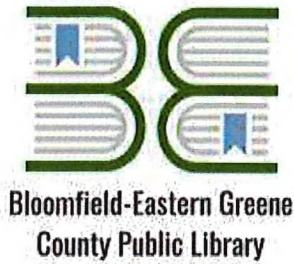


Bloomfield – Main Branch  
 125 South Franklin Street  
 Bloomfield, IN 47424  
 Phone: 812-384-4125  
 Fax: 812-384-0820



Eastern Branch  
 11453 E. State Road 54  
 Bloomfield, IN 47424  
 Phone: 812-825-2677  
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# Meeting Agenda for February 18, 2026

*Wednesday, February 18, 2026 – 5:00 PM – Library Annex*

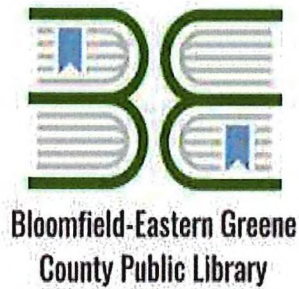
- Update from Vadim Morozov with Baird on Investment Account
- Approval of Minutes
- Approval of Claims & Payroll
- Presentation & Approval of Personnel Report and Treasurer’s Report
- Items for Discussion
  - Audit by State Board of Accounts is ongoing for 2022, 2023, and 2024
    - Issues left by predecessor
    - Capital Assets Ledger & Policy
  - Internal Controls document
  - Library Board of Directors By-Laws review for 2026 (Any edits?)
- Librarian’s Report
- Public Comment
- Adjournment
- Next Board Meeting, March 18, 2026, 5:00 PM, Library Annex

## ORIGINAL

**Library Board Officers – Added per House Enrolled Act No. 1509 (Effective 07/01/2025)**

Appointed Officer	Appointing Agency	Appointment	Expires
Dwayne Hostetter	Bloomfield School District	3/25/2025 – 3/25/2029	3/23/2029 (2)
Roger Axe	Greene County Commissioners	9/6/2024 – 9/6/2028	9/6/2028 (2)
Martha Marmouze	Eastern Greene County Schools	10/12/2019 – 10/21/2026	10/21/2026 (2)
Linda Mattox	Greene County Council	01/22/2023 – 1/21/2027	1/21/2027 (2)
Jill Weimer	Greene County Council	09/30/2025 – 9/30/2029	9/8/2029 (1)
Jessica Blazier	Bloomfield School District	1/1/2026 – 1/1/2030	1/1/2030 (2)
Grant Riggins	Greene County Commissioners	2/14/2024 – 2/14/2028	2/14/2028 (1)

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**Board of Trustees Meeting – Wednesday, January 21, 2026**

The Bloomfield-Eastern Greene County Public Library Board of Trustees met on Wednesday, January 21, 2026, at the Annex with Martha Marmouze calling the meeting to order at 5:00 PM EDT. Board members present were Martha Marmouze, Linda Mattox, Grant Riggins, Jill Weimer, and Jessica Blazier.

Approval of Minutes:

Following a review of the minutes from the December 10, 2025 meeting, Linda Mattox made a motion to approve the minutes as submitted. Jessica Blazier seconded the motion which was approved by all Board members present.

Approval of Claims and Payroll:

Following a review of claims and payroll, Jessica Blazier made a motion to approve claims and payroll which was seconded by Jill Weimer. The motion was approved by all Board members present.

Approval of Treasurer's Report and Personnel Report:

Lonnie Vandeventer presented the Personnel Report and Treasurer's Report for December 2025.

Lonnie reported that two employees are ending employment due to taking full-time positions elsewhere – Meghan House's last day of employment was 12/26/25 and Brock Harris' last day of employment was 01/03/26. No new hires were completed in December, but two individuals have already been hired and started working on 1/13/26 – Chris Mattox and Madison Lamm.

Lonnie reported that the Treasurer's Report details that through December 31, 2025, we were under 100% in each of the budget categories and overall. The overall percentage was 96.90%.

Grant Riggins made a motion that both the Treasurer's Report and Personnel Report be approved as submitted which was seconded by Jessica Blazier and approved by all board members present.

Librarian's Report:

Jess McKamey provided an update on court case pending and posed a question that she does not know why she was not informed that a mediator was appointed for the case and that a mediation hearing was scheduled for December 4, 2025, but no notice has been sent to her of the hearing. Jess will follow up with our attorney. Jess also informed the Board that we may want to issue a public statement as we get closer to the trial date.

