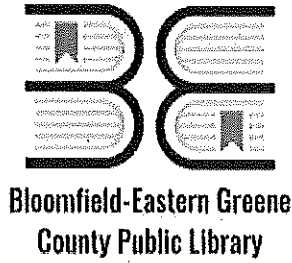


Bloomfield – Main Branch
125 South Franklin Street
Bloomfield, IN 47424
Phone: 812-384-4125
Fax: 812-384-0820



Eastern Branch
11453 E. State Road 54
Bloomfield, IN 47424
Phone: 812-825-2677
Bloomfield.lib.in.us

Meeting Agenda for September 18, 2024

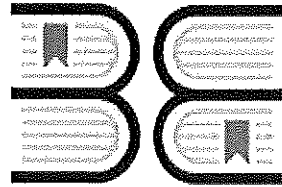
Board of Trustees – Bloomfield-Eastern Greene County Public Library

Wednesday, September 18, 2024 – 5:00 PM Eastern Branch

- Approval of Minutes
- Approval of Claims & Payroll
- Presentation & Approval of Personnel Report and Treasurer's Report
- Items for Discussion
- Librarian's Report
- Public Comment
- Adjournment
- Next Board Meeting, October 9, 2024, 5:00 PM, Main Branch Community Room

ORIGINAL

Bloomfield – Main Branch
125 South Franklin Street
Bloomfield, IN 47424
Phone: 812-384-4125
Fax: 812-384-0820



Bloomfield-Eastern Greene
County Public Library

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Board of Trustees Meeting – Wednesday, August 14, 2024

The Bloomfield-Eastern Greene County Public Library Board of Trustees met on Wednesday, August 14, 2024, at 5:00 PM EDT, in the Library Annex. Dwayne Hostetter called the meeting to order at 5:00 PM EDT. Board members present were Dwayne Hostetter, Roger Axe, Linda Mattox, Martha Marmouze, and Grant Riggins. Jess McKamey, Library Director, and Lonnie Vandeventer, Treasurer/Bookkeeper, were also present.

Approval of Minutes:

Following a review of the minutes from the July 10, 2024 meeting, Roger made a motion to approve the minutes as submitted. Martha seconded the motion which was approved by all members present.

Approval of Claims and Payroll:

Following a review of claims and payroll, Linda made a motion to approve claims and payroll. The motion was seconded by Grant which was approved by all members present.

Approval of Treasurer's Report and Personnel Report:

Lonnie presented the Personnel Report and the Treasurer's Report. Two employees left employment in July both on July 25 – Maxine Resler and Brennicka Walker. Lonnie also asked that the Board approve our voiding out an outstanding check that is now two years old. Check #3243 was issued on 8/25/2022 to Michael Sherrow in the amount of \$45.00. Martha made a motion to approve both reports along with approval to void out check #3243. Roger seconded the motion which was approved by all members present.

Librarian's Report:

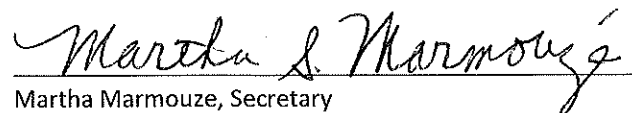
Jess's Librarians report was submitted via the Board Meeting Packet which she briefly reviewed.

Agreement by consensus to allow Jess to plan an event October 3 in conjunction with the Apple Festival.

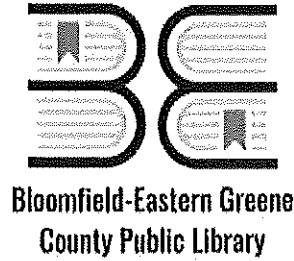
Adjournment:

Martha made a motion to adjourn. The motion was seconded by Linda and was approved with adjournment at 5:39 PM.

The next regularly scheduled Board meeting will be on September 18, 2024, at the Eastern Branch.


