

Library of Things

Bloomfield-Eastern Greene County Public Board of Trustees:

April 1, 2022

The “Library of Things” will be established as a means to circulate physical objects that are not books or Av materials.

Types of Materials

The Library of Things may contain a variety of materials in different formats. All types of materials will be eligible for selection at the discretion of the staff at the management level.

Materials will not be selected for use if they present a potential health or safety hazard to the user or to the community.

Procurement of Materials

The library staff will select materials based on demands of the community. Input from the community will be strongly considered in the selection of materials. Any person may make a suggestion for a purchase using the Library’s standard purchasing suggestion form or directly with the Library staff.

Money donations from the community will be a necessity for the maintenance of this collection. The Library may purchase materials for the collection, through gift and memorial funds and not through library material funds, unless they are used for a library program specifically, and then released.

Donation of materials to be included in the Library of Things will be accepted under the following conditions:

- Approval of the donation by the Library Director, Adult Circulation Manager, or Youth Service Manager
- Items must be clean, contain all the pieces and be in working order
- Items must be donated unconditional for the library to use and dispose of at the discretion of the staff

Care and Operation

Some materials in the Library of Things may pose a risk if they are handled improperly. It is each user's responsibility to ensure that they are using the items in the correct way, Things must be used in compliance with all manufacturer's guidelines. Borrowers may not make any modifications or alterations to the items.

Not all library materials may be suitable for all members of the community. Responsibility for a child's use of library materials, regardless of the format or content, lies with the parent or the guardian, not with library.

Consumable materials for the use of some of Things will not be included with the items. It is up to the responsibility of the borrower to provide the materials.

Checkout Limits

Only adult card holders (18 or older) may check out Library of Things materials.

Checkout is limited to 2 things per cardholder.

Things will be one-week checkouts with no renewals.

Things are holdable, but they will not be sent outside the Bloomfield-Eastern Greene County Public Library District.

Things cannot be borrowed by reciprocal card holders or PLAC card holders.

The borrower will sign a waiver stating that they are responsible for the proper use and care of the item.

If instructions are needed to operate the item, they will be included with the item.

Damaged and Missing Pieces

The borrower is solely responsible for the Thing borrowed and will be billed for reasonable repair or replacement costs associated with the damage or loss of Things and/or accessories because of neglect or abuse.

Because of the nature of the Library of Things, it is impossible to check every item completely for damage or missing pieces. Items with multiple small pieces such as board games may be circulated with missing pieces up until the item can no longer be used.

If an item is reported as having already been damaged at the time of checkout, the current borrower will not be charged.

Each Item will be circulated with a list of mandatory pieces that must be returned.

The Library has sole discretion in making decisions regarding charges for damages.

Aye	Nay
Dwayne Hottel	
Jude Mattos	
Martha A. Marmouze	
Jessica Blasi	
[Signature]	
Charlene Kluemper	

Signed April 13, 2022