Jess also reviewed items detailed in her Librarian's Report for December 2025:

- Personnel: 2 staff gave notice at the end of 2025; In the new year 2 have been hired and are in training
- End of Fiscal year 2025 vote completed via email with 100% board participation
- Received end of year donation from Tri Kappa (\$250)
- Received 2026 donation from Friends of the Library (\$2,500 for programs & \$800 towards Ancestry.com)
- End of Year statistics summary – see packet
  - Highlights:
    - Door Counters – 15,000+ entered library doors in 2nd half of 2025
    - 9,911 of those attended library programs
    - 90K+ circulated items; ~10% going to other libraries via ILL
  - Still completing stats on number of events/meetings scheduled in library spaces & attendees
  - Need for door counters at the Annex
- End of 2025FY financial summary:
  - 63.67% of 2025 operating budget went to Personnel costs (payroll, ins, etc.)

- 22.78% of 2025 operating budget went to keeping buildings running
- 08.46% of 2025 operating budget went to library materials
- 02.62% of 2025 operating budget went to supplies (programming, cleaning, office, etc.)
- Jess also provided a recap within her written report of meetings attended during December 2025.
- Our next board meeting will be February 18, 2026 here in the Annex at 5pm

Adjournment:

Linda Mattox made a motion to adjourn at 5:44 PM which was seconded by Jessica Blazier which was approved by all Board members present.

Next Meeting:

The next regularly scheduled Board meeting will be on February 18, 2026 in the Library Annex.

Martha S. Marmouze  
Martha Marmouze, Secretary

2-18-26  
Date Signed:

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# Personnel Report for January 2026

*Wednesday, February 18, 2026*

**TO:** Bloomfield-Eastern Greene County Public Library Board of Trustees  
**FROM:** Lonnie Vandeventer, Bookkeeper  
**RE:** Personnel Report

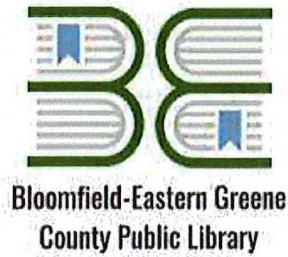
## **Ending Employment:**

- No Departures during January 2026

## **Beginning Employment:**

- New Hires for January 2026 (Previously Reported)
  - Chris Mattox – Start Date: 01/13/26 – Library Assistant/ Circulation Clerk
  - Madison Lamm – Start Date: 01/13/26 – Library Assistant/Circulation Clerk

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# Treasurers Report for January 2026

*Wednesday, February 18, 2026*

**PAYROLL:** Net Pay of **\$21,824.99 (January 31, 2026).**

**CLAIMS:** Claims #1-39 totaling **\$59,688.75** in January 2026.

## **BUDGET STATUS:**

Through one month of the year, we strive to be at or under 8.33% in each of the four budget categories as well as overall. We are under 8.33% in all four categories as well as overall. See the Appropriation Report for the full numbers.

### **2026/Current Year through January 31, 2026**

Personnel/Personal Services	8.60 % spent
Supplies	5.30 % spent
Other Services	5.60 % spent
Capital Outlays	3.40 % spent
<b>OVERALL</b>	<b>7.30 % spent</b>

### **2025/Prior Year Comparison through January 31, 2024**

Personnel/Personal Services	<b>9.40 % spent</b>
Supplies	3.20 % spent
Other Services	<b>10.30 % spent</b>
Capital Outlays	4.00 % spent
<b>OVERALL</b>	<b>9.20 % spent</b>

We did encounter problems when processing the January 2026 payroll which caused an overpayment of collected taxes to both the IRS and the Indiana Department of Revenue due to a software glitch. As a result, the clearing account(s) for payroll related items displays a negative balance for several of the related lines. AVC will be working with Lonnie to make the proper adjustments when processing the February 2026 payroll and will rectify the negative account balances in turn.

The 2025 Gateway Annual Report was submitted to the State Board of Accounts on February 17, 2026.