Martha Marmouze, Secretary

Bloomfield – Main Branch
125 South Franklin Street
Bloomfield, IN 47424
Phone: 812-384-4125
Fax: 812-384-0820



Eastern Branch
11453 E. State Road 54
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Personnel Report for August 2024

Wednesday, September 18, 2024

TO: Bloomfield-Eastern Greene County Public Library Board of Trustees
FROM: Lonnie Vandeventer, Bookkeeper
RE: Personnel Report

Ending Employment:

- No Departures in August

Beginning Employment:

- Aaron Rittichier – Library Assistant – Start Date: 08/23/24

Totals

FICA:	Medicare:	Federal:	State:	County:	PERF:	Health Ins	Insurance	Other	Other	Other	Net Pay:
\$1,342.70	\$314.00	\$1,441.67	\$896.39	\$408.95	\$310.67	\$753.18	\$0.00	\$0.00	\$0.00	\$0.00	\$16,188.73
Other	Other	Other	Other	NT PERF	Tax PERF	EIC:	EIC:	Other	Other	Other	
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Gross Pay:	County:	PERF:	Health Ins	Insurance	Other	Other	Net Pay:
\$21,656.29	\$408.95	\$310.67	\$753.18	\$0.00	\$0.00	\$0.00	\$16,188.73

EIC:	Used	Earned
\$0.00	Regular 1140.13	
	Sunday 0	
	Double 0	
	PTO 73.31	72.57
	Vacation 0	0
	Comp 0	0
	Holiday 0	0
	Personal 0	0
	Total Hours:	1213.44

Gross Pay:	\$21,656.29
Non Taxable	\$0.00
Taxable	\$21,656.29

Paid Through Date Hourly	8/24/2024
Paid Through Date Salary	8/24/2024
Check Date Hourly	8/29/2024
Check Date Salary	8/29/2024
Voucher/Receipt Date	8/29/2024

I Jess McKamey Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 6 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 21656.29 is correct and has by me been approved.

Dated August 27 2024

Jessie McKamey
Director

I have examined the within claim and hereby certify as follows:

- This is in proper form.
- That it is duly authenticated as required by law.
- That it is based upon statutory authority.
- That it is apparently correct.

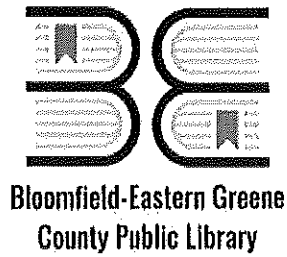
Janice D. Anderson
Disbursing Officer

Employer Share FICA Due =	\$1,342.70
Employee Share FICA Due =	\$1,342.70
Employee Share Medicare Due =	\$314.00
Employer Share Medicare Due =	\$314.00
Federal Tax Due =	\$1,441.67
Total Tax Deposit Due =	\$4,755.07

Employee PERF Due =	\$310.67
Employer PERF Due =	\$1,159.80
Total PERF Due =	\$1,470.47

State Tax Due =	\$896.39
County Tax Due =	\$408.95
Total Tax Due =	\$1,305.34

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Treasurers Report for August 2024

Wednesday, September 18, 2024

PAYROLL: Net Pay of **\$16,188.73 (August 31, 2024).**

CLAIMS: Claims #421 - 474 totaling **\$47,178.36** in August 2024.

BUDGET STATUS:

Through eight months of the year, we strive to be at or under 66.67% in each of the four budget categories as well as overall. We are under 66.67% in all four categories as well as overall. See the Appropriation Report for the full numbers.

2024/Current Year through August 31, 2024

Personnel/Personal Services	63.60 % spent
Supplies	51.80 % spent
Other Services	53.80 % spent
Capital Outlays	54.30 % spent
OVERALL	59.50 % spent

2023/Prior Year Comparison through August 31, 2023

Personnel/Personal Services	63.00 % spent
Supplies	48.90 % spent
Other Services	57.30 % spent
Capital Outlays	57.20 % spent
OVERALL	60.40 % spent

