

Bloomfield – Eastern Greene County Public Library
125 South Franklin Street
Bloomfield, IN 47424
Phone 812-384-4125 - Fax 812-384-0820
www.bloomfield.lib.in.us

Eastern Branch
11453 E. State Road 54
812-825-2677

We're more than just books!

Meeting Agenda

Board of Trustees – Bloomfield-Eastern Greene County Public Library

Wednesday, March 8, 2023 – 5:00 PM Annex

- Approval of Claims & Payroll
- Approval of Minutes
- Presentation & Approval of Treasurer's Report and Personnel Report
- Librarian's Report:
 - We have finished both the State Library annual report and the Gateway Financial Annual Report. Both of these take up a lot of time. I want to thank Lonnie for all the great work he has done to get the Gateway.
 1. Front of the Library – We only had four companies that I contacted to examine the front of the building and qualified to complete the work.
 1. C and O out of Linton quoted us \$3,000.00 but that was just to do point and tuck and not to fix it correctly.
 2. Artisan Masonry from Bloomington, wanted us to hire a structural engineer to before he would work on it.
 3. Marris Brothers from Terre Haute will charge us an initial \$500 to provide a quote.
 4. Rock Solid from Bedford provided an actual quote. They had their structural engineer come by and looked at it. One of the main guys, Joe Veatch uses our library and actually did extra research on Carnegie Libraries as to grant money to keep them. He also connected me with the Southern Indiana Development Commission as to whether they had grant money for this type of project. Not their thing either.

I am waiting to find out if we can hold out until summer.
- Katie at the foundation thought that we could get a grant about \$20,000 approximately a third of the cost but that grant cycle doesn't start until April 1 and end May 15th.
- We can handle the front on our own with the Rainy Day Fund, and we could move part of the extra that is in the Operating budget which should have around \$100,000 extra in it by the end of the year to the building repair fund. I have to ask the state for the paperwork to do this and he suggested just taking no more than \$30,000 from it.
- If we can wait until June then I suggest moving \$20,000 from the rainy Day Fund, hopefully getting \$20,000 from GCF and asking the State to allow us moving \$20,000.
- While I was talking to SIDC, I mentioned the elevator at the Annex. He thought that this was a project they could help us with. They do match grants, where we need to put at least 10% of the cost in which we can easily can do with the Smithville Money and they will pick up the rest. They are going to schedule a walk through with us in the near future, this might actually get done.

ORIGINAL

- I have asked the Greene County Hospital Foundation about a grant for 3 defibrillators and they are working at finding grant money from their resources for us to hopefully obtain them.
- We have received our three overdose boxes, so I will figure out where we should have them at.
- We also have gotten new first aid kits as ours were out of date.
- We have a lot of programs coming up in the next 6 weeks.
 - Craft Swap Saturday is March 11 from 12 to 3. If you have crafts, you want to get rid of and are in good shape bring them in. If you want to try a craft, come in on Saturday and try something new.
 - Friday, March 24 from 6:30 to 8:30 is the author workshop "Power of Storytelling" the paper actually did a nice article on it for us.
 - Plant and Seed Exchange will start on March 25 from 10 to 2 in the Community Room, this one is for bulbs, plants, cuttings, and rhizomes to trade.
 - April 15, from 10 to 2 is a seed swap.
 - May 20 10 to 2 is plant and seeds plus getting the community garden started.
 - We are continuing the Game Days with the first Saturday of the month at Eastern from 9 to 12. The second Friday of the month at the community room from 10:30 to 4:30.
 - April 1, is Putt, Putt for the library. If you can help us set up on Friday, March 31, after 4, please come and help us. Come and play around or shoot some hoops on Saturday, from 10 to 4, a silent auction is also available.
 - Wednesday, April 5, is an Open House for the Library. We are inviting the different stakeholders as well as patrons to tour the library and have some light refreshments.
 - April 15 is Wine and Cheese in the Stakes this is a fundraiser for the Literacy Coalition. If you want tickets they are still \$15.00 for one person \$25 for 2.
 - Thursday, April 20 is the Book Discussion of "The Authenticity Project" by Carle Pooley.
 - I am taking a break from April 21 to April 25.
- We are in the trying to get a grant that will allow Lacy Robertson to teach ukulele to students in grade 5th to 12th. If it goes through it will be a group lesson for an hour for 8 weeks.
- I am continuing to work on the Strategic and Technology Plan I want to have it done by July 1.
- Summer Reading Programs are being planned at both locations and while the theme is "In This Together, Now" is a hard to work with I think that we have thought of different activities that will lend itself to it. The Community Garden, Music, and the Painting of Activities is a good start.
- Meetings
 - Friends of the Library (NCAA) book coverings
 - Greene County Alliance talked about Programs that are happening
 - Greene County Literacy
 - Greene County Council updating what we are going for the community
 - Staff Meeting
 - Greene County Commissioners
 - Chamber of Commerce
- We are weeding out books and moving book collections around so that they are more easily found. I want to recognize Judy and Lori for their work at Eastern. Kimberly and Diane for the great job they are doing here, I don't think we have weeded in 10 years. Lastly, Susan is making headway down in the children and YA area, again the Children's area hasn't been done in a long time.
- The new bookcase for Diane has come in making it easier for her to catalog of materials.
- Jess has been a great asset for the library and is learning about all the computer software and hardware that we have, along with the programming for the crafts and garden. She has also making a database for fundraising so it will be easier in the future.