# Totals

Gross Pay: \$29,246.59

Deductions: \$7,421.60

Net Pay: \$21,824.99

FICA:	Medicare:	Federal:	State:	County:	PERF:	Health Ins	Insurance	Other	Other	Other	Other	Other	Other	Other	Other
\$1,813.31	\$424.11	\$1,693.25	\$1,100.65	\$557.59	\$434.59	\$1,398.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NT PERF	Tax PERF	EIC:													
\$0.00	\$0.00	\$0.00													

Gross Pay:	\$29,246.59
Non Taxable	\$0.00
Taxable	\$29,246.59

**Paid Through Date Hourly** 1/24/2026  
**Paid Through Date Salary** 1/24/2026  
**Check Date Hourly** 1/30/2026  
**Check Date Salary** 1/30/2026  
**Voucher/Receipt Date** 1/30/2026  
  
**Check Date** 1/30/2026

	Used	Earned
Regular	1154.27	
Sunday	0	
PTO	125.35	83.49
Vacation	0	0
Comp	0	0
Holiday	202.25	202.25
Personal	0	0
<b>Total Hours:</b>	1481.87	285.74

I Jess McKamey Director of Bloomfield-Eastern Greene County Public Library, hereby certify that I have examined the time record of each employee listed on Pages 1 to 7 of this payroll, that each employee has performed the services for which the salaries or compensation is paid; that to the best of my knowledge and belief no part of the salary or compensation or any employee listed hereon is being divided or paid to any person on account of or by reason of his employment; that the compensation listed opposite the name of each employee is based upon either statutory or regulatory authority and is justly due each such employee; that the deductions have been authorized for the purpose stated; that this payroll totaling \$ 29246.59 is correct and has by me been approved.

Dated January 30 2026

*Jess McKamey*  
Director

I have examined the within claim and hereby certify as follows:

- This is in proper form.
- That it is duly authenticated as required by law.
- That it is based upon statutory authority.
- That it is apparently correct.

*Janie Wandewenter*  
Disbursing Officer

Employer Share FICA Due =	\$1,813.31	\$3,626.62
Employee Share FICA Due =	\$1,813.31	
Employer Share Medicare Due =	\$424.11	\$848.22
Employee Share Medicare Due =	\$424.11	
Federal Tax Due =	\$1,693.25	
<b>Total Tax Deposit Due =</b>	<b>\$6,168.09</b>	

Employee PERF Due =	\$883.33
Employer PERF Due =	\$3,297.82
<b>Total PERF Due =</b>	<b>\$4,181.15</b>

State Tax Due =	\$1,100.65
County Tax Due =	\$557.59
<b>Total Tax Due =</b>	<b>\$1,658.24</b>

## Voucher List

### Bloomfield-Eastern Greene County Public Library

Report Date: From **1/1/2026** To **1/31/2026**

Warrant Number	Claim Number	Name of Claimant	Date	Explanation	Total
0	1	DELTA DENTAL	1/12/2026		\$80.10
5309	2	RICOH USA, INC (CHICAGO)	1/12/2026		\$40.24
5310	3	PREFERRED WASTE REMOVA	1/12/2026		\$102.00
5311	4	EASTERN HEIGHTS UTILITIES	1/15/2026		\$119.03
5312	5	UDWI	1/15/2026		\$371.00
5313	6	DEMCO	1/15/2026		\$348.00
5314	7	UNIQUE MANAGEMENT SERVI	1/15/2026		\$117.82
5315	8	INDIANA STATE LIBRARY	1/15/2026		\$3.00
5316	9	WELLS FARGO VENDOR FINA	1/15/2026		\$135.84
5317	10	MIDWEST NATURAL GAS COR	1/15/2026		\$529.63
5318	11	PLAYAWAY PRODUCTS	1/15/2026		\$715.58
5319	12	AVC TECHNOLOGY CORPORA	1/15/2026		\$795.00
5320	13	ADTEC	1/15/2026		\$1,600.00
5321	14	OCLC, INC	1/15/2026		\$784.15
5322	15	HASEMAN PEST CONTROL OF	1/15/2026		\$150.00
5323	16	JESSICA N. McKAMEY	1/15/2026		\$49.99
5324	17	ADAM J CULLISON	1/15/2026		\$23.90
5325	18	AMAZON CAPITAL SERVICES	1/15/2026		\$794.82
5326	19	MIDWEST TAPE, LLC	1/15/2026		\$23.24
5327	20	BACKGROUND BUREAU, INC	1/15/2026		\$16.00
5328	21	CENTER POINT LARGE PRINT	1/15/2026		\$49.14
5329	22	SMITHVILLE	1/15/2026		\$38.53
5330	23	AT&T	1/21/2026		\$178.48
5331	24	EASTERN HEIGHTS UTILITIES	1/23/2026		\$27.06
5332	25	SEWAGE DISPOSAL WORKS	1/24/2026		\$148.00
5333	26	MICHELE ROGERS	1/29/2026	January Janitorial Service	\$2,135.00
0	27	INTERNAL REVENUE SERVIC	1/30/2026	Federal Tax Deposit	\$6,601.21
0	28	INDIANA DEPT OF REVENUE	1/30/2026	State and County Tax Deposit	\$1,768.19
0	29	PERF	1/30/2026	PERF Deposit	\$2,057.09
0	30	UNITED HEALTHCARE	1/30/2026		\$5,475.70
5334	31	THE LAWN MEN LLC	1/30/2026		\$600.00
0	32	INDIANA DEPT OF REVENUE	1/30/2026		\$0.28
5335	33	DUKE ENERGY	1/30/2026		\$1,586.06
5336	34	WELLS FARGO VENDOR FINA	1/30/2026		\$148.19
5337	35	KOORSEN FIRE & SECURITY	1/30/2026		\$510.09
5338	36	CENGAGE LEARNING	1/30/2026		\$156.18
5339	37	AMAZON CAPITAL SERVICES	1/30/2026		\$1,746.12
5340	38	ZAYO EDUCATION	1/30/2026		\$417.50
0	39	PAYROLL	1/30/2026	vc	\$29,246.59

