



Bloomfield – Eastern Greene County Public Library
125 South Franklin Street
Bloomfield, IN 47424
Phone 812-384-4125 - Fax 812-384-0820
www.bloomfield.lib.in.us

Eastern Branch
11453 E. State Road 54
812-825-2677

We're more than just books!

Meeting Agenda for March 2023

Board of Trustees – Bloomfield-Eastern Greene County Public Library

Wednesday, April 12, 2023 – 5:00 PM Annex

- Approval of Claims & Payroll
- Approval of Minutes
- Presentation & Approval of Treasurer's Report and Personnel Report
- Librarian's Report
- Public Comment
- Adjournment
- Next Board Meeting, May 10, 2023, 5:00 PM, Library Annex

ORIGINAL



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Librarian's Report for March 2023

Wednesday, April 12, 2023

Magazines – Amazon is no longer handling Magazine subscriptions, so we are going to use W. J. Cox for these as they have a better selection than two other sources. We will be placing orders from the middle to end of April to minimize any duplication.

Main Building Repair is scheduled for June 19th with all the funding to be in place by then. Please review the proposal and I will then have it placed in the paper. If we have no objections at a community hearing before our normal board meeting, we will approve it and submit it to Gateway. I am working on the grant from the Greene County Foundation for \$20,000 for the rest of the money needed for the project. If we do not receive the grant or all of it, the balance can be pulled from the Rainy Day Fund.

In the Main Building we have or did have a leak above the DVD section, but it has not continued since the first occurrence. Kevin Byers examined and believes it is coming from the roof. My suspicion is it is from condensation, but Kevin indicates he is confident it is from water seeking in between the layers of the roof. I did ask Equity Roofers to come and look at the flat sections of the roof to make sure they are tight and sealed. I expect to hear back from them soon.

A cell phone has been obtained for the Library and has been activated through TracFone.

Annex

We are still looking for grants as the meeting with Southern Indiana Development Commission did not go as well as I had hoped. They brought up that we would need a better access as far as stairs in case of a fire than we currently have. We did not plan on that with the current plans that Tabor did for us. This is going to add to the overall cost of the project. Do we want Tabor to continue with the current way we are going or do we want us to have them add redo the stairs also? SIDC says even with the adding the stairs they probable could not arrange a straight grant, but thought a low interest loan would be possible. With the addition of the stairs we are jumping the cost to \$250,000 - \$300,000. I also talked with the Indiana State Library on what would be considered as part of the Library and not just an annex. Apparently, even though we have separate funds to operate the Annex, that is OK, but we need to have it consistently used by the library. We currently have a Chair YOGA class meeting every Wednesday morning as well as storing our files there so we do use it regularly in addition to our monthly Board meetings. I am glad we met these criteria as it may help us with future grants.

Jess is working on finding grant money for the Annex signage so we can use it to advertise along HWY 231. She is looking for \$7,500 and plans to talk with Farmers and Mechanics about their signs.

Golf went well with the Friends and Literacy splitting about \$6,000. We had around 400 people come through this year and everyone seemed to have a great time. A special Thank you to the JROTC from Bloomfield for helping with setting up and taking down. They were great. All the golf stuff fits into the new Shed making it much easier to work with.

Personnel Problems – Indiana State Library is working with me in trying to clean up and work out that all of our employees are at the correct level to do the work that they are doing. Our current problem is out at Eastern, I thought that [REDACTED] had completed her LC5 level when Austin was here it turns out she did not. The State Library says they tried contacting her about completing it but she said she does not remember them doing that. She is willing to go back and finish it, but I really am not sure if they are going to let her. I am talking to them about it and hope to get everything resolved soon. [REDACTED] also need Certifications. [REDACTED] should be no problem and probable have a LC2. Chelsea had been doing cataloging at Oden and thought she had it through them. It is my fault that I did not check on these.

Library IQ: This is part of Evergreen and will provide us with better statistics than we have now. Including people who have cell phones as they come into the library. No information about them just that a cell phone came in.