- Staff Training for October:
 - Active Shooter Training, it has been about 10 years since we did anything like this. Sheriff Department.
 - Natural Disaster training where to go what to, not sure who to ask
 - Training for Problem Patrons (state library has something on this)
 - INSPIRE

- Public Comment

- Adjournment

- Next Board Meeting, April 12, 2023, 5:00 PM, Library Annex

PROPOSAL

Owner's/Company Name Bloomfield Public Library 124 S. Franklin St. Bloomfield, IN. 47424		Work Performed by Rock Solid Masonry LLC, 5069 S. Production Dr. Bloomington, IN 47403 (812) 824-9238 FAX: (812) 824-6616 http://www.rocksolidmasons.com	
Phone 812-384-4125	Attn		
AFE No.	Job No.		
Job Name		02/24/23	Proposal #1

Scope of Work

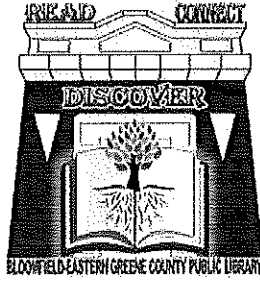
PRICE INCLUDES - Removing all limestone and brick down to the steel lintel at west entrance(see attached photo), we will furnish and install a new hot dipped galvanized lintel and install all new flashing above it, we will relay the brick and replace up to 2 broken stones if needed. We will furnish and install all new stainless steel anchors to set the limestone back with and install new flashing under the coping. **EXCLUSIONS** - Any roof work, a roofer will need to be there to remove the roofing to allow us to do our work and then put back once we are done and take care of any temp roofing that may be needed during our scope of work, any unforeseen structural repairs to the backup wall.

DESCRIPTION	QTY	UoM	PRICE	SUBTOTAL
Stone Repairs Listed Above	1	LS	\$53,350.00	\$53,350.00
Payment due net 15 days				

Total cost of work stated in the scope of work stated above: \$53,350.00

*I am an authorized representative of the company above. I have certified the work as stated in the above Proposal and accept responsibility for payment on behalf of my company.
Payment will be due based on terms on Invoice.

*Authorizing Initials _____



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Personnel Report for February 2023

Wednesday, March 8, 2023

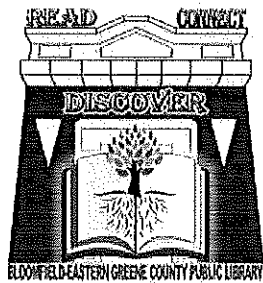
TO: Bloomfield-Eastern Greene County Public Library Board of Trustees
FROM: Lonnie Vandeventer, Bookkeeper
RE: Personnel Report

Ending Employment:

- Trystan J. Edens – Page – Last Day Worked: 02/22/23

Beginning Employment:

- No changes



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Treasurers Report for February 2023

Wednesday, March 8, 2023

PAYROLL: Net Pay of \$16,131.61 (February 28, 2023).

CLAIMS: Claims #65-122 totaling \$46,895.72 in February 2023.

BUDGET STATUS:

Through 2 months of the year, we strive to be at or under 16.67% in each of the four budget categories as well as overall. We are under 16.67% in all categories as well as overall. See the appropriation report through February 28, 2023 for the full numbers.

2023/Current Year through February 28, 2023

Personnel/Personal Services	16.00 % spent
Supplies	12.70 % spent
Other Services	11.90 % spent
Capital Outlays	9.80 % spent
OVERALL	14.00 % spent

2022/Prior Year Comparison through February 28, 2022

Personnel/Personal Services	14.50 % spent
Supplies	7.40 % spent
Other Services	10.50 % spent
Capital Outlays	8.90 % spent
OVERALL	12.40 % spent

Updates:

Gateway Report for 2022 completed and submitted on February 27, 2023.