Warrant Claim

Number Number Name of Claimant Date Explanation Total

Total Amount of Claims \$59,688.75

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, February 4, 2026

[Signature]
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 2 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$59,688.75

Date this 18th day of February, 2026.

[Signatures of Linda Mattay, Dwight Hostette, Yvonne S. Marmoye, [Signature], [Signature], [Signature]]

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

**Financial Report**  
**Bloomfield-Eastern Greene County Public Library**

Report Dates = 1/1/2026 to 1/31/2026

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. General</b>						
100 OPERATING	\$472,210.56	\$49,620.76	\$49,620.76	\$20,001.13	\$20,001.13	\$442,590.93
101 PETTY CASH	\$35.50	\$0.00	\$0.00	\$0.00	\$0.00	\$35.50
102 CASH CHANGE FUND	\$143.50	\$0.00	\$0.00	\$0.00	\$0.00	\$143.50
110 INVESTMENTS	\$321,510.69	\$0.00	\$0.00	\$4,554.59	\$4,554.59	\$326,065.28
<b>Subtotal</b>	<b>\$793,900.25</b>	<b>\$49,620.76</b>	<b>\$49,620.76</b>	<b>\$24,555.72</b>	<b>\$24,555.72</b>	<b>\$768,835.21</b>
<b>2. Special Revenue</b>						
200 GIFT	\$8,415.07	\$1,766.20	\$1,766.20	\$4,942.25	\$4,942.25	\$11,591.12
201 RAINY DAY	\$64,905.94	\$0.00	\$0.00	\$0.00	\$0.00	\$64,905.94
203 LEVY EXCESS OPERATING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 HUNTER TRUST	\$14,429.89	\$0.00	\$0.00	\$0.00	\$0.00	\$14,429.89
227 FLATER	\$1,177.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,177.64
228 SIM SMITH	\$3,091.42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.42
277 SMITHVILLE GRANT	\$26,811.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,811.00
278 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 BROADBAND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 GREENE COUNTY FOUNDATION GRANT	\$13.18	\$0.00	\$0.00	\$0.00	\$0.00	\$13.18
281 TRAILBLAZER TRAINING GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
282 UDWI-REMC COMMUNITY GRANT	\$345.91	\$0.00	\$0.00	\$0.00	\$0.00	\$345.91
283 HIXON GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
284 BBOR GRANT	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
285 CARNEGIE CORP OF NY GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$119,690.05</b>	<b>\$1,766.20</b>	<b>\$1,766.20</b>	<b>\$4,942.25</b>	<b>\$4,942.25</b>	<b>\$122,866.10</b>
<b>4. Capital Projects</b>						
400 LIRF	\$342.65	\$0.00	\$0.00	\$0.00	\$0.00	\$342.65
<b>Subtotal</b>	<b>\$342.65</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$342.65</b>
<b>5. Clearing</b>						
800 PLAC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 EVERGREEN FINES & FEES	\$667.44	\$3.00	\$3.00	\$0.00	\$0.00	\$664.44
802 PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL TAX	\$0.00	\$1,836.63	\$1,836.63	\$1,693.25	\$1,693.25	(\$143.38)
804 FICA	\$0.00	\$1,930.72	\$1,930.72	\$1,813.31	\$1,813.31	(\$117.41)
805 MEDICARE	\$0.00	\$451.57	\$451.57	\$424.11	\$424.11	(\$27.46)
806 STATE TAX	\$0.00	\$1,177.46	\$1,177.46	\$1,100.65	\$1,100.65	(\$76.81)
807 COUNTY TAX	\$0.00	\$590.73	\$590.73	\$557.59	\$557.59	(\$33.14)
808 PERF	\$0.00	\$434.59	\$434.59	\$434.59	\$434.59	\$0.00
809 Insurance	\$0.00	\$1,877.09	\$1,877.09	\$1,398.10	\$1,398.10	(\$478.99)
810 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
811 SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
815 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$667.44</b>	<b>\$8,301.79</b>	<b>\$8,301.79</b>	<b>\$7,421.60</b>	<b>\$7,421.60</b>	<b>(\$212.75)</b>

