

Bloomfield – Eastern Greene County Public Library
125 South Franklin Street
Bloomfield, IN 47424
Phone 812-384-4125 - Fax 812-384-0820
www.bloomfield.lib.in.us

Eastern Branch
11453 E. State Road 54
812-825-2677

We're more than just books!

Meeting Agenda

Board of Trustees – Bloomfield-Eastern Greene County Public Library

Wednesday, January 11, 2023 – 5:00 PM Annex

ORIGINAL

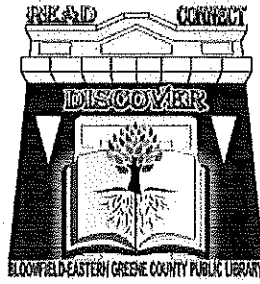
- Approval of Claims & Payroll
- Approval of Minutes
- Guest – Ryan O’Neal
- Guest – Jessica (Jess) McKamey
- Presentation & Approval of Treasurer’s Report and Personnel Report
- Old Business
 - Internal Controls document and Annual Review of By-Laws – review and action on approval.
 - Insurance claims adjustor will be here on Monday, January 9, to assess the potential claim on the water damage above the west entrance doors. I will keep you posted. The company which replaced the roof does not do the work in question. Considering asking Doug Bruce for referrals on repair work that is needed.
 - Awning Addition – Equity Builders indicates a Structural Engineer will need to examine how add an Awning to the building. Pending further research in the spring.
 - Eastern Branch – Time Clock and Shared Drive not working – this has been the case ever since the Firewall was updated. Michael Sherrow has been attempting to fix this for over two months without success. Lonnie reached out to AVC and Lisa indicated they would be willing to help correct this situation. They work with ENA and can help identify what needs to happen. Karen has approved going forward with this expenditure of up to \$300.00.
 - Annex Elevator – Doug Bruce with Tabor Bruce Architecture & Design is looking for firm that can do a lift as the company that he previously worked with does not have the manpower to handle.
- Librarian’s Report:
 - Health Update: I am doing really well with my knee replacement. I also believe most of the other issues I dealt with last year are now under control.

Library Update:

- The State Board of Accounts has been completing our five year audit this month. Lonnie and I have been communicating with them and all has been going smoothly. We did have some difficulty in obtaining some info for 2018 and 2019, but the auditor was receptive to what we were able to provide. Upon completion of the audit, which is expected very soon, we will receive our report. Each of you will receive a copy of the report via your emails, which with your approval I will provide to them. If you prefer to have it mailed, please let me know. Either way, I need a response from you.

- First Amendment Auditors contacted us about filming and things at the library. Thank you to Luke for your help and suggestions. We also obtained information from ALA as to what to do. We are not having staff wear name tags at this time so they cannot target one person. If I have not heard back from them within the next week, we should be able to resume wearing name tags. The staff has been instructed on how to handle them if they show up.
- We have an extra \$30,000 from the November property tax release in our operating budget, which I cannot touch, but I want you to be aware of. I believe we are in really good shape for the next couple of years. If we need to draw upon the \$30,000, I believe we can seek approval from the Greene County Commissioners, but I will need to check on that.
- I would like to obtain a cell phone for the library. There have been a number of instances where either myself, Kimberly, Jess, or Lonnie have to use their personal cell number to obtain an access code.
- Puzzle and Game Day at the Library. We have had a puzzle and game day on the fly at Bloomfield on December 30, which was well received. We are now planning for the second Friday of the month at Bloomfield and the first Saturday of the month at Eastern.
- The Summer reading theme for 2023 is "All Together Now." Megan and I will be attending an idea meeting at the Vigo County Library on January 24. This should benefit us in planning and learning more. Megan will be handling the Elementary Age Group at Eastern on Monday's.
- I have begun work on the Annual Report for the state due on March 1. I am disturbed that we lost nearly 1,000 patrons this past year, which is strange because our circulation number is high. I believe we should conduct a library card drive this spring in conjunction with Library Week and Golf at the Library. We may develop something special at Eastern as well, but not sure what as of yet.
- A straw bale garden is being planned for this summer in the rocky area between the Bloomfield Library and the Annex. One individual on staff has done this type of gardening over the past five years and is willing to do it here. The cost is relatively low, \$100 for straw bales, and if it does not work out, then the straw becomes mulch for a very poor soil area. I am seeking seed donations from four different companies and I am optimistic we will have participation as we did this about six years ago and we had so many seeds we could not get rid of them all. People did enjoy fresh peas and carrots and had a lot of fun with it. I believe this can go along with "All Together Now" as a way to improve financial awareness. I am planning to have workshops at both Bloomfield and Eastern about planning, growing, preserving, and cooking presented by the Purdue Extension Service and people on staff. Will you support this effort so we can proceed with the planning logistics?
- We had a great Community Service individual this past week. He cleaned up behind the fence that had accumulated lots of junk. He also picked up around the Library and Annex including where the old shed was located. He carried books up from the Annex basement for the Book Sale. In addition, he organized the boxes down in the Annex storage area.
- We received a \$1,000 donation from Farmers and Mechanics that we plan to use primarily at Eastern. We can add more puzzles and games that can be checked out. We are also exploring other possible uses for the funds including development of a special program at Eastern. I will be talking further with the Eastern staff for other ideas.
- At the Bloomfield Library the staff has been cleaning out and organizing the backend to make it operate more efficiently. Includes a new bookshelf for cataloging and Genealogy. This will make it easier to operate in both areas and elimination of stuff that was stored haphazardly in the breakroom.
- Tote bags provided to us for a couple of businesses in the past have been provided to the Friends of the Library for their book sale(s).
- At Eastern older books experiencing low usage have been weeded out and placed on sale there. I would like to bring some back here as well for book sales. If anyone wants to help out that would be great.

- David Griffith will be coming in March or April to present on writing and his personal experiences in writing. We obtained a grant to cover his speaking fees from Indiana Humanities, but we will cover his travel expenses from South Bend to Bloomfield and back, which may be somewhat expensive. I am hopeful we can receive help from some businesses to help defray some of these costs.
- Public Comment
- Adjournment
- Next Board Meeting, February 8, 2023, 5:00 PM, Library Annex



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Personnel Report for November 2022

Wednesday, January 11, 2023

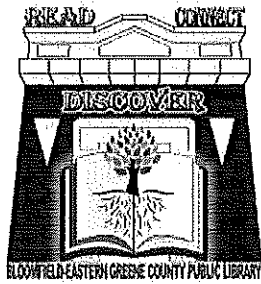
TO: Bloomfield-Eastern Greene County Public Library Board of Trustees
FROM: Lonnie Vandeventer, Bookkeeper
RE: Personnel Report

Ending Employment:

- Alexis R. Meyer – Lib. Asst. – Last Day Worked: December 14, 2022

Beginning Employment:

- Willow J. Foxworthy – Date Hired: December 5, 2022, Page



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Treasurers Report for December 2022

Wednesday, January 11, 2022

PAYROLL: Net Pay of **\$17,252.21 (December 30, 2022)**

CLAIMS: Claims #663-723, totaling **\$63,469.12** in December 2022.