Totals

Gross Pay: \$21,049.67 Deductions: \$4,918.06 Net Pay: \$16,131.61
 Medicare: \$305.21 Federal: \$1,148.16 State: \$824.20 Health Ins: \$606.76 Insurance: \$0.00 Other: \$0.00
 FICA: \$1,305.09 Other: \$0.00 NT PERF: \$0.00 Tax PERF: \$0.00 EIC: \$0.00
 Other: \$0.00 Other: \$0.00

Used

Regular	1125.95
Sunday	0
Double	0
PTO	28.25
Vacation	0
Comp	55.75
Holiday	46.75
Personal	0
Total Hours:	1256.7

Earned

Regular	1125.95
Sunday	0
Double	0
PTO	28.25
Vacation	0
Comp	55.75
Holiday	46.75
Personal	0
Total Hours:	1256.7

Paid Through Date Hourly 2/24/2023
 Paid Through Date Salary 2/24/2023
 Check Date Hourly 2/28/2023
 Check Date Salary 2/28/2023
 Voucher/Receipt Date 2/28/2023

Gross Pay: \$21,049.67
 Non Taxable: \$0.00
 Taxable: \$21,049.67

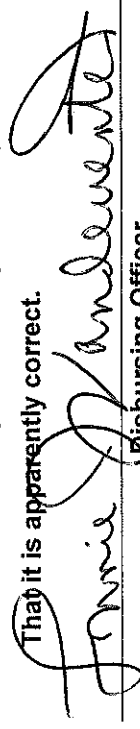
I Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 6 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 21049.67 is correct and has by me been approved.

Dated Feb 25 2023

 Director

I have examined the within claim and hereby certify as follows:

- This is in proper form.
- That it is duly authenticated as required by law.
- That it is based upon statutory authority.
- That it is apparently correct.


 Disbursing Officer

Employer Share FICA Due =	\$1,305.09
Employee Share FICA Due =	\$2,610.18
Employer Share Medicare Due =	\$305.21
Employee Share Medicare Due =	\$610.42
Federal Tax Due =	\$1,148.16
Total Tax Deposit Due =	\$4,368.76

Employee PERF Due =	\$294.76
Employer PERF Due =	\$1,144.09
Total PERF Due =	\$1,438.85

State Tax Due =	\$824.20
County Tax Due =	\$433.88
Total Tax Due =	\$1,258.08

Voucher List

Bloomfield-Eastern Greene County Public Library

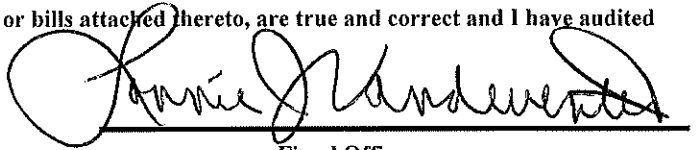
Report Date: From **2/1/2023** To **2/28/2023**