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>Grand Total</b>	\$914,600.39	\$59,688.75	\$59,688.75	\$36,919.57	\$36,919.57	\$891,831.21

**Total all banks = \$891,831.21**

# Appropriation Report for 100 OPERATING

## Bloomfield-Eastern Greene County Public Library

Report Date: From 1/1/2026 To 1/31/2026

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.111 Salary of Librarian	\$61,000.00	\$0.00	\$61,000.00	\$5,679.73	\$5,679.73	\$55,320.27	90.7
1.112 Salary of Librarians(Hourly)	\$110,000.00	\$0.00	\$110,000.00	\$8,726.64	\$8,726.64	\$101,273.36	92.1
1.113 Salary of Library Assistants	\$135,000.00	\$0.00	\$135,000.00	\$12,469.43	\$12,469.43	\$122,530.57	90.8
1.114 Salary of Pages	\$13,500.00	\$0.00	\$13,500.00	\$574.44	\$574.44	\$12,925.56	95.7
1.115 Salary of Coordinators	\$9,000.00	\$0.00	\$9,000.00	\$715.00	\$715.00	\$8,285.00	92.1
1.13 Salary of Treasurer	\$14,500.00	\$0.00	\$14,500.00	\$1,081.35	\$1,081.35	\$13,418.65	92.5
1.21 Library FICA and Medicare	\$23,000.00	\$0.00	\$23,000.00	\$2,382.29	\$2,382.29	\$20,617.71	89.6
1.22 Unemployment	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.0
1.23 PERF Employer Contribution Share	\$16,000.00	\$0.00	\$16,000.00	\$1,622.50	\$1,622.50	\$14,377.50	89.9
1.24 Employee Group Insurance	\$45,105.00	\$0.00	\$45,105.00	\$3,678.71	\$3,678.71	\$41,426.29	91.8
<b>Subtotal</b>	<b>\$428,605.00</b>		<b>\$428,605.00</b>	<b>\$36,930.09</b>	<b>\$36,930.09</b>	<b>\$391,674.91</b>	<b>91.4</b>
<i>2. Supplies</i>							
2.21 Cleaning Supplies	\$2,200.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	100.0
2.31 Building Materials	\$2,500.00	\$0.00	\$2,500.00	\$50.78	\$50.78	\$2,449.22	98.0
2.41 Library Supplies	\$7,500.00	\$0.00	\$7,500.00	\$696.07	\$696.07	\$6,803.93	90.7
2.43 Adult Program Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
2.44 Teen Program Supplies	\$450.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00	100.0
2.45 Children's Program Supplies	\$500.00	\$0.00	\$500.00	\$33.85	\$33.85	\$466.15	93.2
2.46 Eastern Program Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
2.48 Outreach Supplies	\$450.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00	100.0
<b>Subtotal</b>	<b>\$14,600.00</b>		<b>\$14,600.00</b>	<b>\$780.70</b>	<b>\$780.70</b>	<b>\$13,819.30</b>	<b>94.7</b>