BUDGET STATUS:

Through **12 months** of the year, we strive to be at or under 100.00% in each of the four budget categories as well as overall. We are under 100.00% in each of the four budget categories and overall. See the appropriation report through December 31, 2022 for the full numbers.

2022/Current Year through December 31, 2022

Personnel/Personal Services	89.80 % spent
Supplies	77.20 % spent
Other Services	85.30 % spent
Capital Outlays	87.80 % spent
OVERALL	87.70 % spent

2021/Prior Year Comparison through December 31, 2021

Personnel/Personal Services	94.90 % spent
Supplies	62.60 % spent
Other Services	76.20 % spent
Capital Outlays	80.80 % spent
OVERALL	86.90 % spent

A recap of all appropriation changes completed during November and December 2022, as per Board Approval, is provided. These changes balance the appropriations 2022. The Board also approved during December the transfer of \$15,000.00 from the Operating Fund to the Rainy Day Fund.

As 2022 is now complete, Financial Reports and Appropriation Reports for both the month and full year are included in the packet. I have also begun work on the 2022 Gateway Reports.

14-Nov-22	100	OPERATING	1.114	Salary of Pages	(\$1,000.00)	Board Approved Change
14-Nov-22	100	OPERATING	1.131	Salary of Treasurer	\$1,000.00	Board Approved Change
14-Nov-22	100	OPERATING	1.21	Library FICA and Medicare	(\$3,000.00)	Board Approved Change
14-Nov-22	100	OPERATING	1.241	Employee Group Insurance	\$3,000.00	Board Approved Change
14-Nov-22	100	OPERATING	2.41	Library Supplies	(\$2,000.00)	Board Approved Change
14-Nov-22	100	OPERATING	2.21	Cleaning Supplies	(\$200.00)	Board Approved Change
14-Nov-22	100	OPERATING	2.47	Covid-19 Supplies	(\$200.00)	Board Approved Change
14-Nov-22	100	OPERATING	2.31	Building Materials	\$2,400.00	Board Approved Change
15-Nov-22	100	OPERATING	3.62	Equipment Repair	(\$1,000.00)	Board Approved Change
15-Nov-22	100	OPERATING	3.61	Building Repair	\$1,000.00	Board Approved Change
15-Nov-22	100	OPERATING	4.761	Non-print - Eastern DVD	(\$1,000.00)	Board Approved Change
15-Nov-22	100	OPERATING	4.74	Non-print – Children’s	\$1,000.00	Board Approved Change
21-Dec-22	100	OPERATING	4.522	Books-Local History/Genealogy	(\$250.00)	Board Approved Change
21-Dec-22	100	OPERATING	4.521	Books - Adult Nonfiction	\$250.00	Board Approved Change
21-Dec-22	100	OPERATING	4.77	Replacement Books & Non-print	(\$14.28)	Board Approved Change
21-Dec-22	100	OPERATING	4.8	Evergreen Collections	\$14.28	Board Approved Change
21-Dec-22	100	OPERATING	3.22	Postage	(\$35.00)	Board Approved Change
21-Dec-22	100	OPERATING	3.21	Telephone	\$35.00	Board Approved Change
21-Dec-22	100	OPERATING	3.62	Equipment Repair	(\$1,100.00)	Board Approved Change
21-Dec-22	100	OPERATING	3.61	Building Repair	\$1,100.00	Board Approved Change
28-Dec-22	100	OPERATING	3.62	Equipment Repair	(\$165.00)	Board Approved Change
28-Dec-22	100	OPERATING	3.61	Building Repair	\$165.00	Board Approved Change
29-Dec-22	100	OPERATING	4.522	Books-Local History/Genealogy	(\$2.50)	Board Approved Change
29-Dec-22	100	OPERATING	4.51	Books - Adult Fiction	\$2.50	Board Approved Change
29-Dec-22	100	OPERATING	4.54	Books - YA	(\$35.00)	Board Approved Change
29-Dec-22	100	OPERATING	4.53	Books - Children	\$35.00	Board Approved Change
30-Dec-22	100	OPERATING	1.115	Salary of Coordinators	(\$2,050.00)	Board Approved Change
30-Dec-22	100	OPERATING	1.113	Salary of Library Assistants	\$2,050.00	Board Approved Change

Encumbered Funds for 2022 of \$873.00 was completed to pay expenses incurred in 2022 using 2022 funds when invoices/statements are received in 2023.

Heidi Shonk, with the State Board of Accounts, is wrapping up a virtual audit and has indicated pending final approval by her supervisor, that we will be set until the next audit. We did incur some difficulty in coming up with some information for 2018 and 2019, but otherwise we appear to be good. Karen is providing further insight in the Librarian’s Report.

Totals

Gross Pay: \$22,262.81		Deductions:		Net Pay: \$17,252.21	
FICA:	Medicare:	Federal:	State:	County:	Health Ins:
\$1,380.30	\$322.83	\$1,265.59	\$879.48	\$391.66	\$482.78
Other:	Other:	Other:	Other:	Other:	Other:
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PERF:		NT PERF:	Tax PERF:	EIC:	EIC:
\$22,262.81		\$0.00	\$0.00	\$0.00	\$0.00
Used		Earned			
Regular	1035.67	Regular	1035.67		
Sunday	0	Sunday	0		
Double	0	Double	0		
PTO	24	PTO	24		65.37
Vacation	0	Vacation	0		0
Comp	53.75	Comp	53.75		0
Holiday	27.25	Holiday	27.25		0
Personal	0	Personal	0		0
Total Hours:	1140.67	Total Hours:	1140.67		65.37

Paid Through Date Hourly 12/24/2022
 Paid Through Date Salary 12/24/2022
 Check Date Hourly 12/30/2022
 Check Date Salary 12/30/2022
 Voucher/Receipt Date 12/30/2022

Gross Pay:	\$22,262.81
Non Taxable	\$0.00
Taxable	\$22,262.81

I Karen Holz Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 6 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 22262.81 is correct and has by me been approved.

Dated Dec 27 20 22

Karen Holz
Director

I have examined the within claim and hereby certify as follows:

This is in proper form.
 That it is duly authenticated as required by law.
 That it is based upon statutory authority.
 That it is apparently correct.