Voucher List

Bloomfield-Eastern Greene County Public Library

Report Date: From **8/1/2024** To **8/31/2024**

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
4468	421	AMAZON CAPITAL SERVICES	8/6/2024		\$951.69
4469	422	PLAYAWAY PRODUCTS	8/6/2024		\$24.99
4470	423	BAKER & TAYLOR	8/6/2024		\$57.16
4471	424	D-PENDABLE WASTE REMOV	8/6/2024	Waste Removal-Aug, Sept, Oct	\$45.00
4472	425	DUKE ENERGY	8/6/2024	125 S FRANKLIN ST	\$2,207.99
4473	426	MIDWEST NATURAL GAS COR	8/6/2024	125 S FRANKLIN ST	\$89.17
4474	427	FIRST SECURITY INSURANCE	8/6/2024	Bond Renewal Lonnie Jay Vandeventer	\$156.00
4475	428	BAKER & TAYLOR	8/7/2024		\$204.85
4476	429	RICOH USA, INC (CHICAGO)	8/8/2024		\$142.16
4477	430	CENTURYLINK	8/8/2024		\$2.43
4478	431	ENA Services LLC	8/8/2024		\$1,533.60
4479	432	UNIQUE MANAGEMENT SERVI	8/8/2024		\$76.29
4480	433	AMAZON CAPITAL SERVICES	8/8/2024		\$141.04
0	434	DELTA DENTAL	8/12/2024		\$73.50
4481	435	CENTER POINT LARGE PRINT	8/12/2024		\$94.68
4482	436	ENA Services LLC	8/12/2024		\$417.50
4483	437	MCLS	8/12/2024	Tya Cullison	\$100.00
4484	438	DC ELEVATOR, INC	8/12/2024		\$309.01
0	439	AMAZON CAPITAL SERVICES	8/12/2024		(\$1.01)
4485	440	HANK TODD dba CLEAN CUTS	8/13/2024		\$240.00
4486	441	EASTERN HEIGHTS UTILITIES	8/14/2024	125 S FRANKLIN ST	\$83.69
4487	442	HASEMAN PEST CONTROL OF	8/14/2024	125 S FRANKLIN ST	\$150.00
4488	443	UDWI	8/14/2024	E ST RD 54	\$203.00
4489	444	BAKER & TAYLOR	8/14/2024		\$333.98
0	445	COMCAST	8/14/2024		\$31.63
4490	446	AMAZON CAPITAL SERVICES	8/15/2024		\$609.11
4491	447	BAKER & TAYLOR	8/15/2024		\$134.37
4492	448	JESSICA N. McKAMEY	8/20/2024	Mileage Reimbursement 8/15/2024 Indiana State Library Meeting	\$78.65
4493	449	PLAYAWAY PRODUCTS	8/20/2024		\$54.99
4494	450	BLACKSTONE PUBLISHING	8/20/2024		\$201.20
4495	451	BAKER & TAYLOR	8/20/2024		\$167.77
4496	452	AMAZON CAPITAL SERVICES	8/22/2024		\$234.75
4497	453	TODD HAMMERS	8/26/2024	Mileage Reimbursement - 46 miles @ 0.49 per mi	\$22.54
4498	454	DC ELEVATOR, INC	8/26/2024		\$309.01
4499	455	BLACKSTONE PUBLISHING	8/26/2024		\$125.59
4500	456	PLAYAWAY PRODUCTS	8/26/2024		\$56.99
4501	457	BAKER & TAYLOR	8/26/2024		\$267.69
4502	458	AMAZON CAPITAL SERVICES	8/26/2024		\$185.61
4503	459	WELLS FARGO VENDOR FINA	8/26/2024		\$124.05
4504	460	RICOH USA, INC (ATLANTA)	8/26/2024		\$115.31
4505	461	EASTERN HEIGHTS UTILITIES	8/26/2024		\$19.02
4506	462	SEWAGE DISPOSAL WORKS	8/26/2024	125 S FRANKLIN ST	\$148.00
4507	463	SMITHVILLE	8/26/2024		\$38.45
4508	464	CARD SERVICE CENTER	8/26/2024		\$1,026.18
4509	465	CENGAGE LEARNING	8/26/2024		\$74.22
0	466	PERF	8/29/2024	PERF Deposit	\$1,470.47
0	467	INTERNAL REVENUE SERVIC	8/29/2024	Federal Tax Deposit	\$4,755.07
0	468	INDIANA DEPT OF REVENUE	8/29/2024	State and County Tax Deposit	\$1,305.34