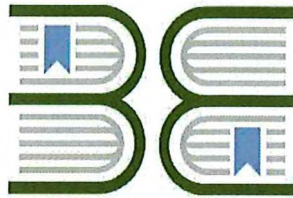
<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>3. Other Services and Charge</i>							
3.13 Legal Services	\$800.00	\$0.00	\$800.00	\$16.00	\$16.00	\$784.00	98.0
3.14 Other Professional	\$16,000.00	\$0.00	\$16,000.00	\$2,512.82	\$2,512.82	\$13,487.18	84.3
3.145 Database Subscriptions	\$4,500.00	\$0.00	\$4,500.00	\$784.15	\$784.15	\$3,715.85	82.6
3.146 eBook Services	\$5,550.00	\$0.00	\$5,550.00	\$0.00	\$0.00	\$5,550.00	100.0
3.21 Telephone	\$2,900.00	\$0.00	\$2,900.00	\$217.01	\$217.01	\$2,682.99	92.5
3.22 Postage	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	100.0
3.23 Traveling Expenses	\$2,200.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	100.0
3.24 Professional Meeting	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
3.25 Freight and Express	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0
3.252 Evergreen	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100.0
3.255 Info Express	\$7,600.00	\$0.00	\$7,600.00	\$0.00	\$0.00	\$7,600.00	100.0
3.26 Internet Vendor	\$6,800.00	\$0.00	\$6,800.00	\$417.50	\$417.50	\$6,382.50	93.9
3.31 Advertising, Publicity, & Print	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0
3.41 Official Bonds	\$375.00	\$0.00	\$375.00	\$0.00	\$0.00	\$375.00	100.0
3.42 Library Insurance	\$18,500.00	\$0.00	\$18,500.00	\$0.00	\$0.00	\$18,500.00	100.0
3.5 Presenters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
3.51 Gas	\$2,400.00	\$0.00	\$2,400.00	\$230.00	\$230.00	\$2,170.00	90.4
3.52 Electric	\$22,400.00	\$0.00	\$22,400.00	\$1,636.05	\$1,636.05	\$20,763.95	92.7
3.53 Water	\$1,500.00	\$0.00	\$1,500.00	\$81.75	\$81.75	\$1,418.25	94.6
3.54 Waste Disposal	\$1,800.00	\$0.00	\$1,800.00	\$125.00	\$125.00	\$1,675.00	93.1
3.61 Building Repair	\$25,000.00	\$0.00	\$25,000.00	\$896.07	\$896.07	\$24,103.93	96.4
3.62 Equipment Repair	\$6,000.00	\$0.00	\$6,000.00	\$324.27	\$324.27	\$5,675.73	94.6
3.63 Janitorial Service	\$24,800.00	\$0.00	\$24,800.00	\$2,000.00	\$2,000.00	\$22,800.00	91.9
3.8 2025 Encumbered Funds	\$13,325.92	\$0.00	\$13,325.92	\$715.58	\$715.58	\$12,610.34	94.6
3.81 2024 Encumbered Funds	\$5,795.16	\$0.00	\$5,795.16	\$0.00	\$0.00	\$5,795.16	100.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.91 Dues	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	100.0
<b>Subtotal</b>	<b>\$178,746.08</b>		<b>\$178,746.08</b>	<b>\$9,956.20</b>	<b>\$9,956.20</b>	<b>\$168,789.88</b>	<b>94.4</b>
<i>4. Capital Outlays</i>							
4.31 Improvements - Other	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0
4.41 Furniture and Equipment	\$8,000.00	\$0.00	\$8,000.00	\$681.92	\$681.92	\$7,318.08	91.5
4.51 Books - Adult Fiction	\$8,500.00	\$0.00	\$8,500.00	\$630.13	\$630.13	\$7,869.87	92.6
4.52 Books - Adult Nonfiction	\$4,600.00	\$0.00	\$4,600.00	\$0.00	\$0.00	\$4,600.00	100.0
4.525 Books-Local History/Genealogy	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	100.0
4.53 Books - Children	\$8,000.00	\$0.00	\$8,000.00	\$343.51	\$343.51	\$7,656.49	95.7
4.54 Books - YA	\$2,750.00	\$0.00	\$2,750.00	\$0.00	\$0.00	\$2,750.00	100.0
4.551 Books - Eastern Books Adult	\$3,300.00	\$0.00	\$3,300.00	\$98.83	\$98.83	\$3,201.17	97.0
4.552 Books - Eastern YA	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	100.0
4.553 Books - Eastern Juvenile	\$3,100.00	\$0.00	\$3,100.00	\$0.00	\$0.00	\$3,100.00	100.0
4.61 Periodicals and News	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	100.0
4.71 Nonprint - Adult DVD	\$3,100.00	\$0.00	\$3,100.00	\$23.24	\$23.24	\$3,076.76	99.3
4.72 Nonprint - Music	\$450.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00	100.0
4.73 Nonprint - Audiobooks	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.0
4.74 Nonprint - Childrens	\$2,700.00	\$0.00	\$2,700.00	\$103.16	\$103.16	\$2,596.84	96.2
4.75 Nonprint - YA	\$1,000.00	\$0.00	\$1,000.00	\$72.98	\$72.98	\$927.02	92.7
4.761 Nonprint - Eastern DVD	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100.0
4.762 Nonprint - Eastern Audio	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
4.763 Nonprint - Eastern Games	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$350.00	100.0
4.81 Replacement Books & Nonprint	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	100.0
<b>Subtotal</b>	<b>\$57,350.00</b>		<b>\$57,350.00</b>	<b>\$1,953.77</b>	<b>\$1,953.77</b>	<b>\$55,396.23</b>	<b>96.6</b>

