## **IMAC USE POLICY**

The Bloomfield-Eastern Greene County Public Library provides an iMac and related equipment for use on the adult floor of the library. Patrons that wish to use any of this equipment, or the iMac itself, must first schedule a Book-A-Librarian appointment for an overview of how to use said iMac and equipment. Patrons may also pass a pre-test with 100% to skip this basic training. For more advanced training, further Book-A-Librarian trainings may be necessary with a trained library staff member. The user account is all, and the password is all to login.

Patrons using the iMac and related equipment must adhere to the library's Computer & Internet Use policy. Patrons under 18 years of age must have a parent/guardian with them at all times, and they must be at least 13 years of age. The iMac is reserved for multimedia use only, and may be used by patrons for two hours at a time. The iMac may be renewed for an additional hour or hours as long as no one else is waiting. Use of said equipment should be finished up 10 minutes before library closing.