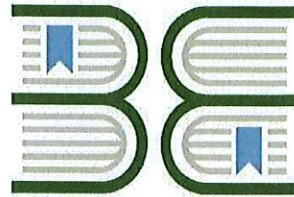


Calendar Year: _____

Bloomfield – Main Branch
125 South Franklin Street
Bloomfield, IN 47424
Phone: 812-384-4125
Fax: 812-384-0820



Bloomfield-Eastern Greene
County Public Library

Eastern Branch
11453 E. State Road 54
Bloomfield, IN 47424
Phone: 812-825-2677
Bloomfield.lib.in.us

LIBRARY RESERVEABLE SPACE RESERVATION REQUEST

A signed copy of this form must be on file each calendar year to reserve spaces within one of the Bloomfield-Eastern Greene County Public Library buildings. This form is valid from the time of signing until December 31 of the same year.

Date and time of meeting

Number of persons expected to attend

Name of Group or Individual Requesting space reservation

Type of meeting

If reoccurring, please state frequency

Contact person representing the group

Phone Number

E-Mail

Address

City

Zip Code

Statement of Responsibility

I have read the policy for the library meeting room use and agree to abide by all of the regulations outlined in that policy.

Signature

Date

Library Staff Use:	Rental Fee Charged:\$ _____	Date Paid: _____	Staff Initials: _____
If Reoccurring -	Rental Fee Charged:\$ _____	Date Paid: _____	Staff Initials: _____
	Rental Fee Charged:\$ _____	Date Paid: _____	Staff Initials: _____
	Rental Fee Charged:\$ _____	Date Paid: _____	Staff Initials: _____
	Rental Fee Charged:\$ _____	Date Paid: _____	Staff Initials: _____