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	65	AMAZON CAPITAL SERVICES	2/1/2023		(\$23.97)
3512	66	BAKER & TAYLOR	2/6/2023		\$199.32
3513	67	COLLABORATIVE SUMMER LI	2/6/2023		\$196.10
3514	68	D-PENDABLE WASTE REMOV	2/6/2023	Feb/Mar/Apr 2023	\$45.00
3515	69	DUKE ENERGY	2/6/2023		\$296.43
3516	70	PLAYAWAY PRODUCTS	2/6/2023		\$103.68
3517	71	GADELLNET CONSULTING SE	2/6/2023		\$75.00
3518	72	MIDWEST NATURAL GAS COR	2/6/2023	125 S FRANKLIN ST	\$567.97
3519	73	RICOH USA, INC (CHICAGO)	2/6/2023		\$165.76
3520	74	AMAZON CAPITAL SERVICES	2/6/2023		\$273.63
0	75	AVC Technology Corporation	2/6/2023		\$150.00
3521	76	CENTER POINT LARGE PRINT	2/7/2023		\$91.68
3522	77	ENA Services LLC	2/7/2023		\$435.50
3523	78	HASEMAN PEST CONTROL OF	2/7/2023	Acct #1440	\$45.00
0	79	AMAZON CAPITAL SERVICES	2/7/2023		(\$3.52)
3524	80	BLACKSTONE PUBLISHING	2/8/2023		\$83.48
3525	81	UNIQUE MANAGEMENT SERVI	2/8/2023		\$52.51
3526	82	SAMS CLUB/SYNCHRONY BA	2/8/2023		\$159.56
3527	83	Bloomfield Chamber of Commer	2/8/2023	2023 Dues	\$100.00
3528	84	HASEMAN PEST CONTROL OF	2/8/2023	Acct #4900	\$45.00
3529	85	CENTURYLINK	2/9/2023		\$5.14
0	86	DELTA DENTAL	2/13/2023		\$47.38
3530	87	UDWI	2/21/2023		\$397.00
3531	88	EASTERN HEIGHTS UTILITIES	2/21/2023	125 S FRANKLIN ST	\$84.15
3532	89	BAKER & TAYLOR	2/21/2023		\$382.49
3533	90	PLAYAWAY PRODUCTS	2/22/2023		\$308.69
3534	91	SHOWCASES	2/22/2023		\$170.91
3535	92	DC ELEVATOR	2/22/2023		\$294.29
3536	93	TABOR BRUCE ARCHITECTUR	2/22/2023		\$5,261.00
3537	94	SMITHVILLE	2/22/2023		\$38.29
3538	95	AT&T	2/22/2023		\$160.61
3539	96	RICOH USA, INC (ATLANTA)	2/22/2023		\$115.31
3540	97	WELLS FARGO VENDOR FINA	2/22/2023		\$124.05
3541	98	BLACKSTONE PUBLISHING	2/22/2023		\$160.40
3542	99	CENGAGE LEARNING	2/22/2023		\$149.72
3543	100	KOORSEN FIRE & SECURITY	2/22/2023	125 S FRANKLIN ST	\$492.95
3544	101	AMAZON CAPITAL SERVICES	2/22/2023		\$480.03
3545	102	CARD SERVICE CENTER	2/22/2023		\$351.54
3546	103	OVERDRIVE, INC	2/23/2023		\$381.34
3547	104	SHOWCASES	2/23/2023		\$170.91
3548	105	EASTERN HEIGHTS UTILITIES	2/23/2023		\$19.02
0	106	PERF	2/28/2023	PERF Deposit	\$1,395.18
0	107	INTERNAL REVENUE SERVIC	2/28/2023	Federal Tax Deposit	\$4,368.76
0	108	INDIANA DEPT OF REVENUE	2/28/2023	State and County Tax Deposit	\$1,258.08
0	109	UNITED HEALTHCARE	2/27/2023		\$2,723.85
3549	110	BLACKSTONE PUBLISHING	2/27/2023		\$116.02
3550	111	WALMART - CAPITAL ONE	2/27/2023		\$122.65
3551	112	MICHELE ROGERS	2/27/2023	FEBRUARY 2023 JANITORIAL SERVICES	\$2,000.00
3552	113	BAKER & TAYLOR	2/27/2023		\$455.52

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
3553	114	AMAZON CAPITAL SERVICES	2/27/2023		\$257.70
3554	115	ISOLVED BENEFIT SERVICES	2/27/2023		\$165.38
3555	116	AMATEUR SPORTS PROMOTI	2/27/2023		\$100.00
3556	117	PREFERRED WASTE REMOVA	2/27/2023		\$34.00
3557	118	OVERDRIVE, INC	2/28/2023		\$12.99
3558	119	BAKER & TAYLOR	2/28/2023		\$46.45
3559	120	AMAZON CAPITAL SERVICES	2/28/2023		\$83.97
0	121	PAYROLL	2/28/2023	PAYROLL	\$21,049.67
3560	122	ROWMAN & LITTLEFIELD PUB	2/28/2023		\$52.15
Total Amount of Claims					\$46,895.72

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, March 1, 2023

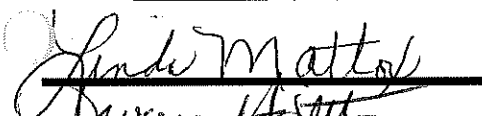
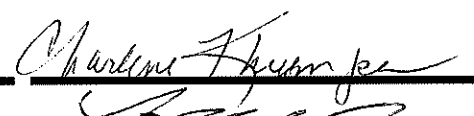
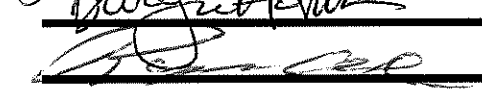

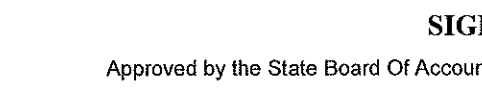
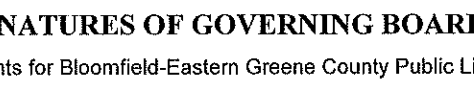

 Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

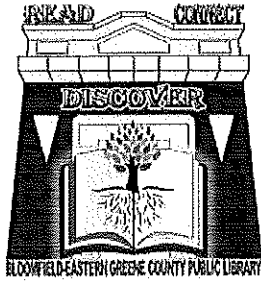
We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$46,895.72

Date this 8th day of March, 2023.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.