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
4510	469	WALMART - CAPITAL ONE	8/26/2024		\$15.73
0	470	UNITED HEALTHCARE	8/26/2024		\$3,692.40
4511	471	MICHELE ROGERS	8/29/2024	August Cleaning	\$2,085.00
0	472	PAYROLL	8/29/2024	PAYROLL	\$21,656.29
4512	473	BAKER & TAYLOR	8/29/2024		\$177.77
4513	474	AMAZON CAPITAL SERVICES	8/29/2024		\$358.44
Total Amount of Claims					\$47,178.36

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, September 16, 2024

Janice Vandewenter
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this 18th day of September, 2024.

Wanda Hostette *Shawn R...*
Janice Matter *Martha Marmouze*
Cheryl K...

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

Appropriation Report for 100 OPERATING
Bloomfield-Eastern Greene County Public Library

Report Date: From 8/1/2024 To 8/31/2024

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.111 Salary of Librarian	\$52,000.00	\$0.00	\$52,000.00	\$4,333.33	\$36,998.64	\$15,001.36	28.8
1.112 Salary of Librarians(Hourly)	\$110,000.00	\$0.00	\$110,000.00	\$7,556.77	\$49,144.49	\$60,855.51	55.3
1.113 Salary of Library Assistants	\$85,000.00	\$0.00	\$85,000.00	\$7,177.68	\$74,174.70	\$10,825.30	12.7
1.114 Salary of Pages	\$10,000.00	\$0.00	\$10,000.00	\$1,055.63	\$5,126.72	\$4,873.28	48.7
1.115 Salary of Coordinators	\$8,000.00	\$0.00	\$8,000.00	\$637.50	\$5,100.00	\$2,900.00	36.3
1.131 Salary of Treasurer	\$12,000.00	\$0.00	\$12,000.00	\$895.38	\$7,132.14	\$4,867.86	40.6
1.21 Library FICA and Medicare	\$23,000.00	\$0.00	\$23,000.00	\$1,656.70	\$13,592.33	\$9,407.67	40.9
1.22 Unemployment	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$589.16	\$1,910.84	76.4
1.23 PERF Employer Contribution Share	\$17,000.00	\$0.00	\$17,000.00	\$1,159.80	\$10,042.09	\$6,957.91	40.9
1.241 Employee Group Insurance	\$37,000.00	\$0.00	\$37,000.00	\$3,012.72	\$24,748.71	\$12,251.29	33.1
Subtotal	\$356,500.00		\$356,500.00	\$27,485.51	\$226,648.98	\$129,851.02	36.4
<i>2. Supplies</i>							
2.11 Official Records	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
2.21 Cleaning Supplies	\$2,060.00	\$0.00	\$2,060.00	\$19.98	\$1,053.27	\$1,006.73	48.9
2.31 Building Materials	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$157.85	\$842.15	84.2
2.41 Library Supplies	\$8,000.00	(\$4.93)	\$7,995.07	\$283.81	\$4,717.51	\$3,277.56	41.0
2.43 Adult Program Supplies	\$1,100.00	\$0.00	\$1,100.00	\$42.52	\$513.65	\$586.35	53.3
2.44 Teen Program Supplies	\$1,100.00	\$0.00	\$1,100.00	\$151.56	\$498.31	\$601.69	54.7