Programming and Meetings

- March 10 Game Day (16 people)
- March 17 Friends of the Library
- March 18 Craft Swap, Lots of Crafts not many takers
- March 24 David Griffith, we had a very poor turnout for a remarkable program.
- March 25 Plant and bulb swap went OK. I think we need to keep doing it.
- March 28 Literacy Coalition
- April 1 Golf (Fore) the Library.
- April 3 Staff Meeting
- April 5 Open House (Canceled due to Weather) Planning to try it again in May.
- April 6 Chamber of Commerce
- April 15 Wine and Cheese in the Stacks Price is \$15/person and \$25 for 2.
- April 20 Book Discussion Authenticity Project
- April 17-24 Library Week and doing a Patron Count and other stats.

Voucher List

Bloomfield-Eastern Greene County Public Library

Report Date: From **3/1/2023** To **3/31/2023**

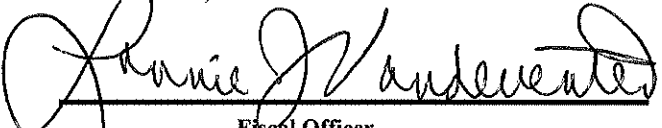
Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	123	COMCAST	3/6/2023		\$402.50
3561	124	SEWAGE DISPOSAL WORKS	3/6/2023	125 S FRANKLIN ST	\$148.00
3562	125	MIDWEST NATURAL GAS COR	3/6/2023	125 S FRANKLIN ST	\$539.83
3563	126	BAKER & TAYLOR	3/6/2023		\$485.92
3564	127	DUKE ENERGY	3/6/2023	87 E SPRING ST	\$295.10
0	128	DUKE ENERGY	3/6/2023	125 S FRANKLIN ST	\$2,683.76
3565	129	BYERS HOME FURNISHINGS	3/6/2023	BOOKCASE FOR GENEALOGY - DELIVERED 03/06/23 *	\$499.00
3566	130	GREENE COUNTY DAILY WOR	3/6/2023		\$246.98
3567	131	ALA/BOOKLIST	3/6/2023		\$184.95
0	132	AVC Technology Corporation	3/6/2023		\$150.00
3568	133	PLAYAWAY PRODUCTS	3/6/2023		\$102.98
3569	134	OVERDRIVE, INC	3/6/2023		\$3,000.00
3570	135	CENTER POINT LARGE PRINT	3/6/2023		\$91.68
3571	136	AMAZON CAPITAL SERVICES	3/6/2023		\$441.58
3572	137	AMAZON CAPITAL SERVICES	3/7/2023		\$313.57
3573	138	SAMS CLUB/SYNCHRONY BA	3/7/2023		\$47.58
3574	139	HASEMAN PEST CONTROL OF	3/8/2023	125 S FRANKLIN ST ACCT#4899	\$90.00
3575	140	RICOH USA, INC (CHICAGO)	3/8/2023		\$223.75
3576	141	SCHOOL LIBRARY JOURNAL	3/8/2023	4690738-1 RA1 AUG 23 E3841 INET313775669	\$136.99
3577	142	UNIQUE MANAGEMENT SERVI	3/8/2023		\$17.55
3578	143	HASEMAN PEST CONTROL OF	3/9/2023	Account #4900	\$45.00
0	144	DELTA DENTAL	3/9/2023		\$47.38
3579	145	CENTURYLINK	3/9/2023		\$3.58
3580	146	EASTERN HEIGHTS UTILITIES	3/9/2023	125 S FRANKLIN ST	\$84.15
3581	147	GREENE COUNTY DAILY WOR	3/9/2023	ACCOUNT #460411	\$117.00
3582	148	UDWI	3/9/2023		\$317.00
3583	149	ENA Services LLC	3/9/2023		\$435.00
3584	150	BLACKSTONE PUBLISHING	3/9/2023		\$34.95
3585	151	BAKER & TAYLOR	3/9/2023		\$633.09
3586	152	AMAZON CAPITAL SERVICES	3/9/2023		\$271.26
3587	153	JESS McKAMEY	3/9/2023	Reimbure for Library Supplies purchase	\$8.77
3589	154	CARD SERVICE CENTER	3/16/2023		\$697.93
3590	155	BAKER & TAYLOR	3/16/2023		\$237.00
3591	156	AT&T	3/21/2023		\$160.61
3592	157	PLAYAWAY PRODUCTS	3/21/2023		\$52.49
3593	158	SMITHVILLE	3/21/2023		\$38.33
3594	159	BRODART CO	3/21/2023		\$75.76
3595	160	BAKER & TAYLOR	3/21/2023		\$14.29
3596	161	AMAZON CAPITAL SERVICES	3/21/2023		\$743.63
3597	162	BACKGROUND BUREAU, INC	3/21/2023	Background Brittney Keht & Vivienne Sepejian	\$16.00
3598	163	CENGAGE LEARNING	3/21/2023		\$130.22
3599	164	DAVID GRIFFITH	3/23/2023		\$220.00
3600	165	EASTERN HEIGHTS UTILITIES	3/23/2023		\$19.02
3601	166	RICOH USA, INC (ATLANTA)	3/23/2023		\$115.31
3602	167	WELLS FARGO VENDOR FINA	3/23/2023		\$124.05
0	168	PERF	3/31/2023	PERF Deposit	\$1,281.92
0	169	INTERNAL REVENUE SERVIC	3/31/2023	Federal Tax Deposit	\$4,029.16
0	170	INDIANA DEPT OF REVENUE	3/31/2023	State and County Tax Deposit	\$1,212.07

