adult Cooking Class	9
R. Young Adult Craft Class	3
S. Young Adult Movies	2
T. Tots Time (1-3 year olds)	4
U. Preschool (3-5 year olds)	4
V. Children's Craft	2
W. Children's Steam	4

Survey Statistics 2022

M. Book shelves are neat, but easy to get the books or other materials

4.6

N. Sidewalk and parking lots are picked up

4.8

15. Anything else you would like to the appearance of the library that you feel should be addressed.

16. Please let us know how we are doing, ranking 1 to 5. 1 being poor and 5 being excellent

A. Pleasant to talk to

4.8

B. Knowledge of the library

4.6

C. Knowledge of the Evergreen

4.6

D. Location of materials

4.8

E. Ability to answer questions, know who can

4.7

F. Appearance is clean and neat

4.9

G. Pleasant on the phone

4.8

H. Greets person when they come in with Hello or gesture

4.7

I. Takes time to answer questions or explains that they will get back to you with the answer

4.6

J. Knowledge of services or programs being offered

4.3

Survey Statistics 2022

K. Helpful in locating materials from other libraries

4.8

L. Making eye contact when talking to you

4.8

M. Treats with respect

4.8

17. Other Comments that would be helpful for our staff to know.

18. Your age group

A. 11 and under

B. 12 - 15

C. 16 - 18

D. 19 - 25 1

E. 26 - 35 4

F. 36 - 45 4

G. 46 - 55 3

H. 56 - 65 4

I. 66 - 75 10

J. Above 76 4

19. Are there any children under 18 living in your home

A. Yes 9

B. No 22

20. Are any of these children of preschool age?

A. Yes 5

Survey Statistics 2022

B. No 25
How many? 2.5

21. Your highest educational level

A. Some High School	
B. High School Graduate	4
C. Vocational/Technical School	4
D. Some College	9
E. College Graduate	10
F. Post Graduate	1

22. What is your current work status? Check all that apply

A. Employed Full-time	5
B. Employed Part-time	6
C. Self-Employed	1
D. Home Person	6
E. Retired	15
F. Unemployed or not working	0
G. Full-time student	0
H. Part-time Student	0
I. Other	2