2.45 Children's Program Supplies	\$1,500.00	\$0.00	\$1,500.00	\$483.09	\$1,114.93	\$385.07	25.7
2.46 Eastern Program Supplies	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$342.76	\$957.24	73.6
2.47 Emergency Supplies	\$200.00	\$4.93	\$204.93	\$0.00	\$204.93	\$0.00	0.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
2.48 Outreach Supplies	\$250.00	\$0.00	\$250.00	\$0.00	\$8.48	\$241.52	96.6
Subtotal	\$16,610.00	\$0.00	\$16,610.00	\$980.96	\$8,611.69	\$7,998.31	48.2
3. Other Services and Charge							
3.13 Legal Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$104.00	\$896.00	89.6
3.141 Other Professional	\$22,000.00	\$0.00	\$22,000.00	\$694.31	\$15,431.21	\$6,568.79	29.9
3.142 Database Subscriptions	\$6,000.00	\$0.00	\$6,000.00	\$102.00	\$3,075.41	\$2,924.59	48.7
3.143 eBook Services	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$3,112.10	\$4,887.90	61.1
3.21 Telephone	\$2,900.00	\$0.00	\$2,900.00	\$40.88	\$1,532.93	\$1,367.07	47.1
3.22 Postage	\$800.00	\$0.00	\$800.00	\$0.00	\$224.54	\$575.46	71.9
3.23 Traveling Expenses	\$2,000.00	\$0.00	\$2,000.00	\$101.19	\$531.83	\$1,468.17	73.4
3.24 Professional Meeting	\$2,500.00	\$0.00	\$2,500.00	\$470.00	\$830.67	\$1,669.33	66.8
3.251 Freight and Express	\$1,000.00	\$0.00	\$1,000.00	\$17.00	\$565.57	\$434.43	43.4
3.252 Evergreen	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$3,572.74	\$427.26	10.7
3.26 Internet Vendor	\$5,000.00	(\$1,772.00)	\$3,228.00	\$0.00	\$0.00	\$3,228.00	100.0
3.31 Advertising and Publicity	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$555.27	\$444.73	44.5
3.32 Printing	\$500.00	\$0.00	\$500.00	\$0.00	\$30.50	\$469.50	93.9
3.41 Official Bonds	\$500.00	\$0.00	\$500.00	\$156.00	\$256.00	\$244.00	48.8
3.42 Library Insurance	\$13,000.00	\$1,772.00	\$14,772.00	\$0.00	\$14,772.00	\$0.00	0.0
3.5 Presenters	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	0.0
3.51 Gas	\$4,000.00	\$0.00	\$4,000.00	\$60.00	\$1,330.00	\$2,670.00	66.8
3.52 Electric	\$27,500.00	\$0.00	\$27,500.00	\$1,877.94	\$10,780.33	\$16,719.67	60.8
3.53 Water	\$1,500.00	\$0.00	\$1,500.00	\$57.48	\$461.20	\$1,038.80	69.3
3.54 Waste Disposal	\$2,200.00	\$0.00	\$2,200.00	\$119.00	\$903.00	\$1,297.00	59.0
3.61 Building Repair	\$29,000.00	\$0.00	\$29,000.00	\$340.00	\$9,822.26	\$19,177.74	66.1
3.62 Equipment Repair	\$9,000.00	\$0.00	\$9,000.00	\$381.52	\$6,233.90	\$2,766.10	30.7
3.63 Janitorial Service	\$23,500.00	\$0.00	\$23,500.00	\$1,950.00	\$15,600.00	\$7,900.00	33.6