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
3604	171	BAKER & TAYLOR	3/28/2023		\$296.54
3605	172	BLACKSTONE PUBLISHING	3/23/2023		\$34.14
3606	173	PLAYAWAY PRODUCTS	3/23/2023		\$63.74
3607	174	BLOOMFIELD SUPPLY & HAR	3/28/2023		\$13.96
3608	175	BRADFIELD LANDSCAPING	3/29/2023		\$23.88
0	176	UNITED HEALTHCARE	3/29/2023		\$2,723.85
3609	177	SEWAGE DISPOSAL WORKS	3/29/2023	125 S FRANKLIN ST	\$148.00
3610	178	PLAYAWAY PRODUCTS	3/29/2023		\$262.46
3611	179	AMAZON CAPITAL SERVICES	3/29/2023		\$374.08
3612	180	KEVIN BYERS QUALITY HEATI	3/29/2023		\$2,250.60
0	181	AMAZON CAPITAL SERVICES	3/29/2023		(\$3.46)
3613	182	PREFERRED WASTE REMOVA	3/29/2023		\$34.00
3614	183	MICHELE ROGERS	3/29/2023	March Janitorial Services	\$2,090.00
3615	184	BAKER & TAYLOR	3/29/2023		\$165.96
0	185	PAYROLL	3/31/2023	PAYROLL	\$19,440.06
3616	186	BAKER & TAYLOR	3/31/2023		\$21.44
3617	187	BLOOMFIELD SUPPLY & HAR	3/31/2023		\$5.00

Total Amount of Claims \$49,210.94

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, April 4, 2023



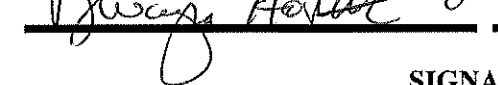

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$49,210.94

Date this 12th day of April, 2023.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

Totals

Gross Pay:	\$19,440.06	Deductions:	\$4,569.66	Net Pay:	\$14,870.40
FICA:		Insurance		Other	
FICA:		Health Ins	\$544.77	Other	\$0.00
Medicare:	\$281.88	PERF:	\$270.83	Other	\$0.00
Other:	\$0.00	Tax PERF	\$0.00	Other	\$0.00
FICA:	\$1,205.29	EIC:	\$0.00	Other	\$0.00
FICA:	\$1,054.82	EIC:	\$0.00	Other	\$0.00
Other:	\$0.00	EIC:	\$0.00	Other	\$0.00
FICA:	\$813.47	EIC:	\$0.00	Other	\$0.00
Other:	\$0.00	EIC:	\$0.00	Other	\$0.00