 Disbursing Officer

Employer Share FICA Due =	\$1,380.30	Employer Share FICA Due =	\$2,760.60
Employee Share FICA Due =	\$1,380.30	Employee Share FICA Due =	\$2,760.60
Employer Share Medicare Due =	\$322.83	Employer Share Medicare Due =	\$645.66
Employee Share Medicare Due =	\$322.83	Employee Share Medicare Due =	\$645.66
Federal Tax Due =	\$1,265.59	Federal Tax Due =	\$1,265.59
Total Tax Deposit Due =	\$4,671.85	Total Tax Deposit Due =	\$4,671.85

Employee PERF Due =	\$287.96	State Tax Due =	\$879.48
Employer PERF Due =	1075.07	County Tax Due =	\$391.66
Total PERF Due =	\$1,363.03	Total Tax Due =	\$1,271.14

Voucher List

Bloomfield-Eastern Greene County Public Library

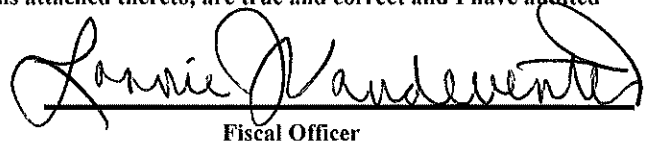
Report Date: From 12/1/2022 To 12/31/2022

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	663	COMCAST	12/6/2022		\$201.25
0	664	AVC Technology Corporation	12/6/2022		\$50.00
3409	665	GADELLNET CONSULTING SE	12/6/2022		\$75.00
3410	666	SHOWCASES	12/6/2022		\$15.75
3411	667	DUKE ENERGY	12/6/2022	125 S FRANKLIN ST	\$2,030.15
3412	668	RICOH USA, INC (CHICAGO)	12/6/2022		\$164.40
3413	669	AMAZON CAPITAL SERVICES	12/6/2022		\$592.23
3414	670	FINDAWAY WORLD	12/7/2022		\$63.74
3415	671	SAMS CLUB/SYNCHRONY BA	12/7/2022		\$215.28
3416	672	ENA Services LLC	12/8/2022		\$435.50
3417	673	MIDWEST NATURAL GAS COR	12/7/2022	125 S FRANKLIN ST	\$499.81
3418	674	CENTURYLINK	12/8/2022		\$3.51
0	675	UNITED STATES TREASURY	12/8/2022	TAX PERIOD 12/31/2021	\$309.31
3419	676	UNIQUE MANAGEMENT SERVI	12/8/2022		\$138.31
3420	677	SUSAN SMITH	12/13/2022	INDIANA STATE LIBRARY CERTIFICATION REIMBURSEMENT	\$50.00
3421	678	BAKER & TAYLOR	12/13/2022		\$22.16
3422	679	HASEMAN PEST CONTROL OF	12/13/2022	ACCT#1440-87 E SPRING ST	\$45.00
3423	680	CENGAGE LEARNING	12/13/2022		\$18.50
3424	681	AMAZON CAPITAL SERVICES	12/13/2022		\$729.79
3425	682	MODERN MARKETING	12/13/2022		\$144.03
3426	683	HUGHES ELECTRIC LLC	12/13/2022		\$412.76
3427	684	UDWI	12/13/2022		\$281.00
3428	685	EASTERN HEIGHTS UTILITIES	12/13/2022	125 S FRANKLIN ST	\$83.69
0	686	DELTA DENTAL	12/12/2022		\$55.74
3429	687	LOK GENERAL STORE, LLC	12/14/2022		\$183.17
3430	688	YOUR AUTOMATIC DOOR CO.	12/14/2022		\$200.00
3431	689	HASEMAN PEST CONTROL OF	12/14/2022	ACCT #4900 - 11453 E SR 54	\$45.00
3432	690	AT&T	12/15/2022		\$158.72
3433	691	RELIABLE LAWN CARE & GEN	12/19/2022	AUG-OCT MOWING	\$160.00
3434	692	RANCH HAND SERVICES, LLC	12/19/2022		\$240.00
3435	693	AMAZON CAPITAL SERVICES	12/19/2022		\$131.86
0	694	AVC Technology Corporation	12/19/2022		\$50.00
3436	695	ENA Services LLC	12/19/2022		\$1,533.60
3437	696	BRADFIELD LANDSCAPING	12/19/2022	Mums for Annex	\$31.96
3438	697	RELIABLE LAWN CARE & GEN	12/20/2022	Aug - Oct Mowing & Vine Trimming	\$220.00
3439	698	CARD SERVICE CENTER	12/20/2022		\$1,848.56
3440	699	BRADFIELD LANDSCAPING	12/20/2022		\$36.95
3441	700	SMITHVILLE	12/20/2022		\$38.09
3442	701	BAKER & TAYLOR	12/20/2022		\$25.01
3443	702	CENTER POINT LARGE PRINT	12/20/2022		\$91.68
3444	703	CENGAGE LEARNING	12/20/2022		\$57.50
0	704	AMAZON CAPITAL SERVICES	12/20/2022		(\$78.45)
3445	705	RELIABLE LAWN CARE & GEN	12/21/2022	Eastern Lawn Care Aug - Oct 2022	\$320.00
3446	706	INDIANA LIBRARY FEDERATIO	12/22/2022	2023 Membership Dues	\$327.54
3447	707	AMAZON CAPITAL SERVICES	12/22/2022		\$68.98
3448	708	RICOH USA, INC (ATLANTA)	12/22/2022		\$115.31
3449	709	WELLS FARGO VENDOR FINA	12/22/2022		\$124.05
0	710	PERF	12/30/2022	PERF Deposit	\$1,363.04

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Date</i>	<i>Explanation</i>	<i>Total</i>
0	711	INTERNAL REVENUE SERVIC	12/30/2022	Federal Tax Deposit	\$4,671.85
0	712	INDIANA DEPT OF REVENUE	12/30/2022	State and County Tax Deposit	\$1,271.14
3450	713	BOHALL'S SNOW REMOVAL	12/28/2022	125 S FRANKLIN ST	\$300.00
0	714	Bloomfield Eastern Greene Co.	12/28/2022	Transfer to Rainy Day	\$15,000.00
3451	715	BAKER & TAYLOR	12/28/2022		\$797.27
0	716	UNITED HEALTHCARE	12/28/2022		\$2,723.85
3452	717	EASTERN HEIGHTS UTILITIES	12/28/2022		\$19.02
3453	718	CENGAGE LEARNING	12/28/2022		\$72.72
3454	719	HASEMAN PEST CONTROL OF	12/28/2022	Acct #4899 - Service Address: 125 S Franklin St	\$45.00
3455	720	GANNETT HOLDINGS - OHIO (12/28/2022	Eastern Branch	\$416.00
3456	721	AMAZON CAPITAL SERVICES	12/28/2022		\$9.98
3457	722	MICHELE ROGERS	12/28/2022	December 2022 Janitorial Services	\$1,950.00
0	723	PAYROLL	12/30/2022	PAYROLL	\$22,262.81
Total Amount of Claims					\$63,469.12

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, January 5, 2023

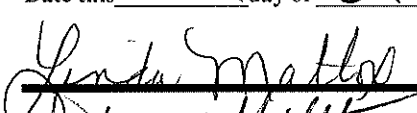

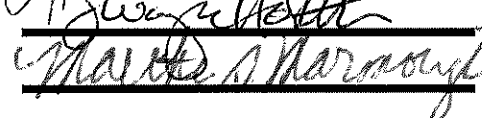


Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

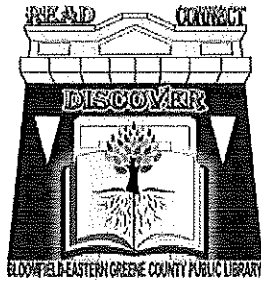
We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$63,469.12

Date this 11th day of January, 2023.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.