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.8 2023 Encumbered Funds	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$1,299.00	\$101.00	7.2
3.91 Dues	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$520.00	\$1,480.00	74.0
Subtotal	\$170,500.00	\$0.00	\$170,500.00	\$6,367.32	\$91,744.46	\$78,755.54	46.2
4. Capital Outlays							
4.31 Improvements - Other	\$1,000.00	\$192.25	\$1,192.25	\$0.00	\$1,192.25	\$0.00	0.0
4.41 Furniture and Equipment	\$7,500.00	(\$192.25)	\$7,307.75	\$0.00	\$5,089.83	\$2,217.92	30.4
4.51 Books - Adult Fiction	\$9,000.00	\$0.00	\$9,000.00	\$706.28	\$6,261.44	\$2,738.56	30.4
4.521 Books - Adult Nonfiction	\$5,500.00	\$0.00	\$5,500.00	\$352.19	\$2,325.00	\$3,175.00	57.7
4.522 Books-Local History/Genealogy	\$500.00	\$0.00	\$500.00	\$0.00	\$160.60	\$339.40	67.9
4.53 Books - Children	\$8,500.00	\$1,000.00	\$9,500.00	\$1,077.54	\$5,104.73	\$4,395.27	46.3
4.54 Books - YA	\$3,500.00	\$0.00	\$3,500.00	\$161.38	\$2,476.97	\$1,023.03	29.2
4.551 Books - Eastern Books Adult	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$656.73	\$2,943.27	81.8
4.552 Books - Eastern YA	\$500.00	\$0.00	\$500.00	\$0.00	\$238.69	\$261.31	52.3
4.553 Books - Eastern Juvenile	\$3,800.00	(\$1,000.00)	\$2,800.00	\$0.00	\$787.11	\$2,012.89	71.9
4.61 Periodicals and News	\$4,000.00	\$0.00	\$4,000.00	\$4.25	\$2,423.48	\$1,576.52	39.4
4.71 Nonprint - Adult DVD	\$2,950.00	\$0.00	\$2,950.00	\$213.65	\$1,686.96	\$1,263.04	42.8
4.72 Nonprint - Music	\$500.00	\$0.00	\$500.00	\$0.00	\$200.43	\$299.57	59.9
4.73 Nonprint - Audiobooks	\$7,500.00	\$0.00	\$7,500.00	\$378.37	\$3,322.80	\$4,177.20	55.7
4.74 Nonprint - Childrens	\$3,200.00	\$0.00	\$3,200.00	\$170.83	\$1,861.61	\$1,338.39	41.8
4.75 Nonprint - YA	\$500.00	\$0.00	\$500.00	\$0.00	\$346.18	\$153.82	30.8
4.758 Nonprint - Adult Games	\$500.00	\$0.00	\$500.00	\$0.00	\$264.94	\$235.06	47.0
4.759 Nonprint - YA Games	\$700.00	\$0.00	\$700.00	\$233.86	\$408.77	\$291.23	41.6
4.761 Nonprint - Eastern DVD	\$2,500.00	\$0.00	\$2,500.00	\$212.94	\$1,042.93	\$1,457.07	58.3
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$55.14	\$229.11	\$270.89	54.2
4.763 Nonprint - Eastern Games	\$500.00	\$0.00	\$500.00	\$0.00	\$134.78	\$365.22	73.0
4.77 Replacement Books & Nonprint	\$1,000.00	\$0.00	\$1,000.00	\$55.97	\$449.67	\$550.33	55.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
4.8 Evergreen Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$102.70	(\$102.70)	#DIV/0!
Subtotal	\$67,750.00	\$0.00	\$67,750.00	\$3,622.40	\$36,767.71	\$30,982.29	45.7
Grand Total	\$611,360.00	\$0.00	\$611,360.00	\$38,456.19	\$363,772.84	\$247,587.16	40.5

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

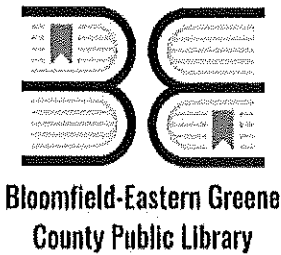
Financial Report
Bloomfield-Eastern Greene County Public Library