Paid Through Date Hourly 3/24/2023
Paid Through Date Salary 3/24/2023
Check Date Hourly 3/31/2023
Check Date Salary 3/24/2023
Voucher/Receipt Date 3/31/2023

Gross Pay:	\$19,440.06
Non Taxable	\$0.00
Taxable	\$19,440.06

	Used	Earned
Regular	1120.31	
Sunday	0	
Double	0	
PTO	16.25	71.16
Vacation	0	0
Comp	0	0
Holiday	0	0
Personal	0	0
Total Hours:	1136.56	71.16

I, Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 6 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 19440.06 is correct and has by me been approved.

Dated March 28 20 23

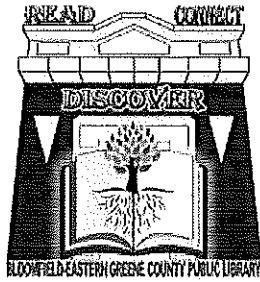
Karen Holz
Director

I have examined the within claim and hereby certify as follows:

Employer Share FICA Due =	\$1,205.29	State Tax Due =	\$813.47
Employee Share FICA Due =	\$1,205.29	County Tax Due =	\$398.60
Employer Share Medicare Due =	\$281.88	Total Tax Due =	\$1,212.07
Employer Share Medicare Due =	\$281.88		
Federal Tax Due =	\$1,054.82		
Total Tax Deposit Due =	\$4,029.16		

This is in proper form.
 That it is duly authenticated as required by law.
 That it is based upon statutory authority.
 That it is apparently correct.

Janice J. Anderson
Disbursing Officer



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Board of Trustees Meeting

Wednesday, March 8, 2023

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, March 8, 2023, in the Library Annex. Roger Axe called the meeting to order at 5:06 PM. Board members present were Charlene Kluemper, Linda Mattox, Dwyane Hostetter, Roger Axe, Martha Marmouze, and Luke Rudisell. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper were also present.

Approval of Claims and Payroll:

After review of claims and payroll, Dwayne made a motion to approve claims and payroll. Linda seconded the motion. Motion approved unanimously.

Approval of Minutes:

Following a review of the minutes, Martha made a motion to approve the minutes as submitted. Luke seconded the motion. Motion approved unanimously.

Approval of Treasurer's Report and Personnel Report:

After review of the Treasurer's and Personnel report, Dwayne made a motion that both reports be approved as submitted. The motion was seconded by Linda. The motion was unanimously approved.

Librarian's Report:

Karen provided an update on items as noted in the Meeting Agenda.

After discussion regarding the front entrance a motion was made by Charlene and seconded by Linda giving Karen the approval to move forward with next steps in the process.

After discussion regarding overdose boxes, it was agreed that three overdose boxes would be obtained – one each for the Main Library, the Annex, and Eastern Branch. Boxes will need to be checked each Monday for refilling. No cost to the Library.

Library Open House scheduled for April 5 from 4-6 PM. *This was cancelled due to inclement weather and the area being under a tornado watch during time frame.*

Adjournment:

Luke made a motion to adjourn at 5:48 PM which was seconded by Martha. The motion was unanimously approved.

The next regularly scheduled Board meeting will be on April 12, 2023, at 5:00 PM in the Library Annex.



Martha Marmouze, Secretary



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Personnel Report for March 2023

Wednesday, March 8, 2023

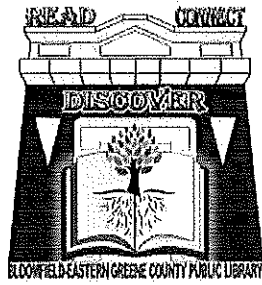
TO: Bloomfield-Eastern Greene County Public Library Board of Trustees
FROM: Lonnie Vandeventer, Bookkeeper
RE: Personnel Report

Ending Employment:

- None

Beginning Employment:

- Vivienne Sepetjian – Date Hired: 3/13/2023 – Page



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Treasurers Report for March 2023

Wednesday, April 12, 2023

PAYROLL: Net Pay of \$14,870.40 (March 31, 2023).