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Executive Board of Trustees Meeting
Wednesday, February 8, 2023

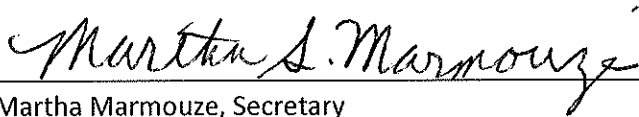
The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, February 8, 2023, in the Library Annex. Roger Axe called the meeting to order at 4:30 PM. Board members present were Charlene Kluemper, Linda Mattox, Dwyane Hostetter, Jessica Blazier, Roger Axe, and Martha Marmouze. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper were also present.

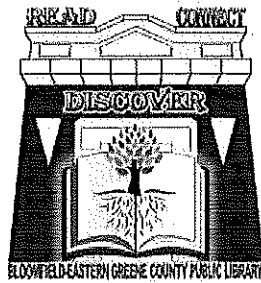
Annex Update:

An Executive Board Meeting was held to review questions regarding the possible sale of the Annex. After consideration all present were in favor of not selling the Annex. A motion will be made at the Board Meeting to this effect.

Adjournment:

Roger entertained a motion to dismiss at 4:55 PM. Dwyane made a motion to adjourn which was seconded by Martha with unanimous approval.


Martha Marmouze, Secretary



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Board of Trustees Meeting
Wednesday, February 8, 2023

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, February 8, 2023, in the Library Annex. Roger Axe called the meeting to order at 5:00 PM. Board members present were Charlene Kluemper, Linda Mattox, Dwyane Hostetter, Jessica Blazier, Roger Axe, Martha Marmouze, and Luke Rudisell. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper were also present.

Annex Update:

In follow-up to the Executive Board Meeting held immediately preceding the Board Meeting on February 28, 2023, Jessica made a motion stating the Annex is not for sale. The motion was seconded by Martha and was unanimously approved. An email will be sent to Ryan O'Neall informing him the Annex is not for sale.

Approval of Claims and Payroll:

After review of claims and payroll, Dwayne made a motion to approve claims and payroll. Linda seconded the motion. Motion approved unanimously.

Approval of Minutes:

Following a review of the minutes from the December 2022 meeting, Dwayne made a motion to approve the minutes as submitted. Linda seconded the motion. Motion approved unanimously.

Approval of Treasurer's Report and Personnel Report:

After review of the Treasurer's and Personnel reports, Dwayne made a motion that both reports be approved as submitted. The motion was seconded by Martha. The motion was unanimously approved.


Librarian's Report:

Karen provided an update on items as noted in the Meeting Agenda. Details regarding several upcoming events at the library were discussed. In addition, a discussion regarding the need to secure a cell phone for the library ensued. Luke made a motion of approval for a cell phone to be secured for the library. The motion was seconded by Charlene and was unanimously approved.

Adjournment:

Roger entertained a motion to dismiss at 5:44 PM. Martha made a motion to adjourn at 5:44 PM. The motion was seconded by Charlene and was unanimously approved.

The next regularly scheduled Board meeting will be on March 8, 2023, at 5:00 PM in the Library Annex.


Martha Marmouze, Secretary

Financial Report

Report Dates = **2/1/2023 to 2/28/2023**

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. General						
100 OPERATING	\$303,205.17	\$34,748.58	\$81,587.05	\$16,707.18	\$33,434.82	\$255,052.94
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$223,126.97	\$0.00	\$0.00	(\$6,859.85)	\$6,453.73	\$229,580.70
Subtotal	\$526,511.14	\$34,748.58	\$81,587.05	\$9,847.33	\$39,888.55	\$484,812.64
2. Special Revenue						
200 GIFT	\$17,571.66	\$1,361.67	\$2,299.49	\$1,230.24	\$3,395.45	\$18,667.62
201 RAINY DAY	\$59,450.94	\$0.00	\$0.00	\$350.00	\$700.00	\$60,150.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$37,500.00	\$5,261.00	\$5,261.00	\$0.00	\$0.00	\$32,239.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$2,972.03	\$435.50	\$1,072.25	\$4,948.85	\$4,948.85	\$6,848.63
280 GREENE COUNTY FOUNDATION GRANT	\$325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325.00
Subtotal	\$167,106.53	\$7,058.17	\$8,632.74	\$6,529.09	\$9,044.30	\$167,518.09
4. Capital Projects						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
Subtotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. Clearing						
800 PLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 EVERGREEN FINES & FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$1,148.16	\$2,356.63	\$1,148.16	\$2,356.63	\$0.00
804 FICA	\$0.00	\$1,305.09	\$2,684.70	\$1,305.09	\$2,684.70	\$0.00
805 MEDICARE	\$0.00	\$305.21	\$627.86	\$305.21	\$627.86	\$0.00
806 STATE TAX	\$0.00	\$824.20	\$1,686.25	\$824.20	\$1,686.25	\$0.00
807 COUNTY TAX	\$0.00	\$433.88	\$893.61	\$433.88	\$893.61	\$0.00
808 PERF	\$0.00	\$294.76	\$601.21	\$294.76	\$601.21	\$0.00
809 Insurance	\$0.00	\$606.76	\$1,089.54	\$606.76	\$1,089.54	\$0.00
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$500.00	\$4,918.06	\$9,939.80	\$4,918.06	\$9,939.80	\$500.00
Grand Total	\$694,460.32	\$46,724.81	\$100,159.59	\$21,294.48	\$58,872.65	\$653,173.38