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<b>Grand Total</b>	\$679,301.08	\$0.00	\$679,301.08	\$49,620.76	\$49,620.76	\$629,680.32	92.7

Approved by the State Board Of Accounts for Bloomfield-Eastern Greene County Public Library on 1/1/1998.

Bloomfield – Main Branch  
125 South Franklin Street  
Bloomfield, IN 47424  
Phone: 812-384-4125  
Fax: 812-384-0820



Bloomfield-Eastern Greene  
County Public Library

Eastern Branch  
11453 E. State Road 54  
Bloomfield, IN 47424  
Phone: 812-825-2677  
Bloomfield.lib.in.us

## Librarian's Report for January 2026

*Wednesday, February 18, 2026*

- State Board of Accounts (SBOA) is currently Auditing us for the period of 1/1/2022-12/31/2024
  - I have spent at least 40 hours working on this so far
  - Many issues left by my predecessor
  - Capital Assets Ledger & Policy
  - Last Audit completed 2/11/2023 for 1/1/2018-12/31/2021
- SBOA Gateway Report issues going back to 2022 – in the process of correcting
- Snow in February – We contracted with *The Lawn Men*, a local company for snow removal
  - Pricing is fair, and saved us a couple \$K for February snow event per previous years
  - Adjusted library open schedules due to snow
- Eastern Hours
  - Armonda has been tracking patron use of the Eastern Branch
  - Data will support change of hours Eastern is open
  - Looking at small change now, & potential larger change in 2027
- Ricoh Contracts/ Library Printers
  - Changing companies for next contract(s) on library printers
- Eastern approached for Little Free Pantry Location – invited to present proposal at March Board Meeting

### Meetings attended:

- 01/01/2026 Library Closed – Holiday
- 01/06-08/2026 Interviews for Library Assistant Positions
- 01/13/2026 New Staff Training Day
- 01/15/2026 Friends of the Library Monthly Meeting
- 01/19/2026 Library Closed in Observance of Martin Luther King Jr Day
- 01/20/2026 New Directors Roundtable, sponsored by ILF
- 01/21/2026 Library Board Meeting
- 01/22/2026 Cancelled – Meeting with BDR to discuss Golf fundraiser
- 01/26-27/2026 Library Closed due to Snow (more than 12")
- 01/28-31/2026 Library ran on reduced hours due to snow and refreezing

Our next board meeting will be March 18, 2026 here in the Annex at 5pm

# 2026 February Board Meeting

## Librarian's Report - January 2026 Statistics

### Overview

#### People Counters

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
Eastern	739	897	630	660	1809	512	649					
Franklin St.	157	223	187	250	252	132	213					
Mechanic St.	--	--	1668	2385	3077	1541	1998					
<b>Monthly total</b>	<b>896</b>	<b>1120</b>	<b>2485</b>	<b>3295</b>	<b>5138</b>	<b>2185</b>	<b>2860</b>					

#### Programs

Bloomfield	Childrens	9	# attended	232
	Teens	3	# attended	64
	Adults	3	# attended	3
<b>TOTAL</b>		<b>15</b>		<b>299</b>
Eastern	Youth	6	# attended	39
	Scavenger hunts		# attended	40
	Adults	1	# attended	11
<b>TOTAL</b>		<b>7</b>		<b>90</b>
<b>TOTAL</b>		<b>22</b>		<b>389</b>