Report Dates = 8/1/2024 to 8/31/2024

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 OPERATING	\$193,358.82	\$38,456.19	\$363,772.84	\$17,500.08	\$568,130.58	\$397,716.56
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$254,505.56	\$0.00	\$0.00	\$5,195.31	\$25,233.15	\$279,738.71
Subtotal	\$448,043.38	\$38,456.19	\$363,772.84	\$22,695.39	\$593,363.73	\$677,634.27
2. Special Revenue						
200 GIFT	\$15,524.58	\$1,246.52	\$10,879.17	\$395.87	\$10,002.63	\$14,648.04
201 RAINY DAY	\$28,405.94	\$0.00	\$0.00	\$350.00	\$2,800.00	\$31,205.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$14,429.89	\$0.00	\$0.00	\$0.00	\$0.00	\$14,429.89
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$29,851.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,851.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$3,535.38	\$1,982.73	\$5,208.67	\$0.00	\$5,401.30	\$3,728.01
280 GREENE COUNTY FOUNDATION GRANT	\$0.00	\$25.36	\$5,281.03	\$0.00	\$6,192.50	\$911.47
281 TRAILBLAZER TRAINING GRANT	\$0.00	\$0.00	\$1,644.21	\$1,200.00	\$3,453.00	\$1,808.79
Subtotal	\$96,015.85	\$3,254.61	\$23,013.08	\$1,945.87	\$27,849.43	\$100,852.20
4. Capital Projects						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
Subtotal	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
5. Clearing						
800 PLAC	\$0.00	\$0.00	\$130.00	\$0.00	\$0.00	(\$130.00)
801 EVERGREEN FINES & FEES	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$1,441.67	\$10,598.98	\$1,441.67	\$10,598.98	\$0.00
804 FICA	\$0.00	\$1,342.70	\$11,016.04	\$1,342.70	\$11,016.04	\$0.00
805 MEDICARE	\$0.00	\$314.00	\$2,576.29	\$314.00	\$2,576.29	\$0.00
806 STATE TAX	\$0.00	\$896.39	\$7,152.06	\$896.39	\$7,152.06	\$0.00
807 COUNTY TAX	\$0.00	\$408.95	\$3,581.86	\$408.95	\$3,581.86	\$0.00
808 PERF	\$0.00	\$310.67	\$2,689.88	\$310.67	\$2,689.88	\$0.00
809 Insurance	\$0.00	\$753.18	\$6,125.73	\$753.18	\$6,125.73	\$0.00
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$500.00	\$5,467.56	\$43,870.84	\$5,467.56	\$43,740.84	\$370.00
Grand Total	\$544,901.88	\$47,178.36	\$430,656.76	\$30,108.82	\$664,954.00	\$779,199.12

Total all banks = \$779,199.12

Bloomfield – Main Branch
125 South Franklin Street
Bloomfield, IN 47424
Phone: 812-384-4125
Fax: 812-384-0820



Eastern Branch
11453 E. State Road 54
Bloomfield, IN 47424
Phone: 812-825-2677
Bloomfield.lib.in.us

Librarian's Report for August 2024

Wednesday, September 18, 2024

- 2025 Budget is complete, questions have been asked, and final discussions are tonight
 - Signing the adoption of budget will be at our October Board meeting - Wednesday October 9 at 5 PM in the Main Library Community Room
- Flooring quotes to replace Bloomfield library lobby tiles – several broken, and pieces missing
 - Have 3 quotes, the best quote was +/- \$5,800 to remove all green tile in lobby, level the base, and replace with vinyl plank – price is an estimate, and will adjust based upon the selection of the specific flooring. I am hoping to get something that will work with the mahogany tone wood we already have in the building.
- We have been informed about a good sized donation from a member of the community to replace out Microfilm reader, and allow us to print from microfilm again. The funds were sent to the Greene County Foundation, with an earmark of part of the donation for us. I will be reaching out to the donor and the GCF in the coming week to determine how we will receive these funds and when.
- Interlibrary Loans are changing – for any materials outside of Evergreen Indiana, the Indiana State Library is ending its contract with SRCS – sharing ended 9/1/2024, and access to the dashboard ends 9/30/2024. They are shifting to Indiana Share in the interim and collecting quotes for a different product moving forward.
 - In the last 22 months, we have used SRCS 26 times, so this does not affect our patrons significantly. The interim product/process includes shipping cost to be paid either by the library or the patron.
- Meetings:
 - 8/12/2024 Interviews for Library Assistant position
 - 8/15/2024 Indiana State Library New Director Workshop Pt. 1
 - 8/19/2024 Indiana Share Update (ILL outside of Evergreen Indiana)
 - 8/20/2024 Indiana State Library New Director Workshop Pt. 2
 - 8/23/2024 Interviews for Library Assistant position
 - 8/26/2024 Meeting with Community member offering Wednesday morning Chair Yoga
 - 8/27/2024 Elevate the Annex meeting
 - 8/28/2024 Community Garden Child Nutrition Program
- Library closed for Labor Day – September 3, 2024