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Board of Trustees Meeting
Monday, December 14, 2022

The Bloomfield-Eastern Greene County Public Library Board of Trustees met Wednesday, December 14, 2022, in the Library Annex. Roger Axe called the meeting to order at 5:05 PM. Board members present were Charlene Kluemper, Linda Mattox, Dwyane Hostetter, Roger Axe, Martha Marmouze, and Luke Rudisell. Karen Holz, Director, and Lonnie Vandeventer, Treasurer/Bookkeeper were also present.

Officers for 2023 Selection:

Following a discussion by Board Members, a motion was made by Luke Rudisell for Roger Axe, Dwayne Hostetter, and Martha Marmouze to serve as Board Officers for 2023 as President, Vice-President, and Secretary respectively. Motion was seconded by Linda. Motion approved unanimously.

Approval of Claims and Payroll:

After review of claims and payroll, Dwayne made a motion to approve claims and payroll. Linda seconded the motion. Motion approved unanimously. Motion carries.

Approval of Minutes:

Following a reviews of minutes from the November meeting, Dwayne made a motion to approve the minutes as submitted. Linda seconded the motion. Motion approved unanimously.

Approval of Treasurer's Report and Personnel Report:

Lonnie provided an updated Treasurer's Report and Personnel Report. As presented in the report Lonnie advised the Board we are under 91.67% in all four categories. Our overall percentage is at 78.90% year-to-date. Lonnie also advised the Board there were no personnel changes during November.

Following minimal discussion, Dwayne made a motion that both reports be approved as submitted. The motion was seconded simultaneously by Linda and Charlene and received unanimous approval.

Old Business:

- Karen provided an update on items as noted in the meeting agenda.
- Old Business
 - Awning Addition – Equity Builders indicates a Structural Engineer will need to examine how add an Awning to the building. Pending further research in the spring.
 - Annex Elevator – At the November Board Meeting a discussion regarding references for the Annex elevator/lift concluded with a motion by Luke to select Doug Bruce with Tabor Bruce Architecture & Design. Dwayne seconded the motion. Motion approved unanimously. *Karen Holz met with Doug Bruce on November 16.*
 - Eastern Internet Service – Lonnie reported that he had a discussion with Doug Childs, REMC CEO, regarding possible internet service for the Eastern Branch through Smithville. Doug indicates this

expansion is scheduled to occur within the next 18-24-months. Once available this would be a huge improvement over the current service provided by Comcast.

- The Legal Kiosk is now set up and on the first floor of the library opposite the elevator.

Librarian's Report:

- End of the year signing of:
 - Closing Days
 - Payroll Cycle
 - Salary Schedule
 - Fee Schedule
 - Resolution to Pay Staff
 - Resolution to transfer \$15,000 from Operating Funds to Rain Day funds
 - Lease Agreement to be signed by the new President of the Board.
- Michelle Foxworthy is no longer renting from us.
- Hired George Bohall for our snow removal. \$100 for each location and sidewalks with pet friendly ice melt. Trigger at 2" unless ice is the problem.
- Storage Building:
 - New building is in-place. J & M Recycling is to remove and hopefully give us some money for the old metal shelving no longer needed. We kept sufficient shelving if we need to replace any. After the shelving is removed Dean Watson will remove the old building and the old golf holes that do not work.
- Rumpke Waste and Recycling has taken over Wallace Brothers for the Library and the Annex. After discussion concerning Rumpke's requirement we sign a 3-year contract, a motion was made by Dwayne that we change our vendor to Preferred Waste Removal at a reduced rate without an extended contract. Martha seconded the motion which was unanimously approved.
- A discussion occurred regarding the Sales Tax Exemption Certificate and if we need to update anything. *Lonnie researched this after the meeting and determined that when we issued a new certificate to a vendor this meets all requirements. No further action needed.*
- Annex:
 - I contacted Doug about not having the electrical schematics for the Annex which are required as per terms of the contract. He indicated they may be able to work with the Electrical boxes in the basement, but he was not confident of this. We have sent him pictures of the two electrical boxes. If this does not work, which I do not believe it will, they will need to hire an electrical engineer to locate and prepare schematics for an increased cost of approximately \$1,000.00.
- Employee-Patron Incident Report
- We have bought some STEM models and kits for both libraries. These include: DNA Models, Molecular Model Kit, Animal and Plant Cell models, Human Body Model, Mineral Identification Kit, and an Electricity and Magnetic Kit. These will be checked out by Guardians or Teachers for students
- We would like to add to the condition of our policy that no family or group fines over \$10.00 be assessed. Charlene made a motion to this effect, which was seconded by Martha. Motion received unanimous approval.
- January board meeting will require a transfer of funds from Supplies and Other Services and Charges to Personnel Services. This is due to the mix up between me and the State Board of Accounts. It is also part of the reason for the transferring of funds from Operating Funds to Rainy Day to have in reserve.

Adjournment:

Roger entertained a motion to dismiss at 5:38 PM. Dwayne made a motion to adjourn. The motion was seconded by Martha. Motion approved.

The next Board meeting will be on January 11, 2023, at 5:00 PM in the Library Annex.