CLAIMS: Claims #123-187 totaling \$49,210.94 in March 2023.

BUDGET STATUS:

Through 3 months of the year, we strive to be at or under 25.00% in each of the four budget categories as well as overall. We are under 25.00% in all categories as well as overall. See the appropriation report through March 31, 2023 for the full numbers.

2023/Current Year through March 31, 2023

Personnel/Personal Services	23.10 % spent
Supplies	14.50 % spent
Other Services	19.40 % spent
Capital Outlays	17.30 % spent
OVERALL	21.20 % spent

2022/Prior Year Comparison through March 31, 2022

Personnel/Personal Services	21.20 % spent
Supplies	9.80 % spent
Other Services	36.50 % spent
Capital Outlays	16.70 % spent
OVERALL	25.00 % spent

Financial Report
Bloomfield-Eastern Greene County Public Library

Report Dates = 3/1/2023 to 3/31/2023

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 OPERATING	\$303,205.17	\$42,013.69	\$123,600.74	\$17,049.75	\$50,484.57	\$230,089.00
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$223,126.97	\$0.00	\$0.00	\$4,591.98	\$11,045.71	\$234,172.68
Subtotal	\$526,511.14	\$42,013.69	\$123,600.74	\$21,641.73	\$61,530.28	\$464,440.68
2. Special Revenue						
200 GIFT	\$17,571.66	\$1,790.09	\$4,089.58	\$2,659.19	\$6,054.64	\$19,536.72
201 RAINY DAY	\$59,450.94	\$0.00	\$0.00	\$350.00	\$1,050.00	\$60,500.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$37,500.00	\$0.00	\$5,261.00	\$0.00	\$0.00	\$32,239.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$2,972.03	\$837.50	\$1,909.75	\$0.00	\$4,948.85	\$6,011.13
280 GREENE COUNTY FOUNDATION GRANT	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325.00
Subtotal	\$167,106.53	\$2,627.59	\$11,260.33	\$3,009.19	\$12,053.49	\$167,899.69
4. Capital Projects						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
Subtotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. Clearing						
800 PLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 EVERGREEN FINES & FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$1,054.82	\$3,411.45	\$1,054.82	\$3,411.45	\$0.00
804 FICA	\$0.00	\$1,205.29	\$3,889.99	\$1,205.29	\$3,889.99	\$0.00
805 MEDICARE	\$0.00	\$281.88	\$909.74	\$281.88	\$909.74	\$0.00
806 STATE TAX	\$0.00	\$813.47	\$2,499.72	\$813.47	\$2,499.72	\$0.00
807 COUNTY TAX	\$0.00	\$398.60	\$1,292.21	\$398.60	\$1,292.21	\$0.00
808 PERF	\$0.00	\$270.83	\$872.04	\$270.83	\$872.04	\$0.00
809 Insurance	\$0.00	\$544.77	\$1,634.31	\$544.77	\$1,634.31	\$0.00
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$500.00	\$4,569.66	\$14,509.46	\$4,569.66	\$14,509.46	\$500.00
Grand Total	\$694,460.32	\$49,210.94	\$149,370.53	\$29,220.58	\$88,093.23	\$633,183.02