#### New Patrons

Township	Resident	Resident Limited Access	Non-Resident	Total
Beech Creek	6			6
Center	6			6
Highland				0
Jackson	2			2
Richland	5		0	5
Taylor	2			2
Unlisted			1	1
<b>Total</b>	<b>21</b>	<b>0</b>	<b>1</b>	<b>22</b>

#### Library Assistance

	Jan-26	2026 total	2025 Q4
Pace Applications	9	9	56
Referred from Courthouse	2	2	0
Technology Assistance	83	83	68
Reference Question	223	223	154
Referred to Library	2	2	2
Print from Device	92	92	271
Scan to Email	20	20	83
Fax	23	23	33

#### Computer/Equipment Usage

Bloomfield		BEGCPL	
Microfilm Reader	2	Website Views	2262
		Pages Per Web Visit	1.68
Eastern			
Patron Computers	17		

#### Facebook

	Posts	Followers	Engagement	Reach/Views
Bloomfield	23	1,654	388	12,984
Teen	7	147	8	191
Children's	11	345	33	698
Eastern	29	138	38	1,641

#### Databases

	Searches	Documents
Kanopy	113	15
Ancestry	0	0
Fold3	4	3

#### Desk collection

Fines and Fees	\$402.90
Fax	\$35.50
Copies	\$345.65
Donations	\$190.40
Misc	\$29.11
Taxable Sales	\$5.00
<b>Total</b>	<b>\$1,008.56</b>

## Circulation

### Bloomfield

<b>Adult Circulation</b>	2026	2025	2024
Fiction	561	579	618
Non-fiction	354	288	287
Periodicals	43	63	74
Audiobooks	56	48	44
Playaways	29	26	35
Overdrive	2500	2422	
Music CD	17	37	21
DVDs	602	583	562
Video Games	3	24	13
Library of Things	7	2	2
<b>Total Adult</b>	<b>4172</b>	<b>4072</b>	<b>1656</b>
<b>Youth Services</b>	2026	2025	2024
Parent Collection		2	5
YA Fiction	198	193	141
YA Nonfiction	15	45	31
YA Audiobooks/Playaways	1		
Juvenile Fiction	1379	1464	1410
Juvenile Nonfiction	318	307	271
J Audiobooks/Playaways	85	59	40
DVD Juvenile	160	147	142
Periodicals	4	5	6
<b>TOTAL YOUTH SERVICES</b>	<b>2160</b>	<b>2222</b>	<b>2046</b>
<b>TOTAL</b>	<b>6332</b>	<b>6294</b>	<b>3702</b>

### Eastern

<b>Adult Circulation</b>	2026	2025	2024
Adult Fiction	91	89	119
Adult Nonfiction	59	38	41
Periodicals	19	15	29
Audio Books/playaways	8		
Music CD	1		4
DVD	162	160	169
Games	17	23	35
Parent/Teacher			
Library of Things		1	2
<b>TOTALS ADULT</b>	<b>357</b>	<b>326</b>	<b>399</b>
<b>Youth Services</b>	2026	2025	2024
YA Fiction	23	32	10
YA Nonfiction			
Juvenile Fiction	409	344	338
Juvenile Nonfiction	56	43	22
Juvenile/YA Audiobooks	7		2
Juveniles Periodicals		3	2
<b>TOTAL YOUTH SERVICES</b>	<b>495</b>	<b>422</b>	<b>374</b>
<b>TOTAL</b>	<b>852</b>	<b>748</b>	<b>773</b>

### Interlibrary Loan Services

	2026	2025
Indiana Share Lent	0	
Indiana Share Borrowed	0	
Books loaned to Evergreen	678	573
Books borrowed from Evergreen	686	597

### New Materials Added

Library of Things	5
Adult Fiction	9
Adult Nonfiction	21
Audio Books	3
Playaways	11
Periodicals	17
HomeSchool	8
Music	7
DVD's	51
Adult Games	
YA-Fiction	4
YA-Non	1
Juvenile Fiction	53
Juvenile Nonfiction	5
J/YA Audiobooks playaway	8
Juvenile Periodicals	2
Juvenile/YA Games	
<b>Total</b>	<b>205</b>