Dwayne Hostetter

Financial Report
Bloomfield-Eastern Greene County Public Library

Report Dates = 12/1/2022 to 12/31/2022

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 OPERATING	\$253,704.70	\$55,154.29	\$547,692.07	\$161,253.07	\$597,192.54	\$303,205.17
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$274,107.02	\$0.00	\$0.00	(\$8,489.38)	(\$50,980.05)	\$223,126.97
Subtotal	\$527,990.72	\$55,154.29	\$547,692.07	\$152,763.69	\$546,212.49	\$526,511.14
2. Special Revenue						
200 GIFT	\$21,456.92	\$1,133.88	\$17,808.52	\$1,815.60	\$13,923.26	\$17,571.66
201 RAINY DAY	\$41,400.94	\$0.00	\$0.00	\$15,350.00	\$18,050.00	\$59,450.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,500.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$6,696.00	\$2,170.35	\$8,990.04	\$0.00	\$5,266.07	\$2,972.03
280 GREENE COUNTY FOUNDATION GRANT	\$2,343.87	\$0.00	\$2,018.87	\$0.00	\$0.00	\$325.00
Subtotal	\$158,684.63	\$3,304.23	\$28,817.43	\$17,165.60	\$37,239.33	\$167,106.53
4. Capital Projects						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
Subtotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. Clearing						
800 PLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 EVERGREEN FINES & FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$1,265.59	\$12,950.31	\$1,265.59	\$12,950.31	\$0.00
804 FICA	\$0.00	\$1,380.30	\$14,694.27	\$1,380.30	\$14,694.27	\$0.00
805 MEDICARE	\$0.00	\$322.83	\$3,436.68	\$322.83	\$3,436.68	\$0.00
806 STATE TAX	\$0.00	\$879.48	\$9,621.41	\$879.48	\$9,621.41	\$0.00
807 COUNTY TAX	\$0.00	\$391.66	\$4,144.75	\$391.66	\$4,144.75	\$0.00
808 PERF	\$0.00	\$287.96	\$3,358.28	\$287.96	\$3,358.28	\$0.00
809 Insurance	\$0.00	\$482.78	\$5,793.36	\$482.78	\$5,793.36	\$0.00
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$500.00	\$5,010.60	\$53,999.06	\$5,010.60	\$53,999.06	\$500.00
Grand Total	\$687,518.00	\$63,469.12	\$630,508.56	\$174,939.89	\$637,450.88	\$694,460.32

Total all banks = \$694,460.32

Appropriation Report for 100 OPERATING

Bloomfield-Eastern Greene County Public Library

Report Date: From 12/1/2022 To 12/31/2022

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.111 Salary of Librarian	\$50,300.00	\$0.00	\$50,300.00	\$8,950.00	\$50,200.00	\$100.00	0.2
1.112 Salary of Librarians(Hourly)	\$118,000.00	(\$50,000.00)	\$68,000.00	\$4,686.38	\$54,571.77	\$13,428.23	19.7
1.113 Salary of Library Assistants	\$62,200.00	\$52,050.00	\$114,250.00	\$11,129.93	\$114,232.50	\$17.50	0.0
1.114 Salary of Pages	\$13,000.00	(\$1,000.00)	\$12,000.00	\$754.00	\$5,364.32	\$6,635.68	55.3
1.115 Salary of Coordinators	\$10,000.00	(\$2,050.00)	\$7,950.00	\$800.00	\$7,400.00	\$550.00	6.9
1.131 Salary of Treasurer	\$10,000.00	\$1,000.00	\$11,000.00	\$942.50	\$10,234.75	\$765.25	7.0
1.21 Library FICA and Medicare	\$24,000.00	(\$3,000.00)	\$21,000.00	\$1,703.13	\$18,130.95	\$2,869.05	13.7
1.22 Unemployment	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$925.65	\$3,574.35	79.4
1.23 PERF Employer Contribution Share	\$18,000.00	\$0.00	\$18,000.00	\$1,075.08	\$12,537.60	\$5,462.40	30.3
1.241 Employee Group Insurance	\$21,000.00	\$3,000.00	\$24,000.00	\$2,296.81	\$23,539.13	\$460.87	1.9
Subtotal	\$337,000.00	\$0.00	\$331,000.00	\$32,337.83	\$297,136.67	\$33,863.33	10.2
<i>2. Supplies</i>							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,060.00	(\$200.00)	\$1,860.00	\$215.28	\$1,149.94	\$710.06	38.2
2.31 Building Materials	\$2,000.00	\$2,400.00	\$4,400.00	\$0.00	\$3,966.35	\$433.65	9.9
2.41 Library Supplies	\$8,240.00	(\$2,000.00)	\$6,240.00	\$148.30	\$4,760.05	\$1,479.95	23.7
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$160.76	\$496.74	\$543.26	52.2
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$0.00	\$950.80	\$89.20	8.6
2.45 Children's Program Supplies	\$1,200.00	\$200.00	\$1,400.00	\$39.98	\$1,303.35	\$96.65	6.9
2.46 Eastern Program Supplies	\$800.00	\$0.00	\$800.00	\$0.00	\$676.52	\$123.48	15.4
2.47 Covid-19 Supplies	\$800.00	(\$400.00)	\$400.00	\$0.00	\$27.92	\$372.08	93.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$17,280.00	\$0.00	\$17,280.00	\$564.32	\$13,331.67	\$3,948.33	22.8
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$338.50	\$661.50	66.2
3.141 Other Professional	\$25,000.00	\$0.00	\$25,000.00	\$5,547.62	\$22,934.04	\$2,065.96	8.3
3.142 Database Subscriptions	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$2,117.72	\$2,882.28	57.6
3.143 eBook Services	\$7,500.00	\$0.00	\$7,500.00	\$1,306.24	\$4,673.66	\$2,826.34	37.7
3.21 Telephone	\$2,200.00	\$35.00	\$2,235.00	\$200.32	\$2,230.19	\$4.81	0.2
3.22 Postage	\$775.00	(\$35.00)	\$740.00	\$120.00	\$464.13	\$275.87	37.3
3.23 Traveling Expenses	\$2,500.00	(\$1,000.00)	\$1,500.00	\$156.78	\$668.53	\$831.47	55.4
3.24 Professional Meeting	\$2,700.00	(\$200.00)	\$2,500.00	\$0.00	\$1,421.15	\$1,078.85	43.2
3.251 Freight and Express	\$700.00	\$0.00	\$700.00	\$41.43	\$633.89	\$66.11	9.4
3.252 Evergreen	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$3,117.99	\$1,882.01	37.6
3.26 Internet Vendor	\$7,500.00	(\$2,000.00)	\$5,500.00	\$0.00	\$871.00	\$4,629.00	84.2
3.31 Advertising and Publicity	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$520.91	\$479.09	47.9
3.32 Printing	\$200.00	\$200.00	\$400.00	\$0.00	\$235.00	\$165.00	41.3
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$0.00	\$312.00	\$38.00	10.9
3.42 Library Insurance	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$10,275.00	\$1,725.00	14.4
3.51 Gas	\$7,500.00	\$0.00	\$7,500.00	\$260.00	\$3,220.00	\$4,280.00	57.1
3.52 Electric	\$27,000.00	(\$1,000.00)	\$26,000.00	\$6,984.27	\$24,883.70	\$1,116.30	4.3
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$57.48	\$689.86	\$1,310.14	65.5
3.54 Waste Disposal	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$1,214.00	\$886.00	42.2
3.61 Building Repair	\$22,000.00	\$31,561.22	\$53,561.22	\$1,659.71	\$53,559.54	\$1.68	0.0
3.62 Equipment Repair	\$10,000.00	(\$2,265.00)	\$7,735.00	\$661.93	\$7,653.48	\$81.52	1.1
3.63 Janitorial Service	\$22,000.00	\$0.00	\$22,000.00	\$1,825.00	\$21,900.00	\$100.00	0.5
3.8 2021 Encumbered Funds	\$12,482.13	\$0.00	\$12,482.13	\$0.00	\$12,482.13	\$0.00	0.0
3.91 Dues	\$4,000.00	\$0.00	\$4,000.00	\$377.54	\$937.54	\$3,062.46	76.6