Total all banks = \$633,183.02

**Appropriation Report for 100 OPERATING
Bloomfield-Eastern Greene County Public Library**

Report Date: From 3/1/2023 To 3/31/2023

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>I. Personal Services</i>							
1.111 Salary of Librarian	\$50,000.00	\$0.00	\$50,000.00	\$3,862.50	\$11,587.50	\$38,412.50	76.8
1.112 Salary of Librarians(Hourly)	\$95,000.00	\$0.00	\$95,000.00	\$4,288.65	\$14,584.59	\$80,415.41	84.6
1.113 Salary of Library Assistants	\$95,000.00	\$0.00	\$95,000.00	\$9,710.73	\$31,001.27	\$63,998.73	67.4
1.114 Salary of Pages	\$10,000.00	\$0.00	\$10,000.00	\$160.00	\$974.69	\$9,025.31	90.3
1.115 Salary of Coordinators	\$7,500.00	\$0.00	\$7,500.00	\$618.00	\$1,948.88	\$5,551.12	74.0
1.131 Salary of Treasurer	\$11,000.00	\$0.00	\$11,000.00	\$800.18	\$2,644.56	\$8,355.44	76.0
1.21 Library FICA and Medicare	\$21,000.00	\$0.00	\$21,000.00	\$1,487.17	\$4,799.73	\$16,200.27	77.1
1.22 Unemployment	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$281.95	\$2,218.05	88.7
1.23 PERF Employer Contribution Share	\$17,000.00	\$0.00	\$17,000.00	\$1,011.09	\$3,255.60	\$13,744.40	80.8
1.241 Employee Group Insurance	\$27,000.00	\$0.00	\$27,000.00	\$2,226.46	\$6,679.38	\$20,320.62	75.3
Subtotal	\$336,000.00		\$336,000.00	\$24,164.78	\$77,758.15	\$258,241.85	76.9
<i>2. Supplies</i>							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,060.00	\$0.00	\$2,060.00	\$47.58	\$170.23	\$1,889.77	91.7
2.31 Building Materials	\$2,000.00	\$0.00	\$2,000.00	\$5.00	\$5.00	\$1,995.00	99.8
2.41 Library Supplies	\$7,000.00	\$0.00	\$7,000.00	\$346.60	\$1,395.17	\$5,604.83	80.1
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$52.01	\$181.76	\$858.24	82.5
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$0.00	\$136.34	\$903.66	86.9
2.45 Children's Program Supplies	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$224.33	\$1,175.67	84.0
2.46 Eastern Program Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$142.79	\$857.21	85.7
2.47 Covid-19 Supplies	\$400.00	\$0.00	\$400.00	\$0.00	\$77.97	\$322.03	80.5