Total all banks = \$653,173.38

100 OPERATING Appropriation Report for Bloomfield-Eastern Greene County Public Library

Report Date: From 2/1/2023 To 2/28/2023

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.111 Salary of Librarian	\$50,000.00	\$0.00	\$50,000.00	\$3,862.50	\$7,725.00	\$42,275.00	84.6
1.112 Salary of Librarians(Hourly)	\$95,000.00	\$0.00	\$95,000.00	\$4,750.06	\$10,295.94	\$84,704.06	89.2
1.113 Salary of Library Assistants	\$95,000.00	\$0.00	\$95,000.00	\$10,392.87	\$21,290.54	\$73,709.46	77.6
1.114 Salary of Pages	\$10,000.00	\$0.00	\$10,000.00	\$455.81	\$814.69	\$9,185.31	91.9
1.115 Salary of Coordinators	\$7,500.00	\$0.00	\$7,500.00	\$618.00	\$1,330.88	\$6,169.12	82.3
1.131 Salary of Treasurer	\$11,000.00	\$0.00	\$11,000.00	\$970.43	\$1,844.38	\$9,155.62	83.2
1.21 Library FICA and Medicare	\$21,000.00	\$0.00	\$21,000.00	\$1,610.30	\$3,312.56	\$17,687.44	84.2
1.22 Unemployment	\$2,500.00	\$0.00	\$2,500.00	\$165.38	\$281.95	\$2,218.05	88.7
1.23 PERF Employer Contribution Share	\$17,000.00	\$0.00	\$17,000.00	\$1,100.42	\$2,244.51	\$14,755.49	86.8
1.241 Employee Group Insurance	\$27,000.00	\$0.00	\$27,000.00	\$2,164.47	\$4,452.92	\$22,547.08	83.5
Subtotal	\$336,000.00		\$336,000.00	\$26,090.24	\$53,593.37	\$282,406.63	84.0
2. Supplies							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,060.00	\$0.00	\$2,060.00	\$122.65	\$122.65	\$1,937.35	94.0
2.31 Building Materials	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
2.41 Library Supplies	\$7,000.00	\$0.00	\$7,000.00	\$367.12	\$1,206.82	\$5,793.18	82.8
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$65.13	\$129.75	\$910.25	87.5
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$54.88	\$136.34	\$903.66	86.9
2.45 Children's Program Supplies	\$1,400.00	\$0.00	\$1,400.00	\$150.02	\$224.33	\$1,175.67	84.0
2.46 Eastern Program Supplies	\$1,000.00	\$0.00	\$1,000.00	\$130.80	\$142.79	\$857.21	85.7
2.47 Covid-19 Supplies	\$400.00	\$0.00	\$400.00	\$77.97	\$77.97	\$322.03	80.5