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$182,507.13	\$25,296.22	\$207,803.35	\$19,198.32	\$177,363.96	\$30,449.39	14.7
4. Capital Outlays							
4.31 Improvements - Other	\$2,000.00	(\$200.00)	\$1,800.00	\$0.00	\$39.32	\$1,760.68	97.8
4.41 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$7,095.18	\$904.82	11.3
4.51 Books - Adult Fiction	\$8,700.00	\$2.50	\$8,702.50	\$391.40	\$8,702.20	\$0.30	0.0
4.521 Books - Adult Nonfiction	\$5,600.00	\$250.00	\$5,850.00	\$255.06	\$5,835.54	\$14.46	0.2
4.522 Books-Local History/Genealogy	\$1,200.00	(\$252.50)	\$947.50	\$92.94	\$682.80	\$264.70	27.9
4.53 Books - Children	\$8,000.00	\$535.00	\$8,535.00	\$144.04	\$8,534.84	\$0.16	0.0
4.54 Books - YA	\$3,500.00	(\$535.00)	\$2,965.00	\$0.00	\$2,635.55	\$329.45	11.1
4.551 Books - Eastern Books Adult	\$3,300.00	\$0.00	\$3,300.00	\$151.22	\$2,093.05	\$1,206.95	36.6
4.552 Books - Eastern YA	\$300.00	\$0.00	\$300.00	\$0.00	\$255.45	\$44.55	14.9
4.553 Books - Eastern Juvenile	\$3,000.00	\$0.00	\$3,000.00	\$333.47	\$2,638.82	\$361.18	12.0
4.61 Periodicals and News	\$3,500.00	\$0.00	\$3,500.00	\$547.30	\$3,022.01	\$477.99	13.7
4.71 Nonprint - Adult DVD	\$4,000.00	\$0.00	\$4,000.00	\$614.27	\$3,655.43	\$344.57	8.6
4.72 Nonprint - Music	\$200.00	\$0.00	\$200.00	\$52.55	\$165.20	\$34.80	17.4
4.73 Nonprint - Audiobooks	\$7,000.00	\$0.00	\$7,000.00	\$115.22	\$6,981.19	\$18.81	0.3
4.74 Nonprint - Childrens	\$3,200.00	\$1,000.00	\$4,200.00	\$80.35	\$3,858.44	\$341.56	8.1
4.75 Nonprint - YA	\$1,500.00	\$0.00	\$1,500.00	\$29.99	\$1,154.04	\$345.96	23.1
4.761 Nonprint - Eastern DVD	\$3,200.00	(\$1,000.00)	\$2,200.00	\$216.33	\$1,345.88	\$854.12	38.8
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$20.69	\$123.22	\$376.78	75.4
4.763 Nonprint - Eastern Games	\$500.00	\$0.00	\$500.00	\$0.00	\$341.87	\$158.13	31.6
4.77 Replacement Books & Nonprint	\$1,000.00	(\$14.28)	\$985.72	\$8.99	\$495.46	\$490.26	49.7
4.8 Evergreen Collections	\$0.00	\$214.28	\$214.28	\$0.00	\$214.28	\$0.00	0.0
Subtotal	\$68,200.00	\$0.00	\$68,200.00	\$3,063.82	\$59,869.77	\$8,330.23	12.2

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>Grand Total</i>	\$598,987.13	\$25,296.22	\$624,283.35	\$55,154.29	\$547,692.07	\$76,591.28	12.3

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

Financial Report
Bloomfield-Eastern Greene County Public Library

Report Dates = 1/1/2022 to 12/31/2022

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 OPERATING	\$253,704.70	\$547,692.07	\$547,692.07	\$597,192.54	\$597,192.54	\$303,205.17
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$274,107.02	\$0.00	\$0.00	(\$50,980.05)	(\$50,980.05)	\$223,126.97
Subtotal	\$527,990.72	\$547,692.07	\$547,692.07	\$546,212.49	\$546,212.49	\$526,511.14
2. Special Revenue						
200 GIFT	\$21,456.92	\$17,808.52	\$17,808.52	\$13,923.26	\$13,923.26	\$17,571.66
201 RAINY DAY	\$41,400.94	\$0.00	\$0.00	\$18,050.00	\$18,050.00	\$59,450.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$45,017.84	\$0.00	\$0.00	\$0.00	\$0.00	\$45,017.84
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,500.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$6,696.00	\$8,990.04	\$8,990.04	\$5,266.07	\$5,266.07	\$2,972.03
280 GREENE COUNTY FOUNDATION GRANT	\$2,343.87	\$2,018.87	\$2,018.87	\$0.00	\$0.00	\$325.00
Subtotal	\$158,684.63	\$28,817.43	\$28,817.43	\$37,239.33	\$37,239.33	\$167,106.53
4. Capital Projects						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
Subtotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. Clearing						
800 PLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 EVERGREEN FINES & FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$12,950.31	\$12,950.31	\$12,950.31	\$12,950.31	\$0.00
804 FICA	\$0.00	\$14,694.27	\$14,694.27	\$14,694.27	\$14,694.27	\$0.00
805 MEDICARE	\$0.00	\$3,436.68	\$3,436.68	\$3,436.68	\$3,436.68	\$0.00
806 STATE TAX	\$0.00	\$9,621.41	\$9,621.41	\$9,621.41	\$9,621.41	\$0.00
807 COUNTY TAX	\$0.00	\$4,144.75	\$4,144.75	\$4,144.75	\$4,144.75	\$0.00
808 PERF	\$0.00	\$3,358.28	\$3,358.28	\$3,358.28	\$3,358.28	\$0.00
809 Insurance	\$0.00	\$5,793.36	\$5,793.36	\$5,793.36	\$5,793.36	\$0.00
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$500.00	\$53,999.06	\$53,999.06	\$53,999.06	\$53,999.06	\$500.00
Grand Total	\$687,518.00	\$630,508.56	\$630,508.56	\$637,450.88	\$637,450.88	\$694,460.32