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$16,040.00		\$16,040.00	\$451.19	\$2,333.59	\$13,706.41	85.5
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$16.00	\$16.00	\$984.00	98.4
3.141 Other Professional	\$22,825.00	\$0.00	\$22,825.00	\$167.55	\$3,134.78	\$19,690.22	86.3
3.142 Database Subscriptions	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$692.11	\$4,307.89	86.2
3.143 eBook Services	\$7,500.00	\$0.00	\$7,500.00	\$3,000.00	\$3,394.33	\$4,105.67	54.7
3.21 Telephone	\$2,500.00	\$0.00	\$2,500.00	\$202.52	\$609.02	\$1,890.98	75.6
3.22 Postage	\$800.00	\$0.00	\$800.00	\$136.44	\$154.46	\$645.54	80.7
3.23 Traveling Expenses	\$2,200.00	\$0.00	\$2,200.00	\$220.00	\$281.20	\$1,918.80	87.2
3.24 Professional Meeting	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$249.00	\$2,251.00	90.0
3.251 Freight and Express	\$800.00	\$0.00	\$800.00	\$28.54	\$181.10	\$618.90	77.4
3.252 Evergreen	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$3,200.62	\$1,799.38	36.0
3.26 Internet Vendor	\$4,675.00	\$0.00	\$4,675.00	\$0.00	\$0.00	\$4,675.00	100.0
3.31 Advertising and Publicity	\$1,500.00	\$0.00	\$1,500.00	\$286.98	\$386.98	\$1,113.02	74.2
3.32 Printing	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.41 Official Bonds	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	100.0
3.42 Library Insurance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.0
3.51 Gas	\$7,000.00	\$0.00	\$7,000.00	\$260.00	\$1,118.06	\$5,881.94	84.0
3.52 Electric	\$26,000.00	\$0.00	\$26,000.00	\$3,000.76	\$6,783.96	\$19,216.04	73.9
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$57.48	\$172.44	\$1,827.56	91.4
3.54 Waste Disposal	\$2,200.00	\$0.00	\$2,200.00	\$165.00	\$409.00	\$1,791.00	81.4
3.61 Building Repair	\$22,000.00	\$0.00	\$22,000.00	\$2,340.60	\$2,475.60	\$19,524.40	88.7
3.62 Equipment Repair	\$9,000.00	\$0.00	\$9,000.00	\$463.11	\$2,016.20	\$6,983.80	77.6
3.63 Janitorial Service	\$23,000.00	\$0.00	\$23,000.00	\$1,960.00	\$5,700.00	\$17,300.00	75.2
3.8 2022 Encumbered Funds	\$873.00	\$0.00	\$873.00	\$0.00	\$507.12	\$365.88	41.9
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$250.00	\$2,250.00	90.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$163,773.00		\$163,773.00	\$12,304.98	\$31,731.98	\$132,041.02	80.6
4. Capital Outlays							
4.31 Improvements - Other	\$2,000.00	\$0.00	\$2,000.00	\$23.88	\$23.88	\$1,976.12	98.8
4.41 Furniture and Equipment	\$9,000.00	\$0.00	\$9,000.00	\$499.00	\$499.00	\$8,501.00	94.5
4.51 Books - Adult Fiction	\$8,000.00	\$0.00	\$8,000.00	\$981.46	\$2,086.18	\$5,913.82	73.9
4.521 Books - Adult Nonfiction	\$5,600.00	\$0.00	\$5,600.00	\$339.85	\$774.16	\$4,825.84	86.2
4.522 Books-Local History/Genealogy	\$900.00	\$0.00	\$900.00	\$0.00	\$0.00	\$900.00	100.0
4.53 Books - Children	\$8,000.00	\$0.00	\$8,000.00	\$747.86	\$1,892.43	\$6,107.57	76.3
4.54 Books - YA	\$3,500.00	\$0.00	\$3,500.00	\$321.97	\$748.13	\$2,751.87	78.6
4.551 Books - Eastern Books Adult	\$3,100.00	\$0.00	\$3,100.00	\$192.03	\$789.26	\$2,310.74	74.5
4.552 Books - Eastern YA	\$500.00	\$0.00	\$500.00	\$0.00	\$100.53	\$399.47	79.9
4.553 Books - Eastern Juvenile	\$3,000.00	\$0.00	\$3,000.00	\$20.99	\$247.54	\$2,752.46	91.7
4.61 Periodicals and News	\$3,500.00	\$0.00	\$3,500.00	\$674.26	\$811.93	\$2,688.07	76.8
4.71 Nonprint - Adult DVD	\$3,800.00	\$0.00	\$3,800.00	\$185.34	\$551.53	\$3,248.47	85.5
4.72 Nonprint - Music	\$400.00	\$0.00	\$400.00	\$10.35	\$66.53	\$333.47	83.4
4.73 Nonprint - Audiobooks	\$7,000.00	\$0.00	\$7,000.00	\$488.51	\$1,567.77	\$5,432.23	77.6
4.74 Nonprint - Childrens	\$3,200.00	\$0.00	\$3,200.00	\$130.93	\$528.12	\$2,671.88	83.5
4.75 Nonprint - YA	\$1,500.00	\$0.00	\$1,500.00	\$79.98	\$279.93	\$1,220.07	81.3
4.761 Nonprint - Eastern DVD	\$3,200.00	\$0.00	\$3,200.00	\$333.85	\$477.13	\$2,722.87	85.1
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$0.00	\$18.45	\$481.55	96.3
4.763 Nonprint - Eastern Games	\$500.00	\$0.00	\$500.00	\$0.00	\$49.94	\$450.06	90.0
4.77 Replacement Books & Nonprint	\$1,000.00	\$0.00	\$1,000.00	\$62.48	\$231.13	\$768.87	76.9
4.8 Evergreen Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$33.45	(\$33.45)	#DIV/0!
Subtotal	\$68,200.00		\$68,200.00	\$5,092.74	\$11,777.02	\$56,422.98	82.7

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>Grand Total</i>	\$584,013.00	\$0.00	\$584,013.00	\$42,013.69	\$123,600.74	\$460,412.26	78.8