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$16,040.00		\$16,040.00	\$968.57	\$2,040.65	\$13,999.35	87.3
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0
3.141 Other Professional	\$22,825.00	\$0.00	\$22,825.00	\$496.80	\$2,967.23	\$19,857.77	87.0
3.142 Database Subscriptions	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$692.11	\$4,307.89	86.2
3.143 eBook Services	\$7,500.00	\$0.00	\$7,500.00	\$394.33	\$394.33	\$7,105.67	94.7
3.21 Telephone	\$2,500.00	\$0.00	\$2,500.00	\$204.04	\$406.50	\$2,093.50	83.7
3.22 Postage	\$800.00	\$0.00	\$800.00	\$7.14	\$18.02	\$781.98	97.7
3.23 Traveling Expenses	\$2,200.00	\$0.00	\$2,200.00	\$0.00	\$61.20	\$2,138.80	97.2
3.24 Professional Meeting	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$249.00	\$2,251.00	90.0
3.251 Freight and Express	\$800.00	\$0.00	\$800.00	\$51.10	\$165.22	\$634.78	79.3
3.252 Evergreen	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$3,200.62	\$1,799.38	36.0
3.26 Internet Vendor	\$4,675.00	\$0.00	\$4,675.00	\$0.00	\$0.00	\$4,675.00	100.0
3.31 Advertising and Publicity	\$1,500.00	\$0.00	\$1,500.00	\$100.00	\$100.00	\$1,400.00	93.3
3.32 Printing	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.41 Official Bonds	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	100.0
3.42 Library Insurance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.0
3.51 Gas	\$7,000.00	\$0.00	\$7,000.00	\$260.00	\$858.06	\$6,141.94	87.7
3.52 Electric	\$26,000.00	\$0.00	\$26,000.00	\$397.00	\$3,783.20	\$22,216.80	85.4
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$57.48	\$114.96	\$1,885.04	94.3
3.54 Waste Disposal	\$2,200.00	\$0.00	\$2,200.00	\$62.00	\$244.00	\$1,956.00	88.9
3.61 Building Repair	\$22,000.00	\$0.00	\$22,000.00	\$45.00	\$135.00	\$21,865.00	99.4
3.62 Equipment Repair	\$9,000.00	\$0.00	\$9,000.00	\$854.05	\$1,553.09	\$7,446.91	82.7
3.63 Janitorial Service	\$23,000.00	\$0.00	\$23,000.00	\$1,870.00	\$3,740.00	\$19,260.00	83.7
3.8 2022 Encumbered Funds	\$873.00	\$0.00	\$873.00	\$0.00	\$507.12	\$365.88	41.9
3.91 Dues	\$2,500.00	\$0.00	\$2,500.00	\$100.00	\$250.00	\$2,250.00	90.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$163,773.00		\$163,773.00	\$4,898.94	\$19,439.66	\$144,333.34	88.1
4. Capital Outlays							
4.31 Improvements - Other	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
4.41 Furniture and Equipment	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.0
4.51 Books - Adult Fiction	\$8,000.00	\$0.00	\$8,000.00	\$390.05	\$1,104.72	\$6,895.28	86.2
4.521 Books - Adult Nonfiction	\$5,600.00	\$0.00	\$5,600.00	\$41.48	\$434.31	\$5,165.69	92.2
4.522 Books-Local History/Genealogy	\$900.00	\$0.00	\$900.00	\$0.00	\$0.00	\$900.00	100.0
4.53 Books - Children	\$8,000.00	\$0.00	\$8,000.00	\$547.21	\$1,144.57	\$6,855.43	85.7
4.54 Books - YA	\$3,500.00	\$0.00	\$3,500.00	\$289.99	\$426.16	\$3,073.84	87.8
4.551 Books - Eastern Books Adult	\$3,100.00	\$0.00	\$3,100.00	\$239.43	\$597.23	\$2,502.77	80.7
4.552 Books - Eastern YA	\$500.00	\$0.00	\$500.00	\$68.64	\$100.53	\$399.47	79.9
4.553 Books - Eastern Juvenile	\$3,000.00	\$0.00	\$3,000.00	\$52.79	\$226.55	\$2,773.45	92.4
4.61 Periodicals and News	\$3,500.00	\$0.00	\$3,500.00	\$86.33	\$137.67	\$3,362.33	96.1
4.71 Nonprint - Adult DVD	\$3,800.00	\$0.00	\$3,800.00	\$233.18	\$366.19	\$3,433.81	90.4
4.72 Nonprint - Music	\$400.00	\$0.00	\$400.00	\$56.18	\$56.18	\$343.82	86.0
4.73 Nonprint - Audiobooks	\$7,000.00	\$0.00	\$7,000.00	\$657.73	\$1,079.26	\$5,920.74	84.6
4.74 Nonprint - Childrens	\$3,200.00	\$0.00	\$3,200.00	\$98.42	\$397.19	\$2,802.81	87.6
4.75 Nonprint - YA	\$1,500.00	\$0.00	\$1,500.00	\$79.98	\$199.95	\$1,300.05	86.7
4.761 Nonprint - Eastern DVD	\$3,200.00	\$0.00	\$3,200.00	\$57.88	\$143.28	\$3,056.72	95.5
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$0.00	\$18.45	\$481.55	96.3
4.763 Nonprint - Eastern Games	\$500.00	\$0.00	\$500.00	\$0.00	\$49.94	\$450.06	90.0
4.77 Replacement Books & Nonprint	\$1,000.00	\$0.00	\$1,000.00	\$62.45	\$168.65	\$831.35	83.1
4.8 Evergreen Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$33.45	(\$33.45)	#DIV/0!
Subtotal	\$68,200.00		\$68,200.00	\$2,961.74	\$6,684.28	\$61,515.72	90.2