Total all banks = \$694,460.32

Appropriation Report for 100 OPERATING

Bloomfield-Eastern Greene County Public Library

Report Date: From 1/1/2022 To 12/31/2022

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.111 Salary of Librarian	\$50,300.00	\$0.00	\$50,300.00	\$50,200.00	\$50,200.00	\$100.00	0.2
1.112 Salary of Librarians(Hourly)	\$118,000.00	(\$50,000.00)	\$68,000.00	\$54,571.77	\$54,571.77	\$13,428.23	19.7
1.113 Salary of Library Assistants	\$62,200.00	\$52,050.00	\$114,250.00	\$114,232.50	\$114,232.50	\$17.50	0.0
1.114 Salary of Pages	\$13,000.00	(\$1,000.00)	\$12,000.00	\$5,364.32	\$5,364.32	\$6,635.68	55.3
1.115 Salary of Coordinators	\$10,000.00	(\$2,050.00)	\$7,950.00	\$7,400.00	\$7,400.00	\$550.00	6.9
1.131 Salary of Treasurer	\$10,000.00	\$1,000.00	\$11,000.00	\$10,234.75	\$10,234.75	\$765.25	7.0
1.21 Library FICA and Medicare	\$24,000.00	(\$3,000.00)	\$21,000.00	\$18,130.95	\$18,130.95	\$2,869.05	13.7
1.22 Unemployment	\$4,500.00	\$0.00	\$4,500.00	\$925.65	\$925.65	\$3,574.35	79.4
1.23 PERF Employer Contribution Share	\$18,000.00	\$0.00	\$18,000.00	\$12,537.60	\$12,537.60	\$5,462.40	30.3
1.241 Employee Group Insurance	\$21,000.00	\$3,000.00	\$24,000.00	\$23,539.13	\$23,539.13	\$460.87	1.9
Subtotal	\$337,000.00	\$0.00	\$337,000.00	\$297,136.67	\$297,136.67	\$33,863.33	10.2
<i>2. Supplies</i>							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,060.00	(\$200.00)	\$1,860.00	\$1,149.94	\$1,149.94	\$710.06	38.2
2.31 Building Materials	\$2,000.00	\$2,400.00	\$4,400.00	\$3,966.35	\$3,966.35	\$433.65	9.9
2.41 Library Supplies	\$8,240.00	(\$2,000.00)	\$6,240.00	\$4,760.05	\$4,760.05	\$1,479.95	23.7
2.43 Adult Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$496.74	\$496.74	\$543.26	52.2
2.44 Teen Program Supplies	\$1,040.00	\$0.00	\$1,040.00	\$950.80	\$950.80	\$89.20	8.6
2.45 Children's Program Supplies	\$1,200.00	\$200.00	\$1,400.00	\$1,303.35	\$1,303.35	\$96.65	6.9
2.46 Eastern Program Supplies	\$800.00	\$0.00	\$800.00	\$676.52	\$676.52	\$123.48	15.4
2.47 Covid-19 Supplies	\$800.00	(\$400.00)	\$400.00	\$27.92	\$27.92	\$372.08	93.0

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$17,280.00	\$0.00	\$17,280.00	\$13,331.67	\$13,331.67	\$3,948.33	22.8
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$338.50	\$338.50	\$661.50	66.2
3.141 Other Professional	\$25,000.00	\$0.00	\$25,000.00	\$22,934.04	\$22,934.04	\$2,065.96	8.3
3.142 Database Subscriptions	\$5,000.00	\$0.00	\$5,000.00	\$2,117.72	\$2,117.72	\$2,882.28	57.6
3.143 eBook Services	\$7,500.00	\$0.00	\$7,500.00	\$4,673.66	\$4,673.66	\$2,826.34	37.7
3.21 Telephone	\$2,200.00	\$35.00	\$2,235.00	\$2,230.19	\$2,230.19	\$4.81	0.2
3.22 Postage	\$775.00	(\$35.00)	\$740.00	\$464.13	\$464.13	\$275.87	37.3
3.23 Traveling Expenses	\$2,500.00	(\$1,000.00)	\$1,500.00	\$668.53	\$668.53	\$831.47	55.4
3.24 Professional Meeting	\$2,700.00	(\$200.00)	\$2,500.00	\$1,421.15	\$1,421.15	\$1,078.85	43.2
3.251 Freight and Express	\$700.00	\$0.00	\$700.00	\$633.89	\$633.89	\$66.11	9.4
3.252 Evergreen	\$5,000.00	\$0.00	\$5,000.00	\$3,117.99	\$3,117.99	\$1,882.01	37.6
3.26 Internet Vendor	\$7,500.00	(\$2,000.00)	\$5,500.00	\$871.00	\$871.00	\$4,629.00	84.2
3.31 Advertising and Publicity	\$1,000.00	\$0.00	\$1,000.00	\$520.91	\$520.91	\$479.09	47.9
3.32 Printing	\$200.00	\$200.00	\$400.00	\$235.00	\$235.00	\$165.00	41.3
3.41 Official Bonds	\$350.00	\$0.00	\$350.00	\$312.00	\$312.00	\$38.00	10.9
3.42 Library Insurance	\$12,000.00	\$0.00	\$12,000.00	\$10,275.00	\$10,275.00	\$1,725.00	14.4
3.51 Gas	\$7,500.00	\$0.00	\$7,500.00	\$3,220.00	\$3,220.00	\$4,280.00	57.1
3.52 Electric	\$27,000.00	(\$1,000.00)	\$26,000.00	\$24,883.70	\$24,883.70	\$1,116.30	4.3
3.53 Water	\$2,000.00	\$0.00	\$2,000.00	\$689.86	\$689.86	\$1,310.14	65.5
3.54 Waste Disposal	\$2,100.00	\$0.00	\$2,100.00	\$1,214.00	\$1,214.00	\$886.00	42.2
3.61 Building Repair	\$22,000.00	\$31,561.22	\$53,561.22	\$53,559.54	\$53,559.54	\$1.68	0.0
3.62 Equipment Repair	\$10,000.00	(\$2,265.00)	\$7,735.00	\$7,653.48	\$7,653.48	\$81.52	1.1
3.63 Janitorial Service	\$22,000.00	\$0.00	\$22,000.00	\$21,900.00	\$21,900.00	\$100.00	0.5
3.8 2021 Encumbered Funds	\$12,482.13	\$0.00	\$12,482.13	\$12,482.13	\$12,482.13	\$0.00	0.0
3.91 Dues	\$4,000.00	\$0.00	\$4,000.00	\$937.54	\$937.54	\$3,062.46	76.6