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

2023 April Board Meeting

Librarian's Report

2023 March Statistics

Adult Circulation	2023	2022	2021
Fiction	763	772	746
Non-fiction	353	349	222
Periodicals	62	77	59
Audiobooks	100	70	99
Playaways	34	32	36
Overdrive	1642	1065	1265
Music CD	76	20	45
DVDs	706	635	576
Video Games	17	45	5
Library of Things	5	1	
Total Adult	3758	3066	2586
Youth Services Circulation			
Parenting Kits	1	1	
YA	219	93	140
YA Nonfiction	14	26	7
YA GAMES	40	8	
YA Audiobooks/Playaways	2	1	
Juvenile Fiction	1640	1429	867
Juvenile Nonfiction	558	457	127
Audiobooks	66	107	14
DVD Juvenile	173	232	
Periodicals	2	4	10
Juvenile Games	9	8	
TOTAL YOUTH SERVICES	2724	1321	955
TOTAL	6482	3907	2960

Interlibrary Loan Services

	2023	2022
Books via SRCS Supplied	10	3
Books via SRCS Borrowed	4	3
Books loaned to Evergreen	715	555
Books borrowed from Evergreen	690	531

Computer/Equipment Usage

	Average	Peak
Bits In	4.14MB/sec	149.5MB/sec
Bits Out	239KB/sec	4.2MB/sec

Kanopy

Visits	Pages	Plays
11	18	2

Programs

Programs:	# of Children	14/inhouse	# attended	413
		2 passive		
		5 dropins		
# of Teens		2/inhouse	# attended	29
		1/passive		
#of Adults	1		# attended	5
TOTAL		22		447
Outreach	Children	5th grade	stories	

Desk Collection

Fines and Fees	422.12
Fax	53.00
Copier	455.35
Donations	1288.62
Misc	26.54
Taxable Sales	1.25
Total	2246.88

Bloomfield Main Facebook

Posts	16
Engagements	398
Reached	8913

Young Adult Page

Posts	5
Followers	140
Engagements	8
Reached	39

Website
visits pages 1311
pages/ visit 2

New Patrons

Township	Resident	Resident Limited Access	Non Resident	Total
Beech Creek	3	0		3
Center	8	0		8
Highland				
Jackson	1			1
Richland	15	3		18
Taylor	3			3
Unlisted			1/CASS	1
Total	30	3	1	34

Children's Facebook

Posts	8
Followers	223
Engagements	33
Reached	222

Materials Add Bloomfield

Library of Things	5
Adult Fiction	54
Adult Nonfiction	20
Audio Books	6
Playaways	
Literacy	48
Periodicals	30
Music	1
DVD's	19
Adult Games	
YA-Fiction	21
YA-Non	
YA Games	6
Juvenile Fiction	59
Juvenile Nonfiction	22
Audiobooks J	5
Juvenile Games	
Total	296

**Eastern
March 2023
Statistics**

	2023	2022	2021
Adult Fiction	157	85	103
Adult Nonfiction	66	47	49
Periodicals	11	32	26
Audio Books	2	9	6
Music CD	1	1	2
DVD	207	213	239
Games	40	12	2
Library of Things	2		
TOTALS ADULT	486	399	444
YA Fiction	22	13	21
YA Nonfiction	2		
YA Audiobook			
Juvenile Fiction	345	343	245
Juvenile Nonfiction	74	39	94
Juvenile Audiobooks	4	10	7
Juveniles Periodicals		3	2
TOTALS JUVENILES	447	408	369
TOTAL	933	807	813

Computer Use
Scavenger Hunts

Programs

Facebook
Information

Posts 9
Reached 1362
Engagements 71

My Heritage

Searches 45
Pages 89
Records 35

Materials Added
Eastern

Adult Fiction	9
Adult Nonfiction	2
Adult Audiobooks	
Periodicals	9
YA	5
Juvenile Fiction	1
Juvenile Nonfiction	
J Periodicals	1
DVD's	8
Game	
Library of Things	5
TOTAL	40