2024 September Board Meeting

Librarian's Report

August 2024 Statistics

Overview

New Patrons

Township	Resident	Resident Limited Access	Non-Resident	Total
Beech Creek	1			1
Center	6	5		11
Highland	1			1
Jackson	5	1		6
Richland	14			14
Taylor	2			2
Unlisted			1	1
Total	29	6	1	36

Programs

Bloomfield	Childrens	23	# attended	441
	Teens	7	# attended	39
	Adults	3	# attended	29
TOTAL		33		509
Eastern	Youth	6	# attended	21
	Scavenger hunts		# attended	95
	Adults	1	# attended	8
TOTAL		7		124

New Materials Added

Library of Things	6
Adult Fiction	44
Adult Nonfiction	16
Audio Books	2
Playaways	
Periodicals	9
Music	
DVD's	38
Adult Games	
YA-Fiction	9
YA-Non	1
Juvenile Fiction	66
Juvenile Nonfiction	14
J/YA Audiobooks playaway	
Juvenile Periodicals	
Juvenile/YA Games	
Total	205

Computer/Equipment Usage

Bloomfield	24 Average	24 Peak	23 Average	23 Peak
Bits In	9.02Mb/s	196.7Mb/s	9.05Mb/s	291Mb/s
Bits Out	977.1Kb/s	104.5Mb/s	370.2Kb/s	5.82Mb/s
Eastern				
Computer use	37			

Facebook

	Posts	Followers	Engagement	Reach
Bloomfield Main	14	1522	622	1061
Young Adult	8	149	10	53
Children's	10	311	94	350
Eastern	8	53	4	42

Website Stats

Page Views	1723	Pages per Visit	2.39
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Desk collection

Fines and Fees	\$392.99
Fax	\$59.65
Copies	\$561.16
Donations	\$391.27
Misc	\$34.95
Taxable Sales	\$1.25
Total	\$1,441.27

Interlibrary Loan Services

	2024	2023
Books via SRCS Supplied (Ends 9/2024)	3	8
Books via SRCS Borrowed (Ends 9/2024)	2	5
Books loaned to Evergreen	663	471
Books borrowed from Evergreen	802	523

Databases

	Searches	Documents
Kanopy	238	12
Ancestry	0	0
Fold3	7	1

Circulation

Bloomfield

Adult Circulation	2024	2023	2022
Fiction	684	775	705
Non-fiction	325	255	250
Periodicals	19	78	75
Audiobooks	61	77	76
Playaways	33	35	44
Overdrive	2188	1885	1388
Music CD	20	56	20
DVDs	424	607	621
Video Games	2	12	13
Library of Things	3	11	1
Total Adult	3759	3791	3193
Youth Services Circulation	2024	2023	2022
Parent Collection	8	4	7
YA Fiction	259	215	153
YA Nonfiction	15	16	20
YA Audiobooks/Playaways	4	7	
Juvenile Fiction	1753	1722	2035
Juvenile Nonfiction	210	234	356
Juv. Audiobooks/Playaways	175	101	98
DVD Juvenile	182	142	189
Periodicals		3	3
TOTAL YOUTH SERVICES	2606	2444	2861
TOTAL	6365	6235	6054

Eastern

Adult Circulation	2024	2023	2022
Adult Fiction	105	157	117
Adult Nonfiction	45	40	54
Periodicals	4	22	17
Audio Books/playaways	3	1	12
Music CD	6		5
DVD	138	163	218
Games	19	34	2
Library of Things	1	2	2
TOTALS ADULT	321	419	427
Youth Services Circulation	2024	2023	2022
YA Fiction	34	24	12
YA Nonfiction			2
YA Audiobook		2	1
Juvenile Fiction	361	423	476
Juvenile Nonfiction	56	85	95
Juvenile Audiobooks	3	5	9
Juveniles Periodicals	3	3	1
TOTAL YOUTH SERVICES	457	542	596
TOTAL	778	961	1023