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
	Grand Total	\$584,013.00	\$0.00	\$584,013.00	\$34,919.49	\$81,757.96	\$502,255.04	86.0

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

**March 2023 Board Meeting
Librarian's Report**

February 2023 Statistics

Adult Circulation	2023	2022	2021
Fiction	720	772	746
Non-fiction	248	349	222
Periodicals	47	77	59
Audiobooks	71	70	99
Playaways	27	32	36
Libby	1499	1065	1265
Music CD	72	20	45
DVDs	647	635	576
Video Games	38	45	5
Library of Things	2	1	
Total Adult	3275	3066	2586
Youth Services Circulation			
Parenting Kits	4	1	
YA	76	93	140
YA Nonfiction	6	26	7
YA GAMES	60	8	4
YA Audiobooks/Playaways	2	1	
Juvenile Fiction	1654	1429	867
Juvenile Nonfiction	424	457	127
Audiobooks	81	107	4
DVD Juvenile	95	232	
Periodicals	1	4	10
Juvenile Games	8		
TOTAL YOUTH SERVICES	2411	2354	1321
TOTAL	5686	5420	3907

Interlibrary Loan Services

	2023	2022
Books via SRCS Supplied	4	3
Books via SRCS Borrowed	0	3
Books loaned to Evergreen	589	555
Books borrowed from Evergreen	571	531

Computer/Equipment Usage

	Average	Peak
Bits In	4.13Mb/sec	88.44Mb/Sec
Bits Out	223KB/sec	19.02 KB/sec

Kanopy

Visits	Pages	Plays
46	67	3

Programs

Programs:	# of Children	# attended	389
	# of Teens	# attended	23
	#of Adults	# attended	
TOTAL		15	412
Outreach	Children	stories	

Desk Collection

Fines and Fees	103.74
Fax	5.25
Copier	271.60
Donations	230.35
Misc	18.25
Taxable Sales	1.25
Total	630.44

Bloomfield Main Facebook

Posts	11
Engagements	334
Reached	1704

Young Adult Page

Posts	5
Followers	140
Engagements	1
Reached	27

**Website 606
visits pages 1251
pages/ visit 2..07**

New Patrons

Township	Resident	Resident Limited Access	Non Resident	Total
Beech Creek	5			5
Center	4			4
Highland	3			3
Jackson	2			2
Richland	9	1		10
Taylor	1			1
Unlisted	1(reciprocal)			1
Total	25	1		26

Children's Facebook

Posts	10
Followers	221
Engagements	159
Reached	604

**Materials Add
Bloomfield**

Library of Things	1
Adult Fiction	45
Adult Nonfiction	7
Audio Books	15
Playaways	11
Periodicals	23
Music	6
DVD's	22
Adult Games	2
YA-Fiction	28
YA-Non	
YA Audio	1
YA Games	4
Juvenile Fiction	48
Juvenile Nonfiction	16
Audiobooks J	12
Juvenile Games	
Total	241

Eastern

2022

Statistics

	2023	2022	2021
Adult Fiction	120	103	103
Adult Nonfiction	58	47	49
Periodicals	6	26	5
Audio Books	1	9	6
Music CD		1	2
DVD	164	213	239
Games	31	12	2
Library of Things			
TOTALS ADULT	380	399	444
YA Fiction	31	13	21
YA Nonfiction	1		
Juvenile Fiction	316	343	245
Juvenile Nonfiction	53	39	94
Juvenile Audiobooks	8	10	7
Juveniles Periodicals		3	2
TOTALS JUVENILES	409	408	369
TOTAL	789	807	813

Computer Use

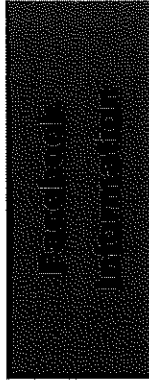
50

Scavenger Hunts

57

Programs

6/41



Posts 5

Reached 1005

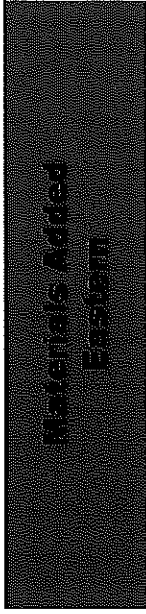
Engagement 57

My Heritage

5 sessions

105 searches

188 pages viewed



Adult Fiction	11
Adult Nonfiction	3
Adult Audiobooks	
Periodicals	13
YA	4
Juvenile Fiction	8
Juvenile Nonfiction	12
J Periodicals	1
DVD's	6
Game	1
Library of Things	1
TOTAL	60