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$182,507.13	\$25,296.22	\$207,803.35	\$177,353.96	\$177,353.96	\$30,449.39	14.7
<i>4. Capital Outlays</i>							
4.31 Improvements - Other	\$2,000.00	(\$200.00)	\$1,800.00	\$39.32	\$39.32	\$1,760.68	97.8
4.41 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$7,095.18	\$7,095.18	\$904.82	11.3
4.51 Books - Adult Fiction	\$8,700.00	\$2.50	\$8,702.50	\$8,702.20	\$8,702.20	\$0.30	0.0
4.521 Books - Adult Nonfiction	\$5,600.00	\$250.00	\$5,850.00	\$5,835.54	\$5,835.54	\$14.46	0.2
4.522 Books-Local History/Genealogy	\$1,200.00	(\$252.50)	\$947.50	\$682.80	\$682.80	\$264.70	27.9
4.53 Books - Children	\$8,000.00	\$535.00	\$8,535.00	\$8,534.84	\$8,534.84	\$0.16	0.0
4.54 Books - YA	\$3,500.00	(\$535.00)	\$2,965.00	\$2,635.55	\$2,635.55	\$329.45	11.1
4.551 Books - Eastern Books Adult	\$3,300.00	\$0.00	\$3,300.00	\$2,093.05	\$2,093.05	\$1,206.95	36.6
4.552 Books - Eastern YA	\$300.00	\$0.00	\$300.00	\$255.45	\$255.45	\$44.55	14.9
4.553 Books - Eastern Juvenile	\$3,000.00	\$0.00	\$3,000.00	\$2,638.82	\$2,638.82	\$361.18	12.0
4.61 Periodicals and News	\$3,500.00	\$0.00	\$3,500.00	\$3,022.01	\$3,022.01	\$477.99	13.7
4.71 Nonprint - Adult DVD	\$4,000.00	\$0.00	\$4,000.00	\$3,655.43	\$3,655.43	\$344.57	8.6
4.72 Nonprint - Music	\$200.00	\$0.00	\$200.00	\$165.20	\$165.20	\$34.80	17.4
4.73 Nonprint - Audiobooks	\$7,000.00	\$0.00	\$7,000.00	\$6,981.19	\$6,981.19	\$18.81	0.3
4.74 Nonprint - Childrens	\$3,200.00	\$1,000.00	\$4,200.00	\$3,858.44	\$3,858.44	\$341.56	8.1
4.75 Nonprint - YA	\$1,500.00	\$0.00	\$1,500.00	\$1,154.04	\$1,154.04	\$345.96	23.1
4.761 Nonprint - Eastern DVD	\$3,200.00	(\$1,000.00)	\$2,200.00	\$1,345.88	\$1,345.88	\$854.12	38.8
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$123.22	\$123.22	\$376.78	75.4
4.763 Nonprint - Eastern Games	\$500.00	\$0.00	\$500.00	\$341.87	\$341.87	\$158.13	31.6
4.77 Replacement Books & Nonprint	\$1,000.00	(\$14.28)	\$985.72	\$495.46	\$495.46	\$490.26	49.7
4.8 Evergreen Collections	\$0.00	\$214.28	\$214.28	\$214.28	\$214.28	\$0.00	0.0
Subtotal	\$68,200.00	\$0.00	\$68,200.00	\$59,869.77	\$59,869.77	\$8,330.23	12.2

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>Grand Total</i>	\$598,987.13	\$25,296.22	\$624,283.35	\$547,692.07	\$547,692.07	\$76,591.28	12.3

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

2022 Board Meeting
Librarian's Report
2022 Statistics

Adult Circulation	2022	2021	2020
Fiction	674	739	836
Non-fiction	288	268	263
Periodicals	67	71	56
Audiobooks	50	95	93
Playaways	29	22	54
Overdrive	1239	1061	1052
Music CD	119	96	48
DVDs	771	721	693
Video Games	4	10	17
Library of Things	7		
Total Adult	3248	3084	3112
Youth Services Circulation			
Parenting Kits	6	18	3
YA	126	129	106
YA Nonfiction	9	24	
YA /Juv GAMES	21	9	9
YA Audiobooks/Playaways	1		
Juvenile Fiction	1379	1267	802
Juvenile Nonfiction	274	206	63
Audiobooks	86	47	41
DVD Juvenile	131	147	
Periodicals		2	6
TOTAL YOUTH SERVICES	2033	1847	1218
TOTAL	5281	4931	4330

Interlibrary Loan Services

	2022	2021
Books via SRCS Supplied	8	1
Books via SRCS Borrowed	1	9
Books loaned to Evergreen	583	433
Books borrowed from Evergreen	552	505

Computer/Equipment Usage

	Average	Peak
Bits In	2.88Mb/sec	112.26Mb/sec
Bits Out	187Kb/sec	12.31Mb/sec

Kanopy

Visits	Pages	Plays
68	93	20

Programs

Programs:	# of Children	# attended	
	# of Teens	# attended	
	#of Adults	# attended	
TOTAL	18		476
Outreach	Children	stories	

Desk Collection		
Fines and Fees	452.27	
Fax	35.25	
Copier	347.60	
Donations	592.25	
Misc	14.89	
Taxable Sales		
Total	1442.26	

Bloomfield Main Facebook		
Posts	14	
Engagements	107	
Reached	5160	

Young Adult Page		
Posts	5	
Followers	140	
Engagements	5	
Reached	91	

Website 471		
visits	pages	929
pages/	visit	1.9

Township	Resident	Resident Limited	Non Resident	Total
Beech Creek	1			1
Center				
Highland				
Jackson				
Richland	9	2		11
Taylor				
Unlisted				
Total	10	2		12

Children's Facebook		
Posts	6	
Followers	219	
Engagements	12	
Reached	89	

Materials Add Bloomfield		
Library of Things		
Adult Fiction		22
Adult Nonfiction		16
Audio Books		13
Playaways		3
Paperbacks		1
Periodicals		24
Music		7
DVD's		39
Adult Games		3
YA-Fiction		6
YA-Non		3
YA Games		1
Juvenile Fiction		66
Juvenile Nonfiction		29
Audiobooks J		11
Juvenile Games		
Total		244

Eastern

2022

Statistics

Computer Use

39

Scavenger Hunts

3/28

Programs

4/22

	2022	2021	2020
Adult Fiction	78	69	113
Adult Nonfiction	50	37	28
Periodicals	16	12	12
Audio Books	7	14	10
Music CD			
DVD	223	126	156
Games	23	15	6
Library of Things			
TOTALS ADULT	397	273	325
YA Fiction	12	11	2
YA Nonfiction			
YA Audiobook			
Juvenile Fiction	205	280	210
Juvenile Nonfiction	32	61	18
Juvenile Audiobooks	10	1	0
Juveniles Periodicals			
TOTALS JUVENILES	259	353	230
TOTAL	656	626	555

Materials Added Eastern

Adult Fiction	3
Adult Nonfiction	2
Adult Audiobooks	3
Periodicals	15
Music CD	1
YA	1
Juvenile Fiction	7
Juvenile Nonfiction	5
J Periodicals	1
DVD's	11
Game	
TOTAL	49

Facebook

Instagram

Posts 11

Reached 404

Likes 12